

# APPLICATION FOR EXEMPTION FOR AN IMPROVEMENT ON A SINGLE FAMILY DWELLING (RCW 84.36.400)

FOR DEPARTMENT USE ONLY	
QUALIFIES <input type="checkbox"/> YES <input type="checkbox"/> NO	Years Qualifying _____

NAME OF PROPERTY OWNER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

PARCEL NUMBER: \_\_\_\_\_

SHORT LEGAL DESCRIPTION OF PROPERTY WHERE IMPROVEMENT WILL BE CONSTRUCTED (IF KNOWN) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

IS THE RESIDENCE A MOBILE HOME?  YES  NO

IF YOUR ANSWER IS YES TO THE ABOVE QUESTION, DO YOU OWN THE LAND AND THE MOBILE HOME?  
 YES  NO

IMPROVEMENT TO CONSIST OF (DESCRIBE) \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ESTIMATED COST OF CONSTRUCTION: \_\_\_\_\_

COMPLETION DATE OF CONSTRUCTION: \_\_\_\_\_

BUILDING PERMIT TO BE ISSUED BY KING COUNTY OR CITY OF: \_\_\_\_\_

I hereby certify that the foregoing information is true and complete to the best of my knowledge and that a Homeowner Improvement Exemption has not been granted on this property for the past five years.

\_\_\_\_\_  
 Owner's or Agent's Signature \_\_\_\_\_  
 Date Signed

Telephone Number: \_\_\_\_\_ (Daytime)

PARCEL NO. \_\_\_\_\_

FOLIO NO. \_\_\_\_\_

AREA/SUB \_\_\_\_\_

If you have questions concerning this form, or would like to request this form in an alternative format for the visually impaired, contact the Department of Assessments at (206) 296-5195 (voice) or write Department of Assessments, 500 4<sup>th</sup> Avenue, Room 708, Seattle, Washington 98104-2383.

## INSTRUCTIONS

Application must be filed with the Department of Assessments **before** completion of construction of the remodel or addition.

Forms should be mailed to:

**Department of Assessments  
500 4th Avenue, Room 753A, ADM-AS-0708  
Seattle, WA 98104-2384**

For additional information write to the above address or call (206) 205-0656 Monday through Friday.

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## EXEMPTION EXPLANATION

The Homeowner Improvement Exemption:

1. Applies to a "single family dwelling" which means a detached dwelling unit. The lot on which the dwelling stands must be designed for, and occupied by, not more than one single-family unit.
2. If approved, it will provide property tax relief for three years. Applications received through July 31st will commence with the following tax year. Application received after July 31st will commence with the second future tax year.
3. It may be used for remodels or additions, which are normally associated with single family homes. According to state law, the work:
  - Must add value to the structure;
  - Will include remodels or additions to homes as well as construction of, and remodels or additions to carports, decks and garages;
  - Must not be included in a normal maintenance program (e.g. painting, new roof or gutters, etc.); and
  - Must not be an outbuilding (e.g. storage shed or barn) or other object, which is not customarily associated with a single-family residence. Swimming pools and fences are specifically excluded.
4. The exemption may not be more than 30% of the pre-improvement assessed value of the structure.

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***Authority: RCW 84.36.400; WAC 458-16***