

RETURN TO	Bureau of Justice Statistics Corrections Unit 810 Seventh Street, NW, Washington, DC 20531		FORM CJ-5B (12-16-02)		2003 ANNUAL SURVEY OF JAILS IN INDIAN COUNTRY		U.S. DEPARTMENT OF JUSTICE BUREAU OF JUSTICE STATISTICS	
	DATA SUPPLIED BY							
NAME				Title				
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Due to continuing mail delivery problems since Sept. 11, 2001 –
PLEASE FAX YOUR FORM
Be sure to include all 6 pages.

GENERAL INFORMATION

- If you have any questions about completing this form, please call **Todd Minton** at **(202) 305-9630**.
- Please **FAX** your completed questionnaire to the Bureau of Justice Statistics at **(202) 514-1757** before **July 31, 2003**.
- Please retain a copy of the completed form for your records.

Who does this survey cover?

All confinement facilities, including detention centers, jails, and other correctional facilities operated by tribal authorities or the Bureau of Indian Affairs.

- INCLUDE special jail facilities (e.g., medical/treatment/release centers, halfway houses, and work farms).

All persons under your jail supervision.

- INCLUDE all confined adults and juveniles (i.e., persons under age 18).
- INCLUDE persons in special programs administered by your jail/correctional facility (e.g., electronic monitoring, house arrest, community service, day reporting, boot camps, work release, weekenders, and other alternatives to incarceration).
- INCLUDE persons on transfer to treatment facilities but who remain under your legal jurisdiction.
- INCLUDE persons held for other jurisdictions.

What data are to be excluded from this survey?

- EXCLUDE inmates on AWOL, escape, or long-term transfer to other jurisdictions.

Burden statement

Under the Paperwork Reduction Act, we cannot ask you to respond to a collection of information unless it displays a currently valid OMB control number. The burden of this collection is estimated to average 1 hour per response, including reviewing instructions, searching existing data sources, gathering necessary data, and completing and reviewing this form. Send comments regarding this burden estimate or any aspect of this survey, including suggestions for reducing this burden, to the Director, Bureau of Justice Statistics, 810 Seventh Street, NW, Washington, DC 20531.

INSTRUCTIONS

- If the answer to a question is "not available" or "unknown," write "DK" in the space provided.
- If the answer to a question is "not applicable," write "NA" in the space provided.
- If the answer to a question is "none" or "zero," write "0" in the space provided.
- When exact numeric answers are not available, provide estimates and mark (x) in the box beside each figure that is estimated. For example 1,234 (x)

SECTION I — INMATE COUNTS AND MOVEMENTS

1. On June 30, 2003, how many persons were —

a. CONFINED in this facility? _____

- INCLUDE persons on transfer to treatment facilities but who remain under your jurisdiction.
- INCLUDE persons held for other jurisdictions.
- EXCLUDE inmates on AWOL escape, or long-term transfer to other jurisdictions.

b. Under jail supervision but NOT CONFINED?

- INCLUDE all persons in community-based programs run by this facility (e.g., electronic monitoring, house arrest, community service, day reporting, work programs, boot camps, and other programs).
- EXCLUDE inmates on weekend programs. A weekend program allows offenders to serve their sentences of confinement on the weekend (e.g., Friday–Sunday).

c. Total (Sum of items 1a and 1b) _____

2. On the weekend prior to June 30, 2003, did this facility have a weekend program?

- A weekend program allows offenders to serve their sentences of confinement on the weekend (e.g., Friday–Sunday).

1 Yes — **How many inmates participated?** _____

2 No

3. On June 30, 2003, how many persons CONFINED in this facility were —

a. Males age 18 or older _____

b. Females age 18 or older _____

c. Males under age 18 _____

d. Females under age 18 _____

e. TOTAL (Sum of items 3a to 3d should equal item 1a) _____

4. Of all male and female juveniles CONFINED in this facility on June 30, 2003, how many were tried or awaiting trial in ADULT court?

Number of juveniles (under age 18) held as adults _____

5. Of all persons CONFINED in this facility on June 30, 2003, how many were —

- For persons with more than one status, report the status with the most serious offense.
- For convicted inmates, include probation and parole violators with no new sentence.

a. Convicted _____

b. Unconvicted _____

c. TOTAL (Sum of items 5a and 5b should equal item 1a) _____

6. On June 30, 2003, how many persons CONFINED in this facility, regardless of conviction status, had an offense type of —

- For persons with more than one offense, report the most serious type of offense.

a. Felony _____

b. Misdemeanor _____

c. Other — Specify _____

d. TOTAL (Sum of items 6a to 6c should equal item 1a) _____

7. On June 30, 2003, how many persons CONFINED in this facility, regardless of conviction status, had as their most serious offense —

a. Domestic violence offense

- INCLUDE assault, abuse, cruelty, or threat to a spouse, intimate, or a dependent child.

- EXCLUDE violation of protective or restraining order.

b. Other violent offenses

- EXCLUDE domestic violence offense.

c. Violation of protective or restraining order

d. Driving while intoxicated or driving under the influence of alcohol or drugs

e. A drug law violation

- INCLUDE offenses relating to the unlawful possession, distribution, sale, use, growing, or manufacturing of narcotic drugs.

8. On June 30, 2003, were any persons under your jail jurisdiction housed by other authorities?

1 Yes — How many persons were being held in —

a. Jail/detention facilities elsewhere in Indian country

b. Jail jurisdictions outside of Indian country

c. State correctional facilities

d. Federal Bureau of Prisons

2 No

9. During the 30 day period from June 1, 2003, to June 30, 2003, how many persons were new admissions to this jail facility?

- INCLUDE persons officially booked into and housed in your facility by formal legal document or by the authority of the courts or some other official agency.
- EXCLUDE returns from escape, work release, medical appointments/treatment facilities, bail and court appearances.

New admissions

10. During the 30 day period from June 1, 2003, to June 30, 2003 —

a. What was the average daily population of your facility?

- To calculate the average daily population, add the number of persons confined in your facility for each day during the period June 1-30, 2003, and divide the results by 30.

Average daily population

b. On what day did this facility hold the greatest number of persons?

June ____, 2003

c. How many persons were CONFINED on that day?

Number that day

11. Between July 2002 and May 2003, how many persons were confined on the last weekday of each month —

Number of inmates

July 31, 2002

August 30

September 30

October 31

November 29

December 31

January 31, 2003

February 28

March 31

April 30

May 30

12. Between July 1, 2002, and June 30, 2003 —

a. How many persons died while CONFINED in this facility?

- Enter 0 if no deaths.

Number of deaths

b. Of those who died, how many committed suicide?

Number of completed suicides

c. How many persons ATTEMPTED suicide while CONFINED in this facility?

Number of attempted suicides

SECTION II — POPULATION SUPERVISED IN THE COMMUNITY

COMPLETE ITEMS 13 and 14 IF THIS FACILITY SUPERVISES PERSONS IN THE COMMUNITY, OTHERWISE GO TO ITEM 15.

- 13. On June 30, 2003, how many persons under your jail supervision who were NOT CONFINED were —**
- EXCLUDE inmates on weekend programs.
- a. **Convicted**
- b. **Unconvicted**
- c. **TOTAL** (Sum of items 13a and 13b should equal item 1b)
- 14. On June 30, 2003, how many persons under your supervision who were NOT CONFINED participated in —**
- EXCLUDE inmates on weekend programs.
- a. **Electronic monitoring**
- b. **Home detention without electronic monitoring**
- c. **Community service**
- d. **Day reporting**
- e. **Other pretrial supervision**
- f. **Other alternatives to incarceration**
- g. **TOTAL** (Sum of items 14a to 14f should equal item 1b)

SECTION III — FACILITY OPERATIONS

- 15. For which of the following purposes does this facility hold persons? Mark (X) all that apply.**
- 1 Temporary holding or lockup facility in which arrestees are usually detained up to 72 hours, excluding holidays and weekends, pending arraignment
 - 2 Detention facility with authority to hold persons facing criminal charges beyond 72 hours
 - 3 Correctional facility for persons convicted of misdemeanors with sentences usually of a year or less
 - 4 Correctional facility for persons convicted of felonies with sentences of more than a year

- 16. Does this facility have a separate holding area or other temporary detention unit?**
- 1 Yes — **What is the maximum number of inmates that can be held in these temporary holding areas?**
 Inmates _____
- 2 No
- 17. On June 30, 2003, what was the total rated capacity of this facility, excluding separate temporary areas reported in item 16?**
- Rated capacity is the maximum number of beds or inmates assigned by a rating official to this facility.
 - If rated capacity is not available, estimate by using the design capacity and mark the box.
- Rated capacity _____
- 18. On June 30, 2003, how many inmates were held in —**
- a. **Single occupied cells or rooms** Inmates
- b. **Multiple occupied units originally designed for single occupancy** Inmates
- c. **Multiple occupied units designed for multiple occupancy** Inmates
- d. **Areas not originally designed for confinement**
- INCLUDE hallways, recreation areas, storage rooms, and other common spaces Inmates
- e. **Separate holding areas or other temporary detention units** Inmates
- f. **Other temporary space**
- INCLUDE tents, trailers, and other temporary space Inmates
- g. **Other** — Specify Inmates
- _____ Inmates
- h. **Total** (Sum of items 18a to 18g should equal item 1a) _____ Inmates

19. Does this facility detoxify CONFINED persons from drugs or alcohol?

- Detox is the managed withdrawal from alcohol or drugs by medical or other trained professionals.

1 Yes — **On June 30, 2003, how many inmates were being detoxified?**

Inmates _____

2 No

20. In what year was the original construction completed on this facility?

- If more than one building, use the age of the oldest building currently used to house inmates.

_____ Year completed

21. In what year did this facility have its most recent major renovation?

- INCLUDE only structural changes or improvements to cells, dormitories, and other inmate sleeping areas.
- INCLUDE structural restorations, new plumbing, fixtures, heating, air conditioning, etc.

_____ Year of renovation

22a. Are there any DEFINITE plans to add on to this facility, build a new facility, close this facility, or renovate the existing facility between July 1, 2003, and June 30, 2006?

Mark (X) all that apply.

- Report all plans that have received final approval.

- 1 Add on to existing facility
- 2 Build a new facility
- 3 Close this facility
- 4 Renovate existing space
- 5 No change planned — *Go to item 24*

b. What is the source(s) of funding for your plans?

Mark (X) all that apply.

- 1 Tribal
- 2 Federal Government
- 3 Other — *Specify* _____

4 Funding not yet approved

23. What will be the NET EFFECT of these changes?

Mark (X) ONLY one box.

- 1 No change in bed capacity
- 2 An increase in capacity of _____ beds
- 3 A decrease in capacity of _____ beds

24. On June 30, 2003, was this facility under a Tribal, State, or Federal COURT ORDER or CONSENT DECREE —

a. To limit the number of persons it can house?

- 1 Yes — **What is the maximum number of persons this facility is allowed to house?** _____
- 2 No

b. For conditions of confinement?

- 1 Yes — *Specify* _____
- 2 No

SECTION IV — FACILITY STAFF

25. On June 30, 2003, how many men and women employed by this facility were —

- INCLUDE full-time and part-time staff.
- EXCLUDE community volunteers and unpaid interns.

Male Female

a. Payroll staff

- INCLUDE tribal and BIA direct funded staff (e.g., 638 contract and self-governance) . . . _____ _____

b. Nonpayroll staff employed by other tribal/governmental agencies

- INCLUDE staff provided by IHS, education, or other human service departments or courts _____ _____

c. Contract nonpayroll staff

- INCLUDE staff paid through private service contracts (e.g., food service, health care, maintenance, transportation) _____ _____

d. Total staff (Sum of items

25a to 25c) _____ _____

26. Of the total number of employees on June 30, 2003, how many work in —

- Count each employee only once.

a. Administration

- INCLUDE the jail administrators, or sheriff, assistants, and other personnel who work in an administrative capacity more than 50% of the time.

b. Field operations

- INCLUDE patrol officers, deputies, and other field staff who spend more than 50% of their time in the field.

c. Jail operations

- INCLUDE correctional officers, guards, and other staff who spend more than 50% of their time supervising inmates.

d. Technical/professional support

- INCLUDE dispatchers, teachers, counselors, social workers, medical staff, and other professional staff.

e. Clerical, maintenance, and food service

f. Other — Specify

g. TOTAL (Sum of items 26a to 26f should equal item 25d)

27. Between July 1, 2002, and June 30, 2003 —

- INCLUDE full-time and part-time payroll staff.
- EXCLUDE nonpayroll staff.

a. How many persons did you HIRE for employment in this facility?

- INCLUDE new, rehired, or recalled from layoff; permanent, short-term, or seasonal.

Number of hires _____

b. How many persons were separated from employment in this facility?

- INCLUDE quits, layoffs, discharges, retirements, deaths, transfers, and other separations.

Number of separations _____

28. On June 30, 2003, how many specific job positions were vacant in this facility?

Number of vacancies _____

NOTES