

OFFICE OF THE LIEUTENANT GOVERNOR

<http://www.hawaii.gov/lsgov>

The Office of the Lieutenant Governor is established under Article V, section 2, of the State Constitution, and section 26-1, Hawaii Revised Statutes.

The Lieutenant Governor acts as the Governor when the Governor is absent from the State or is unable to exercise and discharge the powers and duties of office. Article V, section 4, of the State Constitution, and section 26-2, Hawaii Revised Statutes, provide for the succession to the Office of Governor. When both the offices of the Governor and Lieutenant Governor are vacant or when the Office of the Lieutenant Governor is vacant, the order of succession is as follows: the President of the Senate, the Speaker of the House of Representatives, the Attorney General, the Director of Finance, the Comptroller, the Director of Taxation, and the Director of Human Resources Development. If the Lieutenant Governor's Office is only temporarily vacant, the President of the Senate and Speaker of the House of Representatives are excluded from the line of succession.

The Lieutenant Governor is responsible for the recordation of all legislative and gubernatorial acts, the administrative rules of state departments and agencies, and the certification of state documents. The Office also provides for the establishment of prices for the session laws and supplements to the Hawaii Revised Statutes and for the sale and distribution of the session laws, statutes, and supplements. In addition, the Lieutenant Governor issues the decrees of change of names and performs the duties and functions previously exercised by the Secretary of Hawaii.

The Lieutenant Governor heads special task forces or projects, as delegated by the Governor, and serves as community liaison. Assistance is provided to the departments, the Legislature, and the public when requested. The Office maintains copies of the notices and agenda of public agency meetings for the departments and agencies.

ATTACHED FOR ADMINISTRATIVE PURPOSES

Office of Information Practices

The Office of Information Practices (OIP), established under section 92F-41, Hawaii Revised Statutes, is placed in the Office of the Lieutenant Governor for administrative purposes.

OIP is headed by a Director who is appointed by the Governor. The Office was created to implement and administer the Uniform Information Practices Act (Modified), chapter 92F, Hawaii Revised Statutes (UIPA). The UIPA is Hawaii's public records law which serves to promote open government while protecting the individual's constitutional right to privacy. All government agencies at the state and county levels are subject to the UIPA. In addition, OIP has

jurisdiction over public agency meetings. Certain agency boards and commissions are required by part I of chapter 92, Hawaii Revised Statutes (commonly referred to as the "Sunshine Law"), to hold meetings open to the public.

OIP provides advice and guidance to the public and to government agencies; acts as an appeals agency on denials of access to government records; adopts rules to implement the UIPA; educates the public and government agencies about the UIPA; develops uniform public records report describing each set of records every government agency routinely uses or maintains; and investigates allegations of violations of the law. In addition, OIP mediates any disputes based on inquiries and complaints it has received from the public on compliance with the Sunshine Law. OIP also assists boards and commissions in complying with the Sunshine Law.

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