

Instructions for
MOTHERSHIP
DAILY CUMULATIVE PRODUCTION LOGBOOK (DCPL)

RESPONSIBILITY

The owner of a mothership that receives groundfish from vessels issued a Federal fisheries permit under § 679.4 is responsible for compliance with the applicable recordkeeping and reporting requirements of 50 CFR part 679.5, including completion of a DCPL. The signature of the owner or operator on the DCPL is verification of acceptance of that responsibility.

Use a separate logsheet	For each day of an active period
	For each reporting area where harvest occurred
	For each separate management program (see below)

TIME LIMITS

The operator of a mothership must	Within This Time Limit															
Record whether delivery is from catcher vessel or buying station, whether received blue DFL, name and ADF&G vessel registration of delivery vessel, receipt time and receipt position where mothership received catch, estimated total haul weight , and fish ticket numbers issued to catcher vessels.	Within 2 hours after completion of receipt of each groundfish delivery															
Record discard/disposition information	By noon each day to record the previous day's discard/disposition that: (1) Occurred on site after receipt of groundfish from a catcher vessel or buying station and during processing of groundfish; (2) Was reported on a blue DFL received from a catcher vessel delivering groundfish; (3) Was reported on a BSR received from a buying station delivering groundfish.															
Record all other information required in the DCPL	By noon of the day following completion of production															
Record product information	By noon each day for the previous day's production															
Sign the completed DCPL logsheets	By noon of the day following the week-ending date of the weekly reporting period															
Submit the goldenrod logsheet to the observer	After signed by the operator															
Submit the yellow logsheets each quarter to: NOAA Fisheries Office for Law Enforcement P.O. Box 21767 Juneau, Alaska 99802-1767	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 60%;">Quarter</th> <th style="width: 35%;">Submit by</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Jan 1 - Mar 31</td> <td>May 1</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Apr 1 - Jun 30</td> <td>August 1</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Jul 1 - Sep 30</td> <td>November 1</td> </tr> <tr> <td style="text-align: center;">4</td> <td>Oct 1 - Dec 31</td> <td>February 1 of the following year.</td> </tr> </tbody> </table>		Quarter	Submit by	1	Jan 1 - Mar 31	May 1	2	Apr 1 - Jun 30	August 1	3	Jul 1 - Sep 30	November 1	4	Oct 1 - Dec 31	February 1 of the following year.
	Quarter	Submit by														
1	Jan 1 - Mar 31	May 1														
2	Apr 1 - Jun 30	August 1														
3	Jul 1 - Sep 30	November 1														
4	Oct 1 - Dec 31	February 1 of the following year.														

INFORMATION REQUIRED ON ALL LOGSHEETS

Active/Inactive

The owner or operator must account for each day of the fishing year and indicate in the DCPL whether the mothership is active or inactive throughout the year.

If a mothership is	Then
Active A period of time when the mothership is checked-in or processing.	Complete one logsheet per day
Inactive. A period of time when the mothership is not active.	Use one logsheet for up to one quarter. 1) Check “inactive”. 2) Record the first and last day when inactive. 3) Indicate why inactive

If the inactive time period extends across two or more successive quarters, complete two logsheets: the one to indicate the last day of the first inactive quarter and the next page to indicate the first day of the second inactive quarter.

Vessel Name.

Enter complete name as displayed in official documentation.

Operator Name and Signature.

Enter printed name and signature of operator; signature verifies the accuracy and completeness of data on the logsheet.

Page Numbering.

Number the pages in each logbook consecutively, beginning with page 1 for January 1 and continuing throughout the logbook for the remainder of the fishing year.

Logbook Numbering.

If more than one logbook is used in a fishing year, the page numbers should follow the consecutive order of the previous logbook.

ADF&G Processor Code.

Enter State of Alaska Department of Fish and Game (ADF&G) processor code number of the mothership.

Federal Fisheries Permit No.

Enter Federal Fisheries Permit Number of the mothership.

INFORMATION REQUIRED FOR EACH DAY THE VESSEL IS ACTIVE.

Gear Type.

Indicate the gear type of harvester. If gear type used to harvest fish is not listed, circle OTHER and describe gear.

Federal Reporting Area.

Enter the reporting area code where groundfish were harvested.

Use the reporting area codes presented in Figure 1 and Figure 3.

COBLZ or RKCSA.

If groundfish were harvested using trawl gear, indicate whether catch was harvested in COBLZ or RKCSA.

Management Program.

Indicate whether harvest was made under a separate management program. If YES, enter identification number, if appropriate.

Crew Size.

Enter the number of crew, excluding certified observer(s), on the last day of the weekly reporting period.

Observer Information.

Enter the number of NMFS-certified observers aboard the vessel. Enter printed name and cruise number of each observer aboard the vessel.

DELIVERY INFORMATION.

Record the following information for all deliveries received from a catcher vessel or buying station.

CV or BS.

Enter CV or BS to indicate delivery by a catcher vessel or buying station, respectively.

Receive Discard Report.

Enter YES or NO to indicate whether Catcher Vessel submitted blue discard copy of DFL to mothership (or to buying station delivering to mothership). If NO, enter code to explain.

Code	Reason for Non-submittal
P	Catcher vessel does not have a Federal fisheries permit
	Catcher vessel is under 60 ft LOA and also does not have a Federal fisheries permit
L	Catcher vessel is under 60 ft length overall
U	Catcher vessel delivered an unsorted codend
If blue discard copy of DFL is not submitted by catcher vessel, and no reason was given , enter NO without a code.	

Name.

Enter the name of the Catcher Vessel or Buying Station delivering the groundfish.

ADF&G NO.

Enter the 5-digit ADF&G vessel registration number of the Catcher Vessel or Buying Station delivering the groundfish.

Receipt Time.

Record the time (A.l.t.) when receipt of groundfish delivery was completed.

Receipt Position.

Enter latitude and longitude of Mothership’s begin position (to at least the nearest minute) when the groundfish delivery is received.

Option: record to nearest second or fraction of minute.

Estimated Total Haul Weight.

Enter the estimated total haul weight of groundfish to the nearest pound or metric ton.

Circle either lb or mt.

Use the same units to report weight throughout the year.

IR/IU Species.

If applicable, enter the species code and weight for any IR/IU received.

Indicate whether in lb or mt.

Fish Ticket Number.

Enter the ADF&G fish ticket number issued to the catcher vessel.

No deliveries.

If there are no deliveries for a day, write "NO DELIVERIES", "0", or "ZERO" on the "daily total" line.

DISCARD/DISPOSITION INFORMATION.

Record the following information for all discard/disposition reported to you by a catcher vessel or buying station, and all discard/disposition that occurred at the mothership.

Use species and product codes presented in Table 1 and Table 2.

Daily Total Weight.

Record daily the species code, product code, and the total estimated discard/disposition amounts in whole fish weight for each groundfish species or species group and Pacific herring in pounds or to at least the nearest 0.001 mt.

Daily Total Numbers of animals.

Record daily the species code, product code, and discard/disposition amounts by number of Pacific salmon, steelhead trout, Pacific halibut, king crab, and Tanner crab.

No discard/disposition.

If there are no discard/disposition for a day, write "0", "ZERO" or "NO DISCARDS" on the "daily total" line.

Daily Balance Forward.

Enter the total amount of discard/disposition, by species and product codes, carried forward from the previous day.

NOTE

At the beginning of each weekly reporting period, the discard/disposition amount is zero, and nothing shall be carried forward from the previous weekly reporting period.

Discard/disposition Weekly Cumulative Total.

Enter the total discard/disposition amount by species and product codes, calculated by adding the relevant daily total and the total carried forward.

Calculate cumulative discard/disposition totals for each reporting area, gear type, IFQ, and CDQ program.

PRODUCT INFORMATION.

Calculate and record the following information for each product made from fish delivered by a catcher vessel, buying station, or transferred from a groundfish processor.

Check either pounds (lb) or metric tons (mt).

Ancillary product.

A product, such as meal, heads, internal organs, pectoral girdles, or any other product that may be made from the same fish as the primary product.

Primary product.

A product, such as fillets, made from each fish, with the highest recovery rate.

Reprocessed or rehandled product.

A product, such as meal, that results from processing a previously reported product or from rehandling a previously reported product.

Daily Production Total.

Enter the total amount of product -- by species codes, product codes, and product designation -- that was produced each day.

Use the species codes, product codes, and product designations presented in Table 1 and Table 2.

No production.

If no production occurred for a day, write "NO PRODUCTION" on the "daily total" line.

Daily Balance Forward.

Enter the total amount of product, by species codes, product codes, and product designation, carried forward from the previous day.

NOTE

At the beginning of each weekly reporting period or after the offload or transfer of all fish or fish product onboard if such offload occurs prior to the end of a weekly reporting period, the amount is zero, and nothing shall be carried forward from the previous weekly reporting period.

Production Weekly Cumulative Total.

At the end of each weekly reporting period, enter the cumulative total product weight, by species codes, product codes, and product designation calculated by adding the relevant daily total and the total carried forward for that week.

Calculate cumulative production totals for each reporting area, gear type, and CDQ number.

COMMENTS (optional)

	Description	Species Code	Primary/ Ancillary	Product Code
Example 1 – describe a single product:	Pollock made into primary product, minced	270	P	31
Example 2 – describe two products from the same fish	Pollock made into primary product, fillets and ancillary product, roe	270	P	23
		270	A	14
Example 3 – describe multiple products	Starting with 100 mt of pollock -- 90 mt were processed [into 13.5 mt deep skin fillets and 2.7 mt roe]	270	P	24
		270	A	14
	10 mt small and damaged pollock were processed into meal along with 73.8 mt pollock parts 12% (10/83.8) of the meal = 1.68 mt is primary	270	P	32
	88% (73.8/83.8) of the meal = 12.32 mt is ancillary	270	A	32
Example 4 – describe an unlisted, ancillary product	Pollock livers made into ancillary product. Use product code 97, which means miscellaneous products, and write in the name of the product.	270	A	97 livers