



COMMERCIAL LOAN SERVICE CENTER
FRESNO, CALIFORNIA

HOW MAY I OBTAIN INFORMATION 24/7?

Documents, forms, guides, reference materials and other information packets are available on the web from a number of private parties. Although the following websites are private and have no relation to SBA or the government, they offer information that may be helpful to the work you are doing. This listing is not an endorsement by SBA of the views, opinions, products or services expressed within these private websites.

1. www.colemanpublishing.com
2. www.colsonservices.com
3. www.fscdirector.com
4. www.nadco.org
5. www.naggl.org
6. www.sbagateway.com
7. www.sba.gov/aboutsba/sbaprograms/elending/clc/index.html

You can find the following information and material on the above sites:

Purchase Demand Kit	All you need to request the purchase of an SBAExpress or Community Express Loan, including how your case is assigned.
504 Liquidation Plan	A multiple-handout of valuable tools in the preparation of your CDC Liquidation Plan and debenture repurchase request, including how your case is assigned.
CDC Quarterly Report	This form provides a Quarterly Service Status Report on all CDC loans 60 days or more past due as required by the Code of Federal Regulations, Section 120.830
Servicing Assignments	A handout designed to explain how 327 servicing actions are processed and who is assigned to them.
1502 Error Codes	A complete listing of all 1502 Colson Error Codes and their definitions.
Staff Roster	A complete list of all staff on board at the Center by department.
Guaranty Fee Calculation Worksheet	This new version includes changes implemented by Policy Notice 0000-1727 allowing you to calculate a specific fee for each loan based on the approval date and the term of the loan.
Transfer of Participation Form	This form is required when a lender has agreed to transfer existing SBA loans from their portfolio to another certified SBA lender.
Loan Servicing Guidelines	A useful 19-page reference providing guidelines to lenders and CDCs when preparing servicing requests for submission to the Service Center. Contains explanatory excerpts from SBA's Loan Servicing SOP 50 50 4.
PLP SBAExpress Checklist	A handout for PLP/SBA Express lenders when submitting unilateral notifications to the Service Center.
Subordination Agreement	Each state that the Center services has specific requirements for submitting such legal agreements. We have one for your state