



**University of Alaska
Southeast**



AAS in Business Admin (Emphasis in Computer Info. & Office Systems)

STUDENT DATA:

NAME: ROADMAP'S DEGREE	SSN: 000-00-0000	Credit	Potential
		Required	Credit

Methods of Written Communication (ENGL S111) [EN024A] 3.00

(UAS accepts the CLEP General English examination with essay at a score at or above 500 and awards 3 semester hours of credit. Visit the UAS website for a description of this course.)
{DANTES Code = 11.07.00}

Bus. Eng., Intermediate Comp. w/ Modes of Lit., or Tech. Report Writing 3.00

(Select either CIOS S160 Business English, CIOS S160 Business Communication, ENGL S211 Intermediate Composition with Modes of Literature, or ENGL S212 Technical Report Writing. College credit by examination may apply. Visit the UAS website for a description of these courses.)
{DANTES Code = 11.07.00 or 04.06.02 or 03.10.12}

Oral Communication (COMM 111) [CM001A] 3.00

(Subjects which may also be used to fulfill this requirement include COMM S235 Discussion and Small Group Processes, COMM S237 Interpersonal Communication, or COMM S241 Public Speaking. College credit by examination may apply. Visit the UAS website for a description of this course.)
{DANTES Code = 04.10.00 or 04.10.01}

Liberal Studies: General Education Requirements 6.00

(From the following areas: Humanities, Social Sciences, Natural Sciences, or Mathematics. College credit by examination may apply. Visit the UAS website for a description of these courses.)

Principles of Financial Accounting (ACCT S201) [AC025A] 3.00

(College credit by examination may apply. Visit the UAS website for a description of these courses.)
{DANTES Code = 03.01.00}

Principles of Managerial Accounting (ACCT S202) [AC025A] 3.00

(College credit by examination may apply. Visit the UAS website for a description of these courses.)
{DANTES Code = 03.01.00}

Computer Automated Acctg or Acctg Info Sys (ACCTS222 or ACCT S316) [AC005A] 3.00

(Visit the UAS website for a description of this course.)

Intro to Business or Small Business Mgt (BA S151 or S166) [MG011A,BU001A]	3.00	
(College credit by examination may apply. Visit the UAS website for a description of this course.)		
{DANTES Code = 03.10.07 or 03.10.06}		
Intro to Mgt & Supervision or Prin. of Mgt (BA S201 or S301) [MG001A]	3.00	
(College credit by examination may apply. Visit the UAS website for a description of this course.)		
{DANTES Code = 03.10.00}		
Legal Environment of Business or Intro to Law (BA S330 or LAWS S101) [BU002A]	3.00	
(College credit by examination may apply. Visit the UAS website for a description of this course.)		
{DANTES Code = 12.01.00}		
Advisor Approved Computer Elective	3.00	
(College credit by examination may apply. Visit the UAS website for a description of courses.)		
{DANTES Code = 05.XX.XX series}		
Spreadsheet Concept & App's I & II or Database Concepts & App's I & II	3.00	
(Choose CIOS S135 Spreadsheet Concepts & Applications I and CIOS S235 Spreadsheet Concepts & Applications II OR CIOS S140 Database Concepts & Applications I and CIOS S240 Database Concepts & Applications II. Visit the UAS website for a description of this course.)		
{DANTES Code = 05.03.00}		
Prin. of Economics I: Macroeconomics or II: Microecon. (ECON S201/2) [EC008A,EC009A]	3.00	
(Note: MATH S105 is a corequisite to ECON S201. College credit by examination may apply. Visit the UAS website for a description of this course.)		
{DANTES Code = 20.05.00}		
Approved Electives - Emphasis in Computer Info. & Office Systems	15.00	
(Advisor approved electives in Computer Information and Office Systems. College credit by examination may apply.)		
{DANTES Code = 05.XX.XX series}		
Business Communication (CIOS 260) [CM007A]	3.00	
(Visit the UAS website for a description of this course.)		
{DANTES Code = 03.10.12}		
Excess or Duplicate Credit		
TOTAL	60.00	0.00

Thank you for requesting support from the U.S. Coast Guard Institute (CGI). Whereas we serve as an activity in support of your unit Educational Services Officer (ESO), you are encouraged to seek assistance from your local ESO in your academic endeavors. The following information is provided to help you understand what is presented in this degree plan:

This document is an UNOFFICIAL Degree Plan to provide you with a preliminary assessment of how your prior learning experiences might fit into the specified degree program for this academic institution. If you choose to pursue this degree option, you must present it to a college representative, who will review it for the following:

- o Accurate representation of the college's degree program requirements, including course numbers and titles, credit hours for each course, lower- and upper-level course requirements, and the total number of credits needed for the degree.
- o Appropriate assignment of ACE Guide-recommended credit at the lower or upper level for military service schools and occupations, CLEP, DSST, and other tests, transfer credit for courses from other colleges and universities, certification programs, etc.
- o Appropriate assignment of SOC Course Category Codes from the SOC Handbook Transferability Tables. The SOC Degree Program Handbooks can be obtained from the SOC web site at: www.soc.aascu.org should you wish to learn more about the course transfer guarantees among SOC network institutions.

IMPORTANT NOTE: When you are ready to seek admission into this degree program, please contact the USCG Institute at 1-405-954-7241. Your advisor will send the college or university an official U.S. Coast Guard Institute transcript, a copy of the degree plan, and a ready-for-signature SOC Student Agreement which, when signed by a college official, becomes a contract for degree completion committing the college or university to supporting you in your academic endeavors.

Credit for all courses you have taken must be reflected on official transcripts sent directly to this college from the administrative offices of the colleges you previously attended. This degree plan is often used for information purposes by college counselors pending receipt of the official transcripts from the source colleges.

This degree plan is not intended to compete with your local college or university. Keep in mind, you are allowed to transfer in a significant amount of the degree requirements to this institution. As such, credit from local colleges, college level examination programs, or advanced military training may be applied to this degree. You may also complete the courses necessary from this college either in residence (on campus or possibly on a military base at a campus extension in the Education Center) or through distance delivery of the courses. If you have questions, please contact the college counselor or your advisor listed at the bottom of this Degree Plan.

DEGREE PLAN LEGEND:

- SH = Semester hours
- VOC = Vocational, not relative to an academic degree
- LL = Lower Level, i.e. courses at the Freshman/Sophomore level
- UL = Upper Level, i.e. courses at the Junior/Senior level
- GL = Graduate Level (sometimes recommended by ACE for very complex courses)
- [#] such as [EN024A] or [EN024B] = SOC Course Category Codes*

{#} such as {DANTES Code = 01.02.03} = DANTES Academic Codes **

* SOC Course Category Codes: Service members Opportunity Colleges (SOC) is a consortium of over 1,600 accredited colleges and universities seeking to provide degree opportunities to the military. Over 170 of these institutions participate in network degree programs developed for the Army, Navy, Marine Corps, and Coast Guard. A SOC course category number beside a course from one of these institutions, such as [EN024A] or [EN024B] for English Composition, indicates that courses from other degree program institutions with the same code may be taken to satisfy the degree requirement. See the SOC Degree Programs Handbooks at <http://www.soc.aascu.org/>

** DANTES Academic Codes: The Defense Activity for Non-Traditional Education Support (DANTES) publishes the DANTES Independent Study Catalog (DISC) annually, which lists more than 6,000 courses from dozens of regionally accredited colleges and universities. Because this is a degree from a SOC affiliated college, the academic residency requirements are limited, thereby allowing students to transfer in a significant portion of the degree, as mentioned above. If the course you desire to take is not offered by this institution when you want to take it, consider the opportunities the courses in the DISC present. For more information, visit http://www.dantes.doded.mil/dantes_web/distancelearning/disc/front/cont.htm Keep in mind, you should always check with the counselor or academic advisor at this institution before enrolling in a course listed in the DISC to ensure it will be accepted in transfer toward this degree.

University of Alaska Southeast (UAS) General Information:

Alaska was still a territory in 1915 when the United States Congress set aside federal lands near Fairbanks for a land-grant college. In 1917, Alaska's territorial legislature approved a statute establishing the Alaska Agricultural College and School of Mines which opened in 1922. In 1935, the institution was renamed the University of Alaska. There are three universities in the System: University of Alaska Southeast, University of Alaska Anchorage, and University of Alaska Fairbanks. Although each of the University of Alaska main campuses are autonomously governed by a Chancellor and his cabinet, the Executive Members report to the University of Alaska's Statewide President who is selected by the UA Board of Regents.

The University of Alaska Southeast (UAS) serves students in Southeast Alaska, with the main campus in Juneau, branch campuses in Ketchikan and Sitka, and outreach locations throughout the region. UAS has cooperative agreements with the Yukon Territory and provides degrees to military personnel via distance delivered coursework. UAS has exchange and cooperative agreements with over 100 international institutions around the world through its international education consortia affiliations.

To discuss your next step toward earning this degree with UAS, contact:

Lori Klein
University of Alaska Southeast
11120 Glacier Highway
Juneau, AK 99801
Phone: (907) 465-6366

E-mail: lkline@uas.alaska.edu

Website: <http://distance.alaska.edu> or <http://www.uas.alaska.edu>

POLICY NOTES:

General Requirements:

- A maximum of 45 hours may be accepted in transfer toward this degree.
- A minimum grade point average of 2.0 is required
- "D" scores are not accepted in transfer.
- A maximum of 15 hours of college level testing and non-traditional credit may apply to this degree.
- A maximum of 15 hours of military credits may apply to this degree.
- A minimum of 15 hours of coursework must be taken from UAS.

This college is rated as one of the nation's best in U.S. News & World Report's "America's Best Colleges" issue.

Evaluation completed by: Charles Morrison

On: 07 June 2007