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COMDTINST 4400.22A

NOV 5 2004

COMMANDANT INSTRUCTION 4400.22A

Subj: FEDERAL LOGISTICS DATA (FED LOG) PROGRAM FOR THE U.S. COAST GUARD

1. **PURPOSE.** This Instruction establishes policy and procedures for distribution and management of the FED LOG CD/DVD program.
2. **ACTION.** Area and district commanders, commanders of maintenance and logistics commands, commanding officers of headquarters units, assistant commandants for directorates, Chief Counsel, and special staff offices at Headquarters shall ensure that the provisions of this Instruction are followed. Internet release authorized.
3. **DIRECTIVE(S) AFFECTED.** The Policy and Procedures for Administering the Federal Logistics Data (FED LOG) Program for the U.S. Coast Guard, COMDTINST 4400.22 is cancelled.
4. **DISCUSSION.**
 - a. Maximum utilization of FED LOG is obtained on a Coast Guard Standard Workstation (CGSWS) equipped with a CD or DVD drive and a licensed copy of Microsoft Windows 2000 or Windows XP operating system. FED LOG is usually played in a four-drive configuration. However, there are two optional add-on CDs to the FED LOG program that may be installed. Disk 5 contains a characteristics search program that allows you to search not only by item, but by color, material, grade, length, size, etc. Disk 6 is a drawing disk that can be used to visually pick out items. With disk 6 the user may view drawings of various objects to locate the correct path. Starting with the October 2004 edition, FED LOG will be available either on a five-disc CD set or a single DVD. The previous CD set options of basic (discs 1-4), characteristics (disc 5), and/or drawings (disc 6) will not be produced separately. The five-disc CD set and DVD will contain all the data in the previous six-disc set, plus additional Federal Logistics Information System packaging data.

DISTRIBUTION – SDL No. 142

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NON-STANDARD DISTRIBUTION:

- b. Multiple users can use FED LOG at the same time and it is accessible from any CGSWS connected by a Local Area Network (LAN) to a server and/or CD tower loaded with the FED LOG CDs or DVD data. CGSWS that do not have LAN connectivity or only have access to one CD drive will run FED LOG by switching CDs or running FED LOG across the Internet and connecting to the FED LOG servers located at Fort Collins. This is not the ideal way to run FED LOG but may be an option.
 - c. FED LOG CD/DVD distribution is provided monthly by the Defense Logistics Support Center at no cost to individual units through annual subscription charges funded by Commandant (G-SLP). FED LOG is For Official Use Only (FOUO) and should be protected from use by other than official government sources. The storage of FED LOG CD/DVD shall comply with handling procedures for FOUO information and discs shall be made inoperable before disposal. Obsolete CD/DVD should be scored with a sharp object to make them unreadable and shipped in a package weighing no more than 50-lbs to NE-SAR Systems, 420 Ashwood Road, Darlington, PA 16115-9325. Do not return CD/DVD to DLSC or CG Headquarters.
5. **TRAINING**. Although no special FED LOG training is necessary, you can access www.dlis.dla.mil/fedlog for information on how to receive training at no cost.
6. **ENVIRONMENTAL IMPACT**. Environmental considerations were examined in the development of this Instruction and have been determined to be not applicable.
7. **FORMS/REPORTS**. None.

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