

	<h1>User Updates</h1> <p>REVISED NOVEMBER 19, 2007</p>
<p>Feature Topic:</p>	<h2>Driving Policies & Transportation Services at BNL</h2>

DRIVING & BICYCLE POLICIES @ BNL: Traffic safety is of utmost importance at Brookhaven National Laboratory. All employees and guests **MUST** have a valid driver's license to drive a vehicle on Brookhaven property. All New York State driving rules and regulations are enforced at BNL. Failure to follow driving and bicycle regulations may result in a citation being issued for a traffic violation and disciplinary action.

If you are a resident of another state or country and hold a valid driver's license there, you may legally drive in New York State. If you become a resident of New York State, you have 30 days after establishing residency to apply for a New York State driver's license.

To assist guests coming to Brookhaven, New York State Driver's Manuals are available at the Guest, User, Visitor Center. Answers to questions can be found in the manual or at the following web site: <http://www.nydmv.state.ny.us/license.htm> . If you need assistance, please ask.

All employees and guests must follow New York State driving regulations when riding a bicycle on-site. Anyone riding a bicycle on Laboratory property must wear a bicycle helmet that conforms to the Consumer Product Safety Commission (CPSC) standard. Further information on bicycle safety may be found on the Safety and Health Services Division website at http://www.bnl.gov/esh/shsd/Article_BikeSafety.asp

ENTERPRISE CAR RENTAL ON-SITE: [Enterprise Car Rental](#) has an office at Brookhaven which will be moving to Bldg. 400 in mid-December 2007. Enterprise offers full-day and partial-day rates for guests and families with business and personal needs, free pick-up service, discounted rates, and weekend packages. Call 631-344-4888 or 4889 for further details. The corporate account number is FX0019.

AFTER-HOURS TRANSPORTATION: Pending availability, government vehicles will be made available to provide a method of on-site transportation for C-AD facility users after normal working hours (between 5:00 p.m. and 8:15 a.m.). Please call the Transportation Office at X2535 before 3:00 p.m. on the day of intended use to check availability. If a vehicle is available it will be put aside for your use and you will be asked to come to the Transportation Office to sign the vehicle out for the evening (or weekend). **Please note:** If the rules are not followed, the program will be suspended. Some of the general rules are outlined here.



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- Vehicles are for on-site use only. Cars **CANNOT** be taken off of Brookhaven property.
- Drivers must hold an active guest appointment with BNL, have a valid BNL ID card, and have a valid USA or International driver's license.
- Each driver of the car will need to check-in at the Transportation Office and sign in. Keys **CANNOT** be transferred to another colleague unless that colleague has previously registered with the Transportation Office.
- Vehicles must be signed out between 4:45 p.m. and 8:00 p.m. (unless advised otherwise by the Transportation Office) and returned by 8:15 a.m. the following day. For vehicles signed out on Friday evening, the return will be by 8:15 a.m. on following Monday.
- For questions and further information contact the Transportation Office by e-mail at transportation@bnl.gov , or at 631-344-2535.

WITHOUT A CAR: Users are reminded that they may call the CAD Control Room on extension 4662 and request a ride. Please keep in mind that the Control Room must obey various operations staffing level requirements. Rides will be provided when someone is available.

Security can also provide transportation assistance to guests when a person(s) feel there may be a security concern. Requests can be made by calling extension 2238. It is important to remember that the caller might have to wait until either a CAD staff member or a Security Police Officer is free before they can respond.

COURTESY ON-SITE SHUTTLE PROGRAM: On-Site Brookhaven [Courtesy Shuttle](#) offers on-call, door-to-door service between the hours of 8:30 a.m. and 4:15 p.m., Monday through Friday, excluding holidays. Please call extension 2714 for pickup. Please be prepared to give the following information: name, telephone extension, location of pickup, location of drop-off, and number of passengers requesting a ride. Requests are accepted on a first-come, first-served basis. Be prepared to meet the shuttle at the main entrance of your building.

SHUTTLE BETWEEN SUNY AND BNL: Stony Brook University (SUNY) offers a shuttle service for SUNY students between Stony Brook University and Brookhaven National Laboratory. Service will be available on a first-come, first-serve basis, Monday through Friday. The shuttle can accommodate 24 passengers per trip. This shuttle service is for passenger use only and is not to be used for transporting hazardous materials (e.g., cylinders, cryostats, or radiation sources).

All passengers **MUST** hold an active BNL ID card which is required to board the shuttle. Persons without a current BNL ID card **WILL NOT** be permitted to ride the shuttle. Make sure you have appropriate identification documentation with you when you arrive at BNL. For details see http://www.bnl.gov/visitorinfo/visitor_ID.asp . If you have any questions or concerns regarding the shuttle, please contact Darschay Harris Franklin at 631-632-4360 or via email at dharrisfrank@notes.cc.sunysb.edu . The shuttle schedule is as follows:



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Stony Brook/BNL Shuttle Route Schedule			
<i>PICK-UP TIME</i>	<i>PICK-UP PLACE</i>	<i>DROP-OFF TIME</i>	<i>DROP-OFF PLACE</i>
8:30 am	SUNY, SAC Loop	9:15 am	BNL, Berkner Hall
9:30 am	BNL, Berkner Hall	10:15 am	SUNY, SAC Loop
12:00 pm	SUNY, SAC Loop	12:45 pm	BNL, Berkner Hall
1:00 pm	BNL, Berkner Hall	1:45 pm	SUNY, SAC Loop
4:30 pm	SUNY, SAC Loop	5:15 pm	BNL, Berkner Hall
5:30 pm	BNL, Berkner Hall	6:15 pm	SUNY, SAC Loop

SHOPPING SHUTTLES: The Saturday and Wednesday [Shopping Shuttles](#) are free, courtesy shuttles, which operate continuously to and from the Southport Shopping Center located in Shirley. The hours of operation and pick-up and drop-off points are listed below. Please note, shuttles do not typically run on holidays.

SATURDAY DAYTIME (RUNS FROM 8:30 A.M. TO 12 NOON)

8:30 a.m. Departs Brookhaven from Fleming House, Bldg. 180
 8:35 a.m. Pick-up at Curie House, Bldg. 258
 8:45 a.m. Pick-up at Children's Outdoor Shelter (Lollipop House)
 8:50 a.m. Pick-up at Efficiency Apartments 41-42
 9:00 a.m. Arrive at Southport Shopping Center

Shuttle will return to the Laboratory to drop off passengers and return to the Center on an as-needed basis between 9:00 a.m. and 12:00 p.m.

12:00 p.m. Final return to Brookhaven departs Waldbaums Supermarket

WEDNESDAY EVENING: (RUNS FROM 5:00 P.M. TO 8:30 P.M.)

5:00 p.m. Departs Brookhaven from Fleming House, Bldg. 180
 5:05 p.m. Pick-up at Curie House, Bldg. 258
 5:15 p.m. Pick-up at Children's Outdoor Shelter (Lollipop House)
 5:20 p.m. Pick-up at Efficiency Apartments 41-42

Shuttle will return to the Laboratory to drop off passengers and return to the Center on an as-needed basis between 5:30 p.m. and 8:30 p.m.

8:30 p.m. Return to Brookhaven departs Waldbaums Supermarket

RONKONKOMA TRAIN STATION SHUTTLE: On weekdays, except holidays and when BNL is closed, a Laboratory vehicle transports visitors and guests of BNL to and from the Ronkonkoma Train Station. The schedule can be found at:

http://www.bnl.gov/transportation/#Ronkonkoma_Train_Station_Shuttle.

Due to limited seating, reservations are required for this service. To make reservations call (631) 344-2535, fax (631) 344-6167, e-mail transportation@bnl.gov, or reserve in-person at the Transportation Counter located in Building 400A. Reservations must be made no later than 10 minutes prior to departure time and are accepted on a first-come, first-serve basis. **Please note:** The shuttle departs promptly and can only accommodate bags/parcels that fit on the passenger's lap or beneath their seat.



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