

Department of Homeland Security U.S. Coast Guard CG PSC 5150 (Rev-05/08)		<b>CIVILIAN CLOTHING ALLOWANCE WORKSHEET</b>	
Purpose: For officer and enlisted personnel to request the Civilian Clothing Allowance.			
Reference: CG Pay Manual, COMDTINST M7220.29A, Chap. 3-I-5 (Officer), and 3-J-5 (Enlisted)			
EMPLID	Rate/Rank/ Name (last, first, MI)		Current Permanent Duty Station
PCS order received to:			
<b>Notes:</b> 1. <b>Officers.</b> Are only eligible if their permanent duty station (PDS) is located outside the United States and the officer is required to wear civilian clothing at least 50 percent of the time in the performance of their official duties. If the officer is ordered TDY, the TDY order must be outside the United States and the officer is required to wear civilian clothing in the performance of their official duties. 3. <b>Coast Guard Investigative Service (CGIS).</b> CGIS members will submit the CG PSC 5150 to Director, Coast Guard Investigative Service, 4200 Wilson Blvd., Suite 740, Arlington, VA 22203-1800, for CGIS Program Manager review and signature. The CG PSC 5150 will then be forwarded to COMDT (CG-1222). 2. <b>Commanding Officer, Coast Guard Activities Europe and Coast Guard Activities Far East.</b> Authorized to approve the civilian clothing allowance for personnel serving under their command.			
<b>A Civilian Clothing Allowance is requested for the:</b>			
<u><b>Initial Civilian Clothing Allowance (ICCA)</b></u> Ordered to a permanent duty station that requires the wearing of civilian clothing on duty. The initial tour assignment is (choose only one): _____ over 30 months      _____ 18 to 30 months      _____ less than 18 months			
<u><b>Partial Civilian Clothing Allowance (PCCA)</b></u> Ordered to a consecutive tour at the current PDS that requires the continued wearing of civilian clothing on duty. Current tour of duty ends on:			
<u><b>Continuing Civilian Clothing Allowance (CCCA)</b></u> At tours end and extended for 12 months or more. Current tour of duty ends on:			
<u><b>Temporary Duty Civilian Clothing Allowance (TDYCCA)</b></u> Ordered TDY and required to wear civilian clothing on duty. The TDY period is: _____ at least 15 to 30 consecutive days      /      _____ 30 or more consecutive days			
<b>Remarks:</b>			
<b>Privacy Act Statement</b>			
In accordance with 5 USC Section 522a(e)(3), the following information is provided to you when supplying personal information to the U.S. Coast Guard – 10 USC Section 2771, Principal Purpose(s) – Used to request a civilian clothing allowance. Routine Uses – Same. Disclosure – Disclosure of this information if voluntary, but without disclosure the member’s request may not be approved.			
Member’s Signature	Date	<b>Submission:</b> <b>Fax to: (202)475-5927</b> <b>Mail to: Commandant (CG-1222)</b> <b>2100 Second St. SW</b> <b>Washington, DC 20593-0001</b>  <b>For questions submit e-mail to:</b> <b>COMPENSATION@USCG.MIL</b>	
Command Signature	Date		
Program Manager Signature (if necessary)	Date		
Print rank/name			