

# DHS Domestic Violence Council

January 18, 2006

Facilitator: Carol Krager

**Members Present:** Carol Krager; Ardy Birkmeyer; Dave Flock; Theresa Guerrero; Susan Hughes; Mary Oswald; Carri Ramsey; Bonnie Braeutigam; Carolyn Palacios; Julie Davie; Naomi Steenson; and Stephanie Merhib.

**Members Absent:** Jayne Downing; Kate Blackman; Rhonda Culley; Lorena Navarez; Sarah McDowell; Allison Wilson; Jennifer Holland; Julia Olsen; and Kym Lamb.

## **Council Assignments:**

- Carol will meet with Judy Gerrard and Karyn Schimmels regarding issues with netlink.
- Judy Gerrard will try to get Carol on the agenda for employee training council.
- Carol will attempt to get on the HR Generalist meeting agenda.
- Carol will send out a copies of the safety plan & TA-DVS brochures.
- Karyn will look at what is currently being delivered to CORE training. She will try to get a curriculum outline from CW to Bonnie B so that she can share in the next meeting.
- Stephanie will try to bring brochure on changes in law in elder abuse.

## **Committee Assignments:**

- Bonnie assignment: please compile results of CW survey.
- Teresa volunteered to chair recruitment committee. Start with Partner recruitment. Clyde sounded like he wanted to go a different route for DHS recruitment.
- Consider who will chair and be part of communication committee

## **Training Managers Discussion:**

- Karyn gave new video conference information: you could tape a video of course and then do a question and answer time afterwards.
- Julie Davie asked if DHS might want to distribute DV brochures in the bathroom? Per Carol there is a generic safety plan and TADVS brochure. In local offices is recommended that the office have local domestic violence service provider brochures and information available...in the lobby and sometimes in the bathroom.
- The council will consider if it would be a good idea to provide materials for managers, in order to do training at a management meeting.
- Carol has gotten great response to her upfront training.

- Every division must present its training needs before the cabinet. This is generally done by a training committee; for DHS this is the DHS training council. Statewide training plan for each discipline to be released by mid-March. Between March/April, the March training plan will be renewed.
- Karyn will look at what is currently being delivered in CORE CW training. She will try to get a curriculum outline from CW to Bonnie B so that she can share in the next meeting.
- Important to remember the standards cover contractors, it will be important to decide how to roll contractors into training. The word contractor isn't qualified in the standards, so technically ALL contractors are covered by need for training.
- There seems to be a desire for training around self-care. To ensure each case can be handled as an individual case.
- Karyn showed a Child Welfare video done in Spanish that explains the Child Welfare protective care process.
- Carol would like another council member to attend the training committee meeting.

### **Review of Priorities for 2006:**

- Feedback from the members that responded indicated that on the whole, training should be the top priority of the Council in 2006.
- More communication with P Feeney around communication issue.
  - Enhance public awareness
  - Identify best practices and share these
    - How are advocates used?
    - Identify the prevention piece of this?
    - What department is this in?

### **Visit from Clyde Saiki:**

- This group will have a cabinet level sponsor.
- What kinds of outcomes does the council want?
- Leadership is going to work with the council to define what the council wants to accomplish and how to go about accomplishing goals.
- There is a lot of opportunity in times like this (referring to the DHS budget process).
- DHS leadership view this as a time to improve.
- Carol brought up the issue of the conference. Clyde thinks that building an awareness and training program into all current training might be the better way to deal with this topic. He wants groups to address two issues before going forward with a conference: What does the group want to accomplish and what strategies to use to accomplish the goals. What will people gain from this? How will this accomplish our internal goals?
- The council is looking for more ways to connect with other parts of the department. Clyde wants to discuss alternate methods of recruitment with Carol.
- Clyde will be the interim sponsor.

- Louise Milton-Breen is the current HR administrator and she might be happy to come to meetings and discuss the policies. Do DV policies need a brush up in HR?
- Email from Julie Davies regarding Emergency Action Handbook. Sub-committee to recommend Kym Lamb, Jayne Downing, & Carol were working on this, but Kym had to step off. This isn't designed to be a training document: it is supposed to deal with emergencies at hand. We will need another council member to deal with this.
- Careful when dealing with issues that might fall into personnel issues.

### **Governor's Council Update:**

Governor's DV council doesn't meet in December: so there were no minutes, but Carol included contact list.

### **Next Meeting**

**February 21, 2006**  
**4074 Winema Place - building 53**  
**SDA 3 conference room**  
**Salem, OR 97301**

<b>Facilitator:</b>	<b>Rhonda Culley (or Stephanie Merhib)</b>
• Team Building:	group
• Snacks:	Mary Oswald
• Guests:	Dr. Goldberg & 866uswomen.org group (10:30 to 11:30)