

ALBUQUERQUE FIRE DEPARTMENT	RMS Incident Reports
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At the direction of the Fire Chief and the Medical Director the following Directive will be strictly adhered to regarding incident reporting within the Albuquerque Fire Department:

Beginning immediately, all incident reports will be completed by the end of the 48-hour cycle without exception.

Company Officers will not be able to access reports that were created the prior cycle. In order to access incomplete reports will require the assistance of the Battalion Commander.

If you have a call and the clear time is after 0800 hours, you will be granted over time. If overtime is required you will have to contact the Battalion Commander that is on duty. The Battalion Commander will in turn contact the Deputy Chief of Operations to approve the overtime.