

DOCUMENT ANALYSIS SHEET  
ON-SITE INVESTIGATION

TAB 6

CASE TITLE: \_\_\_\_\_

DOCKET NO.: \_\_\_\_\_

DOCUMENT INDEX NO.: \_\_\_\_\_

DOCUMENT TYPE: Correspondence  Memorandum  Chart

DOCUMENT DATE: \_\_/\_\_/\_\_

DOCUMENT DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_

SOURCE AND LOCATION OF DOCUMENT:

ADMIN FILE  PERSONNEL FILE  CASE FILE   
PERSONAL FILE   
OTHER \_\_\_\_\_

PERSON PROVIDING DOCUMENT: \_\_\_\_\_

COMPLAINANT  RECIPIENT  WITNESS   
OTHER \_\_\_\_\_

TYPE OF EVIDENCE:

DIRECT  CIRCUMSTANTIAL  COMPARATIVE   
STATISTICAL

COMPLETE DOCUMENT ; NO. PAGES   
EXCERPT ; NO. PAGES

SPECIAL ATTENTION:

NOTES:

NAME OF REVIEWER: \_\_\_\_\_

DATE REVIEWED: \_\_/\_\_/\_\_