

Name:

Instructions

- 1. Read the *IAQ*Backgrounder and the Background Information for this checklist.
- 2. Keep the
 Background
 Information and
 make a copy of
 the checklist for
 future reference.
- 3. Complete the Checklist.
 - Check the "yes,"
 "no," or
 "not applicable"
 box beside each
 item. (A "no"
 response
 requires further
 attention.)
 - Make comments in the "Notes" section as necessary.
- 4. Return the checklist portion of this document to the IAQ Coordinator.

Integrated Pest Management Checklist

Sc	chool:			
Room or Area: Date Completed:				
Si	gnature:			_
1.	OFFICIAL POLICY STATEMENT	Ves	No	N/A
la.	Developed or located the school's official policy statement for integrated pest management (IPM)			
2.	DESIGNATING PEST MANAGEMENT ROLES			
2b.	Assigned and trained a qualified person to be the pest manager			
	and asked them to keep their areas clean and free of clutter			
2e.	at home			
	Included language about IPM into contracts with pest management professionals			
3.	SETTING PEST MANAGEMENT OBJECTIVES			
3a.	Set appropriate pest management objectives for school buildings (such as preventing pests from interfering with students' learning environment and preserving the integrity of the building structure)	П		
3b.	Set appropriate pest management objectives for school grounds (such as providing safe playing areas and the best athletic surfaces possible)		_	
4.	INSPECTING, IDENTIFYING, AND MONITORING			
4a.	Inspected all buildings and grounds for pest evidence, entry points,			
4h	food, water, and harborage sites			
	Pinpointed the source of any current pest problems			
	Monitored to determine the extent of pest problems and to estimate pest populations			
4e.	Developed plans to modify habitat (for example, exclusion, repair, and sanitation efforts) to prevent or resolve any pest problems	🗆		
4f.	Established a monitoring program that consists of routine inspections to estimate pest population levels and identify evidence of pests and potential habitat	🗖		
	potential naultat	┙	_	_

5. SETTING ACTION THRESHOLDS Yes No N/A 5a. Evaluated all available data obtained through inspecting, identifying, and monitoring 5b. Determined how many pests the school buildings, grounds, and 5c. Set action thresholds 6. PREVENTIVE STRATEGIES **INDOOR SITES** 6a. Implemented appropriate strategies to prevent pests from inhabiting the following areas: • Entryways • Classrooms • Gymnasiums • Locker rooms • Offices • Staff lounges • Bathrooms • Food preparation and serving areas • Rooms with extensive plumbing • Maintenance areas • Other **OUTDOOR SITES** 6b. Implemented appropriate strategies to prevent pests from inhabiting the following areas: • Playgrounds • Parking lots...... • Lawns and athletic fields..... • Teaching gardens or greenhouses...... • Loading docks • Dumpsters • Areas with ornamental shrubs and trees • Other 7. PESTICIDE USE AND STORAGE 7a. Explored alternative pest management methods before concluding that pesticides were necessary...... 7b. Ensured that pest management professionals integrate IPM into their 7c. Identified the least toxic, target-specific chemical (or pesticide formulation) that is the most effective to address the pest problem, 7d. Reviewed and followed all label instructions on pesticides and learned how to properly apply and handle these chemicals \Box 7e. Used spot-treatment (or bait, crack, and crevice applications) to apply pesticides whenever possible and only treated the obviously infested 7g. Placed all pesticides in tamper-resistant bait boxes or locations that are





7. PES	STICIDE	USE AND	STORAGE	(cont.)
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7h.	Locked or fastened lids of all bait boxes and placed bait away from the runway of the box	Yes □	No □	N/A
7i.	Applied pesticides when occupants were not present or in areas where they would not be exposed to the chemicals	🗖		
7j.	Ensured that school occupants (students and staff) are notified of upcoming pesticide applications through posted notices and/or letters	🗖		
7k.	Ensured that parents are notified of upcoming pesticide applications through letters	🗖		
71.	Kept copies of current pesticide labels and information on pesticides easily accessible	🗖		
7m.	Stored pesticides off site or in areas that are locked and accessible only to designated personnel	🗖		
7n.	Ensured that storage areas are adequately ventilated and are located away from areas prone to flooding or where spills or leaks may contaminate			
	the environment			
	Ensured that flammable liquids are stored away from ignition sources	🗖		
7p.	Ensured that pesticides are stored in their original containers and all lids are securely fastened	🗖		
7q.	Ensured that air in the storage space cannot mix with the air in the central ventilation system	🗖		
8.	EVALUATING RESULTS AND RECORD KEEPING			
8a.	Ensured that accurate, up-to-date records of IPM practices and a pest			
	management log for each property are kept			
8b.	Ensured that pesticide records necessary to meet all state, local, and school board requirements are maintained			
8c.	Ensured that each log book contains the following items:			
	Copy of the pest management plan			
	Service schedules for maintenance of buildings and grounds			
	Current EPA-registered labels			
	• Current Material Safety Data Sheets (MSDS) for each pesticide project			
	• Pest surveillance data sheets			
	• Diagram noting the location of pest activity, traps, and bait stations	⊔		

NOTES