

TECHNICAL REVIEW CHECKLIST
 CVSP – FY 2003
 STATE OF _____

SECTION	Y/N	COMMENTS
SECTION 1. GENERAL OVERVIEW		
<ul style="list-style-type: none"> • Is there a statement of State agencies goal or mission? 		
<ul style="list-style-type: none"> • Is there a program summary of the effectiveness of prior years' activities? <ul style="list-style-type: none"> √ Is data period consistent from year to year? √ Is data based on calendar or fiscal year or any 12-month period of time for which state's data is current? √ Shows trends supported by safety and program performance data collected over several years? √ Are new problems identified? Are they addressed as new State objectives? √ Is there a brief narrative addressing all 5 of the national program elements, even if no activities were planned? √ Is there a narrative on how the state supports the 3 activities identified in 350.201(q)? √ Has the state provided the language to enforce registration and financial responsibilities requirements under 49 CFR Part 365 and 387? <i>(State can add the language as paragraph #18 on the State Certification form.)</i> 		
<ul style="list-style-type: none"> • Did State include any state specific Highlights? 		
SECTION 2. PERFORMANCE OBJECTIVES		
State Specific Objectives:		
<ul style="list-style-type: none"> • Is there a definitive problem statement for each objective supported by data or other information? 		
<ul style="list-style-type: none"> • Are performance objectives in quantifiable terms? 		
<ul style="list-style-type: none"> • Are strategies listed as Education, Enforcement, Legislation, or Technology? 		
<ul style="list-style-type: none"> • Are activities specific and realistic? 		
<ul style="list-style-type: none"> • Are performance measures quantifiable and achievable? 		
<ul style="list-style-type: none"> • Does state describe method for ongoing monitoring? 		
<ul style="list-style-type: none"> • Is there a status update (on multi-year objectives)? 		
<ul style="list-style-type: none"> • Is there an evaluation on the completed objective(s)? 		
National Program Elements Objectives:		
<ul style="list-style-type: none"> • Has the state provided a performance objective sheet for each of the 5 national program elements? <i>(State must address all 5 elements even if no activities are planned.)</i> <ul style="list-style-type: none"> √ Driver/Vehicle Inspections √ Compliance Reviews √ Traffic Enforcement √ Public Education and Awareness √ Data Collection and Reporting 		
SECTION 3. BUDGET		
<ul style="list-style-type: none"> • Did state provide a line item budget? 		

SECTION 4. CERTIFICATIONS		
• Did state sign a State Certification as provided in 350.211? (NOTE: New paragraph 17 was added per IFR effective 6/17/02.)		
• Did state sign an Annual Certification of Compatibility as required by 350.331? √ Did state attach any new or changed legislative language?		
• Has state provided updated MCSAP contact list?		
• Did state sign a MCSAP-1 form?		
• Has state addressed important items in Planning Memo?		
SECTION 5. STATE TRAINING PLAN		
• Has state provided its training plan? √ Has copy been sent directly to the National Training Center?		