



The [U.S. Department of Justice, Office of Justice Programs' Bureau of Justice Assistance](#) is pleased to announce that it is seeking applications for the development and implementation of training and technical assistance under the Prisoner Reentry Initiative Program. This program will further the Department's efforts to provide training and technical assistance for prisoner reentry initiatives to state, local, and federally recognized tribal jurisdictions.

Prisoner Reentry Initiative Training and Technical Assistance Program Competitive Grant Announcement

Eligibility

Applicants are limited to for-profit (commercial) organizations, nonprofit organizations, institutions of higher education, and consortiums with demonstrated experience in prisoner reentry and delivery of training and technical assistance on a national level.
(See "Eligibility," page 1)

Deadline

All applications are due by 8:00 p.m. e.t. on September 20, 2007.
(See "Deadline: Applications," page 1)

Contact Information

For assistance with the requirements of this solicitation, contact: Andrew Molloy, Senior Policy Advisor, at 202-514-9909 or andrew.molloy@usdoj.gov.

This application must be submitted through Grants.gov. For technical assistance with submitting the application, call the Grants.gov Customer Support Hotline at 1-800-518-4726.

Grants.Gov number assigned to announcement: BJA-2007-1646

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Prisoner Reentry Initiative Training and Technical Assistance Program CDFA #16.202

Overview of the Prisoner Reentry Initiative Training and Technical Assistance Program

Authorized by 42 U.S.C. § 3797w, Pub. L. 109-108, Office of Justice Programs (OJP), funded under the COPS Office Project Reentry, and § 20901 of the Continuing Resolution, Public Law 110-5, under the COPS Office, the Prisoner Reentry Initiative (PRI) provides assistance to states and federally recognized tribes to provide pre- and post-release services and supervision to offenders returning to communities, with the primary goal of reducing recidivism. The PRI Training and Technical Assistance Program will complement PRI by providing training and technical assistance to PRI grant and non-grant jurisdictions developing strategies to address identified gaps and needs. The applicant selected for this grant will be responsible for developing and delivering training and technical assistance on a nationwide basis to state, local, and federally recognized tribal jurisdictions.

Deadline: Registration

Registering with Grants.gov is a one-time process; however, if you are a first-time registrant, it could take up to several weeks to have your registration validated and confirmed and to receive your user password. It is highly recommended you start the registration process as early as possible to prevent delays in submitting your application package to our agency by the deadline specified. There are three steps that you must complete before you are able to register: 1) register with Central Contractor Registry (CCR), 2) register yourself as an Authorized Organization Representative (AOR), and 3) be authorized as an AOR in your organization. For more information, go to www.grants.gov/. **Note: Your CCR registration must be renewed once a year. Failure to renew your CCR registration will prohibit submission of a grant application through Grants.gov.**

Deadline: Applications

The due date for applying for funding under this announcement is 8:00 p.m. e.t. on September 20, 2007.

Eligibility

Applicants are limited to for-profit (commercial) organizations, nonprofit organizations, institutions of higher education, and consortiums with demonstrated experience in prisoner reentry and delivery of training and technical assistance on a national level. For-profit organizations must agree to waive any profit or fees for services.

PRI Training and Technical Assistance Program-Specific Information

This award is subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

The PRI grant program assists state and tribal jurisdictions in developing, implementing, and/or enhancing their reentry initiatives through evidenced-based pre- and post-release services. PRI assists jurisdictions in identifying gaps and needs and developing strategies to address those gaps and needs. The PRI Training and Technical Assistance Program will complement PRI by providing training and technical assistance to PRI grant and non-grant jurisdictions. Training and technical assistance will assist states, localities, and tribes in their efforts to develop, implement, and enhance their reentry initiatives through a range of activities such as the assessment of needs, implementation of programs, strategic planning, collaboration with faith and community-based partners, development of mentor programs, development of advisory groups, or other reentry activities. All training and technical assistance should focus on a reduction of recidivism and offender accountability. Deliverables will include:

- Development of a curriculum, submitted to BJA for approval.
- Onsite delivery of training and technical assistance in a minimum of 23 grantee states and 1 grantee tribal community.
- Documentation of work delivered onsite through reports submitted to BJA.
- Development and submission of a reentry monograph on the training and technical assistance delivered during the grant cycle

Amount and Length of Award

One cooperative agreement will be awarded for up to \$586,000 for a period of 18 months.

Performance Measures

To assist in fulfilling the Department’s responsibilities under the Government Performance and Results Act (GPRA), Pub. L. 103-62, the applicant who receives funding under this solicitation must provide data that measures the results of their work. Performance measures for this solicitation are as follows:

Program Goals	Performance Measures	Data Grantee Provides
Prevent reoffending in the community by providing reentry-related training and technical assistance to state, local, and tribal jurisdictions.	<p>Number of state, local, and tribal governmental and corrections agencies receiving technical assistance (TA) through the program.</p> <p>Number of state, local, and tribal governmental and corrections agencies staff trained through the program.</p>	<p>During the current reporting period:</p> <ul style="list-style-type: none"> • Number of state, local, and tribal governmental and corrections agencies receiving TA through the program. • Number of state, local, and tribal governmental and corrections individuals receiving TA through the program. <p>During the current reporting period:</p> <ul style="list-style-type: none"> • Number of state, local, and tribal governmental and corrections agencies trained through the program. • Number of state, local, and tribal governmental and corrections individuals trained through the program.

	Percent of pre- and post-TA/course evaluations demonstrating self-reported improvement in reentry initiatives.	<p>Number of individuals completing both pre- and post-TA/course evaluations that demonstrate improved understanding of strategies to address reentry.</p> <p>Number of individuals completing both pre- and post-TA/course evaluations that did <u>NOT</u> demonstrate improved understanding of strategies to address reentry.</p>
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How To Apply

DOJ is participating in the e-Government initiative, one of 25 initiatives included in the President’s Management Agenda. Part of this initiative—Grants.gov—is a “one-stop storefront” that provides a unified process for all customers of federal grants to find funding opportunities and apply for funding.

Grants.gov Instructions: Complete instructions can be found at www.grants.gov. If you experience difficulties at any point during this process, please call the Grants.gov Customer Support Hotline at **1-800-518-4726**. **Note:** Both Microsoft Vista and Microsoft Office 2007 are currently incompatible with Grants.gov.

CFDA Number: The Catalog of Federal Domestic Assistance (CFDA) number for this solicitation is 16.202, titled “Prisoner Reentry Initiative Demonstration (Offender Reentry),” and the funding opportunity number is BJA 2007-1646.

A DUNS number is required: The Office of Management and Budget requires that all businesses and nonprofit applicants for federal funds include a DUNS (Data Universal Numeric System) number in their application for a new award or renewal of an award. Applications without a DUNS number are incomplete. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving federal funds. The identifier is used for tracking purposes and to validate address and point of contact information. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at www.dunandbradstreet.com. Individuals are exempt from this requirement.

What an Application Must Include

Standard Form 424

Program Narrative (Attachment 1)

Applicants must submit a program narrative that describes the proposed activities for the grant period and responds to the below Selection Criteria in the order given. The narrative should be double-spaced, using a standard 12-point font (Times New Roman preferred) with 1-inch margins, and must not exceed 12 pages. Please number pages “1 of 12,” “2 of 12,” etc.

Budget and Budget Narrative (Attachment 2)

Applicants must provide a budget that is complete and allowable. Applicants must submit a budget worksheet and budget narrative in one file. A fillable budget detail worksheet form is

available on OJP's web site at www.ojp.usdoj.gov/Forms/budget_fillable.pdf.

Project Timeline, Resumes, and Letters of Support (Attachment 3)

Attach a project timeline with each task, expected completion date, and responsible person or organization; resumes for key positions; and letters of support that outline the partners' responsibilities (if applicable).

Selection Criteria

1. Statement of the Problem (20 points)

Demonstrate extensive knowledge and experience with correctional, criminal justice, public safety, and offender reentry evidenced-based practices, policies, and protocols at the state, local, and tribal level relating to a reduction in recidivism and accountability for offenders returning to communities.

2. Program Design and Implementation (35 points)

Describe strategies for developing and delivering offender reentry resources, including training and technical assistance. Strategies should address how training and technical assistance will be provided to support BJA Prisoner Reentry Initiative grantees and should also address how the delivery will occur within a short timeframe. Provide a project timeline (see Attachment 3).

3. Capabilities/Competencies (20 points)

Describe the management structure, staffing, and in-house or contracted capacity to complete each of the potential tasks or projects outlined. Provide resumes for project personnel and consultants, and information that illustrates the ability to manage complex activities (both type and expertise) effectively. Clearly outline the organization's ability to conduct the individual activities and the organization's and staff's experience in developing and providing reentry training and technical assistance.

Applicants who plan to partner with other correctional, criminal justice, and/or public safety subject-matter experts, consultants, or organizations must clearly show the qualifications of those partners.

4. Budget (15 points)

Provide a budget that is complete, allowable, and cost effective (see Attachment 2). If the primary applicant is going to make subawards to other entities, the amount being subawarded must be designated in the budget.

5. Impact/Outcomes and Evaluation (10 points)

Describe the process for measuring project performance, including meeting timelines and deliverables, as well as obtaining input and feedback from customers and stakeholders. Detail what will be measured (see Performance Measures), who is responsible for performance measurement, and how the information will be used to guide the program.

Review Process

All applications will be peer reviewed. The BJA Director will then make award recommendations to OJP's Assistant Attorney General, who will make final determinations.

Additional Requirements

- Civil Rights compliance.
- Confidentiality and Human Subjects Protections regulations.
- Anti-Lobbying Act.
- Financial and Government Audit requirements.
- National Environmental Policy Act (NEPA) compliance.
- DOJ Information Technology Standards.
- Single Point of Contact Review.
- Non-Supplanting of State or Local Funds.
- Criminal Penalty for False Statements.
- Compliance with Office of the Comptroller *Financial Guide*.
- Suspension or Termination of Funding.

We strongly encourage you to review the information pertaining to these additional requirements prior to submitting your application. Additional information for each can be found at www.ojp.usdoj.gov/funding/otherrequirements.htm.