

Department of Homeland Security U.S. Coast Guard CGI Form 1560-10A (Rev. 6/08)		CG FOUNDATION (CGFEG) & VANDER PUTTEN (VPEG) EDUCATION GRANTS APPLICATION			
CGFEG & VPEG programs are supported by gift funds from the CG Foundation. Grants will be disbursed based on availability of funds.					
Eligibility: Programs are open to active duty enlisted personnel in pay grades E-3 to E-9. Reservists on any type of active duty orders for at least one year in duration, in pay grades E-3 to E-9, are also eligible. These grants may be used for required educational items not funded through other educational resources. The maximum payable is \$350 for the CG Foundation and \$500 for the Vander Putten per member per calendar year. Applications may be submitted throughout the year but <u>must be received by CG Institute no later than 1 December for consideration during that calendar year.</u> Copies of receipts can not be more than 12 months old.					
Privacy Act Statement: Under the authority of 5 USC 301, the personal data on this form is requested to review and process your request for education grants. Your employee ID will be used for identification. This information will be retained by the responsible office as required and will not be divulged without your written authorization to anyone other than Coast Guard or CG Foundation personnel involved with the administration of the grant. Failure to provide this information will result in your not being considered for the grant.					
Fax or Mail completed form to: (405) 954-3684 ATTN: CGFEG MANAGER COMMANDING OFFICER (CGFDN) USCG INSTITUTE, MPB RM 235 5900 SW 64TH STREET OKLAHOMA CITY, OK 73169-6990		1. Are you applying for CGFEG, VPEG or both? CGFEG VPEG		2. Enter \$ amount of CGFEG and VPEG received in current CY. CGFEG VPEG	
3. NAME (Last, First, MI)				4. EMPLID	
5. Rate/Rank		6. AD Term Date (block 5 on LES)		7. Years of Service	
8. Course Start Date					
9. Your immediate educational goal: License Certificate Associates Degree Bachelors Degree Masters Degree Doctorate Degree Other (specify)			10. Evidence of Superior Performance (past 12 months) Sailor of the Quarter (SOQ) Enlisted Person of the Year (EPOY) Team Award Achievement Medal COMDT Letter of Commendation Page 7 (Favorable) Other (specify)		
11. Are you currently: On Active Duty? Reservist? Yes No Yes No			12. Total points on last EER: (sum of all marks factors - do not use SWE multiple from PDE)		13. Career Intention:
If Reservist, enter AD Start Date:					
14. Command Endorsement. Remarks/Comments are highly encouraged and limited to this block. COs/OICs may designate, in writing, signature authority to XO/ESO/DIVO/DH level for this form.					
15. Name of CO or Designated Authority			16. Signature of CO or Designated Authority		17. Date
18. Command/OPFAC		19. Unit Location (District/State ex: 07-FL)		20. Phone Number	
IMPORTANT MAILING ADDRESS FOR GRANT CHECK ***IMPORTANT***					
21. Member Name: (Last, First, MI)				22. Daytime phone number:	
23. Street:					
24. City:		25. State:		26. Zip:	

Name: (Last, First, MI)	EMPLID:
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Itemized List of Expenses (Attach copies of itemized receipts that show description of item bought)	APPROVED EXPENSE
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Item #	Description of Expense	Requested Expense	FOR CGI USE ONLY
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
	(a) SUBTOTAL		
	(b) SEG Grant Benefits Received (for expense claimed above)		
	(c) CGFEG or VPEG Grant Benefits Received (for expense claimed above)		
	(d) Other Education Benefits Received (for expense claimed above)		
	(e) TOTAL Amount Eligible for Reimbursement		
	(f) Enter TOTAL CG Foundation Grant Request (max \$350/cy)		
	(g) Enter TOTAL Vander Putten Education Grant Request (max \$500/cy)		

Penalty Statement: Knowingly submitting a false, fictitious, or fraudulent claim may be evidence of the following crime(s):
 (1) Making false, fictitious or fraudulent claim, 18 USC Section 287 (PENALTY: Fine not exceeding \$10,000 and/or imprisonment of not more than 10 years). (2) Theft of Public money, 18 USC Section 641 (PENALTY: Fine not exceeding \$10,000 and/or imprisonment of not more than 10 years; lesser penalties if the value of the theft is less than \$100.00). (3) Violation of the Uniform Code of Military Justice, Article 121; larceny and wrongful appropriation.

Member's Signature:	Date:
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COAST GUARD INSTITUTE AUTHORIZATION For CGI Use ONLY
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CGFEG Amount Approved:	VPEG Amount Approved:	Approval Date:	CGI Initials:
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Instructions: CG Foundation & Vander Putten Education Grants Application

Block 1: Are you applying for CGFEG, VPEG or both?

- Check CGFEG if you have not applied for any CG Foundation grants in the current calendar year (CY) OR if you received less than \$350 from earlier current CY CG Foundation grant requests.
- Check VPEG if total of all earlier grant requests from current CY plus this grant request exceeds \$350.

Block 2: Enter \$ amount of CGFEG or VPEG received in current CY.

If you already received CGFEG or VPEG grants in current CY, enter amount you received for each program.

Blocks 3 through 11: Self-explanatory

Block 12: Total points of last EER

Enter the total marks score for your last EER. Example: Ldrship: 40, Prof: 36, Perf: 39, Mil: 12 = 127.

DO NOT enter the SWE marks multiple from your PDE.

Block 13: Self-explanatory

Block 14: Command Endorsement

This endorsement is encouraged but not required for grant application.

Blocks 15 through 20: Command Information & Authorization

All command information plus signature of CO or Designated Authority is REQUIRED for grant application.

Blocks 21 through 26: Mailing Address for Grant Check

This information is used for mailing address of your check. Be sure all information is current and accurate. If this information changes prior to receipt of your grant check, notify the CG Institute of address change.

Itemized List of Expenses:

- Number each receipt to correspond with the **Item #** on the form.
- Enter description of expense for each receipt. General description is adequate such as textbook, lab etc.
- Enter amount requested for reimbursement from each receipt. Both actual cost and sales tax are eligible.

(a) SUBTOTAL:

If you fill out the form on a computer, the *SUBTOTAL* will calculate automatically. If you fill out the form by hand, total all receipts and write in *SUBTOTAL*.

(b) SEG Grant Benefits Received:

If you have received **SEG Grant Benefits** for any of the expenses claimed on this form, enter amount received.

(c) CGFEG or VPEG Grant Benefits Received:

If you have received **CGFEG or VPEG** funds in the current CY for any of the expenses claimed on this form, enter total amount received.

(d) Other Education Benefits Received:

If you have received other education benefits for any of the expenses claimed on this form, enter amount received.

(e) TOTAL Amount Eligible for Reimbursement:

If you fill out the form on a computer, the *TOTAL Amount Eligible for Reimbursement* will calculate automatically. If you fill out the form by hand, subtract the amounts of all other grant amounts received (SEG, CGFEG, VPEG or other) from the *SUBTOTAL* and write that amount in *TOTAL Amount Eligible for Reimbursement*.

(f) and (g) Enter TOTALS for CG Foundation Grant Request & Vander Putten Education Grant Request

How to calculate these two amounts:

You are eligible for a total of \$850 each CY from both grants. The first \$350 requested must come from the CGFEG. Once you have reached \$350, the balance can be requested from the VPEG up to an additional \$500.

Examples:

From Block (e) TOTAL Amount Eligible for Reimbursement	\$500
From Block 2 CGFEG and VPEG received in current CY	\$0
Enter in Block (f) TOTAL CG Foundation Grant Request	\$350
Enter in Block (g) TOTAL Vander Putten Education Grant Request	\$150

From Block (e) TOTAL Amount Eligible for Reimbursement	\$500
From Block 2 CGFEG and VPEG received in current CY	\$250
Enter in Block (f) TOTAL CG Foundation Grant Request	\$100
Enter in Block (g) TOTAL Vander Putten Education Grant Request	\$400

From Block (e) TOTAL Amount Eligible for Reimbursement	\$900
From Block 2 CGFEG and VPEG received in current CY	\$400
Enter in Block (f) TOTAL CG Foundation Grant Request	\$0
Enter in Block (g) TOTAL Vander Putten Education Grant Request	\$450