

Assistant U.S. Attorney Applicant Questionnaire
District of Arizona

Name: _____

Location and Interest of Employment

Where do you want to work? *(Please check one or more of the following locations, if applicable.)*

Phoenix _____ Tucson _____ Flagstaff _____ Yuma _____

Trial Experience

Have you tried cases in federal court? _____

If so, state the number of:

_____ jury trials _____ bench trials

Of these trials, please state what percentage of your cases were in the following areas:

_____ % commercial litigation	_____ % violent crimes	_____ % property crimes
_____ % civil rights	_____ % personal injury	_____ % immigration offenses
_____ % employment discrimination	_____ % misdemeanors	_____ % white collar
_____ % juvenile crimes	_____ % drugs	_____ % public corruption
		_____ % other (please describe)

Have you tried cases in state court? _____

If so, state the number of:

_____ jury trials _____ bench trials

Of these trials, please state what percentage of your cases were in the following areas:

_____ % commercial litigation	_____ % violent crimes	_____ % property crimes
_____ % civil rights	_____ % personal injury	_____ % white collar
_____ % employment discrimination	_____ % misdemeanors	_____ % public corruption
_____ % juvenile crimes	_____ % drugs	_____ % other (please describe)

Appellate Practice

Have you authored briefs filed in any appellate court? _____

If so, how many briefs have you authored and filed as counsel of record in:

_____ the Ninth Circuit Court of Appeals

_____ other Federal Circuit Court(s)

_____ the Arizona Court of Appeals

_____ other (please specify)







U.S. DEPARTMENT OF JUSTICE
Suitability Process for Attorney Candidates

Every attorney hired by the Department undergoes a background investigation to determine his/her suitability for DOJ employment. The FBI investigates each candidate's background, going back 7-10 years, based on information provided on a standard security form.

The investigation includes a careful review of the completed security form, a thorough background investigation conducted by the FBI, a credit check, and an Internal Revenue Service report on tax filing and payment history. The most common suitability issues that arise are:

- use of controlled substances;
- misrepresentations or lack of candor on the security form;
- failure to fulfill tax obligations; and
- failure to comply with financial obligations.

The investigation process takes several months. Typically, the pre-employment paperwork (the security form, credit and tax reports, etc.) is reviewed and if there are no problems/issues, the selected attorney would be put on an 18 month appointment while the background investigation is conducted.

The security form used by USAOs, the SF 86, can be downloaded from the OPM web site at <http://www.opm.gov/forms/>.

Be sure to answer the questions on your pre-employment paperwork honestly. Providing false or misleading information on your pre-employment paperwork may impact your suitability for Department employment.

Each candidate's history is reviewed on a case-by-case basis. If, upon reflection, and after reviewing the security paperwork, you have questions about potential areas of concern, you can call the Office of Attorney Recruitment and Management on an anonymous basis and ask to speak with one of the attorneys who work in this area. The main number for that office is 202-514-8900.