# **Volume VII – E-Filing Form I-129S Purpose**

The purpose of this document is to highlight key aspects of the I-129S E-Filing module for prospective employers wishing to E-File a Nonimmigrant Petition Based on Blanket L Petition (Form I-129S). The following screenshots and discussion topics will proved a preview of the I-129S on-line E-Filing form and can be used as a reference to prepare to for E-Filing I-129S petitions.

In this document the following topics will be addressed:

- Petitioners with Foreign Address
- Providing the Information Needed to Electronically Route the Petition
- Providing a US Work Address
- I-129S and Concurrent E-Filing
- I-129S Mailing Addresses for Supporting Documentation

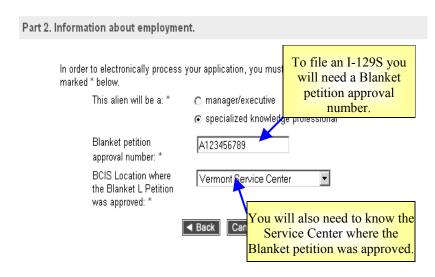
### **Petitioners with Foreign Address**

• Once you have selected to E-File the I-129S, you will be taken to **Part 1** of the I-129S form where you will enter in the Employer Information.

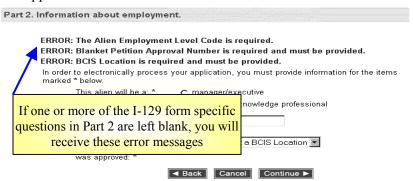
Part 1. Information about employer.	
In order to electronically process your application marked * below.	on, you must provide information for the items
Sponsoring Company or Organization's Name: *	
Address - ATTN:	
Street Number and Name: *	
Room #:	
City or Town: *	
Select a state (U.S. address only)* or province (Outside U.S.):	
State:	Select a State
Province:	
Country:*	Select a Country
from are providing a foreign address h	as sure to include the fergion city/provin

# **Providing the Information Needed to Electronically Route the Petition**

In Part 2, you will enter the Employment Information.



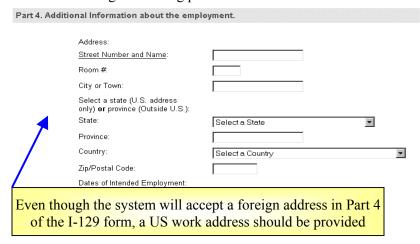
- Without the Approval Number and the Service Center information (shown above) the system will not accept the petition.
- Providing false information will result in delays or denial of your application.



### **Providing a US Work Address**

Part 4 requests Additional Employment information.

• Providing the nonimmigrant actual work location is critical to the electronic routing of E-Filing petitions.



#### I-129S and Concurrent E-Filing

• The I-129S cannot be E-Filed with any other applications.

Note:There are still suggested fields not completed on the following forms: I-129S - w		
Below is the fee/fees for all forms cu	rrently in your application.	
Form I-129S - w	<b>Description</b> I-129S Application Fee	
Total due from filer:		
	There's not an "Add"	
	link on the I-129S	
<u>I-129S - w</u>	forms checklist page.	

Before E-Filing, the I-129S, you should consider if E-Filing is for you:

Paper-based applications associated with an E-Filing application are treated as separate applications, because they

In this case, with the I-129S,

are received and data entered into USCIS' case management system at different times. even though you are NOT required to do so, you may want to consider mailing all your forms and fees in paper.

o If there are paper-based applications you wish to concurrently file with an I-129S E-Filing application, E-Filing may NOT be the best filing method.

# **I-129S Mailing Addresses for Supporting Documentation**

If you have E-Filed your petition, but were unable to save and/or print the PDF version of the petition and confirmation receipt notice, you should:

- Wait to receive the official receipt notice (Form I-797) in the mail;
- Note the receipt number on the I-797; and
- Mail the supporting documentation to the addresses below, if the petition is a non-premium processing case. Include a cover letter referencing your receipt number.

IF	THEN
Your petition receipt number begins with "WAC"	Send supporting documentation to:
	California Service Center
	Attn: E-Filed I-129S
	P.O. Box 10129
	Laguna Niguel, CA 92607-0129
Your petition	Send supporting documentation
receipt number begins with "LIN"	Nebraska Service Center
	Attn: E-Filed I-129S
	PO Box 87373
	Lincoln, NE 68501-7373
Your petition receipt number begins with "SRC"	Send supporting documentation
	Texas Service Center
	Attn: E-Filed I-129S
	P.O. Box 851812
	Mesquite, TX 75185-1812
Your petition receipt number begins with "EAC"	Send supporting documentation
	Vermont Service Center
	Attn: E-Filed I-129S
	Lower Welden Street
	St. Albans, VT 05479-0001

#### **PDF Troubleshooting**

If the PDF Confirmation Receipt Page did not generate, or you were unable to save and/or print the PDF version of the Confirmation Receipt Page, DO NOT FILE AGAIN. Send an e-mail request to <a href="mailto:E-Filing.Support@dhs.gov">E-Filing.Support@dhs.gov</a> and include your Receipt Number in the e-mail message.