## OREGON CORPORATION TAX PAYMENT VOUCHER INSTRUCTIONS

## Use this form to send the following payments:

- Tax due when you file your original return for any year.
- Tax due by the return due date, if you are filing your return on extension.
- Estimated tax payments for any quarterly due date. Fill in the quarter for which the payment is intended.
- Tax due with an **amended return** for any tax year.

Do not use this voucher if you are sending your payment electronically (EFT).

## **Helpful tips:**

- Tax Year: Check the box for calendar or fiscal year. If you are a fiscal year filer, fill in the beginning and ending dates of your tax year.
- **BIN:** Fill in your BIN (Oregon business identification number) if known. If this is your first filing with the department, leave blank and a BIN will be assigned.
- **FEIN:** Fill in your FEIN (federal employer identification number).
- Composite Return: Check this box if you are a pass-through entity making a payment on behalf of corporate owners electing to be part of a Composite Return.
- Include the voucher with your check in the same envelope. If you are making a payment and filing your return at the same time, put the voucher, check, and tax return in the same envelope to ensure faster processing.

**Make your check payable to:** Oregon Department of Revenue. To ensure proper credit to your account, write the filer's name, BIN or FEIN, and tax year (quarter if applicable) on your check.

## Mailing information:

Estimated and extension payments:	Oregon Department of Revenue PO Box 14780 Salem OR 97309-0469
All other payments:	Oregon Department of Revenue

PO Box 14790 Salem OR 97309-0470

This voucher is not an extension to file. Oregon accepts the extension you have for your federal return. If you need an extension of time to file for Oregon only, fill out the federal extension form and write "for Oregon only" at the top. Do not send a copy now. Include the extension form when you file your return, and check the "Extension" box.

✓ Did you know that you can print additional vouchers at www.oregon.gov/DOR? ---- Always include the completed voucher with your check ---**FORM OREGON CORPORATION TAX PAYMENT VOUCHER** Department of Revenue Use Only 150-102-172 (Rev. 12-06) • Payment Type (check only one): Return ● Tax Year (check only one): Calendar Year: Extension Payment Fiscal Year — Begins: \_ Estimated Payment, Quarter: \_ Amended Return **Enter Payment Amount** BIN: FEIN: First time filer Name of Filer on Return: New name or address Composite Return (204) City: State: \_\_\_\_\_ Zip Code: \_\_\_\_\_