

# Physical Environment

**Link to Physical Environment Pie  
Chart, 14 KB .pdf**

**P R O G R A M   E X P L A N A T I O N S**

***I N T R O D U C T I O N***

The Physical Environment Program supports all services related to building and land use permitting, community and regional parks, various recreational programs, solid waste disposal, surface water management, waste water treatment, roads and transit operations. These services are delivered by the Departments of Development and Environmental Services (DDES), Natural Resources and Parks (DNRP), and Transportation (DOT). They are all dedicated to enhancing the quality of life and economic vitality of the Puget Sound region. Below is a summary of each of these departments and its budget highlights.

**The Department of Development and Environmental Services'** long-term financial stability requires that the department raise its fees to keep pace with cost increases. DDES is now in the third year of their revised fee structure and continues to manage the challenges associated with that change in course. Some of the challenges addressed by the Department are increased costs associated with the Classification Compensation Project, health benefits and central charges. The Department's fund balance and fee levels will be an issue that management will need to continue to address as they strive to maintain a positive fund balance in 2002.

The Department is forecasting a reduction in business in 2002. This is consistent with the Department's experience in 2000 and 2001 and reflects the general rate of [development's] economic downturn and reductions for annexations and incorporations as well.

The Executive Proposed 2002 Budget implements the Executive Branch Reorganization proposed by the Executive in May and approved by the King County Council in September. This includes the following changes to agencies in the Physical Environment Program:

- The previous departments of parks and recreation and natural resources have been merged into a new Department of Natural Resources and Parks (DNRP).
- The central GIS team from the Information & Telecommunications Services Division have been transferred to DNRP and consolidated with GIS staff from other agencies.
- The Commission for Marketing Recyclable Materials has been merged with the Solid Waste Advisory Committee; and the Agriculture Commission has assumed the responsibilities of the Livestock Oversight Committee, which has been disbanded.
- The responsibility for billing and collecting sewage capacity charge revenues (and the associated staff) have been transferred from the Finance Department to the Wastewater Treatment Division.
- The administration of the Industrial Waste Program has been transferred from the Water and Land Resources Division to the Wastewater Treatment Division; and the administration of the Surface Water Capital Improvement Program has been transferred from the Wastewater Treatment Division to the Water and Land Resources Division.
- A new Office of Rural and Resource Lands has been established within the Water and Land Resources Division.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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**The Department of Natural Resources and Parks (DNRP)** administers various divisions and sections which provide services related to water quality, solid waste disposal, parks and recreation, centralized geographic information services (GIS) and environmental protection. These divisions include:

- **A new Geographic Information Services (GIS) Center**, reporting to the DNRP Director's Office, will administer the central GIS databases and provide a single point of accountability for equitable access to consistent and accurate GIS data and products for all end-users and development of a regional GIS system.
- **A new Parks and Recreation Division** administers a system of neighborhood and regional parks, regional trails, and recreational facilities, including a regional aquatics facility. The division is primarily funded from the Current Expense (CX) Fund and therefore faced significant reductions in the 2002 budget. The level of reductions has been mitigated by merging what had been a separate department, into DNRP. This will result in two types of CX savings: 1. The reorganization begins a transfer of responsibility for maintaining resource lands from Parks/CX to WLRD (and the SWM fund) and, 2. The reorganization allows some of the administrative functions needed to support the Parks system to be assumed by the Solid Waste Division and the DNRP Director's Office.
- **Solid Waste Division (SWD)** protects public health by administering the safe transfer and disposal of solid waste through a regional system of transfer stations and a regional landfill. The division's financing is generated through disposal fees, with no rate increase proposed for 2002.
- **Stadium Administration.** There is no 2002 budget for the Stadium. Any 2002 activity associated with the former Kingdome will involve closing the Stadium Operating fund, transferring any remaining fund balance appropriately and ensuring the proper handling of any minor obligations which may arise.
- **Wastewater Treatment Division (WTD)** improves water quality, protects public health by transporting and treating sewage and by safely disposing of biosolids. The division's financing is generated through a regional sewer rate collected from the component sewer agencies and a capacity charge on new sewer hook-ups. The sewer rate and capacity charge were increased earlier this year (effective January 2002) to address significant increases in electrical energy costs and are expected to carry the wastewater utility through 2004.
- **Water and Land Resources Division (WLRD)** improves water quality and protects the environment by administering the surface water drainage utility for unincorporated King County, the regional flood control programs and facilities and a variety of stewardship programs to protect watersheds, and rural and resource lands. The financing for the division is provided from a variety of sources, including: 1) a drainage fee in the unincorporated area, 2) river improvement levy, 3) current expense, 4) noxious weed assessment, 5) interfund transfers from the Wastewater Treatment Division and the Local Hazardous Waste program, 6) contract payments from cities, and 7) grants. The Executive Proposed Budget includes a proposal to increase the Surface Water Management (SWM) drainage fee to help mitigate the reductions that would otherwise have to be made in these programs. The fee increase will also provide support for enhanced and new services. The SWM fee has not been increased in the urban area of the County since 1992.

**The Department of Transportation (DOT)** comprises several divisions that provide services related to public transportation, community outreach on transportation issues, road construction and maintenance, and fleet management. The Divisions of the DOT and their principal functions are as follows:

- **DOT Director's Office** provides leadership, advocacy, and support for the Department. The Director's staff maintains good relations with DOT's customers and the community through inter-governmental, community, and media relations; transit-oriented development projects; transportation planning; and public safety partnerships.
- **Transit Division** provides and coordinates countywide bus service; manages vanpool and rideshare systems; and provides paratransit services for elderly and/or disabled riders. Transit also works with Sound Transit to integrate and prepare for implementation of rail and bus services in 2002 and beyond. The 2002 budget includes bus service increases that continue the rebuilding of the County's comprehensive transportation network following major I-695 related cuts. Transit Division also reassumes responsibility (from Fleet Administration) for maintaining its fleet of non-revenue vehicles (vehicles other than the revenue-generating buses and trolleys). Beginning in 2002, Transit begins implementation of a shift to using ultra-low-sulfur fuel in its diesel-powered buses, providing significant benefits to the region's air quality.
- **Road Services Division** strives to increase mobility through arterial networks, bridge rehabilitation, and corridor system improvements. The Road Services 2002-to-2007 financial plan balances the needs of the operating and capital programs and identifies additional resources for a Road Safety Rehabilitation and Retrofit program for additional pavement overlay miles, pedestrian safety improvements, safety guardrails, signal upgrades and intersection safety improvements.
- **Fleet Administration Division** manages the County's non-revenue vehicles in the Motor Pool Fund, the Wastewater Equipment Rental and Revolving Fund, and the Public Works Equipment Rental and Revolving Fund. In 2002 the Personal Property and Fixed Asset Data Management Section is transferred to Fleet Administration. This transfer is consistent with the reorganization ordinance approved in 2001 that moved the asset management responsibilities out of the Property Services division of the Department of Construction and Facilities Management. In 2002 the Transit Division will take responsibility for the maintenance and replacement of their non-revenue vehicles, however, a portion of the approved budget may not be expended prior to Council approval of a transfer plan. These vehicles are currently managed by Fleet Administration in their Transit Non-Revenue Vehicle (TNRV) fund.

# Development and Environmental Services

***DEVELOPMENT AND ENVIRONMENTAL SERVICES***

***Mission***

**Development and Environmental Services**

To serve, educate and protect our community through the implementation of King County's development and environmental regulations.

***ISSUES AND PRIORITIES***

The Department of Development and Environmental Services (DDES) will complete its second consecutive year with a positive fund balance in 2001. All permitting-related activities are entirely self-supporting. Permitting activity declined in 2000 and, as fore-

casted by DDES, continues that decline in 2001. The Department forecasts an additional 8.55% decline in its permitting activity for 2002. The Department's reduced budget request reflects that business retraction. The Department has a lengthy successful history of managing its staffing level and fund to match changes in the building and land use industries.

Reduction in the DDES General Fund contribution for 2002 was primarily met by withdrawing all CX funds from the DDES Geographic Information System (GIS) Program and reducing that staff. CX support to DDES is now concentrated in only four areas: fire investigation, code enforcement-zoning, code enforcement-, grading, and long-range planning/code development. When DDES was formed in 1993, the permitting function received up to a 23% CX subsidy. All such subsidies have been eliminated. In accordance with Council-adopted policy, DDES budget also includes contingent expenditure authority to address unanticipated levels of permit activities.

**WORKLOAD / PERFORMANCE INDICATORS**

	<b>2000 Actual</b>	<b>2001 Adopted</b>	<b>2002 Proposed</b>
<b>1 Billable Hours Rate Percentage</b>	<b>65%</b>	<b>65%</b>	<b>70%</b>
<b>2 Commercial Permit Approvals</b>	<b>618</b>	<b>708</b>	<b>709</b>
<b>3 Residential Permit Approvals</b>	<b>4242</b>	<b>3851</b>	<b>3770</b>
<b>4 Land Use Engineering Permit Approvals</b>	<b>605</b>	<b>456</b>	<b>494</b>
<b>5 Code Enforcement Cases Closed</b>	<b>1333</b>	<b>1315</b>	<b>1326</b>

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Development & Environmental Svcs. (DDES) 1340/0325**

Code/Item #	Description	0325	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	35,767,408	364.75	2.0
<b>PE</b>		Status Quo **	2,200,893	(43.00)	1.0
		<b>Status Quo Budget</b>	<b>37,968,301</b>	<b>321.75</b>	<b>3.0</b>
		<b>Contra</b>	<b>0</b>		

*Detail below shows crosswalk from 2001 adopted to 2002 adopted.*

**Revenue Backed**

RB04	Fire Investigation Support for Cities		121,763	1.00	0.00
RB03	PBX Inspection Support for E-911		124,702	1.00	0.00
RB08	Habitat Conservation Program		247,708	2.00	0.00
RB05	Fire Marshal for Cities of Kenmore and Lake Forest Park		127,733	1.00	0.00
RB09	Rural Drainage Initiative		380,530	3.00	0.00
RB02	Address Corrections for E-911		62,144	0.50	0.00
RB10	Washington State Department Of Transportation Permit Coordination		72,690	0.50	0.00
RB06	Department of Natural Resources Permit Coordination		76,332	0.50	0.00
RB07	Fully Contained Community/UPD Contracts		1,477,189	12.00	0.00
			<b>2,690,791</b>	<b>21.50</b>	<b>0.00</b>

**Technical Adjustment**

TA04	Workload Contingency Adjustment		(373,460)	39.00	0.00
TA03	Overhead and Maintenance Adjustments		(301,899)	0.00	0.00
TA02	Low Org Budget Adjustments		5,561	0.00	0.00
TA05	Add Back Department Overtime		(129,024)	0.00	0.00
TA06	Staff Adjustments		(1,637,921)	(22.25)	(1.00)
TA01	Back Out 2001 Revenue Backed Additions		(1,748,254)	(23.00)	(1.00)
			<b>(4,184,997)</b>	<b>(6.25)</b>	<b>(2.00)</b>

**Central Rate Adjustments**

CR20	PAO Rates		17,956	0.00	0.00
CR05	CX Overhead Adj.		(91,459)	0.00	0.00
CR07	ITS O&M		13,483	0.00	0.00
CR10	Information Resource Management		32,717	0.00	0.00
CR13	Motor Pool Rate Adj.		64,701	0.00	0.00
CR25	Finance Rates		14,884	0.00	0.00
CR36	Lease Admin Fee		(330)	0.00	0.00
CR14	DCFM Space Charge		(76,761)	0.00	0.00
CR26	Retirement Rate Adj.		(7,289)	0.00	0.00
CR12	Telecommunications Overhead		(4,561)	0.00	0.00
CR15	Insurance Charges		(300,742)	0.00	0.00
CR08	ITS Infrastructure		(23,971)	0.00	0.00
CR22	Long Term Lease		(18,554)	0.00	0.00
CR40	Merit adjustment		99,998	0.00	0.00
CR09	ITS GIS		(3,936)	0.00	0.00
CR21	Debt Service Adj.		(178,562)	0.00	0.00
CR11	Telecommunications Services		(130,580)	0.00	0.00
CR39	COLA Adjustment		(224,176)	0.00	0.00
			<b>(817,182)</b>	<b>0.00</b>	<b>0.00</b>

**Council Changes**



**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Development & Environmental Svcs. (DDES) 1340/0325**

Code/Item #	Description	0325	Expenditures	FTEs*	TLPs
CC00	I-747 unallocated cut		(150,000)	0.00	0.00
			<b>(150,000)</b>	<b>0.00</b>	<b>0.00</b>
		<b>2002 Adopted Budget</b>	<b>35,506,913</b>	<b>337.00</b>	<b>1.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

This appropriation reflects a reduction of \$150,000 from the amount in the 2002 executive proposed budget, in concurrence with the executive, to implement the revenue impacts following the passage of I-747. It is the council's understanding that the executive's intent is to realize these savings by eliminating a 1.5 FTEs for code development and environmental

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### *PROGRAM HIGHLIGHTS*

#### **Significant Program Reductions**

**Staff Adjustments - (\$1,637,921)/(22.25)FTEs/(1.00)TLTs.** Reduce staff due to a projected decline in applications, program efficiencies and restructuring of job duties.

**Operating & Maintenance Adjustments - (\$301,899).** This is a collection of changes to the accounts used for supplies, services and capital outlay. The amount represents a reduction in expenditures from 2001 levels.

#### **Technical Adjustments**

**Back Out 2001 Revenue Backed Additions – (\$1,748,254)/(23.00)FTEs/(1.0)TLT.** Remove 2001 revenue-backed additions involving contract programs that are renewed on an annual basis.

**Workload Contingency Adjustment – (\$373,460)/39.00FTEs.** This proposal allows the department to respond to unanticipated demands of up to 15% beyond projected receipts by providing adequate resources to accomplish core services. If permit activity and receipts are higher than anticipated, this additional expenditure authority, and corresponding FTE authority, can be activated without Executive transmittal.

**Add Back Department Overtime – (\$129,024).** This technical adjustment restores the overtime and supports the department's core business functions. This amount represents a reduction of \$129,108 from 2001 levels.

**Low Org Budget Adjustments - \$5,561.** Adjust various low orgs and FTEs to better align staff as appropriate.

#### **Revenue Backed Additions**

**Fully Contained Community/UPD Contracts - \$1,477,189/12.00FTEs.** A Fully Contained Community (FCC) is a large-scale development, generally including a combination of residential uses, commercial uses, and public facilities. Provide a team with planning, engineering, and field inspection expertise to review, process and monitor the development of the Blakely Ridge and North Ridge FCCs.

**Rural Drainage Initiative - \$380,530/3.00FTEs.** Provide support to the code enforcement effort in the rural areas in King County and protect the natural environment.

**Habitat Conservation Program - \$247,708/2.00FTEs.** The 2.00 code development planners will translate the scientific recommendations for the Biological Review Panel into the code updates required to implement and enforce ESA requirements. The 0.5 GIS Information Systems Analyst will translate scientific data related to wildlife and endangered species gathered in the field, into the GIS database for access by County agencies.

#### **Provide Fire Marshal Services to the Cities of Kenmore and Lake Forest Park -**

**\$127,733/1.00FTE.** These services will consist of: reviewing permit plans for fire sprinkler and alarm systems, reviewing plans for fire code compliance, inspecting new buildings, conducting annual fire and life safety inspections, conducting hazardous material inspections and processing and resolving all complaints and referrals for fire hazards within the cities. DDES has a memo of understanding with the Sheriff and receives payment from the Sheriff. The Sheriff, in turn, receives payment from the cities.

**PBX Inspection Support for E-911 - \$124,702/1.00FTE.** Inspections of Private Board Exchange Systems will further improve the reliability of the E-911 system.

**Fire Investigation Support for Cities - \$121,763/1.00FTE.** Provide one FTE Deputy Marshal/Investigator required to investigate and determine the origin and cause of fires in incorporated cities, including the criminal investigation and prosecution.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Department of Natural Resources and Parks Permit Coordination - \$76,332/0.50FTE.** Coordinate DNR permits via permit intake, review, site and building inspection, and enforcement.

**WADOT Permit Coordination - \$72,690/0.50FTE.** Coordinate Washington State Department of Transportation (WADOT) permits by providing permit intake, review, and inspection functions.

**Address Corrections for E-911 - \$62,144/0.50FTE.** Provide identification and corrections to addresses that were recorded in error. Having correct addresses greatly enhances the service provided by the Emergency Services group.

### **Miscellaneous Adjustments**

**Central Rate Adjustments – (\$817,182).** Central rate adjustments include: Insurance Charges (\$300,742), COLA Adjustment (\$224,176), Debt Service Adjustment (\$178,562), Telecommunications Services (\$130,580), Motor Pool Adjustment \$64,701, and others.

**[Link to DDES Financial Plan, 8 KB .pdf](#)**

### ***COUNCIL ADOPTED BUDGET***

***Cut I-747 Unallocated Cut – (1.5) FTE and (\$150,000) expenditure authority. Eliminate expenditure authority for 1.0 long-range planner position and reduction of CX support for the Environmental Educator position by 0.5 FTE. This long-range planner position was responsible for work related to the Rural Home Occupation Study and the Rural Conservation Study.***

# Natural Resources and Parks

**[Link to Natural Resources and Parks Organizational Chart, 11 KB .pdf](#)**

***NATURAL RESOURCES AND PARKS***

***Mission***

**Natural Resources & Parks**

To be the steward of the region's environment and strengthen sustainable communities by protecting our water, land and natural habitats, safely disposing of and reusing wastewater and solid waste and providing natural areas, parks and recreation programs.

***ISSUES AND PRIORITIES***

The Department of Natural Resources and Parks (DNRP) contains the following functional responsibilities: Administration, GIS Center, Wastewater Treatment Division, Water and Land Resources Division, Solid Waste, and Parks and Recreation.

**Administration**

The administrative unit comprises the DNRP Director's Office, DNRP Human Resources, a Technology unit and a Public Outreach unit.

**GIS Center**

The GIS Center is a new appropriation unit budgeted in a new internal service fund to implement the consolidation of GIS functions proposed by the Executive and approved by the Council in the reorganization ordinance. The existing GIS Center group from DIAS/ITS will move to DNRP and be consolidated with GIS staff and assets from DOT, Parks, and the "old DNR" in order to provide a single point of accountability for equitable access to consistent and accurate GIS data and products, efficient database management and development of a regional GIS system. In addition to staff working on the central GIS system, the GIS Center will administer DNRP GIS staff supporting the business needs in the four DNRP divisions.

**Parks & Recreation Division**

The Parks and Recreation Division is a nationally-recognized park system that links communities with the natural environment through active and passive parks and recreation, healthy natural areas, a regional trail system, and water safety programs. Through partnerships, the division engages communities in the development and stewardship of parks and facilities in a Northwest regional park system. The division uses environmentally sound land management practices. The division values its employees' skills and uses their ideas in achieving this vision.

The issues facing the Parks and Recreation Division in 2002 include the following:

- Contingent upon Council approval of an increase in the SWM fee the division will receive \$237,000 for the maintenance of natural lands within its inventory, to be performed in conjunction with WLRD.
- The division continues to be faced with the challenge to address annual system growth with declining CX funds available to maintain increased acreage and facilities. The division has identified \$156,000 to address a portion of the \$1 Million required for system growth in 2002.
- The division will receive revenues in the amount of \$392,000 from the Road Fund for the purpose of continued maintenance of trails utilized as transportation corridors in unincorporated King County.

**Solid Waste Division**

The most significant issue facing the Solid Waste Division (SWD) continues to be how to improve operational efficiency while maintaining rate and service stability for solid waste ratepayers. SWD prepared the Final 2000 Comprehensive Solid Waste Management Plan to provide direction on this issue and others. The Final Plan also contains a strategy for the services of solid waste collection, transfer, disposal, and recycling, and how these services will be delivered over the long term. The Final Plan is being reviewed by the County Council for adoption. The 2002 budget anticipates the need to improve efficiency with facility upgrades, operational changes, and program enhancements that will make the Solid Waste system safer, more efficient, and better prepared for the eventual closure of the Cedar

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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Hills landfill. In 2002, SWD will assume responsibility for selected Parks Division administrative functions such as payroll, accounting and personnel. Also in 2002, the Division will incorporate Washington State University Cooperative Extension (Co-op) environmental programs into its educational services. The Co-op will, administratively, become part of the SWD.

### **Wastewater Treatment Division (WTD)**

The King County Council recently adopted the 2002 Sewer Rate of \$23.40. Included in the 2002 rate is funding to address several key areas: (1) Rising energy prices and implementation of new financial policies related to debt service coverage and operating fund reserves; (2) Regional Wastewater Services Plan (RWSP): Implementation of the plan began in late 1999 and will continue through at least 2030. The 2002 Operating Budget request does not fund RWSP activities, which are carried in the CIP proposal; (3) Productivity Initiative: The program is in full force, with 10-year operating targets being established and the cornerstone of the project, the Service Agreement with King County has been developed. WTD is developing Intergovernmental Partnership Agreements (IPAs) with several King County Agencies, which will define operating performance levels and cost. The 2002 budget incorporates \$2.3M in Productivity Initiative savings.

### **Water and Land Resources Division**

For 2002, there are three major issues facing the Water and Land Resource Division. These are:

1. A major reorganization that is designed to implement the WLR Strategic Plan.
2. A reduction in expenditures and FTEs largely in response to decreased revenue resources.
3. Rate increases for the SWM/RDP fee and the Noxious Weed Assessment in response to needed services and increased costs. .

### **Water and Land Resources Strategic Plan and Reorganization**

Earlier this spring the Executive presented to the Council a Strategic Plan for WLR that outlined a clear vision of serving as the steward of the land and water resources in King County. This vision is furthered by a reorganization, which is reflected in the 2002 operating budget along the following core businesses and support functions:

- Stormwater Services
- Flood Hazard Reduction Services
- Land and Water Stewardship Services
- Capital Projects and Open Space Acquisitions
- Science, Monitoring, and Data Management
- Strategic Initiatives
- Finance and Administration

The most significant features of the reorganization are:

- Realignment of the former SWEES section in WTD into WLR as the bulk of the new Capital Projects and Open Space Acquisitions section. (The SWEES group was part of the former SWM Division when the Department of Natural Resources Department was created in 1997.)
- Transferring the Industrial Waste section back into WTD, where it was prior to the 1997 DNR reorg.
- Creation of an Office of Rural and Resource Programs within the Stewardship Services core business, and reporting directly to the Division Manager, to ensure the needs of rural residents are addressed.

An additional factor, which played a role in the WLR reorganization, is the merger of Parks and the Department of Natural Resources. The new organization will enable closer integration of the manage-

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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ment of Parks' natural lands with the stewardship mission in WLR.

### **Expenditure Reductions**

Expenditures for the entire division are decreasing by about \$.85 million from the 2001 adopted level of \$46.523 million to the 2002 Executive request of \$45.672 million. These reductions are driven in part efficiencies and some program reductions due to decreased revenue resources. Key among the revenue reductions are approximately \$1.1 million less of SWM fund balance (to minimum target levels); a loss of Current Expense funding of approximately \$.7 million; decreased services to WTD of about \$1.056 million, and decreased grant revenues in Fund 121 of about \$.45 million. These losses are partially offset by the proposed increase for the SWM/RDP fee, \$2.19 million (see below), and the Noxious Weed fee, \$.411 million (also below).

### **Proposed SWM/RDP Rate Increase**

The 2002 WLR budget includes a SWM/RDP rate increase of approximately 14% (residential rates will increase from \$85.02 to \$97.00).

The rate will increase total SWM and RDP revenues by approximately \$2.19 million. The rate increases will provide increased levels of operating and capital services in 2002. The outlines of the rate increases include:

**SWM Natural Lands CIP Enhancements - \$1,370,000.** (with the second year, 2003 allocating approximately \$614,000 to absorb the remaining CX subsidy of the former RLOS section.)

**Support for Office of Rural and Resource Lands - \$ 118,000.**

**Natural Lands Maintenance - \$ 237,000.** Will provide funds for maintenance of Parks Natural Lands with drainage facility maintenance needs.

**Enhanced Drainage Services - \$ 276,000.** Reinstate second mowing; restore annual inspection of M/F commercial facilities.

**Baseline Reduction Add-backs - \$ 189,000.** Restore funding for 3.0 support positions. Total Rate Enhancements - \$ 2,190,000

### **Proposed Noxious Weed Assessment Increase**

The 2002 WLR budget includes an increase in the Noxious Weed Assessment from \$0.85 per parcel to \$1.50 per parcel. This increase will provide increased funding of approximately \$411,000 for enhanced weed control and eradication, and additional support for small lakes and other aquatic weed areas. Finally, approximately \$35,000 of the increase will be partnered with the SWM/RDP rate increase to support improved case tracking and complaint follow-up.



**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Natural Resources & Parks Administration 4040/0381**

Code/Item #	Description	0381	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	4,010,680	31.00	1.00
		Status Quo **	199,943	0.00	0.00
<b>PE</b>		<b>Status Quo Budget</b>	<b>4,210,623</b>	<b>31.00</b>	<b>1.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Technical Adjustment</b>					
TA08	Performance Measurement Software		20,000	0.00	0.00
TA07	Intracounty Contributions		437,684	0.00	0.00
TA01	ESA Section 7 Coordinator		100,346	1.00	0.00
TA17	Department Emerging Environmental Issues Coordinator		104,287	0.00	1.00
TA18	Transfer Rural FTEs to Water and Land Resources (WLRD)		(152,417)	(2.00)	0.00
TA06	Departmental Graphics/Web Services		72,197	0.00	0.00
TA13	GIS Analyst Transfer to KC GIS		(78,302)	(1.00)	0.00
TA11	Salary and Wage Contingency Adjustment		(42,205)	0.00	0.00
TA03	Increased Consulting Needs		127,000	0.00	0.00
TA10	Postage Rate Increase		500	0.00	0.00
TA09	Office Supplies and Services		8,452	0.00	0.00
TA16	Reorganization Financial and Business Management Transition		94,463	0.00	1.00
TA14	Program Analyst III Reduction		(77,002)	(1.00)	0.00
TA19	Remove Admin Services Officer (ASO)		(83,657)	(1.00)	0.00
TA02	Environmental Market Development		164,232	2.00	0.00
TA04	Pilot Internship Program		26,166	0.00	0.00
TA05	Technical Document and Research Center Equipment		36,600	0.00	0.00
TA12	Technology Unit Adjustments		17,750	0.00	0.00
			<b>776,094</b>	<b>(2.00)</b>	<b>2.00</b>
<b>Central Rate Adjustments</b>					
CR25	Finance Rates		13,955	0.00	0.00
CR40	Merit Adjustment		7,925	0.00	0.00
CR08	ITS Infrastructure		(2,296)	0.00	0.00
CR22	Long Term Lease		60,569	0.00	0.00
CR13	Motor Pool Rate Adj.		(1,200)	0.00	0.00
CR10	Information Resource Management		2,781	0.00	0.00
CR39	COLA Adjustment		(8,081)	0.00	0.00
CR26	Retirement Rate Adj.		(779)	0.00	0.00
CR11	Telecommunications Services		(648)	0.00	0.00
CR20	PAO Rates		13,644	0.00	0.00
CR05	CX Overhead Adj.		(14,953)	0.00	0.00
CR07	ITS O&M		(7,966)	0.00	0.00
CR36	Lease Admin Fee		(2,551)	0.00	0.00
			<b>60,400</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC01	Cut Consulting Services		(47,000)	0.00	0.00
			<b>(47,000)</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>5,000,117</b>	<b>29.00</b>	<b>3.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### *PROGRAM HIGHLIGHTS*

#### **DNRP Administration**

##### **Program Changes**

**DNRP Director's Office Budget Structure Revisions - \$0.** This proposal creates the new Technology Unit and reorganizes staff. There is no budget, FTE, or TLT impact.

##### **Technical Adjustments**

**ESA Section 7 Coordinator - \$100,346 and 1 FTE.** This FTE will be transferred from WLRD. This is a BRP FTE and in 2001 WLRD was reimbursed by WTD for half the salaries and benefits. In 2002, DCHS and Roads will pay 1/3 each with the other 1/3 paid through DNRP Overhead. This FTE will continue to support the countywide work related to Section 7.

**Environmental Market Development - \$164,232 and 2 FTEs.** These 2 FTEs will be transferred from the Marketing Commission. The MC Director will be eliminated and DNRP Admin will create a Resource Recovery Unit Manager position to provide central policy coordination on marketing various resource recovery efforts in DNRP. A Program Analyst II position will be transferred to DNRP Admin to support central policy coordination on resource recovery marketing. These positions were not transferred to the Waste Reduction and Recycling (WRR) Section in Solid Waste with the other Marketing Commission staff because DNR wanted to expand their scope beyond recycled Waste materials exclusively. These two positions will market other types of recycled/reused/environmental products for the whole department, while the WRR group will continue to focus exclusively on recycled materials in the solid waste stream.

**Increased Consulting Needs - \$127,000.** This proposal provides increased (and primarily one-time) funding for consultant services for personnel investigations, union issues, and grievances.

**Pilot Internship Program - \$26,166.** This proposes implementation of an internship program on a trial basis that would provide DNRP with resources to respond to increased demands resulting from increased public awareness of DNRP issues as well as from reorg issues.

**Technical Document and Research Center Equipment - \$36,600.** This proposal provides funds for shelving to accommodate the growing number of periodicals and technical resource publications and for an on-site copy machine for responding to requests for research materials. Due to the reorg/merger, space is becoming more limited and organization is becoming more important.

**Department Graphics/Web Services - \$72,197.** This proposal changes how department-wide graphics and web services are budgeted. These services are currently provided by WLRD and WLRD is paid via interfund transfer after the work is done. Graphics/web services were originally located in DNRP Admin as part of the Public Outreach Section. Several years ago, Public Outreach was decentralized. These services and FTEs went to WLRD. Budget in DNRP Admin for these services (now provided by WLRD) was overlooked. This proposal rectifies this oversight.

**Intracounty Contributions - \$437,684.** This proposal provides funding for DDES for the Habitat Conservation Program (\$32,754 additional for a total of \$247,754), DCHS/the Unincorporated Area Councils (\$97,569), ORPP for ESA purposes (\$290,537), and Roads for ESA/BRP related costs (\$16,824).

**Performance Measurement Software - \$20,000.** This proposal provides one-time funding to purchase software needed to assess the performance of DNRP's public outreach programs.

**Office Supplies and Services Increases - \$8,452.** This proposal provides funding to meet the increased costs associated with the DNR/Parks merger, \$5,700 of which are one-time costs.

**Postage Rate Increase - \$500.** This will cover the increase in postage.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Salary and Wage Contingency Adjustment - (\$42,205).** This will remove funding related to a 2001 retirement payout that will not be needed in 2002.

**Technology Unit Adjustments - \$17,750.** This proposal provides additional funding needed in the new Technology Unit for publications, EDP equipment, and printing. \$14,000 of this proposal is for EDP equipment. This would put DNRP Admin on a three-year rolling cycle, replacing one-third of their EDP equipment every year.

**GIS Analyst Transfer to KC GIS - (\$78,302) and (1) FTE.** This proposal transfers 1 FTE to the new GIS Division.

**Program Analyst III Reduction - (\$77,002) and (1) FTE.** This proposal eliminates 1 FTE that supports general administration and provides analysis as needed. The workload will be distributed amongst existing staff.

**Reorganization Financial and Business Management Transition - \$94,463 and 1 TLT.** This TLT will provide financial and business expertise that will ensure a smooth transition of business and financial practices as Parks and DNR merge and ITS and DNR merge to form the new GIS Division.

**Department Emerging Environmental Issues Coordinator - \$104,287 and 1 TLT.** This TLT will provide policy and resource analysis and department-wide coordination of responses due to emerging issues such as air quality and the energy crisis. Without this position, responsiveness to emerging environmental issues would suffer.

**Transfer Rural FTEs to Water and Land Resources (WLRD) - (\$152,417) and (2) FTEs.** These two positions, a Rural Agenda Coordinator and a Rural Educator, will be transferred to WLRD to implement the new Office of Rural and Resource Lands required by an amendment to the Executive's Reorg Ordinance.

**Remove Admin Services Officer (ASO) - (\$83,657) and (1) FTE.** This removes the vacated ASO position.

**DNRP Overhead Adjustments - \$0.** Increases revenues by \$1,409,231 to cover DNRP Admin costs.

**Central Rate Adjustments – \$60,400.** This includes adjustments made to CX Overhead, ITS O&M, ITS Infrastructure, Information Resource Management, Telecommunications Services, Motor Pool, the PAO, the Long Term Lease, Finance, Retirement, the Lease Admin Fee, COLA, and Merit.

### ***COUNCIL ADOPTED BUDGET***

***Cut Consulting Services – (\$47,000).*** *The Council Adopted Budget includes a reduction of \$47,000 in consulting services.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Geographic Information Systems (GIS) 5481M/3180M**

Code/Item #	Description	3180M	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	0	0.00	0.00
		Status Quo **	0	0.00	0.00
<b>PE</b>					
		<b>Status Quo Budget</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Revenue Backed</b>					
RB02	Establish DNRP GIS Unit		761,975	10.00	0.00
RB01	Establish KC GIS Center		2,256,445	18.00	4.00
			<b>3,018,420</b>	<b>28.00</b>	<b>4.00</b>
<b>Central Rate Adjustments</b>					
CR40	Merit Adjustment		66,490	0.00	0.00
CR22	Long Term Lease		112,700	0.00	0.00
CR25	Finance Rates		15,534	0.00	0.00
CR39	COLA Adjustment		45,191	0.00	0.00
			<b>239,915</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>3,258,335</b>	<b>28.00</b>	<b>4.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Geographic Information Systems (GIS)**

**Revenue Backed Changes**

**Establish KC GIS Center - \$2,256,445, 18 FTEs, and 4 TLTs.** This proposal combines GIS staff and operations presently located in ITS, WLRD, WTD, DNR Admin, Parks, Transit, and Roads within a new Internal Service Fund. This section provides enterprise GIS services to all County agencies.

**Establish DNRP GIS Unit - \$761,975 and 10 FTEs.** This proposal combines GIS staff and operations currently located in WLRD, WTD, and Parks within a new Internal Service Fund. This section provides dedicated GIS services for WLRD, WTD, and Parks.

**Technical Adjustments**

**Revenue Adjustments - \$0.** This adjustment includes \$3,258,335 revenue for the KC GIS Center and DNRP GIS Unit.

**Central Rate Adjustments - \$239,915.** This includes adjustments made to the Long Term Lease, Finance, COLA, and Merit.

<b>WORKLOAD / PERFORMANCE INDICATORS</b>			
	<b>2000 Actual</b>	<b>2001 Adopted</b>	<b>2002 Proposed</b>
<b>1. GIS Data Library Availability</b>			99.0%
<b>2. GIS Web Application Availability</b>			99.0%
<b>3. Desktop GIS Users Supported Countywide</b>			500
<b>4. Complete consolidation of DNRP GIS</b>			100.0%
<b>5. Transition to GIS Center Support of DNRP GIS unit</b>			100.0%
<b>6. Desktop GIS Users Supported within Department through common data ser'</b>			100.0%
<b>7. DNRP Spatial Data loaded into KCGIS Spatial Data Catalog</b>			100.0%

**[Link to GIS ISF Financial Plan, 9 KB .pdf](#)**

***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Parks & Recreation 0010/0340**

Code/Item #	Description	0340	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	25,702,922	263.45	0.1
<b>PE</b>		Status Quo **	(465,161)	0.00	4.8
		<b>Status Quo Budget</b>	<b>25,237,761</b>	<b>263.45</b>	<b>5.0</b>
		<b>Contra</b>	<b>2,353,942</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Administrative Service Reductions</b>					
AS01	DNR/Parks Reorganization and Merger		(1,455,743)	(28.98)	(1.00)
			<b>(1,455,743)</b>	<b>(28.98)</b>	<b>(1.00)</b>
<b>Direct Service Reductions</b>					
DS02	Parks Facilities Transfers Alternative		(10,170)	0.00	0.00
			<b>(10,170)</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenue Backed</b>					
RB05	Contingency Events		205,940	0.00	0.00
RB01	Natural Lands Maintenance - SWM Fee Increase		234,941	2.00	0.00
RB04	Enhanced/New Revenues - Allowance for System Growth		150,177	2.00	0.00
			<b>591,058</b>	<b>4.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA01	Regional Trails Plan Update		(5,013)	0.00	1.00
			<b>(5,013)</b>	<b>0.00</b>	<b>1.00</b>
<b>Central Rate Adjustments</b>					
CR39	COLA Adjustment		(83,144)	0.00	0.00
CR07	ITS O&M		45	0.00	0.00
CR26	Retirement Rate Adj.		(4,338)	0.00	0.00
CR09	ITS GIS		175,832	0.00	0.00
CR22	Long Term Lease		63,700	0.00	0.00
CR35	1% Underexpenditure Adjustment		(8,151)	0.00	0.00
CR13	Motor Pool Rate Adj.		(10,230)	0.00	0.00
CR40	Merit Adjustment		(83,923)	0.00	0.00
CR11	Telecommunications Services		(10,393)	0.00	0.00
CR15	Insurance Charges		(134,542)	0.00	0.00
CR25	Finance Rates		(590,400)	0.00	0.00
CR08	ITS Infrastructure		(5,092)	0.00	0.00
CR10	Information Resource Management		23,631	0.00	0.00
			<b>(667,005)</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC01	I-747 Unallocated Cut		(483,000)	0.00	0.00
CC03	Additional 0.25% Underexpenditure		(65,989)	0.00	0.00
CC02	Council Initiatives		70,500	0.00	0.00
			<b>(478,489)</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>25,566,341</b>	<b>238.47</b>	<b>5.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Parks & Recreation 0010/0340**

**Code/Item # Description 0340 Expenditures FTEs\* TLPs**

Proviso(s):

PROVIDED THAT:

\$70,500 is appropriated to contract with the following agencies:

Bingaman Pond \$5,000  
Cascade Harvest Coalition \$3,000  
Cortland Project \$4,000  
Friends of 4th N & Ward Street Park \$5,000  
Friends of the Hylebos \$5,000  
Friends of NE Queen Anne Parks \$1,000  
Land Conservancy \$10,000  
Mapes Creek \$4,000  
Rainier Community Center \$5,000  
Rainier District Little League \$1,500  
Riverview Trail Improvement \$10,000  
Soundview Park Project \$5,000  
Thyme Patch Park \$5,000  
Whale Tail Park \$7,000

PROVIDED FURTHER THAT:

It is the intent of the council that effective January 1, 2002, no portion of the \$70,500 above shall be expended or encumbered to contract with a private organization designated for an appropriation under this section until the department has received verification that the private organization is qualified for tax-exempt status under section 501(c)(3) or 501(c)(4) of the Internal Revenue Code.

PROVIDED FURTHER THAT:

This appropriation reflects a reduction of \$483,000 from the amount in the 2002 executive proposed budget, in concurrence with the executive, to implement the revenue impacts following the passage of I-747. It is the council's understanding that the executive's intent is to realize these savings by transferring Fort Dent and South Central Pool to Tukwila by June 30, 2002, closing certain parks facilities for four months during the winter, reducing the parks maintenance mowing crew and eliminating or furloughing certain other positions.

PROVIDED FURTHER THAT:

The executive and the department of parks and recreation shall negotiate with the city of Kirkland to transfer the ownership of Juanita Beach Park. \$150,000 of the parks and recreations operations and maintenance budget shall not be encumbered or expended until the executive has transmitted, and the council has approved by motion, criteria for negotiating principles and a report on the department's process for negotiating the transfer. If the criteria and report are received by February 15, 2002, and the council has not adopted or rejected a motion approving them by March 31, 2002, this restriction on funds expires.

A proposed memorandum of understanding (MOU) to implement a transfer shall be submitted to the council by May 15, 2002. The MOU shall be filed in the form of 16 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the budget and fiscal management committee and the natural resources, parks and open space committee, or its successors.

PROVIDED FURTHER THAT:

\$150,000 of the parks and recreation operations and maintenance budget shall not be encumbered or expended until the executive has transmitted, and the council has approved by motion, criteria for negotiating principles and a report on the department's process for declaring Luther Burbank Park and Mercer Island Pool surplus to county needs and negotiating their sale or transfer. The criteria shall include requiring restrictive covenants ensuring the pool will be operated as a pool through 2012, complying with all Forward Thrust bond covenants, and at the same or greater standard of service than current department practices. The report shall evaluate whether it is in the best interest of the county to negotiate the sale or transfer of this property consistent with K.C.C. 4.56.070 C and D and K.C.C. 4.56.100. If the criteria and report are received by March 31, 2002, and the council has not adopted or rejected a motion approving them by May 15, 2002, this restriction on funds expires.

A proposed memorandum of understanding (MOU) or sales contract to implement a transfer shall be submitted to the council by July 1, 2002. The MOU or contract shall be filed in the form of 16 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the budget and fiscal management committee and the natural resources, parks and open space committee, or its successors.

PROVIDED FURTHER THAT:

\$150,000 of the parks and recreations operations and maintenance budget shall not be encumbered or expended until the executive has transmitted, and the council has approved by motion, criteria for negotiating principles and a report on the department's process for declaring Eastgate Park surplus to county needs and negotiating its sale or transfer. The criteria shall include requiring restrictive covenants ensuring the property will continue to be used for public purposes. The report shall evaluate whether it is in the best interest of the county to negotiate the sale or transfer of this property consistent with K.C.C. 4.56.070 C and D and K.C.C. 4.56.100. If the criteria and report are received by February 15, 2002, and the council has not adopted or rejected a motion approving them by April 15, 2002, this restriction on funds expires.

A proposed memorandum of understanding (MOU) or sales contract to implement a transfer shall be submitted to the council by July 1, 2002. The MOU or contract shall be filed in the form of 16 copies with the clerk of the council, who will retain the original and will forward copies to each councilmember and to the lead staff for the budget and fiscal management committee and the natural resources, parks and open space committee, or its successors.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Parks & Recreation 0010/0340**

<b>Code/Item #</b>	<b>Description</b>	<b>0340</b>	<b>Expenditures</b>	<b>FTEs*</b>	<b>TLPs</b>
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**PROVIDED FURTHER THAT:**

The parks and recreation division and the transit division shall jointly undertake a study of the feasibility of placing automatic public toilet facilities at transit centers and county parks. The study, which must be completed by April 1, 2002, shall address: development and operating costs; potential offsetting advertising revenues; compatibility with local development and sign codes; and security issues and shall be accompanied by a proposal for a pilot program to test the automatic public toilet concept at transit centers and county parks. The proposed pilot program shall identify the number and location of the pilot installations and provide a timeline for testing the concept and evaluating the results. The plan required to be submitted by this proviso must be filed with the council clerk. The original and 16 copies must be delivered to the clerk who will retain the original and forward copies to each councilmember and to the lead staff of the transportation committee and the natural resources, parks and open spaces committee or their successor committees."



**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Parks & Recreation/CJ 1020/0339**

Code/Item #	Description	0339	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	425,820	3.00	0.00
		Status Quo **	(10,387)	0.00	0.00
	<b>PE</b>	<b>Status Quo Budget</b>	<b>415,433</b>	<b>3.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Central Rate Adjustments</b>					
CR08	ITS Infrastructure		(217)	0.00	0.00
CR39	COLA Adjustment		(480)	0.00	0.00
CR26	Retirement Rate Adj.		(41)	0.00	0.00
CR10	Information Resource Management		269	0.00	0.00
CR35	Underexpenditure Contra		5	0.00	0.00
			<b>(464)</b>	<b>0.00</b>	<b>0.00</b>
		<b>2002 Adopted Budget</b>	<b>414,969</b>	<b>3.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Youth Sports Facilities Grant 1290/0355**

Code/Item #	Description	0355	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	1,442,000	1.00	0.00
		Status Quo **	(563,125)	0.00	0.00
<b>PE</b>		<b>Status Quo Budget</b>	<b>878,875</b>	<b>1.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Program Adjustment		(154,303)	0.00	0.00
			<b>(154,303)</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR05	CX Overhead Adj.		(289)	0.00	0.00
CR26	Retirement Rate Adj.		(18)	0.00	0.00
CR39	COLA Adjustment		(206)	0.00	0.00
CR10	Information Resource Management		90	0.00	0.00
CR08	ITS Infrastructure		(73)	0.00	0.00
CR25	Finance Rates		7,743	0.00	0.00
			<b>7,247</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>731,819</b>	<b>1.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### **Parks and Recreation Division**

#### **Administrative Service Reductions**

**Parks: DNR/Parks Reorganization and Merger - (\$1,455,743), (28.98) FTEs, and (1.00) TLT.** This proposal reflects the savings resulting from the merger of DNR and Parks. Reductions of \$42,294 COLA and \$87,350 Merit associated with salary and benefit reductions resulting from the reorganization/merger bring the total reduction to \$1,585,387.

#### **Direct Service Reductions**

**Parks: Parks Facilities Transfers Alternative - (\$10,170).** This proposal includes a reduction to miscellaneous services and charges and revenues of \$204,536 resulting from offsetting CX funding for the percentage of time Parks staff is dedicated to CIP work and general fee increases.

#### **Revenue Backed Changes**

**Parks: Natural Lands Maintenance - SWM Fee Increase - \$234,941 and 2.00 FTEs** This proposal is dependent on a \$12 increase in the SWM fee. \$1.30 of that increase is for natural lands maintenance within Parks. This would result in \$42 per acre for 5,695 acres (a total of \$236,974) and would be used by Parks to maintain selected natural resource lands that have drainage facility maintenance needs. COLA associated with this proposal is included in the COLA central rates.

**Trail Maintenance - Road Fund Transfer - \$0** This proposes applying revenue of \$392,923 from Roads for maintenance of trails used for transportation corridors in Parks.

**Enhanced/New Revenues - Allowance for System Growth - \$150,177 and 2.00 FTEs** This proposal, backed by \$156,210 revenue, funds 15% of the 2002 ASG projects. Revenue is from the same events as discussed in Contingency Events (RB05) and from increasing Fairgrounds Admissions from \$7 to \$7.50 and Fairgrounds Preferred Seating from \$6.50 to \$7. COLA associated with this proposal is included in the COLA central rates.

**Contingency Events - \$205,940** This proposal, backed by \$205,940 event revenue, provides funding for events held in King County Parks that require special staffing and extra expenses for which Parks is reimbursed by the event producer. Parks currently does not budget for these events. Instead, when it contracts with event producers, the revenue directly offsets the expenditures (a negative expenditure). This is an attempt to begin a more straightforward way to account for these events.

#### **Technical Adjustments**

**Parks: Regional Trails Plan Update - (\$5,013) and 1.00 TLT.** This TLT will work on updating the Regional Trails Plan, which was last updated in 1993. It is fully funded by CIP. COLA and Merit associated with this proposal is included in the COLA and Merit central rates.

**Miscellaneous Revenue Adjustments - \$0.** This proposal reduces Park Fees, Parks CIP Labor Reimbursement, and Real Property Rentals by \$271,135, revenue reductions that are not included in or associated directly with any other change items.

**Youth Sports Facilities Grants (YSFG): Program Adjustments – (\$154,303).** This proposal reduces grants to \$650,000 and interest to \$18,599.

#### **Central Rate Adjustments**

**Parks: Central Rate Adjustments – (\$667,005).** This includes adjustments made to ITS O&M, ITS Infrastructure, GIS, Information Resource Management, Telecommunications Services, Motor Pool, Insurance, the Long Term Lease, Finance, Retirement, COLA, and Merit. It also includes the 1% Underexpenditure Contra.

**Parks/CJ: Central Rate Adjustments – (\$464).** This includes adjustments made to ITS Infrastructure, Information Resource Management, Retirement, and COLA. It also includes the 1% Underexpenditure Contra.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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**YSFG: Central Rate Adjustments – \$7,247.** This includes adjustments made to CX Overhead, ITS Infrastructure, Information Resource Management, Finance, Retirement, and COLA.

<b>WORKLOAD / PERFORMANCE INDICATORS</b>			
	<b>2000</b>	<b>2001</b>	<b>2002</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
<b>1 Heritage Sponsorships</b>	63,250	80,000	50,000
<b>2 King County Fair Sponsorships</b>	23,100	25,000	25,000
<b>3 In-Kind Donations</b>	775,499	850,000	850,000
<b>4 Operating Grants</b>	66,800	80,000	80,000
<b>5 Completed Maintenance Work Requests</b>	2,310	2,400	2,300
<b>6 Maintenance Plan Hours (actual)</b>	198,852	202,442	215,000
<b>7 Maintenance Training Opportunities</b>	200	230	230
<b>8 Number of Volunteers</b>	5,000	5,300	5,800
<b>9 No. of Youth Supported Employment Opportunities</b>	650	700	700
<b>10 Hours of Youth Supported Employment</b>	25,000	26,000	26,000
<b>11 Contracts and Special Events</b>	3,020	3,200	3,200
<b>12 Swim Lessons Provided</b>	663,000	550,000	570,000
<b>13 Park Use Permits</b>	70	523	120
<b>14 OJI Compensation Claims</b>	44	33	38

### **[Link to Youth Sports Facilities Grant Fund Financial Plan, 7 KB .pdf](#)**

#### ***COUNCIL ADOPTED BUDGET***

**Parks: I-747 Unallocated Cut – (\$483,000).** The Council Adopted Budget includes a \$483,000 reduction due to the passage of Initiative 747. To realize these savings, Fort Dent and South Central Pool will be transferred to Tukwila by June 30, 2002, certain parks will be closed for four months during the winter, parks maintenance mow crews will be reduced, and certain other positions will be eliminated or furloughed.

**Additional 0.25% Underexpenditure – (\$65,989).** The Council Adopted Budget includes an additional 0.25% underexpenditure requirement. For Parks and Recreation this represents an additional underexpenditure in the amount of \$65,989.

**Council Initiatives - \$70,500.** The Council Adopted Budget includes \$70,500 to contract with the following agencies: Bingamon Pond - \$5,000; Cascade Harvest Coalition - \$3,000; Cortland Project - \$4,000; Friends of 4<sup>th</sup> North and Ward Street Park - \$5,000; Friends of Hylebos - \$5,000; Friends of Northeast Queen Anne Parks - \$1,000; Land Conservancy - \$10,000; Mapes Creek - \$4,000; Rainier Community Center - \$5,000; Rainier District Little League - \$1,500; Riverview Trail Improvement - \$10,000; Soundview Park Project - \$5,000; Thyme Patch Park - \$5,000; and Whale Tail Park - \$7,000.

**Parks/CJ:** Council made no changes to the 2002 Executive Proposed Budget.

**YSFG:** Council made no changes to the 2002 Executive Proposed Budget.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Commission for Marketing Recyclable Materials**

#### **Program Changes**

**Merger with Solid Waste Division – elimination/savings – (\$528,148)/(3.00)FTEs/ (\$36,000) revenues.** Represents savings from the reorganization of the Solid Waste Marketing Commission into the Solid Waste Division and Department of Natural Resources and Parks Administration. Grant revenues of \$36,000 are nonrenewable in 2002.

**Merger with Solid Waste Division – (\$917,686)/(4.00)FTEs/1.0TLT/(\$14,000) revenues.** Represents the transfer of expenditures, revenues, and employees from the Solid Waste Marketing Commission into the Solid Waste Division as part of the reorganization. Grant revenues of \$14,000 will continue through the year 2002.

**Merger with Department of Natural Resources and Parks Administration Office – (\$152,695)/(2.00)FTEs.** Represents the transfer of expenditures and employees from the Solid Waste Marketing Commission into the Administrative Office of the Department of Natural Resources and Parks.

#### **Miscellaneous Adjustments**

**Central Rate Adjustments – (\$16,522).** Central rate adjustments include COLA (\$15,879), Retirement (\$207) and ITS (\$436). These rates were automatically generated or manually created.

### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Solid Waste 4040/0720**

Code/Item #	Description	0720	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	79,489,983	419.73	1.5
<b>PE</b>		Status Quo **	1,149,873	0.00	(0.50)
		<b>Status Quo Budget</b>	<b>80,639,856</b>	<b>419.73</b>	<b>1.0</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Program Change</b>					
PC01	WSU Cooperative Extension program		239,000	2.00	0.00
			<b>239,000</b>	<b>2.00</b>	<b>0.00</b>
<b>Revenue Backed</b>					
RB01	Parks Merger		363,233	4.00	1.00
			<b>363,233</b>	<b>4.00</b>	<b>1.00</b>
<b>Technical Adjustment</b>					
TA06	Brownfields		358,253	1.00	0.00
TA02	Marketing Commission Merger		917,686	4.00	1.00
TA14	Human Relations Support		57,382	1.00	0.00
TA11	Health and Safety Training		25,000	0.00	0.00
TA10	General Existing Program Budget Increases and Decreases		1,136,201	0.00	0.00
TA09	Fuel Cost Increases and Conversion to Low Sulfur Diesel		338,116	0.00	0.00
TA08	Salary and Benefits - Class Comp, Merit, and Settlements		774,065	1.47	1.00
TA03	Tonnage Decrease		(175,872)	(1.65)	0.00
TA12	Pacific Science Center Recycling Program		145,000	0.00	0.00
TA13	CPG Grant revenue backed recycling programs		60,000	0.00	0.00
TA05	Implementation of Competitive Study Recommendations		200,000	0.00	0.00
TA07	Overhead and Internal Service Fund Charges		550,362	0.00	0.00
TA01	Interfund Transfers (incl. debt pymts, capital equipment, & landfill		150,105	0.00	0.00
TA04	Equipment Needed for Debit and Credit Cards		150,000	0.00	0.00
			<b>4,686,298</b>	<b>5.82</b>	<b>2.00</b>
<b>Central Rate Adjustments</b>					
CR13	Motor Pool Rate Adj.		(4,852)	0.00	0.00
CR09	ITS GIS		55,244	0.00	0.00
CR22	Long Term Lease		69,350	0.00	0.00
CR08	ITS Infrastructure		(27,540)	0.00	0.00
CR36	Lease Admin Fee		(688)	0.00	0.00
CR39	COLA Adjustment		(70,322)	0.00	0.00
CR05	CX Overhead Adj.		(94,803)	0.00	0.00
CR26	Retirement Rate Adj.		(7,751)	0.00	0.00
CR11	Telecommunications Services		(13,652)	0.00	0.00
CR20	PAO Rates		(40,090)	0.00	0.00
CR07	ITS O&M		4,317	0.00	0.00
CR21	Debt Service Adj.		(1,667,066)	0.00	0.00
CR10	Information Resource Management		38,456	0.00	0.00
CR25	Finance Rates		207,095	0.00	0.00
CR15	Insurance Charges		(976,782)	0.00	0.00
			<b>(2,529,084)</b>	<b>0.00</b>	<b>0.00</b>

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Solid Waste 4040/0720**

Code/Item #	Description	0720	Expenditures	FTEs*	TLPs
<b>Council Changes</b>					
CC00	Council Changes		82,000	1.00	0.00
			<b>82,000</b>	<b>1.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>83,481,303</b>	<b>432.55</b>	<b>4.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

Not more than \$150,000 shall be expended or encumbered for brownfield remediation until the executive submits to the council for approval by motion a county work program to integrate the staff, funding and implementation for brownfield remediation. The work program shall include strategies for the integration of brownfield projects and programs; a staffing plan identifying the county staff to work on brownfields and the work program for each staff; identification of criteria for choosing brownfield sites; and performance measures to evaluate the success of the program. The work plan required by this proviso must be filed with the council clerk. The original and 15 copies must be delivered to the clerk, who will retain the original and will forward copies to each councilmember and to the lead staff for the utilities and technology committee, or its successor.

PROVIDED FURTHER THAT:

\$15,000 is appropriated for a contract with Washington state Department of Corrections for Work Crew.

PROVIDED FURTHER THAT:

Of this appropriation, \$47,860 may only fund the following WSU positions through a contract with the WSU Cooperative Extension Program to supply services to the county: 0.75 FTE Forestry/Stewardship Faculty, 0.20 Dairy Team Coordinator and 0.50 MRC – Livestock Advisor/Volunteer Coordinator.

PROVIDED FURTHER THAT:

Of this appropriation, \$62,000 shall be spent to retain 1.0 FTE county Agro-Ecologist position to coordinate and manage a variety of programs related to King County agricultural products.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Solid Waste Division (SWD)**

#### **Technical Adjustments**

**General Existing Program Budget Increases and Decreases - \$1,136,201.** Provide for inflationary and or general increase or decreases in all of the Solid Waste Division's core businesses.

**Marketing Commission Merger - \$917,686/4.00 FTEs/1.00 TLT.** Merger of the Marketing Commission staff and programs promoting market development for recycled products into the Waste Reduction and Recycling and the Planning and Communications Sections of the Solid Waste Division. Market development has been incorporated as a core service of the Division and departmental goals call for continued increases in the amount of materials to be recycled.

**Salary and Benefits – Class Comp, Merit, and Settlements \$774,065/1.47 FTEs/1.0 TLT.** Provide for projected class comp settlements, merit increases, and settlements.

**Overhead and Internal Service Fund Charges - \$550,362.** Adjust operating accounts to cover 2002 costs.

**Brownfields - \$358,253/1.00 FTE.** Provide a service to other county agencies in that SWD would provide expertise in the determination of the problem, the method of clean up required and in some cases the funds for the clean up. Cleanup funding and remediation management services would also be available in cases where the property exhibits only a limited extent of contamination.

**Fuel Cost Increase and Conversion to Low Sulfur Diesel - \$338,116.** Implementation of low sulfur fuel to reduce harmful emissions to the air and provide for anticipated increase fuel costs. There is a higher fuel cost projected, a fuel additive cost, and the cost of converting the tractors to burn the low sulfur fuel.

**Implementation of Competitive Study Recommendations - \$200,000.** Implement recommendations for efficiency gains from the Competitive Study.

**Tonnage Decrease - (\$175,872)/(1.65)FTEs.** This proposal adjusts costs that vary with tonnage. A small tonnage reduction is forecasted for 2002.

**Interfund Transfers - \$150,105.** Provides annual transfers for debt payments, capital equipment, and landfill reserve for ongoing support of the division's core business.

**Equipment needed for Debit and Credit Cards - \$150,000.** Implement the County ordinance that allows for payment by debit and credit cards for County services and provide a convenience to customers as well as continued modernization of the overall system.

**Pacific Science Center - \$145,000.** Continue current level of funding for the Pacific Science Center Buster Lab Program, which provides in-classroom training sessions to middle and high school students on waste reduction, recycling and environmental topics.

**CPG Grants - \$60,000.** Expand waste reduction and recycling programs, including grass cycling and backyard compost bin distribution by utilizing state grant funding. The 25% match requirement will be provided from status quo budgeted funds.

**Human Relations Support - \$57,382/1.00 FTE.** Provides support for human resources via an FTE transfer from DNR Administration.

**Health and Safety Training - \$25,000.** Provide training to meet regulatory requirements and operating needs.

#### **Revenue Backed Additions**

**Parks Merger - \$363,233/4.00FTE/1.00TLT.** Provides for merger of the Parks Department payables and payroll into the Fiscal Services section. The incremental cost increases will be reimbursed to Solid Waste by the CX fund.



## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### Program Changes

**WSU Cooperative Extension Program - \$239,000/2.00FTEs.** Allows for the continuation of the WSU Cooperative Extension Program without additional expenditures on the part of SWD. Programs include: 4-H Clubs, organics, master gardener, and many other farm-related services relate to departmental for maintaining and improving the environment in King County.

### Miscellaneous Adjustments

**Central Rate Adjustments – (\$2,529,084).** Central rate adjustments include: Debt Service Adjustment (\$1,667,066), Insurance Charges (\$976,782), Finance Rates \$207,095, CX Overhead Adjustment (\$94,803), Long Term Lease \$69,350, ITS Infrastructure \$55,244, COLA Adjustment (\$70,322), PAO Rates (\$40,090), Information Resource Management \$38,456, Telecommunications Services (13,654), Retirement Rate Adjustment (\$7,751), Motor Pool Rate Adjustment (\$4,852), ITS O&M \$4,317, and Lease Administration Fee (\$688).

<b>WORKLOAD / PERFORMANCE INDICATORS</b>			
	<b>2000</b>	<b>2001</b>	<b>2002</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
1 Transfer Station Tonnage	711,565	723,900	684,700
2 Cedar Hills tonnage - regional direct	216,169	222,700	249,100
3 Cedar Hills tonnage - other	19,440	18,400	16,200
4 Unincorporated residential recycling tonnage	63,770	61,000	65,000
5 KC recyclable event tonnage	1,109	1,500	1,000
6 MRW collection tonnage	1,034	1,150	1,060
7 KC recyclable collection event vehicles	6,779	7,500	6,000
8 MRW collection vehicles	23,730	27,000	24,000

**[Link to Solid Waste Financial Plan, 10 KB .pdf](#)**

### **COUNCIL ADOPTED BUDGET**

**Council Change – 1.0 FTE and \$82,000 expenditure authority.** Add \$15,000 in expenditure authority to the Work Crew Program to provide additional funding to the Landscape Restoration Program. Add expenditure authority of \$62,000 and 1.00 FTE authority for a Cooperative Extension Agro-ecologist position. The position will primarily work on educational workshops, research grants, and provide educational materials for the agriculture education program. Add \$5,000 in additional funding for the Cooperative Extension Dairy Team Coordinator to provide increased educational focus to the growing manure management issue in King County.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Solid Waste Post-Closure Landfill Maintenance 1040/0715**

Code/Item #	Description	0715	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	2,004,542	0.00	0.00
<b>PE</b>		Status Quo **	(358)	0.00	0.00
		<b>Status Quo Budget</b>	<b>2,004,184</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Loan In/Out Labor		63,849	0.00	0.00
TA06	Finance-PCSS, Property Services, and Construction and Facility		382,000	0.00	0.00
TA03	Other Contract/Professional Services and Construction Contracts		534,509	0.00	0.00
TA02	Minor Equipment/Tools, Miscellaneous Repair/Maintenance Supplies,		(281,825)	0.00	0.00
TA04	Electricity and Repair-Construction/Maintenance Equipment		17,513	0.00	0.00
TA05	Rent Construction/Maintenance Equipment, Local-County/City, and		14,105	0.00	0.00
			<b>730,151</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR05	CX Overhead Adj.		(275)	0.00	0.00
CR25	Finance Rates		1,035	0.00	0.00
			<b>760</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>2,735,095</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **SWD – Landfill Post-Closure Maintenance**

#### **Technical Adjustments**

**Other Contract/Professional Services and Construction Contracts - \$534,509.** Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

**Finance-PCSS Contract, Property Services, and DCFM contracts - \$382,000.** Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

**Minor Equipment/Tools, Miscellaneous Repair/Maintenance Supplies, and Consulting Services – (\$281,825).** Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

**Loan In/Out Labor - \$63,849.** Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

**Electricity and Repair-Construction/Maintenance Equipment - \$17,513.** Represents required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

**Rent Construction/Maintenance Equipment, Local County/City, and Vehicle Usage - \$14,105.** Provides required post closure maintenance of closed/custodial landfills to maintain environmental quality as required by regulation.

#### **Miscellaneous Adjustments**

**Central Rate Adjustments - \$760.** Central rate adjustments include Finance Rate \$1,035 and CX Overhead Adjustment (\$275).

**[Link to Landfill Post-Closure Maintenance Financial Plan,](#)  
7 KB .pdf**

### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Wastewater Treatment 4610/4000m**

Code/Item #	Description	4000m	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	81,494,411	610.80	28.0
<b>PE</b>		Status Quo **	14,641,589	0.00	(2.0)
		<b>Status Quo Budget</b>	<b>96,136,000</b>	<b>610.80</b>	<b>26.0</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Technical Adjustment</b>					
TA02	Division-wide Productivity Initiative Reductions		(65,040)	(10.60)	0.00
TA12	Revised Electricity Estimates		(448,141)	0.00	0.00
TA13	East Budget Changes		0	(0.30)	0.00
TA19	Fixed Asset Data Management Charge		59,741	0.00	0.00
TA09	Human Resources TLT and Pre-employment Physicals		82,497	0.00	1.00
TA11	Prompt Payment Discount Pilot Program		46,600	0.00	0.00
TA14	West Budget Changes		(76,562)	0.00	0.00
TA06	ESA - Biological Review Panel (BRP)		(2,185,885)	(1.50)	0.00
TA18	Final Loan Out Labor Adjustments		322,805	0.00	0.00
TA01	Adopted Sewer Rate Changes (Electricity)		(5,261,670)	0.00	0.00
TA04	Industrial Waste/SWEES Staff		1,717,971	(26.10)	0.00
TA08	Increase .6 FTE to 1.0 FTE		0	0.40	0.00
TA05	Capacity Charge Accounts Receivable Function Transfer		336,021	6.00	0.00
TA03	Division-wide Executive Sewer Rate Contra Reductions		1,559,422	(4.00)	0.00
TA10	Groundwater Policy FTE Transfer		0	1.00	0.00
TA15	Loan Out Labor Adjustments		(215,471)	0.00	0.00
TA07	Repair Needs to Outlying Facilities and CIP Loanout Adjustment		270,758	0.00	0.00
			<b>(3,856,954)</b>	<b>(35.10)</b>	<b>1.00</b>
<b>Central Rate Adjustments</b>					
CR05	CX Overhead Adj.		(452,557)	0.00	0.00
CR10	Information Resource Management		50,608	0.00	0.00
CR09	ITS GIS		(91,783)	0.00	0.00
CR22	Long Term Lease		278,281	0.00	0.00
CR11	Telecommunications Services		(12,856)	0.00	0.00
CR26	Retirement Rate Adj.		(15,601)	0.00	0.00
CR36	Lease Admin Fee		(9,343)	0.00	0.00
CR07	ITS O&M		1,740	0.00	0.00
CR08	ITS Infrastructure		(70,263)	0.00	0.00
CR39	COLA Adjustment		(166,775)	0.00	0.00
CR25	Finance Rates		77,330	0.00	0.00
CR14	DCFM Space Charge		1,523	0.00	0.00
CR29	Wastewater Vehicles		(110,714)	0.00	0.00
CR20	PAO Rates		4,906	0.00	0.00
CR15	Insurance Charges		(144,150)	0.00	0.00
			<b>(659,654)</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC02	WLRD Central GIS Costs		248,000	0.00	0.00
CC01	Lake Stewardship		177,458	0.00	0.00
			<b>425,458</b>	<b>0.00</b>	<b>0.00</b>

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Wastewater Treatment 4610/4000m**

<b>Code/Item #</b>	<b>Description</b>	<b>4000m</b>	<b>Expenditures</b>	<b>FTEs*</b>	<b>TLPs</b>	
			<b>2002 Adopted Budget</b>	<b>92,044,850</b>	<b>575.70</b>	<b>27.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

From category III funds (Culver), \$25,000 shall be spent only on Bear Creek Water Tenders; \$20,000 shall be spent only on Friends of Issaquah Salmon Hatchery; \$84,356 shall be spent only on Friends of the Hylebos; \$50,000 shall be spent only on Friends of the Trail; \$103,393 shall be spent only on a groundwater education coordinator; \$55,000 shall be spent only on Lake Stewardship/Volunteer Program; \$101,912 shall be spent only on Waterworks Block Grant Program Management Staff; \$25,090 shall be spent only on Puget Sound Fresh; \$30,000 shall be spent only on Seattle Aquarium Education Program/Mobile Field Lab; \$30,000 shall be spent only on Salmon Homecoming Celebration; \$20,000 shall be spent only on Thornton Creek Project; \$101,072 shall be spent only on Water Quality Awareness; \$79,177 shall be spent only on Water Quality Education Program; and \$550,000 shall be spent only on Waterworks Block Grant-Local Projects.

PROVIDED FURTHER THAT:

Of this appropriation, \$100,000 of this appropriation shall not be expended or encumbered until King County has issued a request for proposal (RFP) and executed a contract for implementation of the STP Microwave Power Cogeneration, wastewater CIP project 423536.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Water Quality--CIP Transfers 4610/4616m**

Code/Item #	Description	4616m	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	17,283,000	0.00	0.00
<i>PE</i>		Status Quo **	(2,759,000)	0.00	0.00
		<b>Status Quo Budget</b>	<b>14,524,000</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Technical Adjustment		5,056,000	0.00	0.00
			<b>5,056,000</b>	<b>0.00</b>	<b>0.00</b>
		<b>2002 Adopted Budget</b>	<b>19,580,000</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Wastewater Treatment Division (WTD)**

#### **Technical Adjustments**

**Adopted Sewer Rate Changes (Electricity) - (\$5,261,670).** This proposal reflects electricity costs per the adopted sewer rate. On May 30th the WUTC approved a special contract for King County, establishing a new schedule for the South Treatment Plant and resulting in a substantial reduction in electricity costs.

**Division-wide Productivity Initiative Reductions - (\$65,040) and (10.6) FTEs.** This proposal supports the Productivity Initiative (PI), a collaborative effort between management and labor to achieve significant cost savings in operating and building the wastewater treatment system while continuing to meet federal, state, and local environmental regulations and goals.

**Division-wide Executive Sewer Rate Contra Reductions - \$1,559,422 and (4.0) FTEs.** This proposal removes the remaining \$1.3M of the \$3.3M PSQ contra; adjusts loanout labor, DNR Overhead, the WLRD Transfer, and the transfer of GIS FTEs to KC GIS; removes ESA/BRP costs from WTD; and makes various miscellaneous adjustments.

**Industrial Waste/SWEES Staff - \$1,717,971 and (26.1) FTEs.** This proposal transfers the Industrial Waste Program from WLRD to WTD and the SWM CIP Program (SWEES) from WTD to WLRD.

**Capacity Charge Accounts Receivable Function Transfer - \$336,021 and 6.0 FTEs.** This proposal will transfer 4 FTEs from Finance and add 2 new FTEs. Responsibility for the Capacity Charge Program Accounts Receivable will be transferred from Finance to WTD.

**ESA - Biological Review Panel (BRP) - (\$2,185,885) and (1.5) FTEs.** This proposal transfers the ESA Section from WTD to the Office of Regional Policy and Planning (ORPP).

**Repair Needs to Outlying Facilities and CIP Loanout Adjustment - \$270,758.** This proposal covers emergency and unforeseen repairs and adjusts CIP loanout labor in Facilities Management.

**Increase .6 FTE to 1.0 FTE - .4 FTE.** This proposal increases a .6 FTE to 1 FTE. This FTE provides administrative support for the Design, Construction and Asset Management Section. The additional cost will be 100% loaned out to capital, so there is no impact on the operating budget.

**Human Resources TLT and Pre-employment Physicals - \$82,497 and 1.0 TLT.** This proposal will fund a TLT approved and filled in 2001. Pre-employment physical costs will be redistributed from Human Resources to the appropriate sections (East, West, and Maintenance Admin) with no impact on the budget.

**Groundwater Policy FTE Transfer - 1.0 FTE.** This proposal transfers a Groundwater Program Analyst from WLRD to WTD. There is no impact to the operating budget because it is paid 50% by WTD RWSP CIP, 22% by Solid Waste, 14% by WLRD, and 14% by RDP.

**Prompt Payment Discount Pilot Program - \$46,600.** This proposal is to develop a pilot program to ensure advantage is taken of the cash discounts for supplies and services that vendors and contractors typically allow for timely payment. WTD and Transit will pay for the pilot program since they make up a significant portion of the total volume of purchase orders and contracts issued. This \$46.6K represents WTD's 50% of the total \$93,201 cost. Transit is funding the other half.

**Revised Electricity Estimates - (\$448,141).** This proposal adjusts electricity costs for Vashon, the Alki Plant, West Operations Admin, and Offsite O&M.

**East Budget Changes - (.3) FTE.** .3 FTE was converted to extra summer help, a Management Services Analyst was moved from Finance to East Operations Admin, and a Communications Specialist was moved from East Planning and Training to Technical Publications.

**West Budget Changes - (\$76,562).** This proposal adjusts chemical costs.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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**Loan Out Labor Adjustments - (\$215,471).** CIP loan out labor was understated due to benefit rate and COLA adjustments. This proposal adjusts CIP loan out labor costs.

**Intergovernmental Affairs Consolidation - \$0.** The grants and loans program was moved from Finance and Administrative Services into the Manager's Office, with no net impact to the operating budget.

**Move COLA to Salary and Wage Reserve - \$0.** COLA and Merit Reserves are now found within the Salary and Wage Reserve. There is no impact to the budget.

**Final Loan Out Labor Adjustments - \$322,805.** Final adjustments were made to CIP loan out labor due to salary and benefit adjustments during the proposed phase of the budget.

**Fixed Asset Data Management Charge - \$59,741.** Due to the recent reorganization involving DCFM, the Property Service fixed asset data management function was moved to Fleet Administration. Their cost recovery is calculated on the basis of asset value, with WTD's costs calculated to be \$59,741.

**Miscellaneous Revenue Adjustments - \$0.** Revenues were reduced by \$656,960 to reflect the adopted sewer rate and the proposed budget.

### Central Rate Adjustments

**Central Rate Adjustments – (\$659,654).** This includes adjustments made to CX overhead, ITS O&M, ITS Infrastructure, GIS, Information Resource Management, Telecommunications Services, DCFM Space, Insurance, the PAO, the Long Term Lease, Finance, Retirement, Wastewater Vehicles, the Lease Admin Fee, and COLA.

<b>WORKLOAD / PERFORMANCE INDICATORS</b>			
	<b>2000</b>	<b>2001</b>	<b>2002</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
<b>1) Env. Quality: NPDES Permit Compliance</b>			
Exceptions \ Number of Conditions	5 \ 3642	11 \ 2537	18 \ 3637
Percent Compliance	99.9%	99.6%	99.5%
<b>2) Efficiency: Millions of Gallons Treated \ Day</b>	192	218	208
<b>3) Customer Satisfaction: Dry Tons Recycled</b>	26,667	28,466	28,255
<b>4) Fiscal Mgmt: Monthly Sewer Rate per RCE</b>	\$ 19.50	\$ 19.75	\$ 23.40

**[Link to Wastewater Treatment Enterprise Fund Financial Plan, 13 KB .pdf](#)**

### **COUNCIL ADOPTED BUDGET**

**WLRD Central GIS Costs - \$248,000.** The Council Adopted Budget includes an increase of \$248,000 to the Transfer to Water and Land Resources Division (WLRD) for central GIS costs.

**Lake Stewardship - \$177,458.** The Council Adopted Budget includes an increase of \$177,458 to the Transfer to WLRD for the Lakes Stewardship Program.



**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Water & Land Resources (WLRD) 1210/0741**

Code/Item #	Description	0741	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	36,294,224	295.84	38.5
<b>PE</b>		Status Quo **	1,644,810	0.00	0.5
<b>Status Quo Budget</b>			<b>37,939,034</b>	<b>295.84</b>	<b>39.0</b>
<b>Contra</b>			<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Administrative Service Reductions</b>					
AS02	Other administrative reductions		(424,290)	(5.05)	0.00
AS01	Reduction in outside services		(400,000)	0.00	0.00
			<b>(824,290)</b>	<b>(5.05)</b>	<b>0.00</b>
<b>Direct Service Reductions</b>					
DS02	Land and Water Stewardship (LAWS) program shifts		(242,544)	(0.99)	0.00
DS03	Jobs for the Environment (JFE) reduction		(316,743)	(1.00)	0.00
DS04	Other Direct Service reductions		(405,934)	(4.70)	0.00
DS01	Public Outreach Reductions		(231,624)	(4.00)	0.00
			<b>(1,196,845)</b>	<b>(10.69)</b>	<b>0.00</b>
<b>Program Change</b>					
PC02	Transfer-in SWEES group (from WTD)		(127,606)	44.60	0.00
PC13	Transfers-in from RLOS		119,052	2.00	0.00
PC05	Transfer to Stormwater Services		(132,779)	(2.00)	0.00
PC08	Transfer of GIS staff to DNR GIS-ISF		(312,498)	(3.00)	0.00
PC09	Transfers-in from Manager's Office		140,570	2.80	0.00
PC04	Capital Monitoring and Other Reductions		(581,947)	0.00	0.00
PC10	Transfer HR staff to Finance and Admin.		(175,409)	(3.00)	0.00
PC11	Transfers to Strategic Planning		(140,570)	(2.80)	0.00
PC06	Transfers to LAWS		(1,145,480)	(13.29)	0.00
PC07	Science, Data Mgmt and Monitoring Programmatic shifts		(321,087)	(0.46)	0.00
PC16	Transfers-in from Science, Data Mgmt. And Monitoring		1,145,480	13.29	0.00
PC14	Transfers-in from Manager's Office		175,409	3.00	0.00
PC15	Transfer Industrial Waste Lab. to Wastewater Treatment Division (WTD)		(1,823,672)	(20.50)	0.00
PC17	Other Program Changes		2,102,734	8.86	(12.25)
PC01	Transfer-in Resource Lands (RLOS) programs		599,488	13.00	0.00
PC03	Transfer-in Acquisition Group		626,690	8.00	0.00
PC12	Manager's Office Program Shifts		(118,299)	0.00	0.00
			<b>30,076</b>	<b>50.50</b>	<b>(12.25)</b>
<b>Revenue Backed</b>					
RB04	Urban Forestry Program		90,000	0.00	0.00
RB02	Natural Lands Site Management		100,000	1.00	0.00
RB03	LAN PC Support for SWEES section		119,177	1.00	0.00
RB01	Proposed SWM rate increase		1,836,978	4.60	0.00
			<b>2,146,155</b>	<b>6.60</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA04	DNR Overhead Charges		454,809	0.00	0.00
TA06	Other Technical Adjustments		262,990	0.00	0.00
TA02	Annualize CIP Debt Service		89,493	0.00	0.00

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Water & Land Resources (WLRD) 1210/0741**

Code/Item #	Description	0741	Expenditures	FTEs*	TLPs
TA03	Adjust Loan out Labor to CIP		(776,177)	0.00	0.00
TA01	CIP Pay-as-you-go (PAYG) reduction		(100,000)	0.00	0.00
TA05	Clark Settlement PSQ Reductions		(347,629)	0.00	0.00
			<b>(416,514)</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR05	CX Overhead Adj.		(30,275)	0.00	0.00
CR35	Underexpenditure contra		(6,670)	0.00	0.00
CR15	Insurance Charges		(67,837)	0.00	0.00
CR08	ITS Infrastructure		5,827	0.00	0.00
CR10	Information Resource Management		29,406	0.00	0.00
CR22	Long Term Lease		342,404	0.00	0.00
CR13	Motor Pool Rate Adj.		(19,063)	0.00	0.00
CR11	Telecommunications Services		(17,280)	0.00	0.00
CR28	Equip Repair & Replace.		(162,073)	0.00	0.00
CR07	ITS O&M		(12,671)	0.00	0.00
CR36	Lease Admin Fee		(6,370)	0.00	0.00
CR09	ITS GIS		497,998	0.00	0.00
CR25	Finance Rates		33,684	0.00	0.00
CR39	COLA Adjustment		(351,199)	0.00	0.00
CR29	Wastewater Vehicles		(53,883)	0.00	0.00
CR20	PAO Rates		(32,544)	0.00	0.00
CR21	Debt Service Adj.		(126,800)	0.00	0.00
CR26	Retirement Rate Adj.		(7,168)	0.00	0.00
			<b>15,486</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC09	North Lake Washington		16,000	0.25	0.00
CC02	PBRs incentives		93,000	1.50	0.00
CC10	Agro-ecologist		26,000	1.00	0.00
CC14	Council Initiatives		29,500	0.00	0.00
CC13	CIP transfer		300,000	0.00	0.00
CC12	WLRD BIS - central costs		248,000	0.00	0.00
CC07	Programmatic Outreach		180,000	3.00	0.00
CC06	DDES Environmental Education		78,241	1.00	0.00
CC05	Des Moines Creek Stewardship		3,000	0.00	0.00
CC04	Cedar River Stewardship		18,337	0.20	0.00
CC11	Dairy Team Coordinator		5,000	0.00	0.00
CC01	Lake Stewardship		177,458	1.20	0.00
CC03	Habitat		75,000	1.00	0.00
CC08	Bear Creek		20,000	0.25	0.00
			<b>1,269,536</b>	<b>9.40</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>38,962,638</b>	<b>346.60</b>	<b>26.75</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

Of this appropriation, \$29,500 is appropriated to contract with the following agencies:  
 Agricultural Production District \$10,000

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Water & Land Resources (WLRD) 1210/0741**

<b>Code/Item #</b>	<b>Description</b>	<b>0741</b>	<b>Expenditures</b>	<b>FTEs*</b>	<b>TLPs</b>
	Cascade Harvest Coalition	\$5,000			
	Farm Link	\$7,500			
	Marketing Partners/Puget Sound Fresh	\$7,000			

**PROVIDED FURTHER THAT:**

This appropriation reflects a reduction of \$660,000 from the amount in the 2002 executive proposed budget, in concurrence with the executive, to implement the revenue impacts following the passage of I-747. It is the council's understanding that the executive's intent is to realize these savings by either eliminating the CX transfer to the resource land program or reducing small projects capital improvement projects.

**PROVIDED FURTHER THAT:**

It is the intent of the council that effective January 1, 2002, no portion of the \$29,500 above shall be expended or encumbered to contract with a private organization designated for an appropriation under this section until the department has received verification that the private organization is qualified for tax-exempt status under section 501(c)(3) or 501(c)(4) of the Internal Revenue Code.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### Water & Land Resources Division (WLRD) – Surface Water Management (SWM)

#### Significant Program Additions

**Total Program Reductions.** The SWM program 2002 request reflects a total reduction of (\$245,932), including program adds and restorations of \$1,836,978 funded from a proposed SWM fee increase and technical adjustments to various programs. The highlights of these requested changes are discussed below.

**Administrative Service Reductions – (\$824,290)/(5.05 FTEs).** The 2002 request will reduce administrative support staff in WLR by 5.05 FTEs. This is made possible by efficiencies and consolidation of support functions across the division in addition to a (\$400,000) reduction in outside services.

**Direct Service Reductions – (\$1,196,845)/(10.69FTEs).** Public Outreach reductions, (\$231,624)/(4.0FTEs); Land and Water Stewardship (LAWS) program shifts, (\$242,544)/(.99 FTE); Jobs for the Environment (JFE) reduction, (\$316,743)/(1.0 FTE) and Other Direct Service reductions, (\$405,934)/(4.7 FTEs).

**Program Changes – \$30,076 / 51.5FTEs and (13.25TLPs).** Numerous interdivision transfers including the incorporation of the former Resource Lands and Open Space (RLOS) CX department, the transfer of the Industrial Waste Lab to Wastewater Treatment and the transfer-in of the Engineering and Environmental Services group (SWEES) from Wastewater Treatment.

**Revenue-backed Adds - \$2,146,155.** Proposed SWM rate increase, \$1,836,978; Natural Lands Site Management, \$100,000; LAN PC Support for SWEES section, \$119,177; Urban Forestry Program, \$90,000.

#### Technical Adjustments (\$416,514)

**CIP Pay-as-you-go (PAYG) reduction (\$100,000).** The 2002 WLR Proposed Budget meets WLR's goal of continued support in the SWM program for capital project funding. The 2002 request includes debt service for a new SWM CIP \$5.0 million bond to be sold in October of 2001, and includes an annual Pay-As-You-Go transfer of \$750,000 for small projects to solve critical drainage, flooding and habitat needs.

**Annualize CIP Debt Service - \$89,493.**

**Adjust Loan-out Labor to CIP – (\$776,177)**

**Adjust DNR Overhead charges - \$454,809**

**Clark Settlement PSQ reduction – (\$347,629).** The 2002 eliminates the PSQ budget reserve for Clark Settlement costs paid in 2001.

**Other Technical Adjustments - \$262,990 and (\$524,929) in revenue.** Miscellaneous technical adjustments to various WLRD orgs.

**Central Rate Adjustments - \$15,486.** The net result of 18 separate central rate adjustments is an addition of \$15,486 to WLRD costs in 2002.

**[Link to WLR/SWM Financial Plan, 11 KB .pdf](#)**

#### *COUNCIL ADOPTED BUDGET*

***Stewardship resources - \$234,795.*** The Council Adopted Budget included increases to the Water and Land Resources (WLR) budget for additional stewardship resources in the following areas: North Lake Washington, \$16,000; Des Moines Creek, \$3,000; Cedar River, \$18,337; Lake stewardship, \$177,458 and Bear Creek, \$20,000.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Public Benefit Rating System (PBRs) incentives - \$93,000.** The Council Adopted Budget includes an increase in resources for the PBRs incentives program within WLR of \$93,000.

**Agro-ecologist - \$26,000.** The Council Adopted Budget includes an increase of \$26,000, to support additional resources for the Agro-ecologist position in WLR.

**Council initiatives - \$29,500.** The Council Adopted Budget includes an increase of \$29,500 to support Council initiatives.

**Capital Transfer - \$300,000.** The Council Adopted Budget includes an increase in the capital transfer, from the WLR, Surface Water Management (SWM) operating fund, of \$300,000.

**WLRD Business Information Systems (BIS) – central costs - \$248,000.** The Council Adopted Budget includes an increase in the WLR budget of \$248,000, to support Business Information Systems (BIS) central costs.

**Programmatic outreach - \$180,000.** The Council Adopted Budget includes an increase of \$180,000 for increased WLR program outreach.

**Department of Development and Environmental Services (DDES) Environmental Education - \$78,241.** The Council Adopted Budget includes an increase in WLR support for DDES' Environmental Education position.

**Dairy Coordinator - \$5,000.** The Council Adopted Budget includes an increase of \$5,000 to support a Dairy Coordinator.

**Habitat - \$75,000.** The Council Adopted Budget includes an increase of \$75,000 for WLR habitat programs.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Rural Drainage 1211/0845**

Code/Item #	Description	0845	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	3,449,789	0.00	0.00
<b>PE</b>		Status Quo **	1,868	0.00	0.00
		<b>Status Quo Budget</b>	<b>3,451,657</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Direct Service Reductions</b>					
DS01	Capital Transfer Reduction		(310,627)	0.00	0.00
			<b>(310,627)</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenue Backed</b>					
RB01	Proposed RDP rate increase		352,248	0.00	0.00
			<b>352,248</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA03	Program shifts		32,672	0.00	0.00
TA01	PSQ adjustments		(1,868)	0.00	0.00
TA02	DMS (increase of Lab Services)		20,000	0.00	0.00
			<b>50,804</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR25	Finance Rates		1,858	0.00	0.00
CR36	Lease Admin Fee		(500)	0.00	0.00
			<b>1,358</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC03	Rural programs		462,000	0.00	0.00
CC04	Capital transfer		200,000	0.00	0.00
CC01	Agriculture		35,000	0.00	0.00
CC02	PBRS incentives		46,500	0.00	0.00
			<b>743,500</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>4,288,940</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### WLR/Rural Drainage Program Fund 1211

#### Significant Program Additions

**Revenue-backed Add - \$352,248 and Revenue of \$341,250.** On the strength of a proposed RDP fee increase, the RDP program for 2002 is essentially the same as the 2001 Adopted RDP budget, \$3,545,440 in 2002 versus \$3,449,789 in 2001. Lab service costs, \$20,000, Finance Internal Service Rates, \$1,858 and miscellaneous program shifts of \$32,672, account for the bulk of the RDP changes for 2002.

**[Link to Rural Drainage Financial Plan, 9 KB .pdf](#)**

#### *COUNCIL ADOPTED BUDGET*

***Rural programs - \$462,000.*** *The Council Adopted Budget includes an increase of \$462,000 to Water and Land Resources', Rural Drainage Program (RDP), rural programs.*

***Capital transfer - \$200,000.*** *The Council Adopted Budget includes an increase of \$200,000 to Capital Transfers for the rural drainage CIP program.*

***Agriculture - \$35,000.*** *The Council Adopted Budget included an increase of \$35,000 for the agriculture program within the Rural Drainage Program (RDP) of Water and Land Resources.*

***Public Benefit Rating System (PBRS) incentives - \$46,500.*** *The Council Adopted Budget includes an increase of \$46,500 to add resources to the PBRS incentive program within the RDP.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**River Improvement 1050/0740**

Code/Item #	Description	0740	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	3,491,219	13.50	0.5
<b>PE</b>		Status Quo **	77,581	0.00	0.0
		<b>Status Quo Budget</b>	<b>3,568,800</b>	<b>13.50</b>	<b>0.5</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Direct Service Reductions</b>					
DS02	Transfer Senior Engineer to SWM fund 121		(85,501)	(1.00)	0.00
DS01	TLT Reduction		(31,809)	0.00	(0.50)
			<b>(117,310)</b>	<b>(1.00)</b>	<b>(0.50)</b>
<b>Revenue Backed</b>					
RB01	Green River Flood Control Zone District (GRFCZD) add		135,987	0.00	0.00
			<b>135,987</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA01	PSQ changes and program shifts		(19,464)	0.00	0.00
			<b>(19,464)</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR08	ITS Infrastructure		(978)	0.00	0.00
CR10	Information Resource Management		1,211	0.00	0.00
CR13	Motor Pool Rate Adj.		(4,098)	0.00	0.00
CR28	Equip Repair & Replace.		(49,215)	0.00	0.00
CR05	CX Overhead Adj.		(4,564)	0.00	0.00
CR36	Lease Admin Fee		1,218	0.00	0.00
CR21	Debt Service Adj.		(4,210)	0.00	0.00
CR26	Retirement Rate Adj.		(332)	0.00	0.00
CR25	Finance Rates		(60,087)	0.00	0.00
			<b>(121,055)</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>3,446,958</b>	<b>12.50</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.



## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **WLRD – River Improvement (RIF)**

#### **Significant Program Reductions**

**Direct Service Reductions – (\$117,310).** The 2002 budget includes a total of (\$117,310 in program reductions. (\$31,809) represents the reduction of .5 TLP and (\$85,501) represents the transfer of 1 FTE (a Senior Engineer) to WLRD/SWM.

**Revenue-backed Add - \$135,987.** Increased revenue from the Green River Flood Control Zone District (GRFCZD) is added along with a corresponding expenditure add, to match the GRFCZD budget and work program within RIF.

#### **Technical Adjustments**

**Central Rates Adjustments – (\$121,055).** Two central rates adjustments: Finance and ER&R contributed (\$60,087) and (\$49,215) respectively to the central rate reductions in the River Improvement Fund. Seven other central rate accounts contributed a total of (\$11,753) in additional savings.

**Technical Adjustments – (\$19,464).** PSQ changes and program shifts totaling (\$19,464) include (\$77,581) to adjust RIF's Budget from the 2002 PSQ back to the 2001 Adopted level.

**[Link to River Improvement Financial Plan, 12 KB .pdf](#)**

#### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Inter-County River Improvement 1820/0760**

Code/Item #	Description	0760	Expenditures	FTEs*	TLPs
<b>Program Area</b>					
		2001 Adopted	49,768	0.00	0.00
		Status Quo **	156	0.00	0.00
	<b>PE</b>				
		<b>Status Quo Budget</b>	<b>49,924</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Technical account Adjustments		156	0.00	0.00
			<b>156</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR25	Finance Rates		(596)	0.00	0.00
			<b>(596)</b>	<b>0.00</b>	<b>0.00</b>
		<b>2002 Adopted Budget</b>	<b>49,484</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

No more than \$5,000 or ten percent of levy revenues from this appropriation may be expended on central rates and finance charges.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**WLRD – Intercounty River Improvement (ICRI)**

The 2002 request for ICRI reflects two small changes from the 2001 adopted budget: a (\$596) reduction in CX Finance charges and an ICRI technical adjustment of \$156.

**[Link to Intercounty River Improvement Fund Financial Plan, 8 KB .pdf](#)**

***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **WLRD – Resource Lands & Open Space**

In the 2002 Executive Proposed Budget, RLOS has been eliminated as a CX department and integrated into DNR/WLRD with some program reductions and a corresponding reduction in CX funding. In 2003, the balance of the [2002] CX funding [\$667,000] will be eliminated as ongoing support to the RLOS programs.

#### **Significant Program Reductions**

**Administrative Service Reductions – (\$425,840)/( 6.0 FTEs).** This reduction in RLOS is the result of reducing administrative staff as part of the RLOS reorganization which is eliminating the RLOS “CX” department and incorporating and integrating RLOS into WLRD at a reduced [CX] funding level.

**Direct Service Reductions – (\$276,872)/(2.0 FTEs; 1.0 TLP).** This reduction is due to the reorganization of RLOS and its incorporation into WLRD.

**Program Changes – (\$2,201,705)/(24.0 FTEs).** The balance of the RLOS CX department is being eliminated and RLOS is being incorporated into the DNR/WLRD organization structure. The remaining CX budget is hereby eliminated along with the [CX] revenue of \$1,547,513 and 24.0 FTEs.

#### **Technical Adjustments**

**Technical Adjustment - \$778,729.** These miscellaneous adjustments reflect adjustments necessary to eliminate expenditure contras and otherwise “zero-out” the department CX budget, since RLOS is being incorporated into WLRD.

**Central Rate Adjustments - (\$185,451).** RLOS will take net reductions of just over \$185,000 in central rates, with the main components being a \$136,301 reduction in Long Term Lease costs and a \$51,986 decrease in Cola. These central rate reductions include the impact of “zeroing” these accounts/charges out, due to the elimination of the CX department, and incorporating the charges into the new WLRD orgs.

### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Noxious Weed Control Program 1311/0384**

Code/Item #	Description	0384	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	509,578	3.00	4.00
<b>PE</b>		Status Quo **	34,794	0.00	0.00
<b>Status Quo Budget</b>			<b>544,372</b>	<b>3.00</b>	<b>4.00</b>
<b>Contra</b>			0		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Administrative Service Reductions</b>					
AS01	Reduce Program Assistant Position		(49,463)	(1.00)	0.00
			<b>(49,463)</b>	<b>(1.00)</b>	<b>0.00</b>
<b>Revenue Backed</b>					
RB01	Program Restoration		95,615	1.00	0.00
RB02	Enhanced Program		195,379	2.00	0.72
RB03	Add Aquatic Control		120,925	1.00	0.00
			<b>411,919</b>	<b>4.00</b>	<b>0.72</b>
<b>Technical Adjustment</b>					
TA01	PSQ Adjustments and Program Shifts		44,190	0.00	0.00
			<b>44,190</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR13	Motor Pool Rate Adj.		(2,827)	0.00	0.00
CR25	Finance Rates		(500)	0.00	0.00
CR08	ITS Infrastructure		(217)	0.00	0.00
CR26	Retirement Rate Adj.		(33)	0.00	0.00
CR10	Information Resource Management		269	0.00	0.00
CR05	CX Overhead Adj.		1,463	0.00	0.00
			<b>(1,845)</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>949,173</b>	<b>6.00</b>	<b>5.36</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

One of the two full-time field surveyors will be responsible for investigating, tracking and resolving complaints about noxious weeds on county lands. The surveyor will: receive and immediately investigate complaints regarding noxious weeds on county lands; notify the county agency responsible for maintaining the property of the complaint; immediately begin removal or control of noxious weed infestations on the property in partnership with the custodial county agency; monitor the property for continued noxious weed control, if needed; and notify the complainant on how the problem was resolved.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### WLRD – Noxious Weed Control Program

**Administrative Service Reductions - (\$49,463)/(1.0 FTE):** Reduce one administrative position.

**Revenue-backed Adds - \$411,919/4.0 FTEs and .72 TLPs:** Restore program, enhance the Noxious Weed program and add Aquatic Weed control based on \$366,644 in added revenue from an increase in the Noxious Weed Fee.

#### **Technical Adjustments**

**Central Rate Adjustments - (\$1,845).** The Noxious Weed Control Program will take net reductions in central rates of \$1,845 with the chief reduction in the Motor Pool rate.

**Other Technical Adjustments - \$44,190 and \$25,685 in adjusted revenue.** The \$44,190 represents miscellaneous PSQ adjustments and program shifts.

**[Link to Noxious Weed Control Financial Plan, 7 KB .pdf](#)**

### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

# Transportation

**[Link to Department of Transportation Organizational Chart, 7 KB .pdf](#)**



*TRANSPORTATION*

***Mission***  
**Transportation**

To provide mobility for the citizens of King County in a way that improves the environment, supports growth management and provides opportunities for economic development.

*ISSUES AND PRIORITIES*

The King County Department of Transportation's (DOT) 2002 Executive Proposed Budget is the product of an ongoing effort to address the transportation needs of King County in a cost-effective manner.

The Transit Division continues its mission to deliver cost-effective transit service to King County. The 2002 proposed budget is the product of an extensive review of ways to maximize service delivery fol-

lowing the loss of the Motor Vehicle Excise Tax revenue.

The Road Services Division will continue to be a leader, partner, and provider of regional and local transportation services; to have a significant role in regional transportation policy; to work with other agencies toward preserving the environment in King County; and to be an organization our employees are proud to work for. The Executive Proposed 2002 budget for Road Services has been structured to fund its existing obligations while increasing the contribution to the capital program. The Road Services capital program includes an acceleration of high priority capacity projects made possible by a bond financing proposal.

The Director's Office will continue to provide leadership, advocacy and support for the Department, its customers and the community. The Director's Office will ensure that the reduced and reorganized DOT planning function will generate a fully integrated approach to transportation problem solving by setting the direction for the functional planning elements in the divisions.

Consistent with the Department of Transportation's mission, Fleet Administration will provide quality and responsive vehicle services, parts, road materials and supplies at competitive cost to customers

King County International Airport will be under the administration of the DOT beginning in 2002. This measure is part of a broad-scale reorganization of a number of County agencies, described in more detail in the introduction to this document.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**DOT Director's Office 4640/5010m**

Code/Item #	Description	5010m	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	3,828,075	32.50	0.00
<b>PE</b>		Status Quo **	(62,774)	0.50	0.00
		<b>Status Quo Budget</b>	<b>3,765,301</b>	<b>33.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Revenue Backed</b>					
RB02	Contributions to Unincorporated Area Council		119,251	0.00	0.00
RB03	Transfer of Multimedia Position		65,961	1.00	0.00
RB01	Support for Division Payroll and IBIS Procurement		20,217	0.00	0.00
			<b>205,429</b>	<b>1.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA01	Benefits Contingency Adjustment to PSQ		902	0.00	0.00
			<b>902</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR22	Long Term Lease		22,464	0.00	0.00
CR05	CX Overhead Adj.		(2,886)	0.00	0.00
CR10	Information Resource Management		2,915	0.00	0.00
CR11	Telecommunications Services		(535)	0.00	0.00
CR08	ITS Infrastructure		(2,376)	0.00	0.00
CR13	Motor Pool Rate Adj.		(245)	0.00	0.00
CR36	Lease Admin Fee		1,440	0.00	0.00
CR20	PAO Rates		(11,590)	0.00	0.00
CR25	Finance Rates		32,084	0.00	0.00
CR26	Retirement Rate Adj.		(902)	0.00	0.00
CR38	Major Maintenance Repair Fund MMRF		(13,294)	0.00	0.00
			<b>27,075</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC01	Vacant manager position (regional planning & grants admin)		(111,236)	(1.00)	0.00
			<b>(111,236)</b>	<b>(1.00)</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>3,887,471</b>	<b>33.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### ***PROGRAM HIGHLIGHTS***

#### **Director's Office**

The DOT Director's Office 2002 Proposed budget is essentially a status quo budget (2001 Adopted plus technical adjustments for cost-of-living and a number of internal service rates). There are several relatively minor changes to this request, which totals \$3.97 million and 34.0 FTEs.

**Transfer Multimedia position from Roads to DOT Director's Office - \$65,961/1.00 FTE.** This change represents the transfer of a position from Roads Division, where it was mainly concerned with Roads-related photographic work, to the Director's Office. The scope of this job will be expanded to include a variety of multimedia work for all divisions of DOT. These may include website development and maintenance, support of transit programming on County cable TV, and assisting with the e-mail alert system.

**Transfer of unincorporated Area Councils support - \$119,251.** Support for six unincorporated area councils will be shifted from DCHS to DOT and the Department of Natural Resources.

Particular areas of focus for 2002 will include

- Integrating the King County International Airport into the DOT
- Shifting emphasis toward strategic planning
- Providing media, community relations and intergovernmental relations support to the DOT divisions
- Working with state legislators to develop regional transportation alternatives
- Continuing work on Transit-Oriented Development projects and developing new ones that provide a variety of transit benefits to the County.

### ***COUNCIL ADOPTED BUDGET***

*The 2002 Adopted Budget for the DOT Director's Office is \$3.88 million and 33.0 FTEs. Council eliminated one vacant FTE position in the Director's Office and reduced the requested appropriation by \$111,236. This position and the corresponding budget authority was moved to the Transit Division to support the creation of a new Transit Capital Program Manager position there.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Transit 4640/5000m**

Code/Item #	Description	5000m	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	362,016,898	3,570.60	18.2
<b>PE</b>		Status Quo **	9,464,884	65.34	2.2
		<b>Status Quo Budget</b>	<b>371,481,782</b>	<b>3,635.94</b>	<b>20.4</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Program Change</b>					
PC01	Transit Contribution to King County GIS Consolidation		(69,763)	(1.00)	0.00
			<b>(69,763)</b>	<b>(1.00)</b>	<b>0.00</b>
<b>Revenue Backed</b>					
RB04	Conversion to Ultra-Low Sulfur Fuel		2,166,800	0.00	0.00
RB07	Renton TOD Project - Transit Contribution		45,000	0.00	0.00
RB06	Transfer Transit Non-Revenue Vehicle Support		937,453	8.00	0.00
RB02	Paratransit Service: Maintain ADA plan service levels		1,902,010	0.00	1.00
RB09	Transit Tunnel and Park/Ride Guard Services		291,620	0.00	0.00
RB03	Vanpool Program Changes		6,955	1.00	(1.00)
RB08	Add Personnel Records Management		103,084	1.00	0.00
RB01	Add Bus Service Hours		2,798,533	29.55	0.00
RB05	Prompt Payment Pilot Program		46,613	0.00	0.00
			<b>8,298,068</b>	<b>39.55</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA01	Balancing employee benefits contingency account		32,869	0.00	0.00
TA03	Transfer Data Management Costs from Fleet Administration		52,760	0.00	0.00
TA02	Long-term Lease Rates Adjustment		(412,876)	0.00	0.00
			<b>(327,247)</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR20	PAO Rates		(3,935)	0.00	0.00
CR22	Long Term Lease		926,728	0.00	0.00
CR14	DCFM Space Charge		282,217	0.00	0.00
CR15	Insurance Charges		(2,589,015)	0.00	0.00
CR07	ITS O&M		(133,764)	0.00	0.00
CR38	Major Maintenance Repair Fund MMRF		12,251	0.00	0.00
CR36	Lease Admin Fee		(977)	0.00	0.00
CR09	ITS GIS		101,916	0.00	0.00
CR10	Information Resource Management		320,277	0.00	0.00
CR11	Telecommunications Services		(33,784)	0.00	0.00
CR13	Motor Pool Rate Adj.		(4,326)	0.00	0.00
CR30	Transit Non-Revenue Vehicles		(2,492,558)	0.00	0.00
CR25	Finance Rates		(287,092)	0.00	0.00
CR26	Retirement Rate Adj.		(32,869)	0.00	0.00
CR05	CX Overhead Adj.		(653,313)	0.00	0.00
CR08	ITS Infrastructure		(243,728)	0.00	0.00
			<b>(4,831,972)</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC03	Transit Capital Program manager		110,000	1.00	0.00

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Transit 4640/5000m**

Code/Item #	Description	5000m	Expenditures	FTEs*	TLPs
CC01	Transit NRV ER&R		2,492,558	0.00	0.00
CC02	Transit NRV Fleet operating expense		(937,453)	(8.00)	0.00
CC04	Transit NRV ER&R		(1,555,105)	8.00	0.00
			<b>110,000</b>	<b>1.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>374,660,868</b>	<b>3,675.49</b>	<b>20.45</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

The transit program shall provide twenty-six high quality retired passenger vans for exclusive use by nonprofit organizations or local governments that are able to address the mobility needs of low-income, elderly, disabled or young county residents. The council shall allocate vans by motion. Each agency selected to receive a van must enter into an agreement with King County that provides, among other things, that the agency shall defend and indemnify the county against any liability, be sufficiently insured to support the indemnity and defense obligation, and be able to maintain and operate the van for its remaining useful life. The council finds that such provision of vans supports the county's public transportation function by reducing single occupancy trips, pollution and traffic congestion; supplementing the services provided by the county's paratransit system; and increasing mobility for the transit dependent for whom regular transit may not always be a convenient

PROVIDED FURTHER THAT:

Of this appropriation amount, \$110,000 and one FTE must be expended solely to create a new position entitled Transit Capital Program Manager.

PROVIDED FURTHER THAT:

Of this appropriation amount, \$937,453 and eight FTEs must be expended solely for transit nonrevenue vehicle (NRV) fleet operating expenses and staffing in conjunction with the transfer of the NRV fleet to the transit division. Of the \$937,453 appropriation, \$703,090 may not be spent until the council has approved a transfer plan by motion. The plan should provide a detailed description of the cost savings that will result from this transfer and demonstrate how the in-house vehicle warranty work currently done by fleet administration will be accomplished consistent with transit division work rules governing mechanic work picks. The plan required by this proviso must be filed with the council clerk. The original and 15 copies must be transmitted to the clerk who will retain the original and forward copies to each councilmember and to the lead staff of the transportation committee or its successor.

PROVIDED FURTHER THAT:

The transit division and the parks and recreation division shall jointly undertake a study of the feasibility of placing automatic public toilet facilities at transit centers and county parks. The study, which must be completed by April 1, 2002, shall address: development and operating costs; potential offsetting advertising revenues; compatibility with local development and sign codes; and security issues and shall be accompanied by a proposal for a pilot program to test the automatic public toilet concept at transit centers and county parks. The proposed pilot program shall identify the number and location of the pilot installations and provide a timeline for testing the concept and evaluating the results. The plan required to be submitted by this proviso must be filed with the council clerk. The original and 16 copies must be delivered to the clerk who will retain the original and forward copies to each councilmember and to the lead staff of the transportation committee and the natural resources, parks and open spaces committee or their successor committees.

PROVIDED FUTRHER THAT:

No further expenditures shall be made to retrofit the King County Metro Transit bus fleet for operation on ultra-low sulfur diesel fuel until the executive has submitted a fleet conversion plan and the council has approved it by motion. The plan shall address the costs and benefits of the conversion as well as the consequences of choosing instead to proceed with the conversion according to the federally-established timetable. The plan required to be submitted by this proviso must be filed with the council clerk. The original and 15 copies must be delivered to the clerk who will retain the original and forward copies to each councilmember and to the lead staff of the transportation committee or its successor.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Transit Revenue Vehicle Replacement 4647/5002m**

Code/Item #	Description	5002m	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	2,352,509	0.00	0.00
		Status Quo **	18,664	0.00	0.00
<b>PE</b>		<b>Status Quo Budget</b>	<b>2,371,173</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Revenue Backed</b>					
RB01	Vehicle Replacement Adjustment		5,111,055	0.00	0.00
			<b>5,111,055</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR05	CX Overhead Adj.		(1,566)	0.00	0.00
CR08	ITS Infrastructure		(4)	0.00	0.00
			<b>(1,570)</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>7,480,658</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### Transit Division

The 2002 Proposed operating budget for the Transit Division totals \$374.55 million and 3,695 FTEs including 20.5 TLTs. This Proposed Budget represents an increase of \$12.5 million or 3.5% over the 2001 Adopted Budget.

The 2001 budget included reductions to indirect, administrative, and support services totaling \$7.4 million and 83 FTEs, mainly owing to the loss of MVET (motor vehicle excise tax) revenues. These changes include reductions associated more with the loss of service and some of these reductions will be 'added back' in 2002. To offset part of the lost MVET, an across the board 25-cent bus fare increase was proposed and approved in 2001.

In November of 2001, King County voters took the opportunity to increase the sales tax dedicated to public transportation by 0.2 percent. Along with increased fare revenue, this has enabled Transit Division to begin the process of restoring the service hours cut in 2001.

**Bus Service - \$2,798,533 and 29.6 FTEs:** The 2002 operating budget includes an increase of 80,988 annual hours of bus service that will occur at the June and September service changes. Of this total 40,000 hours are Metro with the balance Sound Transit contracted service. The total budget impact of these service increments is \$2.8 million and 29.6 FTEs. In addition to an increase in the number of operators and mechanics, this package included funds to add support activities such as shelter and zone maintenance, service supervisors and base chiefs, and additional positions in human resources and customer sales.

**Accessible Service, Paratransit - \$1,902,010 and 1.00 TLT:** In 2002, the accessible services program is projected to increase by \$1.9 million, adding one TLT position. Of this total, 90 percent is for direct service changes and 10 percent is for associated administrative costs. This proposal will maintain the paratransit program at the service level described in the ADA (Americans with Disabilities Act) plan. Accessible Service is requesting support to develop a strategic plan for call center technology.

**Vanpool Service - \$6,955 and conversion of one TLT to an FTE position:** The vanpool program will be expanded by 40 van groups in 2002, with 36 new operating groups and four operations loaner vans. Transit anticipates a 5.6 percent increase in the number of daily riders using the program and estimates that there will be 19 replacement van purchases. The revenue projections include a 5 percent fare increase to keep pace with inflationary increased in operating and capital costs. The last fare adjustment was in 2000. (Vanpool fares are required to pay 100 percent of the direct operating and capital costs of the program plus 25% of the indirect costs.)

**Ultra-Low Sulfur Fuel Conversion - \$2,166,800:** This proposal will replace mufflers on diesel-powered motor coaches with units designed to significantly reduce exhaust emissions. The complete conversion of the fuel delivery system at transit bases and of the muffler/catalytic converter systems of all Transit-operated diesel coaches will occur over three years, beginning with East Base in 2001, Central and South Bases in 2002, and the remaining bases in 2003. This proposal, with a cost of \$2.2 million, is a response to concerns about regional air quality.

**Transit Contribution to King County GIS Consolidation:** This change (a reduction of approximately \$70,000 and one FTE position) results from the consolidation of King County GIS functions within the Department of Natural Resources and Parks. The DNR position will be responsible for maintaining a GIS street network to serve the needs of the County's transportation business.

**Prompt Payment Pilot Program Contribution - \$46,613:** The KC Finance Division has developed a pilot program to help realize payment discounts resulting from prompt payment of accounts. The goal is to reduce the cost of late payment penalties paid by County agencies. The cost of this pilot program is being shared equally by Wastewater and Transit Divisions.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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**Transit Non-Revenue Vehicle Support, Transfer from Fleet Administration - \$937,453 and 8.00 FTEs:** This proposal moves the responsibility for maintaining Transit's fleet of non-revenue vehicles to Transit Division from Fleet Administration. (This function was managed by the Transit Division prior to 1998). This change is expected to result in a reduction in operating expenses because replacement vehicles will be funded through the capital program. Transit Division operates a 7-day-a-week, 24-hour-per-day maintenance shop, which it needs to support Transit operations. Potential cost savings due to scheduling efficiencies are also anticipated.

**Operating and Maintenance Expense, Renton Transit-Oriented Development (TOD) - \$45,000:** An agreement between King County and Renton with regard to a TOD project obligates the County to contribute \$45,000 towards ongoing operating costs of the facility. The Renton project increases the number of Park and Ride stalls available for use by transit riders during commuting hours.

**Transit Assuming HR Records Management Responsibility - \$103,084 and 1.00 FTE:** This proposal provides support and one FTE position in Transit Division for a person to manage DOT and DNR personnel records. The need for this arises out of the general County administrative reorganization.

**Transit Facility Guard Services - \$291,620:** This budget increase will enable Transit to continue the existing level of security services in the downtown Seattle transit tunnel and at several park-and-ride lots in the Transit system.

**Technical Adjustment of Lease Accounts – \$(412,876):** This is a technical adjustment of Transit Division's long-term lease rates which, in past years, had been budgeted in several accounts and is here consolidated to the appropriate, single account (55331).

**Transit Revenue Vehicle Replacement, Transfer to CIP- \$5,109,485:** This proposal provides a total of \$7.48 million for replacement of Transit's revenue vehicles (buses, trolleys, and all revenue-generating vehicles). The total allocation for this purpose will vary depending on the age and total usage of revenue vehicles; it was \$24.0 million in 1999, \$18.4 million in 2000, and only \$2.4 million in 2001.

**Other:** The King County GIS functions are being centralized in the Department of Natural Resources. Transit will show a reduction of \$69,763 and 1.00 FTE. Central rates charged to Transit by other County agencies decrease by \$4.8 million relative to 2001 Adopted levels. Approximately half this decrease is due to the transfer of maintenance and replacement responsibility for the Transit non-revenue fleet from Fleet Administration back to Transit. This reduction is partially offset by the addition of nearly \$940,000 in Transit's operating budget for this purpose.

The 2001 budget included \$650,000 as an estimate of the impact of the new classification/compensation study being implemented, an estimate developed by Transit Division staff. Further obligations resulting from the Professional-Technical Coalition settlement in 2001 will be covered with existing budget authority.

**Revenues:** The transit operating program receives roughly 90 percent of its revenue from the combination of sales tax and fare revenues, with sales tax providing 70 percent and fares providing 20 percent. The reliance on sales tax makes the Public Transportation Program revenue highly dependent on changes in the local economy. With a growing local economy, sales tax growth exceeded inflation for several years and looked strong going into 2001. However, current receipts indicate a decline in sales tax growth and projections are showing an actual decrease over 2000 revenues (excluding the additional 0.2 percent that Transit began to receive in June of 2001) and very modest growth in 2002. While not the only factor, the significant decline in the stock market has further added to this decline. Conway and Pederson, local economists, are in the process of preparing a sales tax forecast that would extend through 2007, based on the most recent information. There is a real possibility that this analysis may prompt a further change in sales tax projections in the out-years of the financial plan. Fare revenue, the other main revenue source for the operating program, is naturally dependent upon the level



## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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of fares and ridership. There was a fare increase in July of 2001 but a further increase isn't anticipated until 2007.

**Funding:** A new source of ongoing support for the operating program is a transfer from the capital program. Per financial policies, the sales tax received by the program is split between the operating (3/4) and capital (1/4) programs. Prior to the recent increase of 0.2 percent in the sales tax rate for public transportation, the operating program received sufficient revenue that it contributed to the capital program. While the 0.2 percent increase, expenditure reductions, and the fare increase offset much of the loss of MVET revenue, the sales tax split resulted in funds going to the capital fund. One result is that in 2003, \$21.7 million will be transferred from capital to operating. This is only the first of a projected increasing stream of annual transfers that roughly equal the incremental amount of sales tax going to the capital program.

**Beyond 2002:** Based on the current financial plan, which is awaiting final sales tax projections, annual service hours excluding Sound Transit will reach 3.8 million by the end of 2007, while 2007 bus ridership will total 108.5 million. Projected annual service grows between the end of 2001 and 2007 by 558,000 hours: however, 182,000 hours are for maintenance with 376,000 for "new" service. However, service won't reach fall, 1999, levels until September, 2003.

At the end of 2007, the current financial plan meets the fund balance requirements of the adopted financial policies. The CIP fund balance at the end of 2007 is only at \$2.4 million, providing limited possibilities for new initiatives that might arise in the updated six-year plan. The current financial plan includes \$72.5 million in borrowing to support new/expanded facilities. In so far as program funding relies on sales tax, these fund balances may be insufficient to address even a short-term downturn in sales tax revenues.

An important factor in developing the longer-term goals for King County Public Transportation will be the update and adoption of the six-year plan. Regardless of funding levels, the six-year plan will provide the foundation for the prioritization of service and the supporting capital program.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

<b>WORKLOAD / PERFORMANCE INDICATORS</b>			
	<b>2000</b>	<b>2001</b>	<b>2002</b>
	<b>Actuals</b>	<b>Adopted</b>	<b>Proposed</b>
Transit Bus Boardings (000s) <sup>1</sup>	98,504	99,800	100,609
Total Complaints per Million Boardings (w/ ST)	71.7	73.9	72.8
Miles Between Trouble Calls	3,513	3,525	3,550
Platform Hours (including DART) (000s) <sup>1</sup>	3,244	3,320	3,370
Operating Cost per Platform Hour <sup>2</sup>	\$88.38	\$92.42	\$94.75
Operating Cost per Boarding <sup>2</sup>	\$2.91	\$3.16	\$3.23
Operations Revenue per Boarding <sup>2</sup>	\$0.73	\$0.81	\$0.87
Operations Revenue (000s) <sup>2</sup>	\$71,857	\$81,254	\$87,267
Traffic Accidents per Million Miles	33.8	33.3	32.8
Total Passenger and Operator Injury Assaults	41	32	32
Net New Service Hours Added <sup>2,3</sup>	-181,000	123,000	40,000
Vanpool Ridership	2,857,588	2,903,000	3,067,000
Paratransit ACCESS Ridership	998,624	988,315	956,803
Direct Operating Cost per ACCESS Trip	\$28.40	\$30.95	\$30.91
Transit Facilities Maintenance Costs as a Percent of Replacement Value of Assets:			
Operating Maintenance Cost	2.52%	2.52%	2.71%
Capital Maintenance Cost	0.85%	2.26%	1.16%
Total Transit Facilities Maintenance	3.37%	4.77%	3.87%
<sup>1</sup> Excludes Sound Transit Service			
<sup>2</sup> Excludes paratransit and vanpool service			
<sup>3</sup> Includes annualized King County Metro bus service and subcontracted service; excludes schedule maintenance hours and Sound Transit service			

**[Link to Public Transportation Enterprise Fund 4640 Financial Plan, 10 KB .pdf](#)**

**[Link to Public Transportation Fund - Operating Subfund 4641 Financial Plan, 8 KB .pdf](#)**

**[Link to Public Transportation Fund - Revenue Fleet Replacement Subfund 4642 Financial Plan, 8 KB .pdf](#)**

**COUNCIL ADOPTED BUDGET**

*The Transit Division Adopted Budget for 2002 is \$374.66 million and 3,676 FTEs, an increase of \$110,000 and 1.00 FTE over the Proposed level. Council added a position, with funding, for a person to act as Transit Capital Program Manager.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Roads 1030/0730**

Code/Item #	Description	0730	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	58,085,283	593.70	63.0
<b>PE</b>		Status Quo **	1,183,577	0.00	7.0
		<b>Status Quo Budget</b>	<b>59,268,860</b>	<b>593.70</b>	<b>70.0</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Program Change</b>					
PC03	Traffic Enforcement (DPS) Contribution		447,919	0.00	0.00
PC05	Term Limited Temporary (TLT) Adjustments		(284,233)	0.00	(16.00)
PC07	Roads CIP Staff Requirements		50,426	4.00	(2.00)
PC01	Surface Water Utility Rates		502,642	0.00	0.00
PC02	Regional Parks Trail Maintenance Contribution		392,923	0.00	0.00
PC04	Central GIS Staffing Contribution		(130,461)	(2.00)	0.00
PC06	Environmental Staff Requirements		0	8.00	(8.00)
PC08	Legal Documents/Maps Preservation		0	1.00	(1.00)
PC10	ESA Cost Allocation		58,595	0.00	0.00
PC09	Photography Services		(137,149)	(2.00)	0.00
			<b>900,662</b>	<b>9.00</b>	<b>(27.00)</b>
<b>Revenue Backed</b>					
RB02	Road Maintenance City Services		(531,381)	(6.00)	0.00
RB01	Traffic City Services		526,191	5.00	2.00
			<b>(5,190)</b>	<b>(1.00)</b>	<b>2.00</b>
<b>Technical Adjustment</b>					
TA03	Electricity Rate Increase		347,084	0.00	0.00
TA01	Class Comp Salary Adjustments		1,007,308	0.00	0.00
TA02	DOT Administration Cost Allocation		181,333	0.00	0.00
TA05	COLA Adjustment		(117,961)	0.00	0.00
TA04	Labor Distribution		59,041	0.00	0.00
			<b>1,476,805</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR20	PAO Rates		(12,934)	0.00	0.00
CR09	ITS GIS		94,385	0.00	0.00
CR15	Insurance Charges		(735,579)	0.00	0.00
CR11	Telecommunications Services		(33,593)	0.00	0.00
CR08	ITS Infrastructure		(41,140)	0.00	0.00
CR22	Long Term Lease		189,871	0.00	0.00
CR21	Debt Service Adj.		(226,401)	0.00	0.00
CR13	Motor Pool Rate Adj.		3,560	0.00	0.00
CR07	ITS O&M		(7,668)	0.00	0.00
CR10	Information Resource Management		53,254	0.00	0.00
CR38	Major Maintenance Repair Fund MMRF		9,027	0.00	0.00
CR05	CX Overhead Adj.		(74,288)	0.00	0.00
CR36	Lease Admin Fee		(11,694)	0.00	0.00
CR25	Finance Rates		(795,593)	0.00	0.00
CR26	Retirement Rate Adj.		(13,080)	0.00	0.00
			<b>(1,601,873)</b>	<b>0.00</b>	<b>0.00</b>

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Roads 1030/0730**

<b>Code/Item #</b>	<b>Description</b>	<b>0730</b>	<b>Expenditures</b>	<b>FTEs*</b>	<b>TLPs</b>
<b>Council Changes</b>					
CC01	Work crew program		10,000	0.00	0.00
			<b>10,000</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>60,049,264</b>	<b>601.70</b>	<b>45.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

Of this appropriation, \$10,000 is appropriated for a contract with Washington state Department of Corrections for Work Crew.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Roads Construction Transfer 1030/0734**

Code/Item #	Description	0734	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	23,958,493	0.00	0.00
<i>PE</i>		Status Quo **	0	0.00	0.00
		<b>Status Quo Budget</b>	<b>23,958,493</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Increased Transfer from Operating to Capital Funds		1,195,109	0.00	0.00
			<b>1,195,109</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR21	Debt Service Adjustment		(2,370)	0.00	0.00
			<b>(2,370)</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC01	Transfer to Roads CIP - higher revenue		137,000	0.00	0.00
			<b>137,000</b>	<b>0.00</b>	<b>0.00</b>
		<b>2002 Adopted Budget</b>	<b>25,288,232</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Stormwater Decant Program 1030/0726**

Code/Item #	Description	0726	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	808,540	0.00	0.00
		Status Quo **	1,089	0.00	0.00
<b>PE</b>					
		<b>Status Quo Budget</b>	<b>809,629</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Revenue Backed</b>					
RB01	Stormwater Decant Program - Volume Reduction		(207,571)	0.00	0.00
			<b>(207,571)</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR05	CX Overhead Adj.		(46)	0.00	0.00
CR25	Finance Rates		(5,229)	0.00	0.00
			<b>(5,275)</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>596,783</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Roads Division**

The primary goals of the 2002 Executive Proposed Road Services budget were to ensure continued increases in the amount transferred from the Road Fund to the Road Construction Fund while ensuring availability of funding in the six year financial plan for a Road Safety and Retrofit program. In 2002 the transfer to the capital fund increases by \$1.2 million and the six-year financial plan reserves \$23.5 million for the safety and retrofit program. This has been accomplished by limiting growth to operating budget programs, identifying staff efficiencies, and continuing the statutory road levy growth rate. This budget result is significant given that there were mandatory cost increases associated with electricity rates, Class Comp settlement reserves and Surface Water Utility rate increases.

The proposed 2002 budget also reflects a net reduction in service requested from contract cities, which results in a corresponding reduction in revenue from contract cities. The decline is caused by a reduction in the routine ongoing road maintenance contract work requested by the cities of Sammamish, Maple Valley, Burien, Kenmore and Lake Forest Park as they transition toward providing for a portion of their own basic road maintenance needs. The decline is partially offset by increases requested from the contract cities for the more technical traffic operations services the Road Services Division provides to cities.

The total 2002 Executive Proposed Budget for Road Services is \$60,039,624 and 601.7 FTEs. The Road Services Vector Decant budget is \$596,783. The Road Construction Transfer to the capital programs is \$25,151,232.

### **Program Changes**

**Surface Water Utility Rates -- \$502,642.** Per mile charge resulting from the net increase of road miles over the past two years. \$416,358 of the increase is added to the budget and financial plan reflecting a proposed 14% rate increase in SWU fees beginning in 2002.

**Regional Parks Trail Maintenance Contribution -- \$392,923.** Road fund contribution to Parks for the maintenance of regional trails used as transportation corridors.

**Traffic Enforcement (DPS) Contribution – 447,919.** Additional Road fund contribution to DPS for traffic enforcement motorcycle officers. The increment covers administrative overhead costs identified for full cost recovery.

**Central GIS Staffing Contribution – (\$130,461/2FTE's).** Transfer of 2 FTE to DNR to implement the Roads component of the King County GIS consolidation.

**Term Limited Temporary Adjustments – (\$284,233/16 TLTs).** Term Limited Temporary adjustments associated with completed terms and TLTs added mid-year associated with additional bodies of work.

**Environmental Staff Requirements – 8 FTEs/(8 TLTs).** Conversions to FTEs from Term limited (TLT) positions due to ESA and other environmental regulatory driven ongoing staffing requirements in the Maintenance Section's Environmental Unit.

**Roads CIP Staff Requirements – \$50,426/4 FTEs/(2 TLTs).** Conversions to FTEs from Term limited (TLT) positions due to ongoing Roads CIP driven requirements. Three are in Engineering Services (Materials Lab Clerical, Environmental Sr. Engineer, and Bridges Engineer) and one in Traffic (Sr. Engineer to support the expanding Neighborhood Enhancement Program).

**Legal Documents/Map Preparation – 1 FTE/(1 TLT)** Conversion to FTE of a TLT to continue the ongoing legally required map restoration efforts initiated in 1999.

**Photography Services – (\$137,149/2 TLTs)** Transfer of reimbursable photography functions to ITS - Graphics Unit. Photographer position converted to video production and coordination position in DOT Admin. Lab Technician FTE moving to ITS.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**ESA Cost Allocation -- \$58,595.** The net Road Services contribution for ESA Office costs in the 2002 Executive Proposed Budget.

### **Revenue Backed Adjustments**

**Traffic City Services – \$526,191.** Inventory driven increases in city contract budgets for ongoing traffic maintenance plus discretionary, electrical inspection, traffic count and thermoplastic markings services. In 2002, additional city services resources are proposed to provide street light maintenance and striping service to additional cities.

**Road Maintenance City Services – (\$531,181).** Reductions in services requested for road maintenance primarily from the city of Sammamish.

**Water and Land Resources Department Loan-Out Labor.** Reductions in flood control structures maintenance along major rivers as requested from WLRD.

### **Technical Adjustments**

**Class Comp Salary Adjustments -- \$1,007,308.** Salary and benefit increases associated with the remaining Class Comp union settlements (after loan-out labor).

**DOT Administration Cost Allocation – \$181,333.** Revised allocation for coverage of the DOT Director's Office among the four DOT divisions (Transit, Roads, Fleet and Airport).

**Electricity Rate Increase -- \$347,084.** Electrical rate increases from 2000 to 2002 from Seattle City Light and Puget Sound Energy. Rates are projected to be up by 88% in 2002 from the 2000 level.

**Labor Distribution -- \$59,041.** Adjustments associated with matrixed labor and administrative overhead cost recovery from outside customers.

**COLA Adjustment – (\$117,961).** Reduction of COLA rate of 2.7% assumed in the PSQ to 2.34% in Executive Proposed

**[Link to Road Fund Financial Plan, 7 KB .pdf](#)**

### ***COUNCIL ADOPTED BUDGET***

***Work Crew Program -- \$10,000:*** Amount appropriated for a contract with Washington State Department of Corrections for work crew.



## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Stormwater Decant Program**

#### **Program Changes**

**Volume Reduction -- (\$207,571).** Due to a reduction in the anticipated volumes to be processed at the Road Services decant facilities the 2002 budget removes the Star Lake facility costs and associated revenue.

#### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Road Construction Transfer**

#### **Program Changes**

**Increased Transfer from Road Fund to Capital Funds -- \$1,195,109.** The increase in the transfer amount results in a total of \$25,151,232 to the capital fund. This transfer is supplemented in the capital fund by bond proceeds, Vehicle License Fee revenue, grants and other fund sources.

#### ***COUNCIL ADOPTED BUDGET***

***Roads Construction Transfer Increase: \$137,000.*** Due to an increase to the revenues anticipated to be collected in the Road Service operating fund, the transfer from the operating fund to the Roads capital fund is increased from \$25,151,232 to \$25,288,232.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Fleet Administration**

**Fleet Administration Division** manages the County's non-revenue vehicles in the Motor Pool Fund, the Wastewater Equipment Rental and Revolving Fund, and the Public Works Equipment Rental and Revolving Fund. In the 2002 Executive Proposed Budget, Fleet Administration has developed a budget with charges to user agencies held below the rate of inflation. The growth rate for Motor Pool central rates, after making a one-time adjustment to the life-cycle schedule for Sheriff's vehicles, is 2.3%.

The rate charged to agencies is based primarily on two categories: vehicle maintenance and vehicle replacement. Fleet uses an industry standard model to determine the economically efficient time to replace a vehicle. This vehicle replacement model considers variables such as annual costs, re-sale/salvage value, and purchase price.

In 2002 the Transit Division will take responsibility for the maintenance and replacement of their non-revenue vehicles. These vehicles are currently managed by Fleet Administration in their Transit Non-Revenue Vehicle (TNRV) fund. This fund will be proposed for closure in a November 2001 fund closure ordinance.

### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Motor Pool 5580/0780**

Code/Item #	Description	0780	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	10,687,051	21.00	0.00
<b>PE</b>		Status Quo **	(1,290,564)	0.00	0.00
		<b>Status Quo Budget</b>	<b>9,396,487</b>	<b>21.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Revenue Backed</b>					
RB01	Fleet Maintenance Program Adjustment		111,391	0.00	0.00
RB02	Vehicle Equipment Replacement Above PSQ		457,039	0.00	0.00
			<b>568,430</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA01	Reallocation of Central Rates Among Fleet Funds		32,295	0.00	0.00
			<b>32,295</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR25	Finance Rates		(152,373)	0.00	0.00
CR07	ITS O&M		650	0.00	0.00
CR08	ITS Infrastructure		2,600	0.00	0.00
CR05	CX Overhead Adj.		1,380	0.00	0.00
CR10	Information Resource Management		2,602	0.00	0.00
CR39	COLA Adjustment		(4,484)	0.00	0.00
CR21	Debt Service Adj.		(9,933)	0.00	0.00
CR36	Lease Admin Fee		(331)	0.00	0.00
CR22	Long Term Lease		(5,958)	0.00	0.00
CR26	Retirement Rate Adj.		(383)	0.00	0.00
CR38	Major Maintenance Repair Fund MMRF		430	0.00	0.00
			<b>(165,800)</b>	<b>0.00</b>	<b>0.00</b>
<b>Council Changes</b>					
CC01	I-747 unallocated cut		(90,000)	0.00	0.00
CC02	I-747 unallocated cut - effectuate transfer to CX		291,000	0.00	0.00
			<b>201,000</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>10,032,412</b>	<b>21.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

Of this appropriation, \$291,000 shall only be expended as a transfer to the current expense fund. It is the council's understanding that the amount to be transferred reflects the replacement costs already paid for eighteen sheriff's vehicles, in concurrence with the executive, to implement the revenue impacts following the passage of I-747.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Motor Pool ER&R Fund**

#### **Revenue Backed Adjustments**

**Fleet Maintenance Program Adjustment - \$111,391.** The budget authority necessary for operations and maintenance costs is proposed to increase by \$111,391.

**Vehicle Equipment Replacement Adjustment - \$457,039.** The budget authority necessary to replace vehicles in 2002 will increase by \$457,039. While agency contributions to Motor Pool are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life-cycle in any particular year.

#### **Central Rate and Technical Adjustments**

**Central Rates and Technical Adjustments – (\$133,505).** The central rate budget authority is reduced by a net \$133,505. The \$165,800 central rate reduction, primarily due to the Finance rate decrease, is partially offset by \$32,295 technical adjustment intended to more equitably assign central rates among the three Fleet Administration Funds.

**[Link to Motor Pool Financial Plan, 10 KB .pdf](#)**

### ***COUNCIL ADOPTED BUDGET***

*In response to the I-747 fiscal effects, the Council modified the 2002 Executive Budget as follows:*

***Motor Pool fund balance transfer to CX -- \$291,000.*** Consistent with the directive to reduce the Sheriff's fleet by 18 vehicles, the Motor Pool fund is given \$291,000 of budget authority to transfer to the general fund (CX) the share of fund balance no longer needed to pay for the replacement of the 18 vehicles.

***Unallocated Budget Reduction -- (\$90,000).***

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Equipment Repair & Replacement (ER&R) 5570/0750**

Code/Item #	Description	0750	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	7,760,407	47.00	0.00
<b>PE</b>		Status Quo **	366,039	0.00	0.00
		<b>Status Quo Budget</b>	<b>8,126,446</b>	<b>47.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Revenue Backed</b>					
RB02	Fleet Maintenance Program Adjustment		182,767	0.00	0.00
RB01	Equipment Replacement Adjustment		1,717,120	0.00	0.00
RB03	Transfer of Personal Property/Fixed Asset Data Mgmt		341,213	4.00	1.00
			<b>2,241,100</b>	<b>4.00</b>	<b>1.00</b>
<b>Technical Adjustment</b>					
TA01	Reallocation of Telecomm Rates among Fleet Funds		(33,222)	0.00	0.00
			<b>(33,222)</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR11	Telecommunications Services		(2,437)	0.00	0.00
CR38	Major Maintenance Repair Fund MMRF		430	0.00	0.00
CR26	Retirement Rate Adj.		(942)	0.00	0.00
CR36	Lease Admin Fee		363	0.00	0.00
CR25	Finance Rates		(361,843)	0.00	0.00
CR22	Long Term Lease		5,048	0.00	0.00
CR15	Insurance Charges		(10,189)	0.00	0.00
CR08	ITS Infrastructure		2,595	0.00	0.00
CR10	Information Resource Management		4,216	0.00	0.00
CR39	COLA Adjustment		(6,790)	0.00	0.00
CR07	ITS O&M		(1,718)	0.00	0.00
CR21	Debt Service Adj.		58,984	0.00	0.00
CR05	CX Overhead Adj.		(12,486)	0.00	0.00
			<b>(324,769)</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>10,009,555</b>	<b>51.00</b>	<b>1.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Public Works ER&R Fund**

#### **Revenue Backed Adjustments**

**Equipment Replacement Adjustment - \$1,717,120.** The budget authority necessary to replace vehicles in 2002 will increase by \$1,717,120. While agency contributions to Motor Pool are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life-cycle in any particular year.

**Fleet Maintenance Program Adjustment - \$182,767.** The costs for operations and maintenance are proposed to increase by \$111,391.

**Transfer of Personal Property/Fixed Asset Data Management - \$341,213.** In 2002 the Personal Property and Fixed Asset Data Management Section is transferred to Fleet Administration. This transfer is consistent with the reorganization ordinance approved in 2001 that moved the asset management responsibilities out of the Property Services division of the Department of Construction and Facilities Management.

#### **Central Rate and Technical Adjustments**

**Central Rates and Technical Adjustments – (\$357,991).** In addition to a direct \$324,769 central rate reduction the rates were also reduced indirectly in a \$33,222 technical adjustment intended to more equitably assign central rates among the three Fleet Administration Funds.

**[Link to Public Works ER&R Financial Plan, 8 KB .pdf](#)**

### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

PHYSICAL ENVIRONMENT PROGRAM PLAN

**Transit Non-Revenue Vehicle Rental & Revolving 5431/0136**

Code/Item #	Description	0136	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	2,022,830	8.00	0.00
		Status Quo **	175,242	0.00	0.00
<b>PE</b>		<b>Status Quo Budget</b>	<b>2,198,072</b>	<b>8.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Technical Adjustment</b>					
TA01	Budget Authority Transfer to Transit		(2,183,821)	(8.00)	0.00
			<b>(2,183,821)</b>	<b>(8.00)</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR25	Finance Rates		(564)	0.00	0.00
CR26	Retirement Rate Adj.		(160)	0.00	0.00
CR39	COLA Adjustment		(1,135)	0.00	0.00
CR38	Major Maintenance Repair Fund MMRF		(1,289)	0.00	0.00
CR05	CX Overhead Adj.		(1,365)	0.00	0.00
CR08	ITS Infrastructure		(579)	0.00	0.00
CR21	Debt Service Adj.		(9,877)	0.00	0.00
CR10	Information Resource Management		718	0.00	0.00
			<b>(14,251)</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>0</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.



## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Transit Non-Revenue Vehicle Fund**

#### **Significant Program Reductions**

**Budget Authority Transfer to Transit – (\$2,183,821).** This budget authority reduction serves to remove all prior year level of budget authority. This reduction is consistent with the transfer of Transit non-revenue vehicles from the Transit Non-Revenue Vehicle Fund (TNRV) to the Transit Division. This fund will be proposed for closure in a November 2001 fund closure ordinance.

#### **Technical Adjustments**

**Central Rate Reduction due to Transfer to Transit – (\$14,251).** The central rate budget authority based on 2001 is no longer necessary in the TNRV fund that is scheduled for closure prior to 2002.

### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Wastewater Equipment Rental & Revolving 5441/0137**

Code/Item #	Description	0137	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	991,345	0.00	0.00
<b>PE</b>		Status Quo **	(357)	0.00	0.00
		<b>Status Quo Budget</b>	<b>990,988</b>	<b>0.00</b>	<b>0.00</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Revenue Backed</b>					
RB02	Operating & Maintenance Program - Vehicles/Equipment		52,036	0.00	0.00
RB01	Vehicle Equipment Replacement Above PSQ		1,155,144	0.00	0.00
			<b>1,207,180</b>	<b>0.00</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA01	Reallocation of Central Rates Among Fleet Funds		7,510	0.00	0.00
			<b>7,510</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR22	Long Term Lease		5,958	0.00	0.00
CR38	Major Maintenance Repair Fund MMRF		429	0.00	0.00
CR05	CX Overhead Adjustment		11,132	0.00	0.00
CR25	Finance Rates		44,273	0.00	0.00
			<b>61,792</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>2,267,470</b>	<b>0.00</b>	<b>0.00</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

## **PHYSICAL ENVIRONMENT PROGRAM PLAN**

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### **Wastewater ER&R Fund**

#### **Significant Program Additions**

**Vehicle Equipment Replacement and Maintenance – \$1,155,144.** The budget authority necessary to replace vehicles in 2002 will increase by \$1,155,144. While agency contributions to Motor Pool are relatively consistent from year to year the amount of budget authority necessary to purchase vehicles may vary considerably on an annual basis. This variability is a function of the number of vehicles that reach the end of their life-cycle in any particular year.

**Operating & Maintenance Program – Vehicles/Equipment – \$52,036.** The costs for operations and maintenance are proposed to increase by \$52,036.

#### **Central Rates and Technical Adjustments**

**Allocation of Central Rates -- \$69,302.** Transfer of central rates, \$61,792, and technical adjustment of central rate allocation, \$7,510, to more equitably assign central rates among the three Fleet Administration Funds.

**[Link to Wastewater ER&R Financial Plan, 8 KB .pdf](#)**

### ***COUNCIL ADOPTED BUDGET***

*Council made no changes to the 2002 Executive Proposed Budget.*

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

**Airport 4290/0710**

Code/Item #	Description	0710	Expenditures	FTEs*	TLPs
<b>Program Area</b>		2001 Adopted	12,132,960	52.00	5.7
<b>PE</b>		Status Quo **	407,657	0.00	0.0
		<b>Status Quo Budget</b>	<b>12,540,617</b>	<b>52.00</b>	<b>5.7</b>
		<b>Contra</b>	<b>0</b>		
<i>Detail below shows crosswalk from 2001 adopted to 2002 adopted.</i>					
<b>Administrative Service Reductions</b>					
AS02	Elimination of Aviation Education TLT		(66,532)	0.00	(1.00)
AS01	Reduction in Operating Administration		(154,445)	0.00	0.00
			<b>(220,977)</b>	<b>0.00</b>	<b>(1.00)</b>
<b>Program Change</b>					
PC01	Re-assignment of Work: Maintenance and Engineering Low-orgs		(45,097)	0.00	0.00
			<b>(45,097)</b>	<b>0.00</b>	<b>0.00</b>
<b>Revenue Backed</b>					
RB03	Roof Repairs, Air Traffic Control Tower and Guardian 1 Building		90,000	0.00	0.00
RB06	Develop FAA-required Minimum Standards		29,400	0.00	0.00
RB08	Loan-in of DCFM Developmentally Disabled Janitorial Crew		261,431	0.00	0.00
RB02	Add Engineering Technician - net increase of 0.50 FTE		33,561	0.50	0.00
RB07	Property Appraisal Update		30,571	0.00	0.00
RB04	Electronic Imaging of Documents		100,000	0.00	0.00
RB05	Complete Airport Survey		200,000	0.00	0.00
RB01	Adjustment for ARFF Car-per-Officer Benefit		120,000	0.00	0.00
			<b>864,963</b>	<b>0.50</b>	<b>0.00</b>
<b>Technical Adjustment</b>					
TA06	Overhead Adjustment due to Reorganization		124,813	0.00	0.00
TA02	Transfer of Debt Service to Capital Budget		(765,569)	0.00	0.00
TA01	Correction of COLA adjustment from PSQ		(3,108)	0.00	0.00
TA04	Operating Increase for Aviation Education		6,205	0.00	0.00
TA05	Reallocation of Maintenance Operating Expenditures		15,250	0.00	0.00
TA03	Reduction in ARFF-related Travel and Radio Expenditures		(2,000)	0.00	0.00
			<b>(624,409)</b>	<b>0.00</b>	<b>0.00</b>
<b>Central Rate Adjustments</b>					
CR10	Information Resource Management		4,664	0.00	0.00
CR20	PAO Rates		9,330	0.00	0.00
CR07	ITS O&M		(2,212)	0.00	0.00
CR25	Finance Rates		64,190	0.00	0.00
CR15	Insurance Charges		(12,684)	0.00	0.00
CR39	COLA Adjustment		(14,612)	0.00	0.00
CR11	Telecommunications Services		(2,555)	0.00	0.00
CR08	ITS Infrastructure		30	0.00	0.00
CR09	ITS GIS		(492)	0.00	0.00
CR05	CX Overhead Adj.		(16,742)	0.00	0.00
CR21	Debt Service Adj.		(964,944)	0.00	0.00
CR26	Retirement Rate Adj.		(1,198)	0.00	0.00
			<b>(937,225)</b>	<b>0.00</b>	<b>0.00</b>

**PHYSICAL ENVIRONMENT PROGRAM PLAN**

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**Airport 4290/0710**

<b>Code/Item #</b>	<b>Description</b>	<b>0710</b>	<b>Expenditures</b>	<b>FTEs*</b>	<b>TLPs</b>
<b>Council Changes</b>					
CC01	Eliminate car-per-officer		(120,000)	0.00	0.00
CC02	Essbase error deducting bond debt service		765,569	0.00	0.00
			<b>645,569</b>	<b>0.00</b>	<b>0.00</b>
<b>2002 Adopted Budget</b>			<b>12,223,441</b>	<b>52.50</b>	<b>4.75</b>

\* FTEs do not include temporaries and overtime.

\*\* This includes revised 2001 adopted, initial status quo, and proposed status quo increments. Under FTEs, annualization is included.

Proviso(s):

PROVIDED THAT:

Of this appropriation, \$100,000 may not be expended or encumbered until a revised King County International Airport Master Plan is approved by the council by motion. The plan must include strategies to maximize use of Elliott Bay for an approach over the water.

## PHYSICAL ENVIRONMENT PROGRAM PLAN

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### **Airport**

#### **Significant Program Reductions**

**Administrative Operating Reductions - (\$154,455).** One-time costs have been identified and eliminated and administrative efficiency measures implemented for this reduction.

**Elimination of Aviation Education TLT - (\$66,532) and (1.00 TLT).** This TLT position was a backfill for an existing FTE PAIII position filled in May of 2001.

#### **Revenue-Backed Program Additions**

**ARFF Car-per-officer Program - \$120,000.** This request reflects the cost of providing a fully equipped Sheriff's deputy patrol car for each of four deputies anticipated to fill vacant ARFF positions at the Airport in 2002.

**Create Full-FTE Engineering Technician Position - \$33,561, 1.00 FTE, and (0.50 TLT).** This request would create a 1.00 FTE position and eliminate a 0.50 TLT position in response to increasing workload in the Airport's engineering section.

**Maintenance Contracts, Airport Buildings Re-roofing - \$90,000.** This request would provide for roof replacement on the Air Traffic Control Tower and the Guardian 1 Building, necessary maintenance not budgeted elsewhere.

**Electronic Imaging of Archived Documents - \$100,000.** This request is for a contract to electronically scan and store two million documents, many of them old and deteriorating, which currently exist only in paper form.

**Airport Survey - \$200,000.** This request is for updating Airport's physical survey information, including establishing boundaries, confirming necessary information for proper administration of leases, and bringing title information up to date.

**Develop FAA Minimum Standards - \$29,400.** This request is for a consultant contract to develop minimum standards, as required by the FAA, for the operation of the KCIA. This work forms part of the Airport's ongoing review and revision of its rules and regulations.

**Property Appraisal Update - \$30,571.** This request would support the cost of an updated initial appraisal report of all Airport leased premises by an outside appraiser.

**Support DCFM Developmentally Disabled Janitorial Crew - \$261,431.** This request will support the full cost of a crew of ten developmentally disabled janitorial staff (FTEs will remain in DCFM) who will provide cleaning services at the Airport.

#### **Technical Adjustments**

**Debt Service Transfer to Capital Budget - (\$765,569).** Bond debt service, formerly budgeted in the Airport's operating budget, is being shifted to the CIP budget, offsetting some of the one-time and ongoing increases to the operating budget for 2001.

**Engineering Section Reorganization - (\$45,097).** A number of utility and maintenance accounts are being shifted from the maintenance section to engineering for better monitoring and analysis of expenditures.

**Adjustment of Maintenance Operating Expenditures - \$15,250.** One-time costs are eliminated, utility charges reduced per projected usage, and various supplies and equipment accounts adjusted in anticipation of 2002 needs.

**Overhead Adjustment Resulting from Reorganization of DOT - \$124,813.** This adjustment is the result of moving Airport from DCFM to the Department of Transportation.

**[Link to Airport Financial Plan, 7 KB .pdf](#)**

<b>WORKLOAD / PERFORMANCE INDICATORS</b>			
	<b>2000</b>	<b>2001</b>	<b>2002</b>
	<b>Actual</b>	<b>Adopted</b>	<b>Proposed</b>
1 Operations -Takeoffs and Landings	38,368	390,197	409,707
2 Cargo Pounds	325,564,787	341,511,300	358,586,865
3 Fuel Gallons	21,345,965	21,988,935	23,088,382

***COUNCIL ADOPTED BUDGET***

*The 2002 Adopted Budget for the Airport is \$12,223,441 with 52.50 FTEs. Council adopted a proposed technical correction of \$765,569 made necessary by inadvertent double-budgeting of bond debt service in the request. Council also withheld \$120,000 requested for the “car-per-officer” cost associated with conversion of new ARFF positions (security and fire protection services) to KC Sheriff’s deputies, pending determination of the exact cost of this benefit.*

**[Link to Physical Environment Program Plan Table, 9 KB .pdf](#)**