

<b>U.S. DEPARTMENT OF HOMELAND SECURITY</b> U.S. COAST GUARD CG-2920 (Rev. 06-04)	<b>CURRENT SHIPS MAINTENANCE PROJECT</b> <i>(Instructions on Page 2)</i>		1. SERIAL NUMBER
2. UNIT	3. ITEM NUMBER <i>(YARD Items Only)</i>	4. DATE SUBMITTED	
5. TITLE	6. LOCATION		
7. CONDITIONS EXISTING	8. REFERENCE PLANS/NAME PLATE DATA		
9. WORK TO BE ACCOMPLISHED			
10. INTERFERENCES	11. SAFETY PROBLEMS		
12. TESTS/DOCUMENTATION	13. GOVERNMENT FURNISHED EQUIPMENT		
14. UNIT ASSISTANCE	15. COST ESTIMATES  LABOR HOURS _____ MATERIAL \$ _____		
16. PRIORITY	17. DATE REQUIRED	18. SIGNATURE <i>(Unit)</i>	
19. REMARKS <i>(Group)</i>		19a. GROUP NAME	
		19b. SIGNATURE <i>(Group)</i>	
20. DISTRICT ACTION  ITEM APPROVED/DISAPPROVED <i>(Circle one)</i>  ACCOMPLISH BY: _____  FUNDED BY: _____		20a. REMARKS <i>(District)</i>	
		20b. SIGNATURE <i>(District)</i>	

**INSTRUCTIONS FOR CSMP CG-2920**

- ITEM 1 Enter a two part serial number composed of the last two digits of the calendar year and the consecutive item number for requests prepared during that year. For example, the number 80 - 103 would represent the one hundred and third CSMP prepared by the unit in calendar year 1980.
- ITEM 2 Include OPFAC/Boat Number.
- ITEM 3 District enter item number assigned for items to be accomplished at CG Yard only.
- ITEM 4-5 Self explanatory.
- ITEM 6 Enter any information which is necessary to locate the job site, such as compartment number, port or starboard, height above the deck, distance from the centerline, etc.
- ITEM 7 Provide a brief description of the situation. Is the item bent, broken, wasted, leaking, seized or excessively worn. Describe the symptoms which prompted the item. Be specific and avoid general statements like "engine unoperative" or "condition unknown." If the job requires completion of a PMS procedure, include the MPC number.
- ITEM 8 List accurate name plate data, plan numbers, reference books or manuals to assist in identification of the specific equipment or work item involved.
- ITEM 9 This is a detailed description of the work item to be accomplished. It is exactly what you expect to have accomplished. It must be complete and descriptive enough to accurately direct the entire scope of the work. Avoid phrases which can be construed ambiguously, such as replace when renew (*not reinstall*) is really intended. If a sketch would aid in describing the item, it should be prepared on the CSMP continuation sheet (CG-2920A).
- ITEM 10 List all piping, panels, structure, gratings, insulation or other interferences in the way of the work.
- ITEM 11 Indicate any safety considerations such as voids to be ventilated, tanks to be gas free certified, fire watches, proximity to magazine spaces, asbestos products disturbed, weights to be moved or electrical power to be secured.
- ITEM 12 List all operational or nondestructive tests to be performed before, during or after the work and the documentation to be provided to record these tests.
- ITEM 13 List all Government furnished material or test equipment.
- ITEM 14 List all assistance to be provided by the unit such as inspectors, fire watch, painting, interference removal, transportation to vendor's business, etc.
- ITEM 15 Provide your best estimate of the total man-hours and labor cost to accomplish the item.
- ITEM 16 Enter one of the following priorities.
- 1 - URGENT - Items required to maintain operational capability, involve cutter or personnel safety or are required by directives.
- 2 - NECESSARY - Items required to assure continued operational capability.
- 3 - DESIRABLE - Items that improve the efficiency of the vessel or improve habitability. May be postponed without affecting operational capability or reliability.
- ITEM 17-20 Self explanatory.

U.S. DEPARTMENT OF  
HOMELAND SECURITY  
U.S. COAST GUARD  
CG-2920A (Rev. 06-04)

**CURRENT SHIPS MAINTENANCE PROJECT**

*(Continuation Sheet)*

1. SERIAL NUMBER

2. UNIT

3. TITLE

BLOCK NUMBER \_\_\_\_\_ *(From Form CG-2920)*