



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for funding under the Tribal Drug Court Training and Technical Assistance Program. This program furthers the Department's efforts to assist tribal communities develop effective drug court strategies for nonviolent substance-abusing offenders.

Tribal Drug Courts Training and Technical Assistance Program Competitive Grant Announcement

Eligibility

Applicants are limited to for-profit (commercial) organizations, nonprofit organizations, tribal organizations, faith-based and community organizations, and institutions of higher learning.
(See "Eligibility," page 1)

Deadline

All applications are due by 8:00 p.m. e.t. on August 29, 2007.
(See "Deadline: Applications," page 1)

Contact Information

For assistance with the requirements of this solicitation, contact Eunice Pierre, BJA Policy Advisor, at 202-514-1473 or Eunice.Pierre@usdoj.gov.

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

Grants.Gov number assigned to announcement: BJA-2007-1649

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Tribal Drug Court Training and Technical Assistance Program

CFDA #16.585

Overview of the Tribal Drug Court Training and Technical Assistance Program

The Tribal Drug Court Training and Technical Assistance Program supports the Drug Court Discretionary Grant Program as described in 42 U.S.C. 3797u. The Bureau of Justice Assistance (BJA) is seeking a training and technical assistance provider to develop tribal adult, juvenile, and family drug court or Healing to Wellness Courts curricula and deliver training and technical assistance to tribal communities to assist tribes in developing and enhancing drug court programs that work effectively with tribal systems and cultures. A [Healing to Wellness Court](#) incorporates the drug court concept within the tribal justice system and aims to meet the substance abuse and cultural needs of each tribal community.

Deadline: Registration

Registering with Grants.gov is a one-time process; however, if you are a first-time registrant, it could take up to several weeks to have your registration validated and confirmed and to receive your user password. It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. There are three steps that you must complete before you are able to register: 1) register with Central Contractor Registry (CCR), 2) register yourself as an Authorized Organization Representative (AOR), and 3) be authorized as an AOR in your organization. For more information, go to www.grants.gov/. **Note: Your CCR registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on August 29, 2007.

Eligibility

Applicants are limited to for-profit (commercial) organizations, nonprofit organizations, tribal organizations, faith-based and community organizations, and institutions of higher learning with demonstrated expertise in assisting tribal communities develop and implement drug courts. BJA encourages organizations or agencies with expert knowledge of drug courts, federal Indian law, and a demonstrated history of developing and implementing criminal justice projects in Indian Country to apply. For-profit organizations must agree to waive any profit or fees for services.

Faith-Based and Other Community Organizations

Consistent with President George W. Bush's Executive Order 13279, dated December 12, 2002, and 28 C.F.R. Part 38, it is Department of Justice (DOJ) policy that faith-based and other community organizations that statutorily qualify as eligible applicants under DOJ programs are invited and encouraged to apply for assistance awards to fund eligible grant activities. Faith-based and other community organizations will be considered for awards on the same basis as

other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant or grantee will be discriminated for or against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

Faith-based organizations receiving DOJ assistance awards retain their independence and do not lose or have to modify their religious identity (e.g., removing religious symbols) to receive assistance awards. DOJ grant funds, however, may not be used to fund any inherently religious activity, such as prayer or worship. Inherently religious activity is permissible, although it cannot occur during an activity funded with DOJ grant funds; rather, such religious activity must be separate in time or place from the DOJ-funded program. Further, participation in such activity by individuals receiving services must be voluntary. Programs funded by DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion.

Applicants are encouraged to review the Civil Rights Compliance section under Additional Requirements in this announcement.

Tribal Drug Court Training and Technical Assistance Program-Specific Information

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

The goals of the Tribal Drug Court Training and Technical Assistance Program are to: 1) provide a wide array of training and technical assistance to assist tribal jurisdictions in developing tribal adult, juvenile, and/or family drug court or Healing to Wellness Courts; 2) provide training and technical assistance to strengthen existing tribal drug courts; and 3) provide the field with state-of-the-art information and resources on effective strategies for addressing substance-abusing offenders in tribal drug courts.

BJA is seeking a training and technical assistance provider with extensive expertise in the following areas: 1) developing specialized curricula for Native American justice agencies; 2) providing peer-to-peer training and technical assistance to Native American tribes to develop or improve tribal drug courts or Healing to Wellness Courts; 3) recruiting and partnering with Native Americans with drug court expertise, including treatment and drug court criminal/juvenile justice experts; 4) developing quality publications; and 5) coordinating with other DOJ and BJA providers conducting training and technical assistance through the Tribal Courts Assistance Program. The provider should have substantial experience working with federal agencies, such as the U.S. Department of Health and Human Services, U.S. Department of the Interior's Bureau of Indian Affairs, and U.S. Department of Housing and Urban Development, and tribal justice representatives. This experience should include conducting assessments; accurately collecting and analyzing information; effectively communicating and collaborating with tribal organizations; and conducting post-training evaluations.

Requirements and Deliverables

The training and technical assistance provider will:

- Develop and deliver tribal drug court planning training curricula/courses.
 - Tribal Drug Court Planning Training: The course provides a standardized core curriculum based on adult learning theory and the key components to support the implementation of a tribal adult, juvenile, and family drug court or Healing to Wellness

Court. The course delivery will be no longer than 5 days and directed to the entire drug court team. It is expected that the training provider will conduct two training sessions consisting of 10 drug court teams each over a 12-month period.

- Tribal Drug Court Planning Train-the-Trainer Course: The course provides a standardized core curriculum to support instructor training and the delivery of curricula related to planning and implementing a tribal adult, juvenile, and family drug court or Healing to Wellness Court. The course will be no longer than 2 days and directed to individuals who will conduct the trainings.
- Respond to technical assistance requests regarding tribal drug courts or Healing to Wellness Courts (e.g., develop uniform protocols; provide culturally competent, proactive, comprehensive, user-friendly technical assistance services) to new and existing tribal drug courts. Provision of technical assistance should include travel for staff or consultants to conduct onsite training and technical assistance delivery across the country at DOJ-, OJP- and BJA-sponsored events and offsite training and technical assistance delivery (e.g., telephone, e-mail, Internet, and potentially distance learning).
- Develop and disseminate up to three quality, specialized Native American drug court publications and other tools that support and complement the training sessions and inform the Healing to Wellness Courts or tribal drug court field.

Amount and Length of Award

One cooperative agreement for up to \$1,000,000 will be awarded for a project period of 12 months.

Performance Measures

To assist in fulfilling the Department's responsibilities under the Government Performance and Results Act (GPRA), Pub. L. 103-62, the applicant who receives funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Program Goals	Performance Measures	Data Grantee Provides
Provide training and technical assistance to tribal jurisdictions seeking to implement or enhance tribal drug courts or Healing to Wellness Courts.	Percent of post-training evaluations demonstrating self-reported improvement in understanding of strategies to implement and/or enhance tribal drug courts.	<p>During the reporting period, the number of individuals completing both pre- and post-training course evaluations that demonstrate self-reported improved understanding and planning abilities.</p> <p>During the reporting period, the number of individuals completing both pre- and post-training course evaluations that did <u>NOT</u> demonstrate self-reported improved understanding and planning abilities.</p> <p>During the reporting period:</p> <ul style="list-style-type: none"> • Number of drug court implementation training events held. • Number of tribal drug court teams trained. • Number of individuals trained.

		<p>During the reporting period:</p> <ul style="list-style-type: none"> • Number of drug court training enhancement events held. • Number of tribal drug court teams trained. • Number of individuals trained. <p>During the reporting period:</p> <ul style="list-style-type: none"> • Number of technical assistance (TA) events. • Number of tribal drug courts or communities receiving TA. • Number of offsite TA. • Number of onsite TA.
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How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President’s Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at www.grants.gov. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at **1-800-518-4726**. **Note:** Both Microsoft Vista and Microsoft Office 2007 are currently incompatible with Grants.gov.

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.585 titled “Drug Court Discretionary Grant Program,” and funding opportunity number is BJA-2007-1649.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at www.dunandbradstreet.com. Individuals are exempt from this requirement.

What an Application Must Include

Standard Form 424

Program Narrative (Attachment 1)

Applicants must submit a program narrative that describes the proposed activities for the grant period and responds to the Selection Criteria. The narrative should be double-spaced, using a standard 12-point font (Times New Roman preferred) with 1-inch margins, and must not exceed 10 pages. Please number pages “1 of 10,” “2 of 10,” etc.

Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is complete and allowable. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is available on OJP's web site at www.ojp.usdoj.gov/Forms/budget_fillable.pdf.

Project Timeline, Resumes, and Letters of Support (Attachment 3)

Attach a project timeline with each task, expected completion date, and responsible person or organization; resumes for key positions; and letters of support that outline the partners' responsibilities (if applicable).

Selection Criteria

1. Statement of the Problem (35 points)

Demonstrate a well thought-out plan for transferring knowledge about tribal drug courts and best practices for tribal drug courts. Describe how the program goals will be achieved; how the deliverables will be implemented; and the training and technical assistance protocols and triage process that will be used.

2. Program Design and Implementation (20 points)

Describe the goals, objectives and deliverables for providing drug court training and technical assistance to tribal jurisdictions. Identify strategies for designing and implementing the deliverables (see pages 2-3); provide a timeline for completing the tasks (see Attachment 3); and identify the percentage of time that will be dedicated by the individuals responsible for the tasks.

3. Capabilities/Competencies (25 points)

Describe the management structure, staffing, and in-house or contracted capacity to complete each of the potential tasks or projects outlined. Provide information that illustrates the ability to manage complex activities (both type and expertise) effectively. Outline the organization's ability to conduct the individual activities through the organization's and staff's experience, and recruit and partner with national, regional, and local Native communities with drug court expertise to enhance the organization's and staff's experience in developing and providing tribal drug court training and technical assistance.

4. Budget (10 points)

Provide a proposed budget that is complete, allowable, and cost effective (see Attachment 2).

5. Impact/Outcomes and Evaluation (10 points)

Describe the process for measuring project performance, including meeting timelines and deliverables, as well as obtaining input and feedback from customers and stakeholders. Identify who will collect the data, who is responsible for performance measurement, and how the information will be used to guide the program.

Review Process

All applications will be peer reviewed. The BJA Director will then make award recommendations to OJP's Assistant Attorney General, who will make final determinations.

Additional Requirements

- Civil Rights compliance.

- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.
- Non-Supplanting of State or Local Funds.
- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/otherrequirements.htm.