

**TO:** George E. Ross  
Assistant Inspector General for Compliance and Audit Resolution

**THRU:** Mary Ann McFate, Director  
Office of Organization and Management Support

**FROM:** Lauri J. Fitz-Pegado  
Assistant Secretary and Director General of the  
US & Foreign Commercial Service

**SUBJECT:** Audit Report No.: TTD-4343-2-0001

**Report Title:** Improvements Needed in the Management of US&FCS Domestic Personnel Operations

**Report Date:** Issued 3/30/92 (Mgmt. Decision 6/4/92)

**Audited Entity:** ITA

The following describes the action ITA proposes to take in response to the above-referenced audit report:

! Title of Finding: US&FCS NEEDS A LONG-TERM ROTATIONAL ASSIGNMENTS PLAN.

! OIG's Recommendation:

Revise Department Administrative Order 202-900 to clearly state which individuals are considered career members of the foreign service, and to provide clear policy guidance on what service is categorized as overseas or domestic for purposes of rotational eligibility.

**Action Plan:**

"US&FCS will consider the concerns raised by OIG and recommend to the Department clarifications to DAO 202-900 to remove evident ambiguities."

Request change in Audit Action Plan as follows: Close subject open OIG recommendation.  
Action taken by ITA:

During Q4 FY 93, the US&FCS made changes to Operations Bulletin 93-53 (formerly 90-1). The assignment criteria are consistent with the criteria stated in the Department Administrative Order 202-900, Subchapter 100-1, which sets policy for assignments and tours of duty. The changes made include: the assignment cycle; the qualifications review process (including transfer eligibility, personal rank, language proficiency); selection criteria; and the assignment process.

**Rationale for closing OIG's Recommendation:**

US&FCS management considered the concerns raised by the IG, and made the decision to revise Operations Bulletin 93-53. The revisions now ensure that the assignment and selection criteria are consistent with the criteria stated in DAO 202-900, Subchapter 100-1. Therefore, a revision of this document in conformance with the agreed-to action plan is unnecessary because the long-term rotational assignment criteria is addressed in the revised 93-53 Operations Bulletin.

**Dollar value of funds to be put to better use:** N/A

OIG Concurrence: \_\_\_\_\_ Date: \_\_\_\_\_