

DHS DV COUNCIL
September 18, 2007
Meeting Minutes

Present: Ardy Birkmeyer, Carol Camfield, Carol Krager Rhonda Culley, Susan Hughes, Besty Hoag, Carri Ramsey, Chris Mallette, Jayne Downing, Clyde Saiki, Monique Toombs

Absent: Bonnie Braeutigam, Dave Flock, Julie McFarlane, Lorena Navarez, Chris Sielicky, Theresa Guerrero, Deborah Godina, Linda Pursell, Stephanie Merhib, Tina McCullum

Assignments

- ✓ Susan and Carol will work on paragraph for Clyde to endorse and paragraph for director's message. Chris Mallette will help review.

Introductions and Announcements

- Chris Mallette - Denise Brown coming Oct. 13th
- Besty Hoag – Might be losing programs
- Ardy Birkmeyer – New Executive Director, part time advocate moving to full time
- Carri Ramsey – This is my last meeting, DV awareness month in The Dalles/Hood River having a food drive
- Jayne – First walk/run Sat. September 22nd, gearing up for auctions
- Carol Krager – October 1st new program options for clients, increased rates for employment related daycare.

Team Building – Susan Hughes

- Separated into 2 teams, with rope made 5-point star

Monthly Tips

Webpage will need monitoring. Susan meeting with Teresa and Carol 9/19/07 to work on set-up. DV DHS webpage is different from the DV Council page. Many people have ownership over different parts of the page.

What page do we want our tips on? *Global tips, available to everyone*

Staff tips – Only accessible by DHS staff

- Trauma to staff
- Link to training page

- Protective strategies for mothers
- Programs, services for DV clients
- Information around can't/won't participation
- User tactics at DHS
- Elder abuse
- If you're a supervisor and your staff needs help

General Tips - Rotate tips on a monthly basis

- Elder abuse
- Support for survivors
- It's not your fault
- I'm here when you're ready
- Updated fact sheet
- Direction to DHS programs for support
- Can get help for self if helping others
- Early warning signs of an abuser
- What if there isn't someone to talk to in your local area, whom do you refer to?
- Effects on children
- Parenting challenges
- Moms in Crisis pamphlet

Update on Meeting with Clyde – *Clyde was present during discussion*

- Discussed vacancies on council
- Bringing in people who are interested in the council
- Strategic plan – Clyde will ask a facilitator to come in January to help us develop a plan.
- New member orientation piece (include DV information)
- New council members concerned about why they are here and what they do.
- Hoping to have new members by January 2008
- Member's who are appointed (education, commitment)
- Position description to help manager's decide whom to appoint
- Give Clyde a list of desired attributes
- How do we help managers
- How peers support
- How do we raise awareness and resources
- What are our goals as a group for the next 3 years?

- Clarity in our message
- Communication is the key to a successful group
- Gear toward the audience you are trying to reach.
- Asked about travel reimbursement for partner members? Clyde indicated help is available, contact Tracy in his office.

Clyde gave the Diversity Council as an example of a good group, they meet with the cabinet twice a year to discuss plans and keep on track.

Gift Basket for the HSB silent auction in October

- Bring items to the next council meeting
- **Theme for basket** – Kids Activities for ages 6-10 or Kindergarten to 4th grade

Diversity Conference Planning – Discussion

DAS DV in the Workplace Training Report Out

Jayne attending meetings, workgroup put together for DV training. Managers in all state agencies involved. Moving toward developing a policy. Governor drafted executive order, hoping to have something out by January for the governor.

Dates for next year's council meetings

Monique will arrange rooms and send out the New Year's meeting schedule.

Next DHS DV Council Meeting
October 16, 2007
9-4 pm

Location: 4074 Winema Place, Building 53 Salem, OR 97305

Upcoming Agenda Items

- Carol bringing announcements for new members to discuss
- Develop outline for mentor guidelines
- Work on one page sheet about new candidates for Clyde
- Input from Carol Camfield (new member)
- Set tip each month for webpage
- Presentation from Diversity Conference

Education/Guests

- Ask Louise (head of HR) to come and speak about expectations for HR training. Issues for manager's that have employees in a DV situation.

Facilitator: Jayne Downing

Team Building: Chris Mallette

Snacks: Ardy Birkmeyer