



# MEMORANDUM

DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE


PUBLIC HEALTH SERVICE

HEALTH RESOURCES ADMINISTRATION

BUREAU OF HEALTH RESOURCES DEVELOPMENT

DATE: 8/20/74

TO : See Below

FROM : Roland L. Peterson 

SUBJECT: HRP Executive Staff Meeting, August 19

Principal items discussed at this meeting were (1) communications with central and regional office staffs concerning HRP developments and implementation and (2) regional office participation in the implementation planning and HRP executive staff sessions.

It was agreed to initiate a series of periodic memoranda relating to HRP implementation developments and other matters of mutual interest to the three programs (CHP, Hill-Burton, and RMP); and the first such memo was approved in substance. Moreover, it was decided that distribution should be made to regional offices, specifically RHAs and resource development division directors, as well as headquarters staff.

With respect to the second item, it was agreed that the RHAs should in effect be invited to participate actively in HRP implementation planning. The possibility of a "lead" RHA and/or his representative sitting in as a member of the HRP executive staff at their weekly meetings was discussed at some length.

It finally was decided that Dr. Lindsay would introduce the subject in ORO's weekly conference call with the RHAs on August 20. He then will seek to obtain from them the following week their preferences and views as to how this might best be accomplished; and if that entailed a "lead" RHA, who that would be. (Dr. J. Robert Lindsay is now the regular Office of Regional Operations representative on the HRP executive staff.)

The meeting this Friday, August 23, at 9 a.m. was confirmed. It will consider the agenda for the three meetings with CHP, Hill-Burton, and RMP representatives to be held in late September and early October. Copies of a preliminary draft agenda will be distributed to you before c.o.b. Thursday.

cc: Mr. Rubel  
Mr. Croft  
Dr. Graning/Miss Richards  
Dr. Lindsay  
Dr. Pahl/Mr. Gardell  
Dr. Rorrie  
Mr. Zwick/Mr. Van Nostrand