

APPLICATION SCHEDULE

Notice of Intent: By **Thursday, June 29, 2006** (POSTMARK DATE) all applicants for designation as a WSC (any non-grant, community supported site as referred to in the guideline) must submit a notice of intent, co-signed by the local U.S. Attorney (USA) with geographic oversight for the location, indicating that the municipality, nonprofit organization and/or neighborhood association will apply as a WSC candidate. Contact information for the USAO in your area can be found at:

<http://www.usdoj.gov/usao/offices/index.html>) The notice must also include the following for the proposed area: Congressional District, U.S. Census Tract numbers, proposed street boundaries, population, Part I crime indicators related to the overall city, and a map. It must also include which partners are and which will be involved in developing the proposed strategy and contact information for the person/official submitting the notice. The notice of intent must be mailed **via Fed Ex** to:
Community Capacity Development Office 810 7th Street, NW Washington D.C. 20001.
[See Appendices: Notice of Intent]

WSC Draft Application Review: By **Tuesday, January 9, 2007** (POSTMARK DATE), the applicant must submit draft WSC application components to their local USAO. This will give the local USAO enough time to review the application, discuss any matters related to the application with the applicant, and develop the cover letter that must be sent concurrent with final application filing. To ensure that this deadline is not missed, the applicant should contact the USAO and note any special considerations their office may have for dropping off mail or packages.

Applicants must register in **grants.gov** no later than 8:00PM EST on **Tuesday, January 23, 2007**. *[See "How to Apply" for information on registering in grants.gov.]*

WSC Application Filing: By 8:00 PM EST, **Wednesday, January 31, 2007**, the final WSC application must be submitted.

Applications should be submitted only once. An e-mail notification of receipt will be sent as confirmation. E-mail notification of submission/filing must be made to the USAO as a certification that it was submitted on time.

Cover Letter: By **Wednesday, January 31, 2007** (POSTMARK DATE), the local U.S. Attorney must submit a cover letter endorsing the application and certifying that the community suffers from consistently high levels of crime or is otherwise appropriate for such designation; that the Weed and Seed strategy proposed, adopted and implemented by the Steering Committee has a high probability of improving the criminal justice system within the community and contains all elements required by the CCDO Director; that the Steering Committee is capable of implementing the strategy appropriately; and that the community agrees to formulate a timely and effective plan to independently sustain the strategy (or, at a minimum, a majority of the best practices of the strategy) when CCDO funding is no longer available. This letter is essential for an application for WSC to be complete. The cover letter must be mailed **via Fed Ex** to:
Community Capacity Development Office, 810 7th Street, NW, Washington, DC, 20001