



USAID | WEST BANK/GAZA

FROM THE AMERICAN PEOPLE

May 22, 2008
2008-WBG-05

To: All USAID/West Bank and Gaza Contractors, Grantees and Recipients

Subject: USAID ID Cards - New Email Account.

Dear Implementing Partners,

In order to create a more efficient process for the issuance of USAID ID cards, the Mission has established a new email account, which will serve as the central repository of all ID Card requests and related matters. That e-mail account is: wbgidcards@usaid.gov.

Effective Monday, May 26, 2008, all USAID ID Card requests, correspondence and questions/clarifications **MUST** be sent to the new email account.

Please do not resubmit any requests already submitted prior to May 26, 2008.

For any questions or concerns regarding this matter, please contact Mr. Chehade Khouny, Program Support Assistant at ckhouny@usaid.gov.

Thank you for your cooperation.

Sincerely,

Sonila Hysi
Acting Director,
Office of Contracts Management
USAID West Bank & Gaza