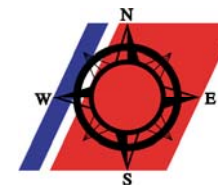




National Maritime Center

Organizational Functions



***Our Mission is to issue
credentials to fully qualified
mariners in the most effective
and efficient manner possible.***

Commanding Officer
Captain David Staffort

Deputy Director
Mr. Ike Eisentrout
(304) 433-3400

**Mariner Credentialing Program Policy
Division**
Mr. Luke Harden
(202) 372-1206

- Policy and standards
- Program requirements
- Final action on appeals
- STCW oversight
- Performance Oversight
- Public outreach

**Operations & Oversight
Division**
NMC-1
CDR Craig Swirbliss

- Coordinate REC ops
- Coordinate Training
- Implement policies, standards and procedures
- Long-range planning
- Process Improvement
- Assist with Mission Management System (MMS)

**Mariner Training &
Assessment Division**
NMC-2
Mr. James Cavo

- Approve training
- Approve courses
- Develop training standards
- Develop exam questions
- Maintain exam results
- Develop technical explanation exam questions
- Maintain/update exam guides
- Evaluate exam protests
- Conduct audit of courses / documentation
- Evaluate course completion rates
- Verify courses conducted

**Program Support
Division**
NMC-3
Mr. David Prohaska

- Personnel Management
- Administrative Management
- Budget Development
- Contract Management
- Procurement
- Supplies (NMC & RECs)
- Facility Maintenance
- Property Maintenance
- Information Tech Support

**Mariner Information
Division**
NMC-4
Mr. Jeffrey Brandt

- Credential Application Quality Assurance
- NDR / FBI Data Entry
- Mariner Record Imaging
- Mariner Information Support
- Mariner Records Keeping
- Merchant Mariner Credential develop & production
- MMLD system management
- Website content management

**Mariner Evaluation
Division**
NMC-5
Ms. Tina Bassett

- Medical evaluations
- Medical waivers
- Military sea service evaluations
- Professional qualification evaluations
- Safety and security screening
- Safety and security investigations
- Referrals for S&R action appropriate
- Assessment/denial determinations
- Respond to public inquiries and status checks
- Pay.gov assistance
- Mariner Information Help Desk