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FFP/DP:T LAVELLE (DFT) FFP/POD:A CRUMBLY (DFT)  
ANE/ESA:L KUHN (INFO) LAC:R VAN HAEFTEN (INFO)  
LAC/CAR:D RILEY (INFO) AFR/EA:J PRYOR (INFO)  
LAC/SPM:R WHERRY (INFO) ANE/DP:R GOLD (INFO)  
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TAGS:

SUBJECT: ENHANCED MISSION TITLE II MANAGEMENT  
OVERSIGHT IN REDELEGATED COUNTRIES

SUMMARY

1. AS PART OF ITS TITLE II MANAGEMENT DECENTRALIZATION PROCESS, THE BUREAU OF HUMANITARIAN RESPONSE-S OFFICE OF FOOD FOR PEACE (BHR/FFP) HAS PROPOSED THAT SELECTED USAID MISSIONS BE DELEGATED AUTHORITY TO APPROVE ANNUAL ALLOCATIONS UNDER APPROVED DEVELOPMENT ACTIVITY PROGRAMS AS WELL AS FULL RESPONSIBILITY FOR PROGRAM OVERSIGHT. FORMAL COOPERATING SPONSOR REVIEW MEETINGS FOR BOTH PREVIOUSLY APPROVED ACTIVITY (PAA) SUBMISSIONS AND NEW DEVELOPMENT ACTIVITY PROPOSALS (DAPS) WILL BE COORDINATED BY THE MISSION. THIS CABLE PROVIDES ADDITIONAL INFORMATION ON TITLE II PROGRAM OVERSIGHT REQUIREMENTS AND PROCEDURES FOR MISSIONS THAT HAVE ENTERED OR ARE PLANNING ON ENTERING INTO A MEMORANDUM OF UNDERSTANDING WITH BHR/FFP.

BACKGROUND:

2. BHR/FFPS STRATEGIC OBJECTIVE NO. 2 STRESSES

BUILDING THE CAPACITY OF PARTNER ORGANIZATIONS INVOLVED IN THE OVERSIGHT AND MANAGEMENT OF TITLE II PROGRAMS, INCLUDING USAID MISSIONS. IN RECOGNITION OF THE LEADERSHIP ROLE PLAYED BY THE USAID MISSION IN GUIDING THE STRATEGIC DIRECTION OF USAID-S PORTFOLIO IN A PARTICULAR COUNTRY, BHR/FFP HAS BEEN WORKING TO

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DECENTRALIZE MANAGEMENT OF TITLE II PROGRAMS. THIS INCLUDES THE REDELEGATION OF MANAGEMENT OVERSIGHT RESPONSIBILITIES AND COORDINATION OF PROPOSAL REVIEWS TO USAID MISSIONS, WHEREVER POSSIBLE. THE MISSION IS BEST PLACED TO LEAD THE DIALOGUE WITH A COOPERATING SPONSOR (CS) ON TITLE II PROGRAMS, BASED ON THE REQUIREMENTS OF REGULATION 11 AND THE ANNUAL DEVELOPMENT PROGRAMS GUIDANCE ISSUED BY BHR/FFP.

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3. THE DIRECTOR, BHR/FFP HAS BEEN DELEGATED THE AUTHORITY TO APPROVE TITLE II PROGRAMS. REDELEGATION OF THE ANNUAL APPROVAL OF LEVELS FOR ON-GOING PROGRAMS, BASED ON PAA SUBMISSIONS, IS ALLOWED. HOWEVER, FURTHER REDELEGATION OF MULTI-YEAR PROGRAM (I.E., DAP) APPROVAL AUTHORITY IS NOT PERMITTED BY LEGISLATION.

4. USAID MISSIONS IN BANGLADESH, ETHIOPIA, HAITI, INDIA, MOZAMBIQUE AND PERU HAVE BEEN REQUESTED BY BHR/FFP TO PARTICIPATE IN THE DECENTRALIZATION EFFORT. THESE MISSIONS WERE SELECTED BASED UPON A) THE TITLE II PROGRAM BECOMING AN INTEGRAL PART OF THE USAID MISSION-S COUNTRY STRATEGIC PLAN, WHICH HAS DEVELOPED IN CONSULTATION WITH ITS TITLE II CS PARTNERS; B) THE MISSION HAVING A DEFINED OBJECTIVE RELATED TO FOOD SECURITY AND C) THE MISSION HAVING ACCEPTABLE FOOD MANAGEMENT PROCEDURES AS DETERMINED BY A REVIEW CARRIED OUT JOINTLY BY BHR/FFP AND THE MISSION. THIS REVIEW COVERED THE POINTS LISTED IN PARAGRAPH 5 BELOW. SEVERAL MISSIONS HAVE SIGNED A MEMORANDUM OF UNDERSTANDING (MOU) IN RELATION TO ENHANCED MANAGEMENT

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RESPONSIBILITIES. THE FORMAL DELEGATION OF AUTHORITY IS MADE BY THE DIRECTOR, BHR/FFP, UPON SIGNATURE OF THE MOU BY BOTH PARTIES. ADDITIONAL MISSIONS MAY BE SELECTED IN FISCAL YEAR (FY) 1999 AND FY 2000.

CRITERIA FOR SELECTION REFLECT MISSION MANAGEMENT RESPONSIBILITIES:

5. THE FOLLOWING CRITERIA ARE ATTACHED TO THE MOUS, ALONG WITH SPECIFIC EXAMPLES OF MISSION RESPONSIBILITIES. ADEQUATE STAFF RESOURCES MUST BE MAINTAINED TO CARRY OUT PROGRAM MANAGEMENT REQUIREMENTS, AUDIT FOLLOW-UP, ETC.

- I. INTEGRATION WITH MISSION STRATEGY: TITLE II FOOD AID DEVELOPMENT PROGRAMS ARE WELL INTEGRATED INTO THE OVERALL STRATEGIC PLAN OF THE MISSION.

- II. CAPACITY FOR TECHNICAL REVIEW AND OVERSIGHT: THE MISSION HAS THE CAPABILITY AND ESTABLISHED RECORD FOR PROVIDING TECHNICAL REVIEW AND OVERSIGHT OF TITLE II FOOD AID DEVELOPMENT PROGRAMS.

- III. MANAGEMENT STRUCTURE AND STAFF: THE MISSION HAS A CLEARLY DEFINED MANAGEMENT STRUCTURE AND SUFFICIENT KNOWLEDGEABLE STAFF TO MANAGE TITLE II FOOD AID DEVELOPMENT PROGRAMS.

- IV. COMPETENT COMMODITY MANAGEMENT: THE MISSION HAS AN ESTABLISHED RECORD OF COMPETENT PERFORMANCE IN

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COMMODITY MANAGEMENT IN ACCORDANCE WITH REGULATION 11 REQUIREMENTS. (THIS INCLUDES SYSTEMS TO MONITOR COMMODITY LOSSES AND CLAIMS, SEE STATE 087197).

- V. INSTITUTIONAL RELATIONSHIPS: THE MISSION HAS ON-GOING CONSTRUCTIVE RELATIONSHIPS WITH HOST COUNTRY GOVERNMENT AGENCIES, COOPERATING SPONSORS, WORLD FOOD PROGRAM AND OTHER DONORS.

- VI. MONETIZATION: THE MISSION HAS PERFORMED PROPERLY THOSE RESPONSIBILITIES RELATED TO MONETIZATION OF FOOD AID.

- VII. BELLMON DETERMINATION: THE MISSION CAN BE RELIED ON TO CONFIRM THAT COOPERATING SPONSORS HAVE

PROVIDED SUFFICIENT AND ACCURATE INFORMATION FOR THE MISSION DIRECTOR-S BELLMOW DETERMINATION.

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- VIII. REPORTS AND RECORDS: THE MISSION RECEIVES AND REVIEWS THE REPORTS REQUIRED OF THE CS AND RECIPIENT AGENCIES AND MAINTAINS RECORDS OF AGREEMENTS PERTAINING TO THE CONDUCT OF TITLE II FOOD AID DEVELOPMENT PROGRAMS IN-COUNTRY.

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- IX. FINANCIAL MANAGEMENT: THE MISSION PERFORMS THE NECESSARY REVIEWS AND FOLLOW-UP ACTIONS TO ENSURE PROPER FINANCIAL MANAGEMENT OF TITLE II FOOD AID PROGRAMS.

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IS RESPONSIBLE FOR OBTAINING COOPERATING SPONSOR HEADQUARTERS SIGNATURES ON AERS AND ISSUING TRANSFER AUTHORIZATIONS (TA) OR TA AMENDMENTS, WITH COPIES TO THE MISSION.

- X. MONITORING AND EVALUATION: THE MISSION HAS

INTERNAL REVIEW:

11. THE FFP CBO IS RESPONSIBLE FOR COORDINATING USAID/WASHINGTON INPUT ON PROPOSALS AND PROGRAMS, PARTICIPATING IN PERSON OR AS A VIRTUAL TEAM MEMBER. THE MISSION IS RESPONSIBLE FOR PREPARING AN ISSUES LETTER FOR EACH CS WITH COPY TO CS HEADQUARTERS AND BHR/FFP.

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DEVELOPED CLEAR PERFORMANCE INDICATORS FOR MEASURING RESULTS OF ITS STRATEGIES, BOTH FOOD SECURITY RELATED AND OTHERS, AND WORKS WITH THE CS TO ESTABLISH MONITORING AND EVALUATION PROCEDURES THAT MEET BOTH MISSION AND GLOBAL NEEDS.

INTERIM LETTERS:

12. IN CONFORMANCE WITH P.L. 480 LEGISLATION, USAID IS REQUIRED TO EITHER APPROVE, OR DETAIL THE REASONS WHY AN APPROVAL IS NOT BEING ACCORDED TO A PROPOSAL WITHIN 45 DAYS OF ITS RECEIPT. AN ISSUES LETTER TRANSMITTED TO THE CS PRIOR TO A FORMAL REVIEW MEETING WILL FULFILL THIS REQUIREMENT. IF IT IS SENT WITHIN 45 DAYS OF THE DOCUMENT-S RECEIPT (WITH COPIES TO CS HEADQUARTERS AND BHR/FFP/CBO).

KEY LEGISLATED REQUIREMENTS FOR MANAGING TITLE II PROGRAMS:

13. THIS LETTER SHOULD REFER TO ANY SUBSTANTIVE PROGRAMMATIC OR MANAGEMENT ISSUES REMAINING TO BE CLARIFIED BY THE CS AND ADVISE OF ANY MISSING INFORMATION OR DOCUMENTS FROM THE PROPOSAL.

6. KEY LEGISLATED REQUIREMENTS INCLUDE: 1) A TIMELY RESPONSE TO PROPOSALS (WITHIN 45 DAYS); 2) MISSION DETERMINATION AS TO ADEQUATE STORAGE CAPACITY AND THE POTENTIAL FOR LOCAL MARKET DISRUPTION OR DISRUPTION OF INTERNATIONAL SALES OF COMMODITIES (BELLMOW AMENDMENT); 3) SPECIFIC MANDATES REGARDING THE USE OF VALUE-ADDED COMMODITIES, THE MINIMUM LEVEL OF LOCAL SALES (MONETIZATION), AND THE MINIMUM TONNAGE LEVELS FOR THE TITLE II PROGRAM TYPES; AND 4) COMPLIANCE WITH ENVIRONMENTAL LEGISLATION.

FORMAL COOPERATING SPONSOR REVIEW MEETING:

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OTHER BHR/FFP POLICY REQUIREMENTS:

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14. WHILE BHR/FFP HOLDS FACE TO FACE REVIEW MEETINGS FOR DAPS ONLY, SUCH MEETINGS ARE ALSO SUGGESTED ANNUALLY WHEN PAA REVIEWS ARE TAKING PLACE IN THE FIELD. THE MISSION IS RESPONSIBLE FOR PROVIDING ADVANCE NOTICE TO LOCAL AND HEADQUARTERS CS STAFF OF THE REVIEW MEETING. TENTATIVE DATES SHOULD BE SET BY

7. LOBBYING CERTIFICATES ARE REQUIRED FOR TITLE II PROGRAM AUTHORIZATION, CONSISTENT WITH USAID CONTRACTING PRACTICE. BHR/FFP GUIDANCE REQUIRES MISSIONS TO COMMENT ON DAPS AND PAAS WITH MISSION DIRECTOR DETERMINATION REGARDING BELLMOW REQUIREMENTS.

BELLMOW DETERMINATIONS SHOULD BE ISSUED VIA CABLE OR WRITTEN LETTER PRIOR TO APPROVAL FOR BOTH DAPS AND PAAS, AS WELL AS BE INCLUDED IN APPROVAL DOCUMENTATION. MISSION CERTIFICATION OF CS FINANCIAL

DECEMBER. BHR/FFP SUGGESTS THAT ISSUES LETTERS ARE DELIVERED AT LEAST 10 DAYS IN ADVANCE OF THE MEETING, SO THAT THE CS HAS TIME TO PREPARE A RESPONSE.

PAA APPROVAL PARAMETERS:

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MANAGEMENT CAPABILITY IN RELATION TO MONETIZATION PROGRAM MANAGEMENT SHOULD ALSO BE PROVIDED VIA CABLE ANNUALLY TO FFP FOR ALL PROGRAMS WITH A MONETIZATION COMPONENT.

15. AS STATED IN EACH MOU (ONCE THE TITLE II CONGRESSIONAL PRESENTATION (CP) IS APPROVED) BHR/FFP WILL PREPARE A CABLE WITH INFORMATION ON COUNTRY ALLOCATIONS WITHIN A REGION. THE MISSION WILL BE GIVEN A BUDGET FOR COMMODITY PROCUREMENT, TRANSPORT AND ANCILLARY COST, AS WELL AS SECTION 202(E) FUNDING (SECTION 202(E) COUNTRY FUNDING LEVELS WILL BE APPROVED NO LATER THAN AUGUST 1. THE MISSION CAN APPROVE PROGRAMS UP TO THE TOTAL COUNTRY LEVEL, BASED UPON THE REVIEW CRITERIA DESCRIBED IN THE TITLE II DEVELOPMENT PROGRAM GUIDELINES. IF THE MISSION SEEKS A HIGHER LEVEL OF OVERALL FUNDING, A MEMORANDUM MUST BE SUBMITTED TO THE DIRECTOR OF BHR/FFP FOR APPROVAL.

REVIEW AND APPROVAL COORDINATION RESPONSIBILITIES:

APPROVAL (ACTION) MEMOS - PAAS:

8. IT IS ANTICIPATED THAT IN COUNTRIES WHERE MISSIONS HAVE SIGNED MOUS, ALL REVIEWS WILL TAKE PLACE IN THE FIELD. BHR/FFP PARTICIPATION MAY BE IN PERSON OR AS A "VIRTUAL" TEAM MEMBER.

16. THE MISSION SHOULD DRAFT AN ACTION MEMORANDUM TO THE MISSION DIRECTOR RECOMMENDING HIS/HER APPROVAL OF

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9. WHERE MISSIONS HAVE BEEN DELEGATED PAA APPROVAL AUTHORITY, MISSIONS ARE RESPONSIBLE FOR DRAFTING ACTION MEMORANDA FOR THE MISSION DIRECTORS APPROVAL AND SIGNATURE. MISSIONS ARE RESPONSIBLE FOR OBTAINING COOPERATING SPONSOR HQ SIGNATURES ON THE AER (SEE PARAGRAPH 19) AND CAN SIGN FOR BHR/FFP. BHR/FFP WILL

BE RESPONSIBLE FOR DRAFTING TA MODIFICATIONS. BHR/FFP WILL THEN SEND AN ELECTRONIC COPY TO THE MISSION. THE MISSION WILL BE RESPONSIBLE FOR OBTAINING CS SIGNATURES. ONCE THE TA MODIFICATION HAS BEEN SIGNED BY THE MISSION DIRECTOR, THE MISSION WILL SEND A SIGNED COPY TO BHR/FFP SO THAT THE OBLIGATION CAN BE RECORDED IN THE NMS.

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TITLE II COMMODITY LEVELS AND SECTION 202(E) FUNDING FOR PAAS. SINCE BHR/FFP DEVELOPMENT PROGRAMS CHIEF SHOULD CLEAR THIS DOCUMENT, AN EARLY DRAFT SHOULD ALSO BE TRANSMITTED TO THE FFP CBO'S ATTENTION. THE ACTION MEMO MUST SPECIFY: RESOURCE LEVELS, I.E. TONNAGE, DOLLAR VALUES. THE ACTION MEMO MUST ALSO INCLUDE A SPECIFIC STATEMENT AS FOLLOWS: "THE MISSION DIRECTOR HAS DETERMINED THAT THE SHIPMENT IS RECOMMENDED WITHIN THE CONTEXT OF HIS/HER CERTIFICATION OF A STORAGE AND DISINCENTIVE ANALYSIS THAT FULFILLS THE INTENT OF THE BELLMOW AMENDMENT" OR, ALTERNATIVELY, A STATEMENT THAT

10. MISSIONS WITH A SIGNED MOU ARE RESPONSIBLE FOR COORDINATING DAP AND DAP AMENDMENT REVIEWS AND DRAFTING DAP AND DAP AMENDMENT ACTION MEMORANDA FOR BHR/FFP DIRECTORS APPROVAL AND SIGNATURE. THE FFP CBO

"THE MISSION DIRECTOR IS UNABLE TO CERTIFY A BELLMON DETERMINATION BECAUSE ... (GIVE REASONS WHY)."

APPROVAL (ACTION) MEMOS - DAPS/DAP AMENDMENTS:

17. THE MISSION SHOULD DRAFT AN ACTION MEMORANDUM FROM THE MISSION DIRECTOR TO THE BHR/FFP DIRECTOR, REQUESTING APPROVAL FOR THE DAPS, SPECIFYING CURRENT FY TONNAGE AND DOLLAR LEVELS, REVISED LIFE OF ACTIVITY TONNAGE LEVELS AND SECTION 202(E) FUNDING. IT MUST INCLUDE A BELLMON STATEMENT, AS NOTED ABOVE. AN EARLY DRAFT SHOULD ALSO BE SHARED WITH BHR/FFP/DP.

TRANSFER AUTHORIZATIONS (TAS):

18. IN CONFORMANCE WITH THE AGENCY'S GRANT NOTIFICATION PROCEDURES, BHR/FFP BEGAN TO DOCUMENT TITLE II COMMODITY AND SECTION 202(E) RESOURCE ALLOCATIONS WITH TRANSFER AUTHORIZATION (TA) DOCUMENTS SIMILAR TO ADS 300 SERIES GRANTS AND CASH ON A PHASED

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BASIS BEGINNING IN JANUARY 1998. THE TA REPLACES THE APPROVAL LETTER AND IS BASED UPON DEVELOPMENT ASSISTANCE COOPERATIVE AGREEMENTS TO PVOS, EXPLICITLY INCORPORATING BUDGETS AND ADDITIONAL INFORMATION RELEVANT TO TITLE II COMMODITY RESOURCES (E.G., CURRENT FISCAL YEAR COMMODITY TONNAGE AND VALUES, AERS, AND APPROVED LIFE OF ACTIVITY LEVELS). AERS AND PROPOSAL DOCUMENTATION WILL BE ATTACHED. BHR/FFP WILL PREPARE AND ISSUE TAS FOR DAPS. THESE WILL BE UPDATED ANNUALLY BY TA AMENDMENTS TO INCREMENTALLY FUND SECTION 202(E) LEVELS AND PROVIDE ANNUAL COMMODITY RESOURCES. BHR/FFP WILL ISSUE DRAFT TA MODIFICATIONS WITH THE FINAL AWARD TO BE COMPLETED BY THE MISSION. THE MISSION WILL THEN SEND SIGNED TA MODIFICATIONS TO BHR/FFP FOR OBLIGATION IN THE NMS.

ANNUAL ESTIMATE OF REQUIREMENTS (AER)

19. FOR PAAS, AERS SHOULD BE SIGNED BY THE MISSION FOR BHR/FFP. THE MISSION IS RESPONSIBLE FOR ENSURING THAT CS HEADQUARTERS (HQ) SIGNS AERS OR DETERMINE WHETHER THE CS HQ HAS DELEGATED SUCH AUTHORITY TO THEIR FIELD OFFICE. AERS WITH ORIGINAL SIGNATURES SHOULD BE MAINTAINED ON FILE AT THE MISSION, WITH PHOTOCOPIES PROVIDED TO BHR/FFP. THE MISSION DIRECTOR OR FFP OFFICER SHOULD NOT SIGN AN AER UNTIL THE MISSION'S INTERNAL APPROVAL MEMORANDA HAS BEEN SIGNED. FULLY SIGNED AERS (COPIES) SHOULD THEN BE FORWARDED TO BHR/FFP ALONG WITH SIGNED APPROVAL MEMORANDA. FOR DAPS, BHR/FFP WILL SIGN AERS ONCE THE APPROPRIATE ACTION MEMORANDA HAS BEEN APPROVED BY THE BHR/FFP

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DIRECTOR, AS DRAFTED AND RECOMMENDED BY THE MISSION. COPIES OF THE AERS AND SIGNED ACTION MEMORANDA WILL BE SENT TO THE MISSIONS.

COMMODITY DATA COORDINATION BETWEEN WASHINGTON AND MISSION:

20. THE BHR/FFP CBO SHOULD BE THE MISSIONS PRIMARY POINT OF CONTACT AT FFP FOR ALL INFORMATION. TITLE II PLANNING LEVELS ARE NOTED IN USAID-S ANNUAL CONGRESSIONAL PRESENTATION (CP); INDIVIDUAL CP LEVELS ARE ESTABLISHED BASED UPON THE COMMODITY RESOURCE

REQUIREMENTS APPROVED FOR THE FY AS LIFE OF ACTIVITY OUT-YEAR REQUIREMENTS. IF A FOLLOW ON DAP, CP LEVELS ARE BASED UPON THE PREVIOUS YEAR'S APPROVED LEVELS. OTHER ADJUSTMENTS MAY BE MADE BASED UPON INDIVIDUAL COUNTRY CIRCUMSTANCES. INPUT IS REQUESTED ANNUALLY FROM MISSIONS IN NOVEMBER/DECEMBER. COMMODITY TYPES AND AVAILABILITIES, COMMODITY VALUES, APPROVED ACTIVITY COMMODITY LEVELS AND COMMODITY CALL FORWARD INFORMATION IS AVAILABLE FROM BHR/FFP UPON REQUEST.

21. IT IS CRITICAL THAT MISSIONS SUBMIT SIGNED APPROVAL ACTION MEMORANDA, SIGNED AERS, AND LIFE OF ACTIVITY LEVEL UPDATES TO BHR/FFP IN A TIMELY MANNER SO THAT DATA CAN BE ENTERED INTO THE FFPIS. COMMODITY

LEVELS AND VALUES ARE MAINTAINED AS PENDING UNTIL SIGNED COPIES OF DAP/PAA APPROVAL MEMORANDA APPROVING TITLE II RESOURCE COMMITMENTS ARE RECEIVED BY BHR/FFP/POD. CALLS FORWARD MAY BE PROCESSED ONLY WHEN UNCLASSIFIED

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PROGRAMS ARE NOTED AS APPROVED IN THE FFPIS. THIS WILL ONLY BE DONE ONCE FFP/POD RECEIVES COPIES OF THE SIGNED ACTION MEMORANDA, SIGNED APPROVAL DOCUMENTATION, AND SIGNED AERS.

APPROVAL DOCUMENTATION

22. BHR/FFP WILL PREPARE ALL APPROVAL DOCUMENTATION (E.G., TAS, TA AMENDMENTS, APPROVAL LETTERS AND SECTION 202(E), WHERE APPLICABLE). APPROVAL DOCUMENTATION FOR DAPS AND DAP AMENDMENTS WILL BE SIGNED BY THE BHR/FFP DIRECTOR AND FUNDING OBLIGATED IN THE NMS. APPROVAL DOCUMENTATION FOR PAAS WILL BE ELECTRONICALLY SENT TO THE MISSION FOR THE MISSION DIRECTORS SIGNATURE (SEE PARAGRAPHS 9 AND 18).

SECTION 202(E):

23. TITLE II SECTION 202(E) REQUESTS SHOULD BE REVIEWED AND MISSION RECOMMENDATIONS PRESENTED SIMULTANEOUSLY WITH THE DAP OR PAA TONNAGE RECOMMENDATIONS, RESPECTIVELY. MISSION RECOMMENDED LEVELS FOR DAPS AND PAAS SHOULD BE REASONABLE IN RELATION TO THOSE PROPOSED IN THE ORIGINAL DAP FOR OUT YEARS AND THOSE ACTUALLY APPROVED IN YEAR ONE. MISSIONS ARE ALSO REMINDED THAT COOPERATING SPONSOR SECTION 202(E) PIPELINE LEVELS UNEXPENDED FROM A PREVIOUS FISCAL YEAR MUST BE SUBTRACTED FROM THE RECOMMENDED PROGRAM LEVEL TO OBTAIN THE APPROPRIATE SECTION 202(E) FUNDING AMOUNT FOR COOPERATING SPONSORS.

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24. MISSIONS SHOULD CONSIDER THE RELATIONSHIP BETWEEN A PROPOSED PROGRAM AND THE REQUESTED SECTION 202(E) FUNDING; IF A PROGRAM IS NOT APPROVED IN TOTALITY, SECTION 202(E) FUNDING NEEDS MAY CHANGE. LIKEWISE IF SECTION 202(E) FUNDING (OR MONETIZATION FUNDING) IS NOT AVAILABLE AT THE LEVEL REQUESTED, CONSIDERATION SHOULD BE GIVEN TO WHETHER THE CS CAN CARRY OUT THE ACTIVITIES AS PLANNED, OR IF ADJUSTMENTS NEED TO BE MADE.

25. THE MISSION WILL DETERMINE THE APPROPRIATE LEVEL OF SECTION 202(E) FUNDING TO BE OBLIGATED FOR EACH PROGRAM, SUBJECT TO THE AVAILABILITY OF FUNDS IN A GIVEN YEAR. THE FFP CBO WILL THEN BEGIN THE PROCESS OF OBLIGATING SECTION 202(E) FUNDING IN THE NMS ONCE RECOMMENDED PAA RESOURCES ARE AUTHORIZED BY THE MISSION (SEE PARAGRAPH 16), AND RECOMMENDED DAP RESOURCES ARE AUTHORIZED BY BHR/FFP (SEE PARAGRAPH 17). ALL OBLIGATING DOCUMENTATION (E.G., TRANSFER AUTHORIZATIONS, TA AMENDMENTS, SEPARATE SECTION 202(E) GRANTS, WHERE APPLICABLE) FOR DAPS AND PAAS, WILL BE DRAFTED BY BHR/FFP (SEE PARAGRAPH 22).

ENVIRONMENTAL COMPLIANCE

26. MISSIONS ARE REMINDED OF ENVIRONMENTAL COMPLIANCE REQUIREMENTS AS OUTLINED IN THE FY 2000 DEVELOPMENT PROGRAM GUIDELINES.

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DOCUMENTATION OF REVIEW AND APPROVAL PROCESS

27. MISSIONS ARE RESPONSIBLE FOR MAINTAINING DOCUMENTATION OF REVIEW AND APPROVAL ON FILE. MISSION STAFF SHOULD NOTE THAT TYPICAL FILE RETIREMENT SCHEDULES MAY NOT BE APPROPRIATE FOR THE 5-YEAR LOA OF DAPS. BHR/FFP IS RESPONSIBLE FOR MAINTAINING MISSION

COMMENTS ON PROPOSAL AND/OR REVIEW OUTCOMES.  
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