



COMDTINST 1401.5AD
25 APR 2008

COMMANDANT INSTRUCTION 1401.5AD

Subj: SCHEDULE OF ACTIVE DUTY PROMOTION LIST (ADPL) AND INACTIVE DUTY PROMOTION LIST (IDPL) OFFICER PERSONNEL BOARDS AND PANELS

- Ref: (a) Personnel Manual, COMDTINST M1000.6 (series)
 (b) Reserve Policy Manual, COMDTINST M1001.28 (series)
 (c) Privacy Act of 1974, 5 U.S.C. 552a
 (d) Documents Viewed By CG Officer Promotion and Special Boards, COMDTINST 1410.2
 (e) Title 14, U.S. Code
 (f) Title 10, U.S. Code

1. PURPOSE. The purpose of this Instruction is to:
 - a. Publish convening dates for ADPL and IDPL officer personnel boards and panels for promotion year (PY) 2009, **which occurs from 1 July 2008 to 30 June 2009.**
 - b. Provide guidance to officers eligible for consideration by a selection/retention board or panel.
2. ACTION. Area, district, and sector commanders, commanders of maintenance and logistics commands, commanding officers of integrated support commands, Commander Deployable Operations Group, commanding officers of headquarters units, assistant commandants for directorates, Judge Advocate General and special staff elements at Headquarters shall ensure compliance with the provisions of this Instruction. Internet release is authorized.
3. DIRECTIVES AFFECTED. Schedule of ADPL and IDPL Officer Personnel Boards and Panels, COMDTINST 1401.5AC is canceled on 30 June 2008.

DISTRIBUTION – SDL No. 149

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NON-STANDARD DISTRIBUTION:

4. RELATED DIRECTIVES.

- a. Chapters 1, 5, and 14 of reference (a) contain regulations governing the various officer personnel boards and panels.
- b. Chapter 7.A of reference (b) contains regulations specific to reserve officer personnel boards.

5. GENERAL GUIDANCE FOR ALL OFFICERS.

- a. Submitting Performance Evaluations. Submit Officer Evaluation Reports (OERs) in accordance with Chapter 10 of reference (a), to ensure selection boards and panels have complete, up-to-date information. Under no circumstances will those officers above the zone, or who are projected to be in the zone for promotion, delay their regular annual or semiannual OER past the scheduled due date. For this purpose, estimated zones were announced in ALCGOFF 013/08 entitled *2008 OER Submissions and PY09 Officer Selection Boards*. The schedule of boards and panels was developed to correspond as closely as possible with the OER submission schedule. Area and district commanders, commanders of maintenance and logistics commands, commanding officers of headquarters units, assistant commandants for directorates, the Judge Advocate General, and special staff offices at Headquarters must emphasize to supervisors, reporting officers, reviewers, and OER administrators alike, the importance of submitting proper evaluation reports promptly. Enclosures (1) and (2) provide information to aid rating chain officials in submitting reports on those officers being considered by selection boards and assignment panels.
- b. Commanding Officer/CGPC Responsibilities for Reserve Officers. Commanding officers of drilling reservists and CGPC for non-drilling reservists of the Individual Ready Reserve and the Standby Reserve (Active Status List) shall:
 - (1) Ensure that all reserve officers are aware of the contents of this Instruction.
 - (2) Provide a copy of the ALCGPERSCOM announcing selection zones to each officer being considered by a selection or retention board. This includes officers in any status except those on the Inactive Status List.
- c. Review of Records. Reference (c), the Privacy Act of 1974, was created in response to concerns about collection, use, and accuracy of sensitive/personal data pertaining to individuals such as personally identifiable information (PII). Commanding officers should establish appropriate administrative, technical, and physical safeguards to ensure the security, confidentiality, and handling of PII. All officers under consideration by upcoming boards and panels are encouraged to review their official record maintained by the Commander (CGPC-adm-3). Documents that are considered a matter of record are listed in reference (d). Individual record reviews can be done by:
 - (1) Personally reviewing your record at the Coast Guard Personnel Command;
 - (2) Designating another individual to review your record is authorized under reference (c). Commander (CGPC-adm-3) must receive a signed letter authorizing a third-party review. The letter must contain the name of the authorized reviewer and the date(s) the review will occur. For more information, contact the Officer Section Supervisor at CGPC-adm-3.

- (3) Requesting a complete copy of your official record via mail or fax to CGPC-adm-3. This request should be made in writing three months prior to a board's convening date. Fax requests must have a signature on the page and can be sent to (202) 493-1676.
- d. Communications to Selection Boards. As stated in Section 253(b) of reference (e), any officer eligible for consideration by a selection board may send a communication to the board. The letter (in standard memo format) must arrive at CGPC-opm-1/CGPC-rpm-1 before the board convenes. A separate page command endorsement is optional; however, all communications must be sent through the officer's chain of command receiving at least a signature line endorsement. Letters may invite attention to any matter in the member's Coast Guard record that will be before the selection board. A communication to a board may not criticize any officer or civilian government employee or reflect on their character, conduct, or motive. Endorsements, enclosures, or attachments to letters submitted to selection boards shall not include opinions whether a board should select an officer for promotion. See Chapter 5.A.4.e. of reference (a) for additional guidance. NOTE: Reserve officers competing for promotion on the Inactive Duty Promotion List (IDPL) are strongly encouraged to submit a communication to the board.
- e. Communications to Assignment and Screening Panels. An officer under consideration by an assignment or screening panel may write to the panel President, in care of Commander, Coast Guard Personnel Command (CGPC-opm-2 for ADPL officers; CGPC-rpm-1 for IDPL officers). The letter must arrive at CGPC-opm-2/CGPC-rpm-1 before the panel convenes. Letters may invite attention to any matter in the member's Coast Guard record that will be before the screening/assignment panel. A communication to a panel may not criticize any officer or civilian government employee or reflect on their character, conduct, or motive. Endorsements from the chain of command shall not be included unless specifically indicated in the solicitation message. The electronic résumé (e- résumé) is not appropriate correspondence to a screening/assignment panel unless specifically indicated in the solicitation message.
6. ADPL & IDPL PROMOTION BOARD ZONES AND CONVENING DATES. This Instruction and enclosures (1) and (2), amplified by appropriate message traffic, serve as the official notification required by Section 253 of reference (e). Future messages will announce changes to enclosures (1) and (2). CG PC-c is authorized to delay or reschedule the listed boards and panels as service needs dictate.
7. SENIOR SERVICE SCHOOLS AND STRATEGIC STUDIES GROUPS. Although consideration for Senior Service Schools is automatic based on year group and rotation date, officers interested in those programs are encouraged to submit an e- résumé expressing that interest and, if desired, indicating preference among schools. Chief of Naval Operations and Chief of Staff of the Air Force Strategic Studies Group candidates will be selected from qualified captains and captains-select in designated year groups who will be tour complete, have command experience, are graduates of a Senior Service School or a Command and Staff College, or have specifically requested consideration on an e- résumé. An ALCOAST is released by Commandant (CG-511) (formerly G-XSS, G-CCX) each spring outlining the specific criteria by which officers will be considered for SSS/SSG. E- résumés are provided to the SSS/SSG Selection Panel. All IDPL Captains are encouraged to apply for the Senior Reserve Component Officer Course convened annually.

8. ADPL CONSOLIDATED MAJOR COMMAND SCREENING PANEL (CMCSP) INFORMATION.

- a. Screening. Captains and captains select who meet the criteria for the CMCSP below will automatically be screened for command afloat and aviation command, but must specifically request to be screened for sector command. Sector commanders who are not tour complete will have their names removed from consideration for mandatory screen command positions. Commanders and commanders select who meet the criteria for the CMCSP below will automatically be screened for command afloat, but must specifically request to be screened for aviation command.
- b. Applications. Commander (CGPC-opm) will announce the application procedures via ALCGOFF message approximately 60 days prior to the panel convening date. Approximately 30 days prior to the panel, another ALCGOFF message will list members who appear to meet specific eligibility criteria. Any member whose name does not appear on this message and who believes they qualify for screening for a particular position due to special circumstances or unique qualifications, believes their name was inadvertently omitted, or simply missed the original e- résumé application deadline should request screening via e-mail or message traffic to Commander (CGPC-opm-2). Commander (CGPC-opm) will evaluate each request and make an eligibility determination based on the merits of each case. Officers determined to be ineligible by Commander (CGPC-opm) will be advised of their status. Approximately seven days prior to the panel convening date, a final candidate ALCGOFF message will list those officers whose records will appear before the CMCSP. Officers not listed on the final candidate ALCGOFF message may then communicate their requests to screen to the panel President at least one day prior to the panel convening date. Any communications to the panel should be prepared as outlined in paragraph 5.e.

9. CONSOLIDATED MAJOR COMMAND SCREENING PANEL ELIGIBILITY CRITERIA.

a. Sector Command Screening Sub-panel Eligibility Criteria.

(1) O-6 Sector Command. The Panel will consider captains and captains-select who:

- (a) Request screening;
- (b) Are in year group 82 or junior;
- (c) Are tour complete in 2009, or will have completed at least two years in their current assignment by 15 September 2009; sitting/incumbent sector commanders are not required to re-screen to compete for a potential back-to-back sector command; and
- (d) Have served at/in an operational unit/position at the department head, staff chief or above level since 1 June 2002. Operational units include cutters, air stations, deployable specialized forces (including MSST, TACLET, and strike teams), or sectors and any sub-units (including MFPU).

Note: Designated aviators desiring assignment to combined sector/air station command must successfully screen for O-6 sector command.

- (2) Questions about procedures or eligibility for sector screening can be directed to the Pre-Continuation Captain Assignment Officer at 202-493-1602.

b. Senior Afloat Command Screening Sub-panel Eligibility Criteria.

- (1) **O-6 Commands.** Panel will consider all captains and captains-select who:

- (a) Are in year group 84 or junior (YG 83 and senior may be considered if they specifically request screening);
- (b) Are tour complete in 2009, or will complete at least two years in their current assignment by 15 September 2009;
- (c) Are not currently in command of a cutter; (this criteria is waived for eligible candidates desiring to compete for an O-6 WAGB, WIX, or WMSL command);
- (d) Have not previously held an O-6 afloat command (this criteria is waived for eligible candidates desiring to compete for an O-6 WAGB, WIX, or WMSL command); and
- (e) Have served in an O-5 or above afloat position since 1 June 2002.

- (2) **O-5 Commands.** Panel will consider all commanders and commanders-select who:

- (a) Are tour complete in 2009 or 2010 (waivers must be requested and will be considered for officers tour complete in 2011 who will have completed at least two years in their current assignment by 15 September 2009 and must screen in AY2009 to meet an eligibility window);
- (b) Are not currently in command of a cutter;
- (c) Have not previously held an O-5 afloat command;
- (d) Have served in an O-5 XO or O-4 CO/XO/OPS afloat position since 1 June 2002; and
- (e) Will have successfully served at least 18-24 months in an O-5 XO or O-4 CO/XO/OPS afloat position by 15 September 2009.

- (3) Questions about procedures or eligibility for afloat command screening can be directed to the Afloat Assignment Officer at 202-493-1635 or, for O-6 commands, the Pre-Continuation Captain Assignment Officer at 202-493-1602.

c. Aviation Command Screening Sub-panel Eligibility Criteria.

- (1) **O-6 Commands.** Panel will consider captains and captains-select who:

- (a) Are in year group 84 and junior (YGs 82 & 83 may be considered if they specifically request screening);

- (b) Are not currently in command of an aviation unit;
- (c) Served as a designated aviator for at least two years in an approved pre-command aviation assignment as defined in para 9.c.(3);
- (d) Have served in a DIFOPS position since 1 June 2002; and
- (e) Are tour complete in 2009, or will have completed at least two years in their present assignment by 15 September 2009. Officers who have fleeted up at their current unit (i.e. OPS to XO or within same HQ staff) and have served a total of at least two years at their present unit by 15 September 2009 may request screening. This request must have a command endorsement addressing the impact of an early rotation on command continuity.

Note: Designated aviators desiring assignment to combined group/air station command must successfully screen for O-6 aviation command.

(2) **O-5 Commands**. Panel will consider commanders and commanders-select who:

- (a) Request screening;
- (b) Are in year group 92 and senior;
- (c) Are not currently in command of an aviation unit;
- (d) Served as a designated aviator for at least two years in an approved pre-command aviation assignment as defined in para 9.c.(3);
- (e) Have served in a DIFOPS position since 1 June 2002; and
- (f) Are tour complete in 2009 or 2010 (waivers will be considered for officers tour complete in 2011 who will have completed at least two years at their current unit by 15 September 2009 and must screen in AY2009 to meet an eligibility window)

(3) The following billets qualify as aviation “pre-command”:

- (a) Executive Officer of any air station, ATC Mobile, ARSC, HC-130J APO, and Deputy Sector Commander and Logistics Department Head at a combined sector/air station;
- (b) Operations Officer at any air station, ATC Mobile, ARSC, MSRT or HITRON Jacksonville and Response Department Head at a combined sector/air station (the Air Station Washington Operations Officer billet does not qualify);
- (c) ARSC Product Line Manager, ARSC Business Operations Division Chief, ARSC Industrial Operations Division Chief, ARCS Engineering Support Division Chief, and ARSC Information Systems Division Chief;
- (d) Engineering Officer at any air station in an O-4 or above Engineering Officer billet, and

(e) ATC Mobile Training Division Chief.

(4) Questions about procedures or eligibility for aviation command screening can be directed to the Aviation Assignment Officer at 202-493-1637 or, for O-6 commands, the Pre-Continuation Captain Assignment Officer at 202-493-1602.

- d. The Consolidated Major Command Screening Panel will select numbers consistent with Service needs and sufficient to provide assignment flexibility.
- e. Members who are serving in DUINS TABS (advanced education) will be expected to fulfill obligated service in a follow-on assignment within their specialty/program, and are thus not eligible to compete in the Consolidated Major Command Screening Panel. Officers currently serving Navy/Army/Marine Corps War Staff College positions are not eligible to compete in Consolidated Major Command screening. Candidates in mandatory screened categories will have their names removed from consideration.
- f. Officers selected for and accepting Senior Service School, Sloan Fellowship, MIT-SDM or Navy/Army/Marine Corps War College positions during AY2009 are not eligible to compete in Consolidated Major Command screening.
- g. Officers currently serving in Senior Service School positions are eligible to compete in Consolidated Major Command screening.
- h. Temporary Separation program participants are not eligible to compete in Consolidated Major Command screening until they return to a commissioned status.

10. JUNIOR AFLOAT AND CWO COMMAND SCREENING CRITERIA.

- a. **O-4 Commands.** Panel will consider all lieutenant commanders and lieutenant commanders-select who:
 - (1) Request screening;
 - (2) Are not currently afloat;
 - (3) Are tour complete in 2009 or 2010 (waivers will be considered for officers tour complete in 2011 who will have completed at least two years in their current assignment by 15 September 2009 and must screen in AY2009 to meet an eligibility window);
 - (4) Have not previously held an O-4 afloat command;
 - (5) Have completed two tours afloat including at least one at the O-3 level; and
 - (6) Have served afloat since 1 June 2002. A previous ATON (WLB/WLM/WTGB & Barge Combination) afloat tour is necessary to be considered for WLB command.
- b. **O-3 Commands.** Panel will consider all lieutenants and lieutenants-select (not including CWO-LT) who:

- (1) Request screening;
 - (2) Are tour complete in 2009 or 2010 (waivers will be considered for officers tour complete in 2011 who will have completed at least two years in their current assignment by 15 September 2009 and must screen in AY2009 to meet an eligibility window);
 - (3) Have not previously held an O-3 afloat command;
 - (4) Have completed at least one tour afloat for WPB command or two tours afloat for WLM command;
 - (5) Are not currently afloat in an O-2 position with the exception of second-tour Navy/Norwegian Exchange or WHEC/WMSL Weapons Officers; and
 - (6) Have served afloat since 1 June 2002. A previous ATON (WLB/WLM/WTGB & Barge Combination) afloat tour is necessary to be considered for WLM command. A previous ATON (WLB/WLM/WTGB) or WAGB afloat tour is necessary to be considered for WTGB command.
- c. **O-2 Commands.** Panel will consider all lieutenants (junior grade) and ensigns who:
- (1) Request screening;
 - (2) Are currently afloat in their initial afloat tour or are serving on a WPB deployed for Operation IRAQI FREEDOM; and
 - (3) Are tour complete in assignment year 2009.
- d. **CWO Commands.** Panel will consider all CWOs (BOSN) who:
- (1) Request screening;
 - (2) Have served in an afloat position since 1 June 2002 and have qualified as an underway Officer of the Deck;
 - (3) Are tour complete in 2009 or 2010 (waivers will be considered for officers tour complete in 2011 who will have completed at least two years in their current assignment by 15 September 2009 and must screen in AY2009 to meet an eligibility window); sitting/incumbent COs are not required to re-screen to compete for a potential back-to-back afloat command in the same mission class of vessel (ATON or LE).
 - (4) Panel will additionally consider enlisted members above the cut on the 2009 CWO (BOSN) eligibility list who request screening and have served as a cutter OIC or XPO since 1 June 2002.
- e. The screening panels will select a number consistent with Service needs and sufficient to provide assignment flexibility.

- f. Temporary Separation program participants are not eligible to compete in a command afloat screening until they return to a commissioned status.
- g. Members who have been selected for flight school are not eligible to compete in a command afloat screening panel.
- h. Members who are serving in DUINS TABS (advanced education) will be expected to fulfill obligated service in a follow-on assignment within their specialty/program, and are thus not eligible to compete in a command afloat screening panel. Officers serving at Navy/Joint Forces/Marine Corps War College positions are not eligible to compete in a command afloat screening panel.
- i. Questions about procedures or eligibility for O-4/O-3/O-2 afloat command screening can be directed to the Afloat Assignment Officer at 202-493-1635.
- j. Questions about procedures or eligibility for BOSN afloat command screening can be directed to the BOSN Assignment Officer at 202-493-1643.

11. IDPL COMMAND SCREENING PANEL INFORMATION. The Consolidated Major Reserve Command Screening Panel (CMRCSP) will screen eligible officers for Port Security Unit (PSU) Commanding Officer billets. Vacancies and amplifying guidance will be provided in future message traffic. Those reservists in the appropriate grade who meet the specific criteria for command eligibility will automatically be screened. Members who particularly desire a command assignment may submit an e-résumé to clearly state their preference for command opportunity. Conversely, members who are eligible, but who do not desire a command opportunity, should submit an e-mail to the panel coordinator so stating. Any communications to the board should be prepared as outlined in paragraph 5.e. The following criteria, in descending order of priority, will be used when screening candidates:

- a. Command cadre experience (XO or CO) at a PSU.
- b. Department head experience at Naval Coastal Warfare (NCW) and/or Combatant Command (COCOM) units.
- c. Command cadre experience at any CG command and at least one year SELRES experience at NCW unit or PSU.
- d. Command cadre experience at any CG command.

The panel will also weigh other considerations, including the level of officers' security clearances.

12. IDPL PROMOTION BOARD PROCEDURES. Chapter 21, Subchapter B of reference (e) contains procedures applicable to the promotion of reserve officers on the inactive duty promotion list. These laws provide for the selection of reserve officers on a best-qualified basis to the grade of lieutenant and above, and on a fully qualified basis to the grade of lieutenant (junior grade). They further provide for the convening of retention boards to ensure a steady promotion flow. Reserve warrant officers on inactive duty are promoted pursuant to regulations promulgated under the authority

stated in Section 12242 of reference (f). Enclosure (2) is the PY09 schedule for inactive duty reserve officer boards and panels.

- a. Reserve officers under consideration by an IDPL selection board are strongly encouraged to submit communications to the board president, in care of the Commander (CGPC-rpm). A Reserve Officer Personal Résumé, CG-5481, is one of the best forms of communication.
 - b. The names of reserve officers recalled to active duty under Title 10 and ADSW remain on the IDPL and will be considered by reserve boards and panels, if otherwise eligible.
 - c. Ready Reserve officers serving on extended active duty (EAD) are listed on the ADPL and compete for promotion with all other ADPL officers. Only Ready Reserve officers serving on EAD who have entered into the contract prior to FY 2008 may request placement on the IDPL, vice the ADPL, and compete against those Ready Reserve officers listed on the IDPL who are eligible for promotion consideration. To transfer to the IDPL, reserve officers must submit a written request to Commander (CGPC-opm-1) to terminate the EAD agreement. Officers eligible for this option are notified of this requirement at the time of their orders to active duty. After both boards adjourn, a new EAD agreement may be executed and the officer returned to the ADPL.
 - d. Reserve officer promotion board announcements are published in ALCGRSV messages; reserve officer promotion board results are published in ALCGPERSCOM messages which are available through CG Central located at My Workspace> Career Management> Reservist > Promotion. Any reserve officer can look up their own OER history through Direct Access located at: Home > Self Service > Employee > View > Employee Review Summary. Additionally, any reserve officer can request an OER Summary Report by sending an email to arl-pf-cgpc-rpm-Query@uscg.mil.
 - e. If below-zone selection authority is provided by the Commandant, the below-zone size will be disseminated with the promotion board candidate message via ALCGRSV outlined in paragraph 6. Members in a below-zone status may submit communications to the board and may submit an odd-year Special OER for promotion consideration; see Chapter 10.A.3.c of reference (a).
 - f. All commands with promotion-eligible members must submit an OER to be validated by Commander (CGPC-rpm) prior to the convening of the board in accordance with Chapter 10 of reference (a).
13. **MOBILIZATION AND DISPOSITION (MOB) BOARD.** This Board will convene as needed to consider the disposition of Coast Guard Reserve officers who are on the Inactive Duty Promotion List (IDPL) and whose participation has been unsatisfactory for at least one annual cycle. In addition, the MOB Board will consider officers with over three years in the Standby Reserve, Inactive Status List (ISL) by the convening date of the Board.
- a. Any reserve officer in an active status whose participation has been unsatisfactory will be considered by this board for not accruing a minimum of 50 retirement points in the current anniversary year, failing to meet the minimum training requirements for their TRAPAY CAT, or failing to comply with any program requirements or performance standards during any type of duty. Unless a participation waiver has been granted by Commander (CGPC-rpm), these

personnel will be transferred to the ISL. Officers who qualify for retirement without entitlement to pay until they reach age 60 (RET-2) will be offered the opportunity to transfer to the Retired Reserve.

- b. Members who have been on the ISL for three years at the convening of the board must be screened for discharge or if eligible, retirement.
- c. Officers will not be recommended for retention in the ISL solely to allow them to reach the age necessary to qualify for transfer to the Retired Reserve.

14. REGULAR TO RESERVE PANEL. The Panel will convene as needed to consider members of the ADPL who are released from active duty, or are within one year of discharge for a reserve commission in accordance with Chapter 1.H of reference (a). To be eligible for a commission in the Coast Guard Reserve, applicants may be:

- a. Former officers of the Coast Guard and Navy, Regular or Reserve. If more than one year has passed since the effective date of resignation, then Section 1.C. of reference (a) applies.
- b. Coast Guard officers that have obligated service or are on an approved Temporary Separation (TEMPSEP) Program. These personnel will be recommended for a reserve commission by the panel.
- c. Officers who were twice non-selected on the ADPL or who have documented negative performance. These personnel are eligible for consideration by the Panel, but may not be recommended for a reserve commission or may be recommended for a lower rank upon commissioning.

15. ENVIRONMENTAL ASPECT AND IMPACT CONSIDERATIONS. Environmental considerations were examined in the development of this Instruction and have been determined to be not applicable.

16. FORMS AVAILABILITY. The forms called for in this Instruction are available in USCG Electronic Forms on the Standard Workstation or on the Internet: <http://www.uscg.mil/forms/>, CG Central at <http://cgcentral.uscg.mil/>, and Intranet at <http://cgweb2.comdt.uscg.mil/CGFORMS/Welcome.htm>. The Officer Evaluation Report OER forms, CG-5310 series, and Reserve Officer Personal Résumé, CG-5481 (Version 6-04 only) may be locally reproduced. Revision 6-04 is the only acceptable version and is available via the Internet website.

C. I. PEARSON /s/
Assistant Commandant for Human Resources

Encl: (1) Promotion Year 2009 Schedule of ADPL Officer Personnel Boards and Panels
(2) Promotion Year 2009 Schedule of IDPL Officer Personnel Boards and Panels

PROMOTION YEAR 2009 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

| CONVENING DATE | BOARD OR PANEL | ZONE | COMMENTS |
|-----------------------|---|--|--|
| 08-10 JUL 08 | RDML Selection Board | See note 1. | CAPTs with 1 Jul 06 or earlier dates of rank are eligible for consideration. |
| 08-10 JUL 08 | CAPT Continuation Board | See note 1. | CAPTs from YG82 are eligible for consideration. |
| 14-18 JUL 08 | CAPT Selection Board/ CDR Continuation Board | See notes 1 and 2. | CDRs with 1 Jul 05 or earlier dates of rank are eligible for consideration. |
| 14-18 JUL 08 | PCTS Selection Board | See note 1. | |
| 15 JUL 08 | CWO Extension Beyond 30 Years | Not applicable. | The panel will consider requests from CWOs to extend beyond 30 years of active duty service. |
| 22-24 JUL 08 | RPA Selection Board | See note 1. | See PERSMAN, COMDTINST M1000.6A. Art. 5.A.6 |
| 22-24 JUL 08 | RPA CAPT Continuation Board | See note 3. | See PERSMAN, COMDTINST M1000.6A. Art 14.A.20 See note 6. |
| 22-24 JUL 08 | RPA Permanent Designation Board | See note 3. | See PERSMAN, COMDTINST M1000.6A. Art. 1.B.3 and 14.A.17 |
| 23-24 JUL 08 | Reserve Officer Extension Board | Reserve officers scheduled for release from active duty between 1 NOV 08 and 30 APR 09. A message will announce eligible reserve officers. | See note 6. |
| 28 JUL – 08 AUG 08 | CDR Selection Board/ LCDR Continuation Board | See notes 1 and 2. | LCDRs with 1 Jul 05 or earlier dates of rank are eligible for consideration. |
| N/A | CG-11 Selection Board | | Next board is tentatively scheduled for PY11 |
| 13-14 AUG 08 | PCTS Designation | See note 3. | See note 4. |

PROMOTION YEAR 2009 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

| CONVENING DATE | BOARD OR PANEL | ZONE | COMMENTS |
|-----------------------|---|---|--|
| 18–29 AUG 08 | LCDR Selection Board/ LT Continuation | See notes 1 and 2. | LTs with 1 Jul 06 or earlier dates of rank are eligible for consideration. |
| 20 AUG 08 | PHS Dental Officer Continuation | | Information will be provided in a separate message if a determination is made to convene this board. |
| 26-29 AUG 08 | Senior Service School and Strategic Studies Groups Assignment Panel | Officers must meet criteria in the ALCOAST published by CG-511 in the spring. | Interested officers should submit an e-resume indicating schools preference. See solicitation messages for further information. |
| 27 AUG 08 | Rear Admiral Continuation Board | See note 1. | |
| 09-12 SEP 08 | <u>Consolidated Major Command Screening Panel consisting of:</u> | | |
| | Sector Command Screening Sub-Panel (O-6) | O-6 Command – O-6s and O-6s-select. For eligibility see criteria outlined in paragraph 9.a. | See note 4. |
| | Afloat Command Screening Sub-Panel (O-6/O-5) | O-6s, O-5s, and officers selected to those grades. For eligibility see criteria outlined in paragraph 9.b. | See note 4 for officers not in the mandatory screen window. |
| | Aviation Command Screening Sub-Panel (O-6/O-5) | O-6s, O-5s, and officers selected to those grades. For eligibility see criteria outlined in paragraph 9.c. | See note 4 for officers not in the mandatory screen window. |
| 15-19 SEP 08 | CWO to LT Selection Board | Applicants must meet eligibility requirements established by PERSMAN, COMDTINST M1000.6A. Art 5.B.10 See note 5. | Application deadline for those specialties being considered: 08 Aug 08. See note 4. |
| 22-26 SEP 08 | LT Selection Board | See notes 1 and 2. | LTJGs with 1 Jul 07 or earlier dates of rank are eligible for consideration. OERs for LTJGs in zone will be submitted for period ending 30 June vice 31 July 08. |

PROMOTION YEAR 2009 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

| CONVENING DATE | BOARD OR PANEL | ZONE | COMMENTS |
|-----------------------|---|---|---|
| 20-24 OCT 08 | CWO Selection Board and CWO Selective Early Retirement Board (SERB) | See note 1. CWOs with DORs of 15 Dec 05 or earlier will be eligible. | See, PERSMAN, COMDTINST M1000.6A. Art. 5.B |
| 21-23 OCT 08 | Afloat Command Screening Panel (CWO) | Not applicable. | See note 4. |
| 4-5 NOV 08 | PHS Assignment Panel | Not applicable. | All USPHS officers detailed to duty with USCG. |
| 12-14 NOV 08 | Afloat Command Screening Panel (O-4/O-3/O-2) | Not applicable. | See note 4. Eligible LCDRs, LTs, LTJGs and ENSs. |
| 19-20 NOV 08 | LTJG Selection Board | ENSs with 31 Jan 08 dates of rank or earlier. Board may select all those eligible. | |
| 2-4 DEC 08 | Flight School Panel | | See note 4. |
| 6-8 JAN 09 | CAPT Assignment Panel | Not applicable. | The panel will consider all CAPTs and CAPT selectees and other officers to be assigned to O-6 billets. |
| 15-16 JAN 09 | Reserve Officer Extension Board | Reserve officers scheduled for release from active duty between 1 May 09 and 31 Oct 09. A message will announce those eligible. | See note 6. |
| 3-5 FEB 09 | CDR Assignment Panel | Not applicable. | The panel will consider all CDRs and CDR selectees and other junior officers to be assigned to O-5 billets. |
| 4-6 MAR 09 | Flight School Panel | | See note 4. |
| 14-24 APR 09 | CWO Appointment Board | Not applicable. | See PERSMAN, COMDTINST M1000.6A. Art. 1.D Eligibility requirements deadline: 1 JAN 09. See note 4. |
| 1-5 JUN 09 | LTJG Selection Board | ENSs with 31 Jul 08 dates of rank or earlier. Board may select all of those eligible. | |

PROMOTION YEAR 2009 SCHEDULE OF ADPL OFFICER PERSONNEL BOARDS AND PANELS

- NOTES:**
1. A message will announce the zone and the number to be selected.
 2. The number of officers included in an ADPL promotion zone is calculated in a two-step process. First, the number of officers to be selected is determined based on projected vacancies. Second, the actual zone sizes are determined by establishing the opportunity of selection for each grade.
 3. A message will announce the number to be selected.
 4. Submit applications to Commander, Coast Guard Personnel Command (CGPC-opm) via the e-résumé process outlined in the solicitation message.
 5. A message will announce the number to be selected and the criteria. Applications will additionally be considered for all CWO2s in zone for CWO3 in the 20 OCT 2008 CWO Selection Board.
 6. A decision to hold this board/panel will be determined at a later date.
 7. Reserve officers whose active duty agreements expire during the indicated period and who do not apply will be released when their Extended Active Duty (EAD) Agreement expires.

PROMOTION YEAR 2009 SCHEDULE OF IDPL OFFICER PERSONNEL BOARDS AND PANELS

| CONVENING DATE | BOARD OR PANEL | ZONE | COMMENTS |
|-----------------------|---|---|--|
| 08-10 JUL 08 | CAPT Retention Board | See note 1, 7. | All Reserve CAPT's in an active status. |
| 14-18 JUL 08 | CAPT Selection Board/ CDR Retention Board | See notes 1 and 2. | CDRs with 1 Jul 05 or earlier dates of rank are eligible for consideration. |
| 28 JUL – 01 AUG 08 | CDR Selection Board/ LCDR Retention Board | See notes 1 and 2. | LCDRs with 1 Jul 05 or earlier dates of rank are eligible for consideration. |
| 18–22 AUG 08 | LCDR Selection Board/ LT Retention Board | See notes 1 and 2. | LTs with 1 Jul 06 or earlier dates of rank are eligible for consideration. |
| 10-12 SEP 08 | Regular to Reserve Appointment Panel | See note 5. | |
| 15-18 SEP 08 | Reserve War & Staff College Panel | | Application requirements disseminated via ALCGPERSCOM |
| 22-26 SEP 08 | LT Selection Board | See notes 1 and 2. | LTJGs with 1 Jul 07 or earlier dates of rank are eligible for consideration. OERs for LTJGs in zone will be submitted for period ending 30 June vice 31 July 08. |
| 20-24 OCT 08 | CWO Selection Board | See note 1. CWOs with DORs of 15 Dec 05 or earlier will be eligible. | See, PERSMAN, COMDTINST M1000.6A. Art. 5.B |
| 03-06 NOV 08 | Consolidated Major Reserve Command Screening Panel (CMRCSP) | | |
| 12-14 NOV 08 | Regular to Reserve Appointment Panel | See note 5. | |
| 17-21 NOV 08 | LTJG Selection Board | ENSs with 31 Jan 07 dates of rank or earlier. Board may select all those eligible. | |
| 02-04 DEC 08 | Mobilization Disposition Board | See note 6. | All IDPL members in an active status who failed to meet participation standards per Reserve Policy Manual, COMDTINST M1001.28A are eligible. |

PROMOTION YEAR 2009 SCHEDULE OF IDPL OFFICER PERSONNEL BOARDS AND PANELS

| CONVENING DATE | BOARD OR PANEL | ZONE | COMMENTS |
|--------------------|--|-----------------|--|
| 08-12 DEC 08 | RPA Designation Board, Phase I | | See note 3. |
| 12-16 JAN 09 | RPA Designation Board, Phase II | | |
| 9-10 FEB 09 | Regular to Reserve Appointment Panel | See note 5. | |
| 25-27 FEB 09 | AY 09 Reserve O-5/O-6 Assignment Panel | | |
| 31 MAR – 02 APR 09 | Reserve Physicians Assistant Panel | See not 6. | |
| 14-16 APR 09 | CWO Appointment Board | Not applicable. | See PERSMAN, COMDTINST M1000.6A. Art. 1. D Eligibility requirements deadline: 1 JAN 09. See note 4. |
| 20-22 MAY 09 | Regular to Reserve Appointment Panel | See note 5. | |
| 02-04 JUN 09 | Mobilization Disposition Board | See note 6. | All IDPL members in an active status who failed to meet participation standards per Reserve Policy Manual, COMDTINST M1001.28A are eligible. |
| 09-10 JUN 09 | Reserve Masters of Science in Strategic Intelligence Panel | | |

- NOTES:**
1. A message will announce the zone and the number to be selected.
 2. The running mate system determines the number of reserve officers included in an IDPL promotion zone. The opportunity of selection for each grade is based on projected vacancies and Coast Guard policy.
 3. A message will announce the number to be selected.
 4. Submit applications to Commander, Coast Guard Personnel Command (CGPC-rpm) via the e-résumé process outlined in the solicitation message.
 5. This board is contingent upon an adequate number of officers identified by issued separation orders.
 6. This board is contingent upon the availability of eligible applicants.
 7. Board will make SRCOC and JFROC selections for CY 2009.

PROMOTION YEAR 2009 SCHEDULE OF IDPL OFFICER PERSONNEL BOARDS AND PANELS