



PUBLIC HEALTH SERVICE  
HEALTH RESOURCES ADMINISTRATION  
BUREAU OF HEALTH RESOURCES DEVELOPMENT

DATE: September 26, 1974

TO : HRP Executive Staff

FROM : R.L. Peterson 

SUBJECT: HRP Executive Staff Meeting, September 24

Planning technology and technical assistance were the principal subjects of discussion at this meeting.

Mr. Crane outlined briefly the background and beginnings of DORP's technical assistance efforts with respect to planning technology. He also reported on the status of the current situation, especially as regards the contract effort using the \$5 million in RMP funds. The extensive technical assistance requirements explicitly set forth in H.R. 16204 were specifically noted.

With regard to the last, the desirability of separating that TA having to do with planning technology per se (e.g., methodologies, standards, technics) and that relating to organization, staffing, and management, was pointed out. There also was some discussion and questions raised about the need to broaden the TA effort to include "change agency"; to critically review and evaluate TA "products", their usefulness; and the TA role of the health planning centers called for by H.R. 16204.

Messrs. Crane and Peterson were asked to explore ways in which the present TA development efforts might be augmented. Areas specifically mentioned included possible use of DRMP staff in helping with contract monitoring; establishment of a separate work group to deal with organizational, staffing, and management assistance to State and local agencies; and building upon previous RMP efforts in developing standards for costly, high-technology, categorical resources and services.

It was agreed that the distribution of TA Memoranda should be expanded to include EHSDS projects and RMPs hereafter. Mr. Crane also will supply Drs. Graning and Pahl with sets of those TA Memos previously issued still available; and he will provide Dr. Pahl, per his request, with a listing of TA contracts and grants currently underway, including their start and end-dates, funding amounts, etc.

This meeting also highlighted the recent concerns of both DCMP and DRMP with respect to staff training. Drs. Pahl and Rorrie agreed to share their thinking in this regard and try to come up with a plan for proceeding in a combined effort.

The next meeting will be on Monday, September 30, at 9 a.m.

cc: Dr. Wherritt  
Dr. Ellis