

**King County Board of Ethics  
Publications Order Form**

206-296-1586; fax 206-205-0725

[board.ethics@kingcounty.gov](mailto:board.ethics@kingcounty.gov)

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Today's Date: \_\_\_\_\_  
Date Needed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Mail Stop: \_\_\_\_\_  
Department: \_\_\_\_\_  
Division: \_\_\_\_\_

# Needed	Publication or Item
_____	<b>Summary of the Code of Ethics</b> -a summary of the ethics code in plain language with examples; required to be received by all new employees - <i>Order Only For Employees Who Will Not Attend the New Employee Orientation</i>
_____	<b>Ethics Help Line Card-Helping Employees Make Ethical Decisions</b> -a rolodex-sized card with contact phone number designed for employees who have questions about ethical ways to approach their county work - <i>Order Only For Employees Who Will Not Attend the New Employee Orientation</i>
_____	<b>You and King County: Doing Business with Contractors, Vendors, Clients, and Customers</b> -a brochure for those doing business or seeking to do business with the county - as well as county employees working with these client groups; highlights sections of the ethics code that affect these relationships
_____	<b>Members of King County Boards, Commission, Committees, and Other Multi-Member Bodies</b> -a brochure for volunteer citizens, highlighting ethics code provisions that affect their service on county boards and commissions
_____	<b>Exiting Employees Fact Sheet</b> -a summary of post-employment policy and law and a list of key provisions under the Code of Ethics
_____	<b>Advisory Opinion Subject Index and Summary Guide</b> -a complete set of summarized advisory opinions issued by the Board of Ethics, organized by subject and chronology
_____	<b>2007 Annual Report</b> -a review of the past year, distributed annually to all county elected officials, directors, deputies, and managers
_____	<b>Ethics Poster</b> -12" x 17" poster with peel-off Ethics Help Line card for display in areas wherever employees expect to find helpful county information
_____	<b>Post It-Note Pads</b> -3" x 4" post-it pads in the likeness of an Ethics Help Line card for office use and to serve as a reminder of the ethics resources available to employees

*Ethics office fulfilled order (name and date):*

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