

# The Bureau for Global Health

## Assistant Administrator

Kent R. Hill

## Deputy Assistant Administrator

Gloria D. Steele

## Malaria Coordinator

Tim Ziemer

## Office of Population and Reproductive Health

**Director**  
Scott Radloff

**Deputy Director**  
Ellen Starbird

## Office of HIV/AIDS

**Director**  
Ken Yamashita

**Deputy Director**  
Brenda Doe

## Office of Health, Infectious Diseases and Nutrition

**Director**  
Richard Greene

**Deputy Director**  
Elizabeth Fox

## Office of Professional Development and Management Support

**Director**  
Sharon Carney

## Office of Strategic Planning, Budgeting and Operations

**Director**  
Karen Hilliard

## Office of Regional and Country Support

**Director**  
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# Global Health Offices and Functions

Bureau staff manage an array of technical projects, providing technical support to USAID missions and field programs, garnering support for our programs with stakeholders, and nurturing and galvanizing stronger partnerships with the development community. This global leadership is influencing the worldwide health agenda, increasing the likelihood of successful health programs and encouraging the wider global community to adopt new technologies and approaches and to pursue USAID priorities and goals.

## **Office of the Assistant Administrator (AA/GH)**

**Assistant Administrator: Kent Hill**  
**Deputy Assistant Administrator: Gloria Steele**  
**Malaria Coordinator: Tim Ziemer**

The Office of the Assistant Administrator provides oversight for GH programs, support to the field, research, legislative relations, and external affairs. The Assistant Administrator supervises two Deputy Assistant Administrators and a small support staff.

## **Office of Health, Infectious Diseases and Nutrition (GH/HIDN)**

**Director: Richard Greene**  
**Deputy Director: Elizabeth Fox**

The Office of Health, Infectious Diseases and Nutrition (HIDN) manages a diverse portfolio. It is responsible for managing the Global Health Bureau's strategic objectives in child health, maternal health and infectious diseases, and for providing technical leadership in each of these areas.

These technical focus areas also include programs in nutrition/micronutrients, environmental health, health policy and health systems strengthening, monitoring, reporting, and performance management. The office is also responsible for sector-wide strategic planning and coordination with external partners on child and maternal health, infectious disease and nutrition. The program portfolio also includes service delivery programs and an ambitious agenda of biomedical, applied, and operations research.

The Office is led by a Director and is composed of four divisions:

- Health Systems Division (GH/HIDN/HS)** (bureau-wide responsibilities) works across the entire portfolio of Global Health and is responsible for technical leadership and direction in health systems strengthening. Division teams focus on health policy, quality assurance, workforce policy, pharmaceutical management and standards, and information, monitoring, and evaluation.

- Infectious Diseases Division (GH/HIDN/ID)** is responsible for technical leadership and direction in infectious diseases and environmental health issues. Division teams focus on

tuberculosis, malaria and other infectious diseases and environmental health (both water-borne and vectorborne diseases).

•**Maternal and Child Health Division (GH/HIDN/MCH)** provides technical leadership and direction in child survival/child health and maternal health. Division teams focus on child health and survival; polio; child and maternal health research; immunization programs, including support to the Global Alliance for Vaccines and Immunization; vaccine introduction and new technologies; maternal health/survival; and safe motherhood initiatives.

•**Nutrition Division (GH/HIDN/N)** is responsible for technical leadership and direction in food and nutrition. Division teams focus on infant feeding and breastfeeding, micronutrients, food supplementation, and applied nutrition programming in the public, private and nonprofit sectors. The Nutrition Division also houses the Child Survival and Health Grants Program (CSHGP) which facilitates a productive partnership between USAID and U.S. private and voluntary organizations (PVOs). Together, CSHGP and PVOs support community-oriented child survival and health programs that measurably improve health outcomes at the community level.

## **Office of HIV/AIDS (GH/OHA)**

**Director: Ken Yamashita**

**Deputy Director: Brenda Doe**

The Office of HIV/AIDS is the focus of HIV/AIDS technical leadership for the Agency and has primary responsibility for leading the Agency's efforts within the President's Emergency Plan for AIDS Relief. In cooperation with the State Department Office of the Global AIDS Coordinator this responsibility entails: ensuring the technical integrity of Agency and mission strategies; providing global technical leadership on the full range of issues related to HIV/AIDS prevention, care, and treatment; managing numerous research and field support programs; and monitoring and reporting on the impact of the Agency's HIV/AIDS program.

The Office is led by a Director and is comprised of three divisions:

•**Technical Leadership and Research Division (GH/OHA/TLR)** provides technical advice and support across the Agency and field missions and has primary responsibility for HIV/AIDS operational and biomedical research in areas relevant to Emergency Plan goals and objectives.

•**Implementation Support Division (GH/OHA/IS)** focuses on the provision of assistance to accelerate and scale-up HIV/AIDS programs in the field and manages the majority of centrally funded HIV/AIDS programs.

•**Strategic Planning, Evaluation, and Reporting Division (GH/OHA/SPER)** provides programmatic expertise to help the Agency and its missions develop programs that respond to USG, USAID, and Congressional policy and budget priorities and incorporate innovations, best practices, and lessons learned.

## **Office of Population and Reproductive Health (GH/PRH)**

**Director: Scott Radloff**

**Deputy Director: Ellen Starbird**

The Office of Population and Reproductive Health (PRH) provides strategic direction, technical leadership and support to field programs in population, voluntary family planning and reproductive health. It manages programs that advance and apply state-of-the-art technologies, expand access to quality services, promote healthy behaviors, broaden contraceptive availability and choices, strengthen policies and systems to address family planning and reproductive health needs, and improve data collections and use.

The Office is led by a Director and is composed of four divisions:

- **Commodities Security and Logistics Division (GH/PRH/CSL)** promotes the long-term availability of a range of high-quality contraceptives, condoms and other essential reproductive health supplies.
- **Policy, Evaluation, and Communication Division (GH/PRH/PEC)** (bureau-wide responsibilities) works across the entire portfolio of Global Health activities to improve the collection, analysis and use of data in policymaking and program planning; and promotes policies, behavior change and community norms, which result in improved reproductive and health outcomes.
- **Research, Technology, and Utilization Division (GH/PRH/RTU)** provides technical leadership in building scientific and empirical knowledge and ensures its use in the design and implementation of effective, efficient, high-quality family planning and reproductive health programs.
- **Service Delivery Improvement Division (GH/PRH/SDI)** develops and applies innovative strategies that improve the performance of individuals, organizations and systems for the sustainable delivery of quality family planning and related services.

## **Office of Professional Development and Management Support (GH/PDMS)**

**Director: Sharon Carney**

The Office of Professional Development and Management Support (PDMS) carries out the professional staff development, personnel, administration and management functions of the Bureau for Global Health. PDMS staff manage the professional development activities (including training) and work assignments in Washington and the Agency's health staff overseas. PDMS coordinates intra-bureau teams in the areas of human resources and development programs, human resources planning, and space. It also works with Bureau offices and M/HR on the assignment, promotion, training, career development, and performance evaluation of Bureau employees, as well as those deployed in the Health sector

worldwide.

Specific responsibilities include:

- Management of health sector human resources processes and projects for the full range of direct and non-direct hires assigned to Global Health and to other bureaus.
- Management of all training and professional development activities for the Health sector.
- Oversight of the Bureau's HR database system, Direct Hire and Non-Direct Hire incentive awards, performance evaluations, security, employee counseling and staffing allocations.
- Management of vital records and Continuation of Operations Plan.
- Management of administrative services, space planning, procurement, and office supplies.

PDMS supports the professional development of the Agency's health staff through: promoting useful and innovative tools and approaches for managers and leaders to help them supervise, mentor, coach, motivate and give performance feedback; offering high-impact professional development events that enable staff to build skills, knowledge and improve their performance; providing a work environment that pays attention to space, equipment, supplies, and security; helping staff use relevant, appropriate guidance, policies, procedures and regulations; and providing technical assistance in aligning and organizing staff.

PDMS is led by a Director and is composed of three teams that are responsible for professional development, human resources, and administrative services.

## **Office of Regional and Country Support (GH/RCS)**

**Director: Karen Hilliard, Acting**

The Office of Regional and Country Support (RCS) is the focus of the country and mission support function within the Global Health Bureau. The office was established to respond directly to the Administrator's call for improved services and support to the field from USAID/W. The office comprises five teams, one for each geographic region, and one to focus on cross-cutting country and mission needs.

RCS responds to the field's need for:

- Problem-solving, representation and practical guidance on USAID/W policies, programs and resources through the Country Coordinator/Country Team support system.
- Technical assistance in selected areas across the health sector.
- Management assistance for strategic planning, procurement and implementation planning, and performance monitoring.
- Staff coverage to help mission health teams cope with staff absences or surges of work.
- Field-relevant information for the planning and implementation of bilateral programs.
- Advocacy of field needs and perspectives in the formulation of technical policies and programs and in the allocation of Agency resources.
- Accountability within GH for meeting field needs through the establishment and tracking of

country support service standards and targets.

By responding to these needs, the office helps mission health teams improve the quality and impact of their country health sector strategies and programs. The RCS Office Director is the Bureau's representative to the Agency's Foreign Service assignment system, the Bureau Coordinator for the International Development Intern (IDI) and New Entry Professional (NEP) programs, and the Chair of the Agency's Health Sector Council.

## **Office of Strategic Planning, Budgeting and Operations (GH/SPBO)**

**Director: Karen Hilliard**

The Office of Strategic Planning, Budgeting and Operations (SPBO) has primary responsibility for Global Health's strategic planning, budgeting, programming and procurement functions. The Office provides leadership, advice and support for overall strategic direction, resource allocation, and procurement planning. It supports efforts to monitor and promote the effectiveness of programs and the achievement of Global Health objectives, and is integrally involved in performance monitoring and program evaluation. Additionally, SPBO houses the team which takes the lead in Global Health donor coordination activities.

The Office is led by a Director and is made up of two divisions:

**Strategic Planning and Budgeting Division (GH/SPBO/SPB)** serves two major functions:

- Undertakes strategic planning, which includes overall sector and program planning, policy, monitoring and evaluation, and serves to coordinate such activities within Global Health and with other units within the Agency.
- Prepares and monitors Global Health's budgets, which includes the management of Global Health OYB and monitoring of Global Health's pipeline.

**Operations Division (GH/SPBO/OPS)** is responsible for providing programmatic support to Global Health technical office staff, from activity design through implementation. It also takes the lead in procurement planning, monitoring and tracking of all procurement actions.