

October 22, 2002

MEMORANDUM

To: All Employees

From: Jeffrey D. Jarrett, Director /s/
Office of Surface Mining

Subject: Policy – Safety and Occupational Health Program for the Office of
Surface Mining (OSM)

This memorandum is to emphasize the policy for the safety and occupational health programs within the Office of Surface Mining. I am committed to provide for the safety and well being of all employees and the public we serve, to provide a safe and healthy work environment for all employees and to protect Federal property from accidental loss or damage.

We must continually work toward strengthening and improving programs that help make the workplace safer and enable us to be effective stewards of the Department's most valuable resources, its employees and visitors, as well as the facilities necessary to accommodate them. I believe that most accidents involving injuries to all persons or damage to property can be avoided through reasonable standards of care. Accidents and their harmful effects to employees can and should be minimized by means of full cooperation between management and employees.

I will hold OSM managers responsible and accountable for vigorous implementation and management of the OSM's Safety and Occupational Health Program. Each office will ensure that appropriate financial, personnel and other resources are allocated to effectively administer this program. All OSM employees are to be informed of, and comply with, pertinent safety requirements and to use work practices that protect their coworkers and visitors to our facilities.

Our mutual goal is to strengthen OSM's accident prevention programs in an effort to reduce accidents, injuries, illness, compensation costs and property damage. Working together, there is no limit to what can be achieved.

Remember, no task is more important than Health and Safety.

If you have any questions, please contact William C. Bass, OSM Safety and Occupational Health Manager at (412) 937-2840.