



United States Agency for International Development  
West Bank and Gaza Mission

October 4, 2001

REF: 2002-WBG-001

To all USAID Contractors and Grantees:

The purpose of this letter is to notify all our Contractors and Grantees of recent international travel guidance issued by the USAID Administrator. This guidance is consistent with the State Department's Travel Policy dated September 21, 2001.

All Contractors are required to obtain written confirmation of country clearance, even if such clearance was provided prior to September 11, 2001. Posts may withdraw country clearance for travel deemed to be non-essential in light of recent events.

Employees of USAID contractors or other agencies should follow their employer's travel Guidance, but you must have country clearance. This is very important and you must get country clearance before traveling to work on any project in support of the West Bank/Gaza Mission.

Employees of USAID grantees and cooperative agreements recipients should follow their employer's travel guidance. USAID cannot require grantees to obtain country clearance but strongly recommend that their employees register with the U.S. (or appropriate) Consulate and notify the USAID Mission upon arrival in country.

Also, please note that all Cognizant Technical Officers (CTO) in the Mission are required to update the list, on a weekly basis, of all people in country working on the project. It is imperative that you keep your CTO informed of your location, including travel on weekends or holidays, so we can maintain an updated and effective warden list.

Regards,

(Signature on file)

Timothy T. Beans  
Contracting Officer

Tel Aviv: American Embassy  
71 Hayarkon St.  
Tel. 972-3-5114848  
Fax. 972-3-5114888

Jerusalem: American Consulate General  
P.O. Box 290  
Tel. 972-2-6227230  
Fax. 972-2-6259484