

PURPOSE: Use this worksheet to update assignment data, including requests to be transferred.

1. EMPLID Number:	2. Name (Last, First, MI):	3. Date:
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Assignment Choices	4. Position Number	4a. Unit.	4b. Position
	1.		
	2.		
	3.		
	4.		
	5.		
	6.		
	7.		
	8.		

5. Comments: (assignment concerns, stability factors, geographic preferences, etc.)

Contact Information	6. Work Email address or other address you want the e-resume acknowledgement sent to:
	7. Home Email address:
	8. Business Phone Number:
	9. Home Phone Number:

10. Member's Signature:	PRIVACY ACT STATEMENT: This information is requested under the authority of 37 USC 403 to determine future reassignment preferences. Disclosure of this information is voluntary. Failure to provide it could adversely affect job assignment opportunities.
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Commanding Officer Comments	11. Recommended	Comments
	1. <input type="checkbox"/> Yes <input type="checkbox"/> No	
	2. <input type="checkbox"/> Yes <input type="checkbox"/> No	
	3. <input type="checkbox"/> Yes <input type="checkbox"/> No	
	4. <input type="checkbox"/> Yes <input type="checkbox"/> No	
	5. <input type="checkbox"/> Yes <input type="checkbox"/> No	
	6. <input type="checkbox"/> Yes <input type="checkbox"/> No	
	7. <input type="checkbox"/> Yes <input type="checkbox"/> No	
	8. <input type="checkbox"/> Yes <input type="checkbox"/> No	

12. Commanding Officer (Signature):	13. Date:
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