PHIN Support Team

The PHIN Support Team acts as the primary point of contact for State, Local, and Tribal partners that are engaged in meeting PHIN Requirements. The Team is comprised of several CDC PHIN Subject Matter Experts (SMEs) who are cross trained in both public health and information technology. They are committed to providing credible guidance and technical assistance on all matters related to PHIN.

The PHIN SMEs

- Serve as a gateway to PHIN related CDC resources
- Provide technical assistance and clarification of PHIN Requirements and certification
- Work with CDC's Coordinating Office for Terrorism Preparedness and Emergency Response on PHIN activity and funding requests
- Assist partners with non-PHIN related requests for CDC informatics resources

The PHIN Support Team guides partners through the following activities:

- Information Sharing
 - CDC to Grantee
 - Fostering Grantee to Grantee collaboration
- Information Outlets
 - Scheduled Calls:
 - Monthly one on one calls between a partner and an SME
 - National Monthly Calls (Partner and Technical)
 - PHIN Website
 - Online Collaborative Forum (peer to peer)
 - PHIN Spotlight
 - PHIN Newsletter
 - Help Desk Inquiries

CONTACTING CDC SUBJECT MATTER EXPERTS

Regions and Contact information

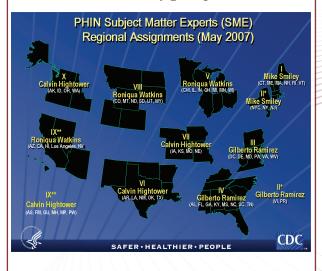
Michael Smiley (1& 2) 404 489-2805 msmiley@cdc.gov

Gilberto Ramirez (3, 4 & PR, VI) 404 498-2813 gramirez@cdc.gov

Roniqua Watkins (5, 8 & 9) 404 498-2417 rwatkins@cdc.gov

Calvin Hightower (6, 7, 10 & Pacific Islands) 404 498-2826 chightower@cdc.gov

> Mark Winarsky (Team Lead) 404 498-6648 mwinarsky@cdc.gov



PHIN Help Desk

The PHIN Help Desk is also a part of the Support Team. The PHIN Help Desk is committed to delivering quality customer service by:

- Striving to ensure customer satisfaction.
- Responding to requests for support within published time frames.
- Cross training with CDC application development and deployment teams.

- Requesting feedback for opportunities for improvement.
- Continuously working to improve the quality of service.
- Regularly reviewing and monitoring established performance indicators.

Contacting the Help Desk

You can be assured that when you contact the Help Desk, your issue will be addressed and you will be kept up-to-date at every step until the issue is resolved.

In addition to calling and emailing the Help Desk, you can now enter an issue via the Web. Go to http://www.cdc.gov/phin/helpdesk.html and enter your information to create a ticket for the Help Desk.

