



**NATIONAL ENDOWMENT FOR THE ARTS**

**SIGNATURE AUTHORIZATION FORM**

Complete this form and mail or FAX (202/682-5610 or 5609) it to:  
Grants & Contracts Office, Room 618; National Endowment for the Arts:  
1100 Pennsylvania Avenue, N.W.; Washington, DC 20506-0001

**ORGANIZATION'S LEGAL NAME:** \_\_\_\_\_

An **AUTHORIZING OFFICIAL** is an official of your organization who has authority to legally bind the organization. This individual has authority to sign all application and grant-related documents. (Please refer to the *General Terms* for individuals considered to be authorizing officials.)

This form is used to identify additional authorizing official(s) for your organization. Please submit an updated Signature Authorization Form when changes in authorizing officials occur or every four years.

**Current Authorizing Official making this request (mandatory):**

**X** \_\_\_\_\_  
Signature Date

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

e-mail: \_\_\_\_\_ phone: \_\_\_\_\_

-----  
**ALTERNATE AUTHORIZING OFFICIAL:**

**X** \_\_\_\_\_  
Signature Date

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

e-mail: \_\_\_\_\_ phone: \_\_\_\_\_

-----  
**ALTERNATE AUTHORIZING OFFICIAL:**

**X** \_\_\_\_\_  
Signature Date

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

e-mail: \_\_\_\_\_ phone: \_\_\_\_\_

-----  
**FOR COLLEGES AND UNIVERSITIES ONLY:** A **FISCAL OFFICER** is an individual delegated authority to act for the college or university on fiscal matters only (e.g., signing payment requests or Financial Status Reports).

**FISCAL OFFICER:**

**X** \_\_\_\_\_  
Signature Date

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

e-mail: \_\_\_\_\_ phone: \_\_\_\_\_

**FISCAL OFFICER:**

**X** \_\_\_\_\_  
Signature Date

Typed Name: \_\_\_\_\_

Title: \_\_\_\_\_

e-mail: \_\_\_\_\_ phone: \_\_\_\_\_