

USDA Forest Service FEDERAL CAREER INTERN PROGRAM OPPORTUNITY

The Forest Service is currently hiring for the following Career Intern Position:

Position Title: Information Technology Specialist, GS-2210-9

Location: Human Capital Management, Center of Learning, Albuquerque, New Mexico

Public Announcement Dates: August 4 to August 8, 2008

This position is located in Albuquerque, NM. The Employee Development Center of Learning is part of the Human Capital Management Staff (HCM), Washington Office. The HCM staff is responsible for planning, organizing and leading a program for a workforce consisting of approximately 35,000 permanent employees, 20 seasonal employees required to carry out the diverse missions of the National Forest System land and resource management, State and Private Forestry, Research and Development and International Programs.

This position serves as a member of the Learning Management Team and serves an Information Technology Specialist (Systems Administrator for the Forest Service Learning Management System (AgLearn)).

Established in 1905, the Forest Service is an agency of the U.S. Department of Agriculture. The Forest Service manages public lands in national forests and grasslands. National forests and grasslands encompass 193 million acres of land, which is an area equivalent to the size of Texas. The mission of the USDA Forest Service is to sustain the health, diversity, and productivity of the Nation's forests and grasslands to meet the needs of present and future generations.

What is the Career Intern Program:

The Career Intern Program is designed to attract college graduates and experienced professionals interested in a career with the Federal Government. Individuals are appointed to a two-year paid internship program which provides training, development, and valuable full-time on-the-job work experience. After successful completion of the program, interns may be eligible for conversion to a permanent position without further competition.

Position Information:

This Career Intern position is an entry-level career development position. The Career Intern will receive formal and on-the-job training to become proficient in basic concepts, regulations, policies, guidelines, and technical skills to provide systems administration to the Forest Service Learning Management System, provides system analysis, troubleshoot problems and documents solution for the system.

Knowledge Required for the Position:

Knowledge of information technology systems administration. Ability to monitor system performance and troubleshoot information systems. Knowledge of information systems methods and procedures for implementing major module or components of a new learning management system

Positions will be filled at the GS-09 full performance level with a salary of (\$45040 annual)

General Eligibility

- U.S. Citizenship;
- Bachelor's or Graduate degree with an overall college GPA of 3.0 or better, if applying based on education;
- Diverse professional experiences, training, and competencies; demonstrated leadership potential, and community service.

Key Highlights of the Career Intern Program

- Full-time, 2-year Excepted Service Appointment;
- Core Career Development Training;
- Rotational assignments to gain on-the-job experience;
- A mentor to assist in career development and growth;
- Intern may be promoted while in training and learning. Upon completion of the 2-year internship period, the incumbent may be non-competitively converted to a career or career-conditional appointment.

DEADLINE FOR APPLICATION: To apply for this opportunity, all of the following application materials must be received by 11:59 p.m. EDT, on Friday, August 8, 2008. Please provide the following information:

1. Resume
2. A certified copy of your college transcript(s)
3. USDA Career Intern Program Application Form can be found online at: <http://usda.gov/da/employ/CareerInternApplication.htm> or at <http://www.usda.gov/da/employ/CareerIntemApplication.pdf>.

Please submit your complete application package to:

USDA Forest Service, ASC-HCM
ATTN: Staffing Solutions Team
MS321 (M.Woodward) - CIP Application
3900 Masthead St. NE
Albuquerque, NM 87109

OR

FAX: 866-338-4063