

**Report C4B:**  
Prevention/Education/Outreach Activities

Mental Health Organization: \_\_\_\_\_

Subcontractor: \_\_\_\_\_

**Report Period:**     **1<sup>st</sup> Quarter (Jan-Mar)**         **2<sup>nd</sup> Quarter (Apr-Jun)**  
                               **3<sup>rd</sup> Quarter (Jul-Sep)**             **4<sup>th</sup> Quarter (Oct-Dec)**

**Report due at the same time as Report C4 and C4A - within 60 calendar days after the end of each calendar quarter.**

1. Provide information on Prevention/Education/Outreach activities for OHP enrolled members.
2. Report only those activities that cannot be otherwise reported using HCPC or CPT codes.

No.	Activity		Number of Activities	Time <sup>1</sup>	Cost <sup>2</sup>	No. of Members (actual or estimate)
1	PEO 1	Public Information				
2	PEO 2	Community Education				
3	PEO 3	Parent/Family Education				
4	PEO 4	Alternative Activities				
5	PEO 5	Community Mobilization				
6	PEO 6	Life Skills Development				
7	PEO 7	Prevention Support Activities				
8	PEO 8	Community Based Outreach				
9	PEO 9	Services Integration				
10	OTHER					
11	Total PEO Expenses					

<sup>1</sup> Actual time spend with members, reported in 15 minute increments. Time does not apply for PEO1.

<sup>2</sup> Cost allocation for activity to include preparation, travel, equipment, and level of staff person.

**Definitions for this report:**

1. **PEO 1 Public Information:** Presentation of accurate targeted messages and promotional material on mental health and substance abuse issues, such as suicide and teen pregnancies, to increase awareness of behavioral health. May include information seminars, electronic and print media. (Time does not apply for this activity)
2. **PEO 2 Community Education:** Community educational sessions with clear goals and objectives designed for a specific group that promotes a change in attitude and behaviors that may lead to behavioral health problems. May be ongoing and sequential.
3. **PEO 3 Parent/Family Education:** Educational sessions aimed at parents and family members. May be one time only or ongoing, sequential sessions or workshops with defined goals and objectives. May include early childhood development, parenting skills, parent/child communication, and health families.
4. **PEO 4 Alternative Activities:** Alternative activities that provide challenging positive growth experiences, leading to the development of self-reliance and independence. Programs offer healthy alternatives for leisure/free time within the community setting, e.g., hiking club, ropes course.
5. **PEO 5 Community Mobilization:** Community mobilization activities to deal effectively with behavioral health issues within the community, such as developing partnerships with schools/businesses, developing neighborhood coalitions, or training and technical assistance to coalitions.
6. **PEO 6 Life Skills Development:** Life skills development activities that assist individuals in developing or improving critical life skills. Must be ongoing, sequential learning activities or sessions that focus on the development of skills in decision making, coping with stress, values awareness, problem solving, conflict resolution, resistance skills, and self esteem.
7. **PEO 7 Prevention Support Activities:** Activities that support individuals in daily living or coping skills, such as warm lines.
8. **PEO 8 Community Based Outreach:** Activities provided in community settings that attempt to engage individuals who might not otherwise access or seek out traditional services, such as outreach to homeless individuals.
9. **PEO 9 Services Integration:** Includes participation in multi-disciplinary teams and community meetings where services are being discussed for an OHP Member who is not currently in services with a mental health provider.
10. **OTHER:** Expenses for other Prevention, Education, Outreach activities not reported in above categories.
11. **TOTAL PEO EXPENSES:** The sum of lines 1 through 10. Total of line 11 "Total PEO Expenses" on report C4B must equal line 4 report C4.