

**NOTIFICATION OF EXPIRING REPORT**

FIRST NOTIFICATION  
 SECOND NOTIFICATION

FROM:	TO:
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TITLE OF REPORT

TYPE OF REPORT

<input type="checkbox"/> INTRA COAST GUARD	RCN NUMBER ASSIGNED _____	EXPIRATION DATE _____
<input type="checkbox"/> PUBLIC USE	OMB NUMBER ASSIGNED _____	EXPIRATION DATE _____
<input type="checkbox"/> INTER AGENCY	RCN NUMBER ASSIGNED _____	EXPIRATION DATE _____

FORM NUMBER	PRESCRIBED BY
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1. Approval of the reporting requirement shown above is due to expire, as indicated.
2. Request to extend approval of Intra Coast Guard reports must be received not later than 30 days after first notification.
3. Requests to extend OMB approval must be received by OMB NLT 90 days before expiration, by OST NLT 120 days before expiration and are required to be submitted to G-TPS not later than 130 days before expiration.
4. Requests not received in ample time for review, evaluation, and processing will result in termination of the report on the assigned expiration date.
5. If you do not intend to continue the reporting requirement please notify the Program Support Division.
6. Coast Guard reports policy and approval instructions may be found in Headquarters Instruction 5214.4 series.

COMMENTS

CONTACT FOR ASSISTANCE	TELEPHONE NUMBER	ROOM NUMBER
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SIGNATURE OF CHIEF MGMT. PROGRAMS & POLICY DIVISION	DATE OF NOTIFICATION
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