

FINAL CLEARANCE
(FOR FINAL PAYMENT - CIVILIAN EMPLOYEES)

NAME (Last, First, Middle Initial)	GRADE	EFFECTIVE DATE OF SEPARATION	LAST WORKING DAY	OFFICE
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NATURE OF ACTION

SEPARATION FROM GOV'T SERVICE

TRANSFER TO OTHER GOV'T AGENCY AGENCY NAME: _____

PROMOTION:

LATERAL:

ITEM DESCRIPTION	CLEAR (X)			CLEARED BY
	YES	NO	DATE	SIGNATURE (Do not initial)
SUPERVISOR				
PARKING MANAGEMENT (G-CAS-2) - RM. 3100				
COMMUNICATION SECURITY - RM. 3215 (For NATO Clearances ONLY)				
DIRECTORY - RM. 3100A				
TELEPHONE CREDIT CARDS/PAGERS - RM. 3100E				
CREDIT UNION - RM. G-300				
MORALE RECREATION LOCKER - RM. B-205 1130 - 1230				
DINER'S CLUB - RM. 3502				
MUTUAL ASSISTANCE - RM. 3419				
TRAVEL ADVANCE - RM. 3504				
HEALTH CLINIC/TRPT - RM. 3403				
RECORDS - RM. 3416				
TRAINING - RM. 3416				
FINAL PERSONNEL CLEARANCE (ID Card) - RM. 3416				

(A copy of this form was sent to Computer Security, G-ISC/IC, Mainframe Services Staff, NASSIF Bldg./RM. 2104A.)

NOTE: If you are a procurement official for an ongoing procurement over \$1,000,000, file departing certification with the contracting officer. (FAR 3.104-7, TAR Notice 91-04)

FORWARDING HOME ADDRESS: