

INTERAGENCY COMMITTEE  
FOR AVIATION POLICY

STRATEGIC PLAN  
2008 – 2013

## Message from the ICAP Chair

I am pleased to present the Interagency Committee for Aviation Policy's (ICAP) Strategic Plan for 2008-2013. The plan outlines our strategies to identify future challenges and maximize limited resources by sharing aviation expertise and talent throughout the Federal aviation community.

The ICAP is an executive committee with representation from each agency that owns or leases aircraft. In its consultative role, the ICAP provides significant contributions to improvements in the safety, security, effectiveness and efficiency of Federal aircraft activities.

Since its last Strategic Plan, the ICAP has led the development and implementation of a new system to improve and expand governmentwide aircraft information; issued Commercial Aviation Service Guidelines to improve executive agencies' approaches to contracting for commercial aviation services; recommended changes to the Federal Aviation Administration guidance regarding public aircraft; issued the Capital Asset Planning Desk Guide; conducted a governmentwide Aviation Safety Officer's Workshop; and recommended revisions to OMB Circular A-126 to incorporate regulatory changes issued since the Circular was published in 1992.

The Federal Government owns or leases 1,647 aircraft to accomplish a wide variety of missions that include the management of natural resources, fire fighting, research and development, and law enforcement. A number of conditions pose challenges to the Federal aviation community in the future. Among these challenges are: emerging technologies; aging aircraft; energy and environmental issues; safety management; and, increasing the accuracy of data to ensure agencies can make prudent management and budget decisions.

The ICAP is committed to meeting its mission. This Strategic Plan provides a guide to ensure that our governmentwide missions are carried out more effectively and efficiently, and most importantly, that they are done so safely.

Sincerely,



Becky Rhodes  
Deputy Associate Administrator  
Office of Asset Management, Travel and Transportation  
Office of Governmentwide Policy

## ICAP MISSION STATEMENT

To coordinate Governmentwide improvements in the safety, security, effectiveness, and efficiency of Federal executive agency aircraft activities.

The ICAP was formed in response to the OMB Circular A-126, *Improving the Management and Use of Government Aircraft*, to advise the GSA Administrator in developing or changing aircraft policies and information requirements. GSA chairs and facilitates the ICAP, provides programs and tools to support governmentwide aviation activities, and operates a management information system to collect and report data related to federal aviation management. Since 1992, the ICAP and GSA have worked together to identify and coordinate the policy views of the Federal aviation community to foster the safest, most efficient and effective federal aviation operations.

Over time, the ICAP has evolved to an advisory and consultative body, bringing vital expertise, knowledge and talent to GSA in its policy-making role. The ICAP accomplishes its objectives through the following four sub-committees:

- Acquisition, Use and Disposal
- Communications
- Management Data and Systems
- Safety Standards and Training

## ICAP STRATEGIC GOALS

The ICAP has defined the following four strategic goals to ensure that executive agencies are able to meet agency missions in the safest, securest, and most efficient and effective manner.

*Safety:* The goal of this initiative is to foster the safest aviation program within the Federal Government, by:

- Enhancing safety management systems within the Federal Government.
- Reducing the number of accidents and incidents in the Federal Government by 30 percent based on the average of accident rates per flying hour reported from 2002-2007.

*Stewardship:* The goal of this initiative is to improve the acquisition, use and disposal of aircraft by:

- Facilitating improvements to the aircraft program budget process.
- Facilitating the identification and budget implications of incorporating new technology into the Federal aviation fleet.
- Facilitating the identification and implementation of environmental best practices.

*Policy Effectiveness:* The goal of this initiative is to effectively engage with external stakeholders to shape the US/International aviation policies, by:

- Developing a Communication Plan to raise the visibility of ICAP within Federal communities, industry and associations.
- Increase ICAP participation on existing/future Federal, industry and association committees, panels, work teams, task forces, etc.
- Promulgate revisions to 41 CFR 102-33.

*Management and Performance:* The goal of this initiative is to ensure the accuracy and reliability of all cost and utilization data across Federal Aviation Programs, by:

- Ensuring agencies are accountable for the accuracy and validity of the information in management information systems to support its business decisions.
- Create a standardized report that provides an overview of the Federal Aviation Program.
- Develop standardized performance measures.

## **Program Management**

The Federal Government is at a pivotal juncture where long-term planning for aviation resources is crucial to ensure that executive agencies are able to support the various missions of the Federal Government. Providing accurate, relevant data to managers will assist agencies in making prudent management and budget decisions to support new technologies and innovations in Federal Aviation Programs. Collaborating with internal and external organizations will not only strengthen our aviation programs, but will enable the ICAP to stay abreast of changing environments and balance the needs and requirements of precious Federal resources.

## **Risk Management**

The most notable risk facing agencies is having appropriate resources to manage, maintain and administer current and future aviation programs. The ICAP will increase its collaboration with the Office of Management and Budget, the Office of Governmentwide Policy, and other Federal entities to ensure that agencies have effective policies in place, and the appropriate resources to fulfill agency missions.