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## FORM ADV-W (Paper Version)

# NOTICE OF WITHDRAWAL FROM REGISTRATION AS AN INVESTMENT ADVISER

#### Instructions for Form ADV-W

NOTE: Unless the context clearly indicates otherwise, all terms used in the Form have the same meaning as in the Investment Advisers Act of 1940 and in the General Rules and Regulations of the Commission thereunder (17 Code of Federal Regulations 275).

1. We would like to withdraw from registration as an investment adviser. What do we need to do?

You must determine whether you are filing for partial withdrawal or full withdrawal.

A *partial withdrawal* is when you are withdrawing from investment adviser registration with some, but not all, of the jurisdictions where you are registered (or have an application for registration pending). For example, you would file for partial withdrawal if you are switching from state registration to SEC registration (or vice versa). Similarly, you would file for partial withdrawal if you are a state-registered adviser and are withdrawing from some, but not all, of the states with which you are registered (or have an application for registration pending).

A *full withdrawal* is when you are withdrawing from all of the regulators with which you are registered (or have an application pending).

If you are filing for partial withdrawal and switching from SEC to state registration, you must complete the Status Section, Items 1A through 1D, and the Execution Section. You do not need to complete Items 1E through 8 of Form ADV-W.

If you are filing for partial withdrawal and switching from state to SEC registration, you must complete the entire Form ADV-W.

If you are registered only with the state securities authorities and withdrawing from some, but not all, of the states where you are registered, you must complete the entire Form ADV-W.

If you are filing for full withdrawal, you must complete the entire Form ADV-W.

We are going out of business. Does this change how we would answer particular questions on the Form ADV-W?

Yes. The purpose of Item 1D is so that we can contact you if the Form ADV-W is deficient or if we have questions. If you are going out of business, make sure you list in Item 1D an address and phone number at which we can reach the contact employee.

3. I am filing for partial withdrawal. How do I complete Item 2?

If you are ceasing advisory business in any of the jurisdictions from which you are withdrawing, check "yes." On the next line, provide the date on which you are ceasing advisory business in these jurisdictions (however, if you cease conducting advisory business on different dates in different jurisdictions, you must complete a separate Form ADV-W for each different date). The date you provide in this blank must be on or before the date you file Form ADV-W. Then, provide the reasons you are filing for withdrawal (regardless of whether you are filing for partial or complete withdrawal).

You are permitted to "post-date" the Form ADV-W to December 31 anytime between November 1 and December 31. You are permitted to enter a cease date of December 31 to avoid being charged state renewal fees in jurisdictions from which you are withdrawing (the IARD does not operate during the last week of each

year and you are unable to make any filings during that time). However, you cannot enter any date other than December 31, and you can only enter a December B cease date after November 1.

4. I have completed Form ADVW and filed it with the SEC. When will it become effective?

Your Form ADV-W will become effective when it is filed with the SEC. However, your Form ADW will not be deemed "filed" until the **E**C receives it and determines that it is not deficient. The effective date of a Form ADV-W filed with the state securities authorities may be different.

5. How should I file my Form ADVW?

You are required to file Form ADVW electronically on the IARD.

In the event you are unable to submit an electronic filing, you must apply for a temporary or continuing hardship exemption pursuant to rule 203. If you can rely on a temporary or continuing hardship exemption, you must mail or fax two executed copies the Form ADVW to NASDR, at \_\_\_\_\_\_\_.

Whether you file on the IARD or are permitted to submit paper filings, youmust preserve in your records copy of the Form ADV-W that you file with the SEC

6. What are the Schedules to Form ADW?

Form ADV-W contains two Schedules, Schedule W1 and W2. Your answers to Form ADW will determine whether you are required to complete either or both Schedules.

Schedule W1 is a "continuation page." If you have toshiadditional *persons* to whom you have assigned advisory contracts (Item 5), ormultiple *persons* or locations with respect toyour books and records (Item 8), you must complete Schedule W1.

The names of individuals listed on schedule W1 must be given in full.

Schedule W2 requires basic financial information relating to your investment advisory business. If you check "yes" to Items 3, 4, or 6, you are required to complete Schedule W2.

- 7. Questions about Item 8. The following xamples are intended to assist you in completing Item 8 to Form ADV-W and Sections 8B and 8C of Schedule W1 in the event that multiplersons have or will have custody of your books and records, orin the event thatyour books and records are or will be keptat multiple locations
  - a. After I withdraw from registration, twopersons (Persons A and B) will have custody of my books and records, but my books and records will be kept at single location. How should I complete the Form ADV-W and Schedule W1?

On Form ADV-W, you should check "yes" to Item 8.A.1., and "no" to Item 8.A.2. Leave Items 8B and 8C on Form ADV-W blank. You would complete two SchedukeW1. The first wouldlist *Person* A, and the location at which your books and records will be kept. You would complete a second Schedule W1 that would list *Person* B, and would list (again) the location at which your books and records will be kept.

b. After I withdraw from registration, only one person will have custody of my books and records, but they will be kept at three locations (Locations X, Y and Z). How should I complete Form ADW and Schedule W1?

On Form ADV-W, you should check "no" to Item 8.A.1., and "yes" to Item A.2. Leave Items 8B and 8C on Form ADV-W blank. You would complete three SchedukeW1. The first would list the person that will have custody of your books and records, and Location X. The second Schedule W1 would list (again) the person that has or will have custody of your books and records, and Location Y. The third Schedule W1 would list (again) the person that has or will have custody of your books and records, and Location Z.

c. After I withdraw from registration, two people *Persons* A and B) will have custody of my books and records, and my books and records will be kept at two locations (Locations Y and Z). Eaphrson would have custody of the books and records that are kept at both locations. How should I complete Form ADV W and Schedule W1?

On Form ADV-W, you should check "yes" to Item 8.A.1., and "yes" to Item 8.A.2. Leave Items 8B and 8C on Form ADV-W blank. You would complete four Schedule-W1. The first would list Person A and Location Y. The second Schedule W1 would list gain) Person A, and would list Location Z. The third Schedule W1 would list Person B and Location Y, and the fourth Schedule W1 would list Person B and Location Z. On each Schedule W1, you should briefly describe the records that are kept at each location (e.g., business and trading records from 1996 through 1999).

8. Who should sign the Form ADW?

Copies of the Form ADVW you file with the SEC must be executed by *person* you have authorized to file the Form. If you are a sole proprietor, you must sign the Form; if you are a partnership, a general partner must sign the Form in the name of the partnership you are an uninorporated organization or association that is not a partnership, the managing agent (an authorize *person* who directs or manages or who participates in the directing or managing of its affairs) must sign the Form in the name of the organization or association; if you are a corporation, a principal officer duly authorized must sign the Form in the name of the corporation. If an officer of any entity is signing the Fornthe officer's title must be given.

9. What if I need more space to provide additional information?

If you are filing electronically, add any additional information in the text box asking you to "describe the books and records kept at this location." If you are filing on paper, use the reverse side of Schedule W1 to provide any additional information.

10. What if I do not follow these instructions when completing the Form ADW?

If you do not prepare and execute the Form ADWW as required by these instructions, SEC staffiay return the form to you for correction. The  $\pounds$ C's acceptance of the Form, however, is not a finding that you have filed the Form ADVW as required or that the information submitted is true, correct or complete.

SEC'S COLLECTION OF INFORMATION. An agency may not conduct or sponsor, and a person of nequired to respond to, a collection of information unless it displays a currently valid control number. Section 203(h) of the Advisers Act authorizes the Commission to collect the information on this Form from applicantsSee 15 U.S.C. §§ 80b3(h). Filing of this Form is mandatory for an investment adviser to withdraw from registration. The principal purpose of this collection of information is to enable the Commission to verify that the activities of an investment adviser seeking to withdraw from registration do not require the investment adviser to be registered and to determine whether terms and conditions should be imposed upon a registrant's withdrawal. The Commission will maintain files of the information on Form AffVind will make the information publicly available. Any member of the public may direct to the Commission any comments concerning the accuracy of the burden estimate on page one of Form AffVVN, and any suggestions for reducing this burden. This collection of information has been revietwelle Office of Management and Budget in accordance with the clearance requirements of 44 U.S.C. §3507. The applicable Privacy Act system of records is-SEfand the routine uses of the records are set forth at 40 Federal Register 39255 (Aug. 27, 1976b) 41 FR 5318 (Feb. 5, 1976).

# FORM ADV-W (Paper Version) NOTICE OF WITHDRAWAL FROM REGISTRATION AS AN INVESTMENT ADVISER

#### Form ADV-W

You must complete this Form ADVW to withdraw your investment adviser registration with the SEC or one or more state securities administrators. We usathe term "you" to refer to the investment adviser withdrawing from registration, regardless of whether the adviser is a sole proprietor, a partnership, a corporation, or another form of organization.

**WARNING:** Complete this form truthfully. False statemets or omissions may result in administrative, civil or criminal action against you.

#### Status

Check the box that indicates what you would like to do:

- (i) Withdraw from registration in all of the jurisdictions with which you are registered (or have applapation for registration pending) (a "full withdrawal").
- (ii) Withdraw from registration in some, but not all, of the jurisdictions with which you are registered (or have an application for registration pending) (a "partial withdrawal").

If you are filing for full withdrawal, you must complete all items of this Form ADW. If you are filing for partial withdrawal, follow the instructions below for the type of partial withdrawal you are filing.

If you are filing for partial withdrawal, indicate theurisdictions from which you are withdrawing your investment adviser registration (or application for registration):

(a) > The SEC;

Check this box if you are withdrawing your SEC registration and switching to state registration, or if you are withdrawingyour application for SEC registration. If you check this box (a), you must complete only this Status Section, Items 1A through 1D, and the Execution Section. <u>Dwt</u> complete Item 1E and Items 2 through 8.

(b) 3 The state(s) for which the box(es) below re checked:

```
э AL
       э DC
             э IA э MN

→ NM

э АК
                   э MS
                           э NY
э AZ
       э GA
             э КҮ э МО

→ NC

                                        э WV
э AR
                           э ND
                                  э SD
       ∍ GU
             э LA
                   э МТ
э СА
       э НІ
             э ME э NE
                                  э TN
                           → OH
э СО
       эID
                                  э ТХ
              э MD
                    э NV
                           э ОК
э СТ
       эIL
              э MA э NH
                           ∍ OR
                                 ∍ UT
                                 э VT
э DE
       э IN
             э MI э NJ
                          !∍ PA
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If you check this box (b), you must complete all items of this Form ADW.

### Item 1 Identifying Information

A. Your full legal name (if you are a sole proprietor, your last, first, and middle names):

\_\_\_\_\_

The name you enter here must be the same as the name you entered on your last amended Form ADV. Do not report a name change on this Form ADW.

B.		le number (if you	are registered with t	ne SEC as an investment adviser):	
C.	Your CRD nu	umber (if you ha	e a number ("CRD num	mber") assigned by the VASD's CRD system):	
	If you do not employees, o		mber, skip this Item 1	C. Do not provide the CRD number of one of you	ur officers,
D.	Name and bu	isiness address o	of contact employee:		
	(name)		(title)		
	(number and	street)			
	(city)	(state)	(country)	(zip+4/postal code)	
	(area code)	(telephone numl	per)		
	(electronic m	nail (e-mail) addr	ess, if contact employe	ee has one)	
		employee should uestions about ti		outside counseWho is authorized to receive inform	nation and
E.	Principal Off	fice and Place of	Business		
	Address (do	not use a P.O. B	ox):		
	(number and	street)			
	(city)	(state)	(country)	(zip+4/postal code)	
	(area code)	(tele <sub>j</sub>	phone number)		
Item 2	2 Status	of Advisory	Business		
A.	Have you cea withdrawing		advisory business in t	he jurisdictions from which you are Yes $\ni$ No $\ni$	
		le the date you c	eased conducting advi	sory business in the jumistdons checked in the stat	us section,
	above:			MM / DD / YYYY	
				e jurisdictions on different dates, you must submi eased conducting advisory business.	t a differen
B.	Reasons for v	withdrawal:			

Page 2

Form ADV-W

Form ADV-W Pag	ge 3
tem 3 Custody	
Oo you or a related person have custody of client assets?  Yes 3 No 3	
If yes, provide the following information:	
A. Number of clients for whom you have custody of cash or securities:  B. Amount of clients' cash for which you have custody:  C. Market value of clients' securities for which you have ustody:  D. Market value of assets other than cash or securities for which you have stody:	
tem 4 Money Owed to Clients	
Have you (i) received any advisory fees for investment advisory services or publications that you have not rendered lelivered; or (ii) borrowed any money from <i>lients</i> that you have not repaid? Yes $\ni$ No $\ni$	l or
Do not include in your response to this Item 4 any client funds for which you have custody and that you incluyour response to Item 3.	ded in
If yes, provide the following information:	
A. Amount of money owed to clients for prepaid fees or subscriptions: \$00  B. Amount of money owed to clients for borrowed funds: \$00	
tem 5 Advisory Contracts	
A. Have you assigned any of your investment advisory contracts to another person? Yes $\ni$ No $\ni$	
If yes, provide the following information:	
B. Did you obtain the consent beach <i>client</i> prior to the assignment of the <i>client's</i> contract?  Yes $\ni$ No	
Client consent can be obtained through an actual consent, or can be inferred through the use of a negat consent.	ive
C. Name and business address of the person to whom the coatts were assigned:	
(name)	
(number and street)	
(city) (state) (country) (zip+4/postal code)	
(area code) (telephone number)	
D. Have you assigned any of your advisory contracts to any other person? Yes $\ni$ No	
List on Section 5C of Schedul W1 any additional persons to whom you have assigned any of your investment advisory contracts.	nent

Item 6	;	Judgments and Liens																								
Are the	Are there any unsatisfied judgments or liens against you?  Yes 3 No 3																									
Item 7	7 Statement of Financial Condition																									
		ered yes t es and y																							ount of your assets	;
Item 8	}	Books	s an	d Re	ecor	ds																				
A.	1.	Is there more than one person who has or will have custody or possession of any of your books and records?  Yes 3 No																								
	2.	Is there Yes	mor Э	e tha No	n on	e lo	cati	ion	at w	hich	ı you	r boo	oks	and	reco	ords	s are	or v	will	be k	ept	?				
	If you answered "no" toboth of these questions complete the following Items 8B and 8C. If you answer "yes" to either of these questions, leave the following Items 8B and 8C blank, and complete Schedule W1. You must complete a separate Schedule W1 for each person who has or will have custody of yohnroks and records at each location. The instructions to Form ADW contain additional information to assist you in answering this Item 8 of Form ADV-W.																									
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	(na	me)																								
	(nu	mber an	d str	eet)																						
	(cit	y)		(sta	te)			((	coun	itry)				(z	ip+4	4/po	ostal	cod	e)							
	(are	ea code)			(t	telep	pho	ne i	num	ber)																
C.	C. If you answered "no," toboth questions in Iem 8A of this Form ADVW, provide the location at which your books and records are or will be kept.																									
	(number and street)																									
	(cit	y)		(sta	te)			((	coun	itry)				(z	ip+4	4/po	ostal	cod	e)							
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Page 4

Form ADV-W

Form ADV-W	Page 5

#### Execution

I, the undersigned, have signed this Form ADW on behalf of, and with the authority of, the adviser withdrawing its registration. The adviser and I both certify, undepenalty of perjury under the laws of the United States of America, that the information and statements made in this Form ADW, including exhibits and any other information submitted, are true. I further certify that all information previously submittedno Form ADV is accurate and complete as of this date, and that the adviser's books and records will be preserved and available for inspection as required by law. Finally, I authorize any person having custody or possession of these books and records to makthem available to authorized regulatory representatives.

Signature:	 Date:	
Printed Name:	 Title:	

FORM ADV-W	Your Name:		SEC File No.:
Schedule W1			
(Paper Version)			
			1. Use this Schedule W1 to report details for items limation. Do not repeat previously submitted informati
SECTION 5C Other Inves Check here if you are completi	tment Advisory Contract Asing this section: (	ssignments	
	•		visory contract but who is not listed on Form ADW in Item 5 of Form ADVW) to whom you have assigned
Name and business a	ddress of the erson to whom	a advisory contracts were as	signed:
		(name)	
		(number and street)	
(city)	(state)	(country)	(zip+4/postal code)
(area code)	(telephone number)		
	th Custody or Possession of	the Books and Records Kep	ot at the Location Described in Section 8C of this Sche
W1 (below).			
Check here if you are completi	-	or will have custody or poses	sion of the books and records kept at the location
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FORM ADV-W	Your Name:	SEC File No.:
Schedule W2 (Paper Version)	Date:	CRD No.:
If you answered "yes" to Items 3, 4 accordance with generally accepte	4, or 6 of Form ADW, you are required to cod accounting principles, but need not be aud	omplete this Schedule W2. This balance sheet must be prepared in dited.
ASSETS		
Comment Assets		
Current Assets		
Cash		-
Securities at Market		
Non-Marketable Securities		
Other Current Assets		
<b>Total Current Assets</b>		\$
Fixed Assets		
Total Fixed Assets		\$
momit i gazana		
TOTAL ASSETS		\$
LIABILITIES & SHAREH OL	DERS' EQUITY	
Current Liabilities		
Prepaid Advisory Fees		
Short-Term Loans from Cli	ients	
Other ShortTerm Loans		
Other Current Liabilities		
<b>Total Current Liabilities</b>		\$
Fixed Liabilities		
Long-Term Debt Owed to O	Clients	
Other LongTerm Debt		
Other LongTerm Liabilitie	s	
Total Fixed Liabilities		\$
Shareholders' Equity		
Total Shareholders' Equity	y (or Deficit)	\$
TOTAL LIARILITIES A NO	SHAREHOLDERS' EQU ITY	\$