



E000893

Mr. Croft	ROOM	11-19
Dr. Farag		11A-10
Mr. Gardell		11-07
Mr. Duncan		12-11
Mr. Henson		11A-40
Mr. Kelly		11-27
Mr. Peterson		11A-03
Dr. Pinkerson		12-11
Dr. Rorrie		11-11
Mr. Rubel		11-11
Mrs. Silsbee		11A-46
Mr. Stiles		11-25

Dr. Cook		11-34
Mrs. Dearman, NIH Bldg. 31		5B-63
Dr. Ellis, Region V		
Dr. Johnson, Region X		
Dr. Lindsay		17-34
Mr. Van Nostrand		10A-40
Mr. Young		4A-53
Mr. Johnson		10A-10
Ms. Balian		9A-07

ROM: NICK KELLY DATE: 6/12/75

FYI

Please Return

As Requested

Per Conversation

Please comment by _____

AGENDA FOR PLANNING STAFF MEETING

Monday, June 16

- Dr. Farag will lead discussion of issues and activities related to the function of Plan Development. Interim Planning Staff should review Erik's June 6 memo to Mr. Rubel which Gene distributed earlier this week. Discussion should focus on improving our understanding of the issues and our coordination of the activities in this area.
- 2. Mr. Kelly will review the schedule for development of regulations. Copies were distributed earlier this week.
- 3. Dr. Rorrie will have some comments concerning the Biweekly Report.
- 4. Mrs. Silsbee will have an update of specifications on HSAs and State Agencies.
- 5. Mr. Henson will discuss the status of the Affirmative Action Plan.
- 6. Mr. Croft will comment on the Departmentwide freeze on contracts.