

APPLICATION FOR COAST GUARD PORT SECURITY CARD

OMB No:
Exp. Date
15 Min. Per Response

(Type or Print in Ink)

PLACE OF APPLICATION	DATE	If substitute for lost or stolen card, check here and see instructions on the front of form
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APPLICANT'S IDENTIFICATION

APPLICANT'S NAME	ALIAS		
NAME OF NEXT OF KIN	SPONSOR'S NAME AND TITLE		
EMPLOYER'S NAME AND ADDRESS	APPLICANT'S OCCUPATION	SOCIAL SECURITY NO.	
RESIDENCE <i>(Street, City and State)</i> List last three places of residence	FROM <i>(Date)</i>	TO <i>(Date)</i>	
1.			
2.			
3.			

CITIZENSHIP RECORD

DATE OF BIRTH	COUNTRY OF BIRTH	CITY OF BIRTH	STATE
DATE NATURALIZED <i>(You or Father)</i>	CERTIFICATE NO.	COURT NATURALIZED <i>(You or Father)</i>	STATE
IF NATURALIZED THROUGH FATHER, STATE HIS NAME		EVIDENCE SUBMITTED <i>(To be filled in by Coast Guard)</i>	
ALIEN REGISTRATION NO.			

The following questions must be answered truthfully, fully, and completely by every applicant for a Coast Guard Port Security Card. *(A "Yes" answer to these questions does not automatically constitute grounds for denial.)*

NOTE: No Port Security Card may be issued unless a completed application form has been received. (33 CFR 125, E.O. 10173 as amended by E.O. 10277 and 10352). (50 U.S.C. 191)

INDICATE ANSWER BY PLACING "X" IN PROPER COLUMN

	Yes	No
1. Within the last 15 years have you ever been adjudged insane, or committed to an insane asylum, or treated for any mental or neurological disorder? <i>(If your answer is "YES," explain fully in Item 7.)</i>		
2. Have you ever been arrested for, or convicted of, the offense of arson, sabotage, espionage, or treason? <i>(If your answer is "YES," explain fully in item 7.)</i>		
3. Within the last 15 years, have you ever been arrested for, or convicted of, an offense involving the sale, gift, transfer or possession of narcotic drugs, marijuana, or other controlled dangerous substances? <i>(If your answer is "YES," explain fully in item 7.)</i>		
4. Do you now use, or have you ever used, narcotic drugs, marijuana, or other controlled dangerous substances? <i>(If your answer is "YES," explain fully in item 7.)</i>		
5. Within the last 15 years, have you ever been excused, released, or discharged from your job because of drunkenness? <i>(If your answer is "YES," explain fully in item 7.)</i>		
6. Are you a citizen of the United States? <i>(If your answer is "NO," explain fully in item 7, the circumstances with respect to your entry into the United States.)</i>		

7. Space for detailed answers. *(Indicate item numbers to which answers apply. Attach a separate sheet of paper if more space is required.)*

PERSONAL DESCRIPTION					This space for Coast Guard Use
SEX	HEIGHT	WEIGHT	COLOR OF EYES	COLOR OF HAIR	
MILITARY RECORD					LAST NAME, FIRST NAME, MIDDLE NAME
FULL NAME UNDER WHICH YOU SERVED	SERVICE NO.	DATE OF ENLISTMENT	CITY OF ENLISTMENT	STATE	
BRANCH OF SERVICE	TYPE OF DISCHARGE	DATE OF DISCHARGE	CITY OF DISCHARGE	STATE	
<p>I CERTIFY that the above statements are correct,* that I will observe all laws and regulations for the protection of shipping and waterfront property; and that I will cooperate fully in the prevention of damage thereto or loss thereof by any means whatsoever.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Signature of Applicant)</p> <p><small>* The attention of the applicant is invited to the provisions of Title 18, United States Code, Section 1001, which provides severe/penalties for false, fictitious, or fraudulent statements or representations in any matter within the jurisdiction of a Department or Agency of the United States.</small></p>					
CERTIFICATION OF SPONSOR					CARD NUMBER
<p>I CERTIFY that the applicant is employed by or is a member of _____</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Name and Address of Organization)</p> <p>and that his/her statements are correct to the best of my knowledge.</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">(Signature and Official Position of Sponsor)</p>					

NO COAST GUARD PORT SECURITY CARD MAY BE ISSUED UNLESS A COMPLETED APPLICATION FORM HAS BEEN RECEIVED
(TITLE 33, CFR, SUBCHAPTER L, PART 125).

PRIVACY ACT STATEMENT

In accordance with 5 USC 552(e)(3), the following information is provided to you when supplying personal information to the U.S. Coast Guard.

1. **AUTHORITY** which authorized the solicitation of the information:
 - (a) Executive Order 10173 as amended by E.O. 10277 and 10352; 50 USC 191
2. Principal **PURPOSE (S)** for which information is intended to be used: (1) To provide a standard method, or a means of documentation for authorized clearance authorities to request a national agency check (NAC) on civilians who require access to vessels or waterfront installations.
3. The **ROUTINE USES** which may be made of the information: To determine suitability for access of persons described above and subsequently to issue or deny them a port security card.
4. Whether or not disclosure of such information is mandatory or voluntary (required by law or optional) and the effects on the individuals, if any, of not providing all or any part of the requested information: Disclosure of this information is voluntary but non-disclosure would result in non-issuance of the requested card.

INSTRUCTION SHEET

GENERAL INSTRUCTIONS FOR APPLICANT

1. This form shall be prepared by all persons when applying for an Original or Substitute U.S. Coast Guard PORT SECURITY CARD. It must be presented, in person, to a Coast Guard office designated to receive such applications. The applicant must also present proof of his citizenship and identity as well as two (2) recent photographs of himself.
2. The U.S. Coast Guard will specify, from time to time, those persons or groups of persons who, because of their occupation, will be required to possess a Port Security Card. An application will not be accepted from any person who is not so required by the U.S. Coast Guard to possess such a card.
3. All questions on the application must be answered. USE TYPEWRITER OR PRINT LEGIBLY IN INK.
4. If application is for a substitute card, on a separate sheet, indicate whether loss was reported to Coast Guard/ Sponsor/Police; and what efforts you have made to recover the lost card.

PHOTOGRAPHS

1. Each application must be accompanied by two (2) Photographs of the applicant, taken within the preceding 6 months and conforming to the following specifications: The size of the photograph shall be one inch by one and five-sixteenths inches (1"x1-5/16"), (35 mm). The portrait shall be taken full face, without hat. It shall consist of the largest image of the head and upper shoulders possible, within the dimensions specified. The picture shall be printed on single weight semi-matte photographic paper. Retouched photographs are not acceptable. Most automatic machine-type photographs are not acceptable because the features appear in reverse.

APPLICANT'S IDENTIFICATION

1. Show full name. Show the address, including zip code, where you regularly receive mail.
2. Show the name and address of your employer. If you are a longshoreman, stevedore, or are not regularly employed by the same company; show the name of the stevedoring company or pier, on which you are usually employed.

CITIZENSHIP RECORD

1. AN APPLICATION WILL NOT BE ACCEPTED UNTIL THE APPLICANT HAS PRESENTED SATISFACTORY PROOF OF HIS CITIZENSHIP. Acceptable evidence of United States citizenship is described herein in the order of its desirability; however, the Coast Guard will reject any evidence not believed to be authentic.
 - a. Birth certificate or certified copy.
 - b. Certificate of Naturalization. Must be presented by all persons claiming citizenship through naturalization.
 - c. Baptismal certificate or parish record recorded within one year after birth.
 - d. Statement of a practicing physician certifying that he attended the birth, and that he has a record in his possession showing the date and place of birth.
 - e. United States Passport.
 - f. A commission in one of the Armed Forces of the United States, either regular or reserve; or satisfactory documentary evidence of having been commissioned in one of the Armed Forces subsequent to January 1, 1936, provided such commission or evidence shows the holder to be a citizen.
 - g. A continuous discharge book, or merchant mariner's document issued by the Coast Guard, which shows the holder to be a citizen of the United States.
2. Delayed certificate of birth – If an applicant claiming to be a citizen of the United States submits a delayed certificate of birth, issued under a States' seal, it may be accepted as prima facie evidence of citizenship, in the absence of any collateral facts indicating fraud in its procurement.
3. If no one of the foregoing requirements can be met by the applicant, he should make a statement to that effect, and in an attempt to establish citizenship, he may submit for consideration data of the following character:
 - a. Report of the Census Bureau showing the earliest record of age or birth available. Request for such information should be addressed to the Director of the Census, Washington, D.C. 20233. In making such request, definite information must be furnished the Census Bureau, as to the place of residence when the first census was taken after the birth of the applicant, giving the name of the street and the number of the house, etc.
 - b. School records, immigration records, or insurance policies (the latter must be at least 10 years old).
4. ALIENS – Alien registration records together with other papers and documents which indicate the country of which the applicant is a citizen, may be accepted as evidence of citizenship in a foreign nation.

CERTIFICATION OF SPONSOR

1. An application must be sponsored by an authorized official of the company which regularly employs the applicant.
2. Longshoremen, stevedores, and other similar categories of personnel not regularly employed by the same company, must be sponsored by an authorized official of their labor union.