United Healthcare of Ohio, Inc.

UnitedHealthcare www.uhc.com

2003

For changes

in benefits see page 9

A Health Maintenance Organization with a point of service product

Serving: Cincinnati/Dayton/Springfield, Ohio

Enrollment in this Plan is limited; see page 6 for requirements.

This Plan has full accreditation From the NCQA. See the 2003 Guide for more information On NCQA.

A UnitedHealth Group Company



Enrollment codes for this Plan:

3U1 Self Only 3U2 Self and Family

Authorized for distribution by the:





OFFICE OF THE DIRECTOR

UNITED STATES OFFICE OF PERSONNEL MANAGEMENT WASHINGTON, DC 20415-0001

Dear Federal Employees Health Benefits Program Participant:

I am pleased to present this Federal Employees Health Benefits (FEHB) Program plan brochure for 2003. The brochure explains all the benefits this health plan offers to its enrollees. Since benefits can vary from year to year, you should review your plan's brochure every Open Season. Fundamentally, I believe that FEHB participants are wise enough to determine the care options best suited for themselves and their families.

In keeping with the President's health care agenda, we remain committed to providing FEHB members with affordable, quality health care choices. Our strategy to maintain quality and cost this year rested on four initiatives. First, I met with FEHB carriers and challenged them to contain costs, maintain quality, and keep the FEHB Program a model of consumer choice and on the cutting edge of employer-provided health benefits. I asked the plans for their best ideas to help hold down premiums and promote quality. And, I encouraged them to explore all reasonable options to constrain premium increases while maintaining a benefits program that is highly valued by our employees and retirees, as well as attractive to prospective Federal employees. Second, I met with our own FEHB negotiating team here at OPM and I challenged them to conduct tough negotiations on your behalf. Third, OPM initiated a comprehensive outside audit to review the potential costs of federal and state mandates over the past decade, so that this agency is better prepared to tell you, the Congress and others the true cost of mandated services. Fourth, we have maintained a respectful and full engagement with the OPM Inspector General (IG) and have supported all of his efforts to investigate fraud and waste within the FEHB and other programs. Positive relations with the IG are essential and I am proud of our strong relationship.

The FEHB Program is market-driven. The health care marketplace has experienced significant increases in health care cost trends in recent years. Despite its size, the FEHB Program is not immune to such market forces. We have worked with this plan and all the other plans in the Program to provide health plan choices that maintain competitive benefit packages and yet keep health care affordable.

Now, it is your turn. We believe if you review this health plan brochure and the FEHB Guide you will have what you need to make an informed decision on health care for you and your family. We suggest you also visit our web site at www.opm.gov/insure.

Sincerely,

Kay Coles James

Director





Notice of the Office of Personnel Management's Privacy Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

By law, the Office of Personnel Management (OPM), which administers the Federal Employees Health Benefits (FEHB) Program, is required to protect the privacy of your personal medical information. OPM is also required to give you this notice to tell you how OPM may use and give out ("disclose") your personal medical information held by OPM.

OPM will use and give out your personal medical information:

- To you or someone who has the legal right to act for you (your personal representative),
- To the Secretary of the Department of Health and Human Services, if necessary, to make sure your privacy is protected,
- To law enforcement officials when investigating and/or prosecuting alleged or civil or criminal actions, and
- Where required by law.

<u>OPM has the right to use and give out your personal medical information to administer the FEHB Program.</u> For example:

- To communicate with your FEHB health plan when you or someone you have authorized to act on your behalf asks for our assistance regarding a benefit or customer service issue.
- To review, make a decision, or litigate your disputed claim.
- For OPM and the General Accounting Office when conducting audits.

OPM may use or give out your personal medical information for the following purposes under limited circumstances:

- For Government healthcare oversight activities (such as fraud and abuse investigations),
- For research studies that meet all privacy law requirements (such as for medical research or education), and
- To avoid a serious and imminent threat to health or safety.

By law, OPM must have your written permission (an "authorization") to use or give out your personal medical information for any purpose that is not set out in this notice. You may take back ("revoke") your written permission at any time, except if OPM has already acted based on your permission.

By law, you have the right to:

- See and get a copy of your personal medical information held by OPM.
- Amend any of your personal medical information created by OPM if you believe that it is wrong or if
 information is missing, and OPM agrees. If OPM disagrees, you may have a statement of your
 disagreement added to your personal medical information.
- Get a listing of those getting your personal medical information from OPM in the past 6 years. The listing will not cover your personal medical information that was given to you or your personal representative, any

- information that you authorized OPM to release, or that was given out for law enforcement purposes or to pay for your health care or a disputed claim.
- Ask OPM to communicate with you in a different manner or at a different place (for example, by sending materials to a P.O. Box instead of your home address).
- Ask OPM to limit how your personal medical information is used or given out. However, OPM may not be
 able to agree to your request if the information is used to conduct operations in the manner described
 above.
- Get a separate paper copy of this notice.

For more information on exercising your rights set out in this notice, look at www.opm.gov/insure on the web. You may also call 202-606-0191 and ask for OPM's FEHB Program privacy official for this purpose.

If you believe OPM has violated your privacy rights set out in this notice, you may file a complaint with OPM at the following address:

Privacy Complaints
Office of Personnel Management
P.O. Box 707
Washington, DC 20004-0707

Filing a complaint will not affect your benefits under the FEHB Program. You also may file a complaint with the Secretary of the Department of Health and Human Services.

By law, OPM is required to follow the terms in this privacy notice. OPM has the right to change the way your personal medical information is used and given out. If OPM makes any changes, you will get a new notice by mail within 60 days of the change. The privacy practices listed in this notice will be effective April 14, 2003.

Table of Contents

Introduction	on		6
Plain Lang	guage		6
Stop Heal	th Care	Fraud	5
Section 1.	Facts	about this HMO plan	6
	How	we pay providers	6
	Your	Rights	6
	Servi	ce Area	7
Section 2.	How	we change for 2003	8
	Progr	am-wide changes	8
	Chan	ges to this Plan	9
Section 3.	How	you get care	9
	Identi	fication cards	9
	Wher	e you get covered care	9
	• P	lan providers	9
	• P	lan facilities	9
	What	you must do to get covered care	9
	• P	rimary care	10
	• S	pecialty care	11
	• H	ospital care	11
	Circu	mstances beyond our control	12
	Servi	ces requiring our prior approval	12
Section 4.	Your	costs for covered services	13
	• C	opayments	13
	• D	eductible	13
	• C	oinsurance	13
	Your	out-of-pocket maximum	13
Section 5.	Benef	fits	14
	Overv	riew	14
	(a)	Medical services and supplies provided by physicians and other health care professionals	15
	(b)	Surgical and anesthesia services provided by physicians and other health care professionals	23
	(c)	Services provided by a hospital or other facility, and ambulance services	26
	(d)	Emergency services/accidents	28
	(e)	Mental health and substance abuse benefits	31
	(f)	Prescription drug benefits	32
	(g)	Special features	36
	(h)	Dental benefits	37
	(i)	Non-FEHB benefits available to Plan members	38

Section 6.	General exclusions things we don't cover	39
Section 7.	Filing a claim for covered services	40
Section 8.	The disputed claims process	41
Section 9.	Coordinating benefits with other coverage	43
	When you have other health coverage	43
	What is Medicare	43
	Medicare managed care plan	45
	TRICARE and CHAMPVA	45
	Worker's Compensation	45
	Medicaid	45
	Other Government agencies	46
	When others are responsible for injuries	46
Section 10	. Definitions of terms we use in this brochure	47
Section 11	. FEHB facts	48
	Coverage information	48
	No pre-existing condition limitation	48
	Where you get information about enrolling in the FEHB Program	48
	Types of coverage available for you and your family	48
	When benefits and premiums start	48
	Children's Equity Act	48
	When you retire	49
	When you lose benefits	49
	When FEHB coverage ends	49
	Spouse equity coverage	50
	Temporary Continuation of Coverage (TCC)	50
	Converting to individual coverage	50
	Getting a Certificate of Group Health Plan Coverage	50
Long term	care insurance is still available	51
Index		52
Summary	of benefits	53
Datas		D = -1

Introduction

This brochure describes the benefits United Healthcare of Ohio, Inc. under our contract (CS 2671) with the Office of Personnel Management (OPM), as authorized by the Federal Employees Health Benefits law. The address for United Healthcare of Ohio, Inc. administrative offices is:

United Healthcare of Ohio, Inc. 9050 Centre Pointe Drive, Suite 400

West Chester, OH 45069

This brochure is the official statement of benefits. No oral statement can modify or otherwise affect the benefits, limitations, and exclusions of this brochure. It is your responsibility to be informed about your health benefits.

If you are enrolled in this Plan, you are entitled to the benefits described in this brochure. If you are enrolled in Self and Family coverage, each eligible family member is also entitled to these benefits. You do not have a right to benefits that were available before January 1, 2003, unless those benefits are also shown in this brochure.

OPM negotiates benefits and rates with each plan annually. Benefit changes are effective January 1, 2003, and changes are summarized on page 7. Rates are shown at the end of this brochure.

Plain Language

All FEHB brochures are written in plain language to make them responsive, accessible, and understandable to the public. For instance,

- Except for necessary technical terms, we use common words. For instance, "you" means the enrollee or family member; "we" means United Healthcare of Ohio, Inc.
- We limit acronyms to one you know. FEHB is the Federal Employees Health Benefits Program. OPM is the Office of Personal Management. If we use others, we tell you what they mean first.
- Our brochure and other FEHB plans' brochures have the same format and similar descriptions to help you compare plans.

If you have comments or suggestions about how to improve the structure of this brochure, let us know. Visit OPM's "Rate Us" feedback area at www.opm.gov/insure or email us at febbwebcomments@opm.gov.

Stop Health Care Fraud!

Fraud increases the cost of health care for everyone and increases your Federal Employees Health Benefits (FEHB) Program premium.

OPM's Office of the Inspector General investigates all allegations of fraud, waste, and abuse in the FEHB Program regardless of the agency that employs you or from which you retired.

<u>Protect Yourself From Fraud</u> - Here are some things you can do to prevent fraud:

- Be wary of giving your plan identification (ID) number over the telephone or to people you do not know, except to your doctor, other provider, or authorized plan or OPM representative.
- Let only the appropriate medical professionals review your medical record or recommend services.
- Avoid using health care providers who say that an item or service is not usually covered, but they know how to bill us
 to get it paid.
- Carefully review explanations of benefits (EOBs) that you receive from us.
- Do not ask your doctor to make false entries on certificates, bills or records in order to get us to pay for an item or service.
- If you suspect that a provider has charged you for services you did not receive, billed you twice for the same service, or misrepresented any information, do the following:
 - Call the provider and ask for an explanation. There may be an error.
 - If the provider does not resolve the matter, call us at 1-800-231-2918 and explain the situation.
 - If we do not resolve the issue:

CALL -- THE HEALTH CARE FRAUD HOTLINE 202-418-3300 OR WRITE TO:

The United States Office of Personnel Management Office of the Inspector General Fraud Hotline 1900 E Street, NW, Room 6400 Washington, DC 20415

- Do not maintain as a family member on your policy:
 - your former spouse after a divorce decree or annulment is final (even if a court order stipulates otherwise); or
 - your child over age 22 (unless he/she is disabled and incapable of self support).
- If you have any questions about the eligibility of a dependent, check with your personnel office if you are employed or with OPM if you are retired.

You can be prosecuted for fraud and your agency may take action against you if you falsify a claim to obtain FEHB benefits or try to obtain services for someone who is not an eligible family member or who is no longer enrolled.

Section 1. Facts about this HMO plan

This Plan is a health maintenance organization (HMO). We require you to see specific physicians, hospitals, and other providers that contract with us. These Plan providers coordinate your health care services. The Plan is solely responsible for the selection of these providers in you area. Contact the Plan for a copy of their most recent provider directory.

HMOs emphasize preventive care such as routine office visits, physical exams, well-baby care, and immunizations, in addition to treatment for illness and injury. Our providers follow generally accepted medical practice when prescribing any course of treatment.

When you receive services from Plan providers, you will not have to submit claim forms or pay bills. You only pay the copayments, coinsurance, and deductibles described in this brochure. When you receive emergency services from non-Plan providers, you may have to submit claim forms.

You should join an HMO because you prefer the plan's benefits, not because a particular provider is available. You cannot change plans because a provider leaves our Plan. We cannot guarantee that any one physician, hospital, or other provider will be available and/or remain under contract with us.

How we pay providers

We contract with individual physicians, medical groups, and hospitals to provide the benefits in this brochure. These Plan providers accept a negotiated payment from us, and you will only be responsible for your copayments or coinsurance.

UnitedHealthcare of Ohio Inc. is a health maintenance organization. We contract individually with over 18,000 physicians and 150 hospitals in the state of Ohio to provide care to UnitedHealthcare of Ohio Inc. members. The long list of UnitedHealthcare of Ohio Inc. contracting physicians assures our physicians and health facilities will be conveniently located.

You do not need to select a primary care physician and you do not need to get written referral to see a participating specialist for medical services. The provider must be participating for services to be covered. You must call United Behavioral Health at 1-800-860-1123 to obtain authorization for services to use Mental Conditions/Substance Abuse Benefits. Women may see a Plan gynecologist for their routine examinations.

The Plan's provider directory list primary care doctors with their locations and phone numbers, and note whether or not the doctor is accepting new patients. The directory is updated on a regular basis and is available at time of enrollment or upon calling the Customer Service Department at 800-231-2918 M-F, 8am-5pm. When you enroll in this Plan, services (except for emergency benefits) are provided through the Plan's delivery system; the continued availability and/or participation of any one doctor, hospital, or participation of any one doctor, hospital, or other provider, cannot be guaranteed.

The Plan will provide benefits for covered services only when the services are medically necessary to prevent, diagnose or treat your illness or condition. Reimbursement for prosthetic devices or durable medical equipment, when the item cost is more than \$1000 requires prior authorization.

Your Rights

OPM requires that all FEHB Plans to provide certain information to their FEHB members. You may get information about us, our networks, providers, and facilities. OPM's FEHB website (www.opm.gov/insure) lists the specific types of information that we must make available to you. Some of the required information is listed below.

If you want more information about us, call 800-231-2918, M-F, 8am-5pm. You may also contact us by fax at 937-436-8813 or visit our website at myuhc.com.

Service Area

To enroll with us, you must live or work in our service area. This is where our providers practice. Our service area is:

The Ohio counties of Adams, Allen, Auglaize, Brown, Butler, Champaign, Clark, Clermont, Clinton, Darke, Greene, Hamilton, Hardin, Highland, Logan, Mercer, Miami, Montgomery, Preble, Shelby, and Warren.

The Kentucky counties of Boone, Campbell, and Kenton

Ordinarily, you must get your care from providers who contract with us. If you receive care outside our service area, we will pay only for emergency care benefits. We will not pay for any other health care services out of our service area unless the services have prior plan approval.

If you or a covered family member move outside of our service area, you can enroll in another plan. If your dependents live out of the area (for example, if your child goes to college in another state), you should consider enrolling in a fee-for-service plan or an HMO that has agreements with affiliates in other areas. If you or a family member move, you do not have to wait until Open Season to change plans. Contact your employing or retirement office.

Section 2. How we change for 2003

Program-wide changes

- A Notice of the Office of Personnel Management's Privacy Practices is included.
- A section on the Children's Equity Act describes when an employee is required to maintain Self and Family coverage.
- Program information on TRICARE and CHAMPVA explains how annuitants or former spouses may suspend their FEHB Program enrollment.
- Program information on Medicare is revised.

By law, the DoD/FEHB Demonstration project ends on December 31, 2002.

Changes to this Plan

• The inpatient hospitalization admission copay has increased from \$100 to \$250 per admission.

Your share of the non-Postal Premium will increase by 34.6% for Self Only or 34.6% for Self and Family.

Section 3. How you get care

Identification cards

We will send you an identification (ID) card when you enroll. You should carry your ID card with you at all times. You must show it whenever you receive services from a Plan provider, or fill a prescription at a Plan pharmacy. Until you receive your ID card, use your copy of the Health Benefits Election Form, SF-2809, your health benefits enrollment confirmation (for annuitants), or your Employee Express confirmation letter.

If you do not receive your ID card within 30 days after the effective date of your enrollment, or if you need replacement cards, call us at 800-231-2918, M-F, 8am-5pm.

Where you get covered care

You get care from "Plan providers" and "Plan facilities". You will only pay copayments, deductibles and/or coinsurances and will not have to file a claim.

• Plan providers

Plan providers are physicians and other health care professionals in our service area that we contract with to provide covered services to our members. We credential Plan providers according to national standards.

We list Plan providers in the provider directory, which we update periodically. The list is also on our website www.myuhc.com.

• Plan facilities

Plan facilities are hospitals and other facilities in our service area that we contract with to provide covered services to our members. We list these in the provider directory, which we update periodically. The list is also on our website, www.myuhc.com.

What you must do to get covered care

You do not need to select a primary care physician and you do not need to get written referral to see a contracted specialist for medical services. The provider must be participating for services to be covered. You must call United Behavioral Health at (800) 860-1123 to obtain authorization for services to use Mental Conditions/Substance Abuse Benefits. A woman may see a Plan gynecologist for her routine examinations.

The Plan's provider directory list primary care doctors (generally family practitioners, pediatricians, and internist), with their locations and phones numbers, and note whether or not the doctor is accepting new patients. The directory is updated on a regular basis and are available at the time of enrollment or upon calling the Customer Service Department at (800) 231-2918. When you enroll in this Plan, services (except for emergency benefits) are provided through the Plan's delivery system; the continued availability and/or participation of any one doctor, hospital, or participation of any one doctor, hospital, cannot be guaranteed.

The Plan will provide benefits for covered services only when the services are medically necessary to prevent, diagnose or treat your illness or condition. Reimbursement for prosthetic devices or durable medical equipment, when the item cost more than \$1000, prior authorization is required.

Primary care

Your primary care physician can be a *family practitioner*, *internist or pediatrician*. Your primary care physician will provide most of your health care, or give you a referral to see a specialist.

If you want to change primary care physicians or if your primary care physician leaves the Plan, call us. We will help you select a new one.

• Specialty care

You do not need to have a referral to see a participating specialist. If you need the care of a specialist, you may select a specialist from our Provider Directory or call your primary care doctor, who will arrange for you to see a specialist. If your current specialist is a Plan contracted doctor, you may continue to see that doctor without a written referral

Here are other things you should know about specialty care:

- If you need to see a specialist frequently because of a chronic, complex, or serious medical condition, your primary care physician will work with the Plan to develop a treatment plan that allows you to see your specialist for a certain number of visits without additional referrals. Your primary care physician will use our criteria when crating your treatment plan (the physician may have to get an authorization or approval beforehand).
- If you are seeing a specialist when you enroll in our Plan, talk you your primary care physician. Your primary care physician will decide what treatment you need. If he or she decides to refer you to a specialist, ask if you can see your current specialist. If your current specialist does not participate with us, you must receive treatment from a specialist who does Generally, we will not pay for you to see a specialist who does not participate with our Plan.
- If you are seeing a specialist and your specialist leaves the Plan, call your primary care physician, who will arrange for you to see another specialist. You may receive services from your current specialist until we can make arrangements for you to see someone else.
- If you have a chronic or disabling condition and lose access to your specialist because we:
 - terminate our contract with your specialist for other than cause; or
 - drop out of the Federal Employees Health Benefits (FEHB) Program and you enroll in another FEHB Plan; or
 - reduce our service area and you enroll in another FEHB Plan,

you may be able to continue seeing your specialist for up to 90 days after you receive notice of the change. Contact us or, if we drop out of the Program, contact your new Plan.

If you are in the second or third trimester of pregnancy and you lose access to your specialist based on the above circumstances, you can continue to see your specialist until the end of your postpartum care, even if it is beyond the 90 days.

Hospital care

Your Plan primary care physician or specialist will make necessary hospital arrangements and supervise your care. This includes admission to a skilled nursing or other type of facility.

If you are in the hospital when your enrollment in our Plan begins, call our customer service department immediately at 1-800-231-2918. If you are new to the FEHB Program, we will arrange for you to receive care.

If you changed from another FEHB plan to us, your former plan will pay for the hospital stay until:

- You are discharged, not merely moved to an alternative care center; or
- The day your benefits from your former plan run out; or
- The 92nd day after you become a member of this Plan, whichever happens first.

These provisions apply only to the benefits of the hospitalized person.

Circumstances beyond our control

Under certain extraordinary circumstances, such as natural disasters, we may have to delay your services or we may be unable to provide them. In that case, we will make all reasonable efforts to provide you with the necessary care.

Services requiring our prior approval

Your primary care physician must notify us prior to any surgery/treatment. United Healthcare will consider if the service is covered, medically necessary, and follows generally accepted medical practice.

We call this review and approval process *prior authorization*. Your physician must obtain prior authorization for services *such as durable medical equipment that costs more than \$1000*.

Your primary care physician must notify us prior to any surgery/treatment. United Healthcare will consider if the service is covered, medically necessary, and follows generally accepted medical practice.

The UnitedHealthcare of Ohio Inc. determines "Medical, surgical, diagnostic, psychiatric, substance abuse or other health care technologies, supplies, treatments, diagnostic procedures, drug therapies, or devices to be experimental or investigational when one of the following applies (at the time it makes a determination regarding coverage in a particular case): 1) Not approved by the U.S. Food and Drug Administration("FDA") to be lawfully marketed for the proposed use and not identified in the American Hospital Formulary Service as appropriate for the proposed use; 2) Subject to review and approval by any Institutional Review Board for the proposed use; 3) The subject of an ongoing clinical trial that meets the definition of a Phase 1, 2, or 3 Clinical Trial set forth in the FDA regulations, regardless of when the trial is actually subject to FDA oversight; 4) Not demonstrated through prevailing peer-reviewed medical literature to be safe and effective for treating or diagnosing the condition, illness or diagnosis for which its use is proposed. UnitedHealthcare of Ohio Inc. Reserves the right to make final judgement regarding coverage for Experimental, Investigational or Unproven Services.

Section 4. Your costs for covered services

You must share the cost of some services. You are responsible for:

• Copayments A copayment is a fixed amount of money you pay to the provider,

facility, pharmacy, etc. when you receive services.

Example: When you see your primary care physician you pay a copayment of \$15 per office visit and when you go in the hospital, you

pay \$250 per admission.

• **Deductible** We do not have a deductible.

• Coinsurance Coinsurance is the percentage of our negotiated fee that you must pay for

your care. Example: In our Plan, you pay 20% for durable medical

equipment.

Your castastrophic protection out-of-pocket maximum for deductibles copayments and coinsurance

After your copayments and/or coinsurance total \$500 per person or \$1000 per family enrollment in any calendar year, you do not have to pay any more for covered services. However, copayment for the following services do not count toward your out-of-pocket maximum and you must continue to pay copayments for these services.

- Orthopedic Devices
- Prosthetic Devices
- Durable Medical Equipment
- Medical Supplies (but not diabetic supplies)
- Growth Hormones
- Hospital Emergency Room
- Office Visit, Emergency Room & Urgent Care Copays
- Pharmacy Copays

Be sure to keep accurate records of your copayments since you are responsible for informing us when you reach the maximum.

Section 5. Benefits -- OVERVIEW

(See page 7 for how our benefits changed this year and page 49 for a benefits summary.)

NOTE: This benefits section is divided into subsections. Please read the important things you should keep in mind at the beginning of each subsection. Also read the General Exclusions in Section 6; they apply to the benefits in the following subsections. To obtain claim forms, claims filing advice, or more information about our benefits, contact us at 800-231-2918 or at our website at www.myuhc.com

(a)	Medical services and supplies provided by physici •Diagnostic and treatment services •Lab, X-ray, and other diagnostic tests •Preventive care, adult •Preventive care, children •Maternity care •Family planning •Infertility services •Allergy care •Treatment therapies •Rehabilitative therapies	 •Hearing services (testing, treatment, and supplies) •Vision services (testing, treatment, and supplies) •Foot care •Orthopedic and prosthetic devices •Durable medical equipment (DME) •Home health services •Alternative treatments •Educational classes and programs 	15-22
(b)	Surgical and anesthesia services provided by phys	sicians and other health care professionals	23-25
	•Surgical procedures	•Oral and maxillofacial surgery	
	•Reconstructive surgery	•Organ/tissue transplants	
		•Anesthesia	
(c)	Services provided by a hospital or other facility, a	and ambulance services	26-27
	•Inpatient hospital	•Extended care benefits/skilled nursing care	
	 Outpatient hospital or ambulatory surgical 	facility benefits	
	center	•Hospice care	
		•Ambulance	
(d)	Emergency services/accidents		28-30
	•Medical emergency	•Ambulance	
(e)	Mental health and substance abuse benefits		31-32
(f)	Prescription drug benefits		33-35
(g)	Special features		36
	•Flexible Benefits Option		
	•24 hour Nurseline		
	• Services for Deaf & Hearing impaired		
	•Centers of Excellence for Transplants		
	•Travel Benefit/Services Overseas		
(h)	Dental benefits		37
(i)	Non-FEHB benefits available to Plan members		38

Section 5 (a). Medical services and supplies provided by physicians and other health care professionals

 Here are some important things to keep in mind about these benefits: Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary. Plan physicians must provide or arrange your care. We have no calendar year deductible. Be sure to read Section 4, Your costs for covered services for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare. 	I M P O R T A N T
--	---

Benefit Description	You pay
Diagnostic and treatment services	
Professional services of physicians • In physician's office	\$15 per office
Professional services of physicians In an urgent care center During a hospital stay In a skilled nursing facility Initial examination of a newborn child covered under a family enrollment Office medical consultations Second surgical opinion	\$15 per office visit Nothing Nothing \$15 per office visit \$15 per office visit \$15 per office visit
At home	Not covered

Lab, X-ray and other diagnostic tests	You pay
Tests, such as:	\$15 per office visit
 Blood tests Urinalysis Non-routine pap tests 	\$250 inpatient admission and nothing for outpatient care.
PathologyX-rays	
Non-routine MammogramsCat Scans/MRI	
• Ultrasound	
 Electrocardiogram and EEG 	

Preventive care, adult	You pay
Routine screenings, such as: Total Blood Cholesterol – once every three years, Colorectal Cancer Screening, including Fecal occult blood test Sigmoidoscopy, screening – every five years starting at age 50	\$15 per office visit
Routine Prostate Specific Antigen (PSA) test – one annually for men age 40 and older	\$15 per office visit
Routine pap test	\$15 per office visit
Note: The office visit is covered if pap test is received on the same day; see <i>Diagnostic and Treatment Services</i> , above.	
Routine mammogram –covered for women age 35 and older, as follows:	\$15 per office visit
From age 35 through 39, one during this five year period	
From age 40 through 64, one every calendar year	
• At age 65 and older, one every two consecutive calendar years	
Not covered: Physical exams required for obtaining or continuing employment or insurance, attending schools or camp, or travel.	All charges.
Routine Immunizations, limited to:	\$15 per office visit
• Tetanus-diphtheria (Td) booster – once every 10 years, ages 19 and over (except as provided for under Childhood immunizations)	
Influenza vaccine annually	
• Pneumococcal vaccines, annually, age 65 and over	
Preventive care, children	You pay
Childhood immunizations recommended by the American Academy of Pediatrics	\$15 per office visit
• Well-child care charges for routine examinations, immunizations and care (under age 22)	\$15 per office visit
• Examinations, such as:	
••Eye exams through age 17 to determine the need for vision correction. (once every 12 months)	
••Ear exams through age 17 to determine the need for hearing correction	

Maternity care	You pay
Complete maternity (obstetrical) care, such as:	\$15 per office visit for initial visit;
Prenatal care	
Postnatal care	
• Delivery	\$250 for facility charges.
Note: Here are some things to keep in mind:	
 You do not need to precertify your normal delivery; see pages 25-27 for other circumstances, such as extended stays for you or your baby. 	
 You may remain in the hospital up to 48 hours after a regular delivery and 96 hours after a cesarean delivery. We will extend your inpatient stay if medically necessary. 	
 We cover routine nursery care of the newborn child during the covered portion of the mother's maternity stay. We will cover other care of an infant who requires non-routine treatment only if we cover the infant under a Self and Family enrollment. Surgical benefits, not maternity benefits, apply to circumcision if this is the case. 	
• We pay hospitalization and surgeon services (delivery) the same as for illness and injury. See Hospital benefits (Section 5c) and Surgery benefits (Section 5b).	
• Internal feedings are covered when they are the sole source of nutrition or is covered by Medicare Complete.	
Not covered: Routine sonograms to determine fetal age, size or sex	All charges.
Family planning	You pay
A broad range of voluntary family planning services, limited to:	\$15 per office visit
• Voluntary sterilization (see Surgical procedures section 5(b)	
Surgically implanted contraceptives	
• Injectable contraceptive drugs (such as Depo-provera)	
• Intrauterine devices (IUDs)	
• Diaphragms	
NOTE: We cover oral contraceptives under the prescription drug benefit.	
 Not covered: reversal of voluntary surgical sterilization, genetic counseling, 	All charges.

Infertility services	You pay
Diagnosis and treatment of infertility, such as: • Artificial insemination: —intravaginal insemination (IVI) —intracervical insemination (ICU) —intrauterine insemination (IUI)	\$15 per office visit
Not covered: • Assisted reproductive technology (ART) procedures, such as: —in vitro fertilization —empryo transfer, gamete GIFT and zygote ZIFT —Zygote transfer • Services and supplies related to excluded ART procedures • Cost of donor sperm	All charges
• Cost of donor egg	
Allergy care	You pay
Testing and treatment Allergy injection	\$15 per office visit.
Allergy serum	Nothing
Not covered: provocative food testing and sublingual allergy desensitization	All charges.
Treatment therapies	You pay
Chemotherapy and radiation therapy Note: High dose chemotherapy in association with autologous bone	\$15 per office visit
marrow transplants are limited to those transplants listed under Organ/Tissue Transplants on page 22.	
Respiratory and inhalation therapy	
• Dialysis – peritoneal dialysis	
• Intravenous (IV)/Infusion Therapy – Home IV and antibiotic therapy	
• Growth Hormone Therapy (GHT)	
NOTE: Growth hormone is covered under the prescription drug benefit at 20% of charges. We will only cover GHT when we preauthorize the treatment. The participating provider must provide information that establishes GHT is medically necessary.	

Physical and occupational therapies	You pay
2 months visits per condition per year for the services of each of the following:	\$15 per office visit
 qualified physical therapists and 	\$15 per outpatient visit
 occupational therapists. 	Nothing per visit during covered
Note: We only cover therapy to restore bodily function when there has been a total or partial loss of bodily function due to illness or injury.	inpatient admission
Cardiac rehabilitation following a heart transplant, bypass surgery or a myocardial infarction, is provided for up to 36 sessions	
Not covered:	All charges
• long-term rehabilitative therapy	
• exercise programs	
Speech therapy	
2 months per condition per year.	\$15 per office visit
Note: We only cover therapy to restore speech when there has been a total or partial loss of functional speech due to illness or injury.	Nothing per visit during covered inpatient admission
Not covered: • Exercise Programs	All charges
Hearing services (testing, treatment, and supplies)	
Hearing testing only when necessitated by accidental injury	\$15 per office visit
• Hearing testing for children through age 17 (see <i>Preventive care</i> , <i>children</i>)	
Not covered: all other hearing testing hearing aids, testing and examinations for them	All charges
Vision services (testing and treatment and supplies)	You pay
Annual eye refractions (to provide a written lens prescription)	\$15 per office visit
• Preventive eye exams (once every 12 months)	
Diagnosis and treatment of diseases of the eye	
Not covered:	All charges
Corrective lenses or frames	
• Eye exercises	
•	

Foot care	You pay
Routine foot care when you are under active treatment for a metabolic or peripheral vascular disease, such as diabetes.	\$15 per office visit.
See orthopedic and prosthetic devices for information on podiatric shoe inserts.	
Not covered:	All Charges
• Cutting, trimming or removal of corns, calluses, or the free edge of toenails, and similar routine treatment of conditions of the foot, except as stated above	
• Treatment of weak, strained or flat feet or bunions or spurs; and of any instability, imbalance or subluxation of the foot (unless the treatment is by open cutting surgery)	
Orthopedic and prosthetic devices	You pay
Orthopedic devices such as braces; medical supplies including colostomy supplies; dressings, catheters and related supplies.	You pay 20% of the charges.
 Prosthetic devices such as breast protheses and surgical bras, including necessary replacement following a mastectomy. Plan prior authorization is required for items that cost \$1000 or more. 	
• Corrective orthopedic appliances for non-dental treatment of temporomamidibalar joint (TMJ) pain dysfunction syndrome.	
Not covered:	All charges
• orthopedic and corrective shoes	
• arch supports	
• foot orthotics	
• heel pads and heel cups	
• lumbosacral supports	
• corsets, trusses, elastic stockings, support hose, and other supportive devices	
• prosthetic replacements provided less than 3 years after the last one	

Durable medical equipment (DME)	You pay
Rental or purchase, at our option, including repair and adjustment, of durable medical equipment prescribed by your Plan physician, such as: oxygen and dialysis equipment, we also cover:	You pay 20% of the charges.
 wheel chair hospital beds blood glucose monitors insulin pumps artificial limbs external lenses following cataract removal crutches walkers Plan prior authorization is required for items that cost \$1000 or more. Repairs and replacements are covered if needed due to a change in the	
member's medical condition. Not covered: • Hearing Aids	All charges
Motorized wheel chairs	
Home health services	You pay
Home health care ordered by a Plan physician and provided by a registered nurse (R.N.), licensed practical nurse (L.P.N.), licensed vocational nurse (L.V.N.), or home health aide.	\$15 per office visit
vocational nurse (E. v.iv.), or nome hearth aide.	
 Services include oxygen therapy, intravenous therapy and medications. 	
Services include oxygen therapy, intravenous therapy and medications.	All charges
 Services include oxygen therapy, intravenous therapy and medications. Not covered: nursing care requested by, or for the convenience of, the patient or the patient's family, Home care primarily for personal assistance that does not include a medical component and is not diagnostic, therapeutic or rehabilitative services primarily for hygiene, feeding, exercising, moving the 	All charges You pay

Alternative treatments	You pay
Acupuncture – by a doctor of medicine or osteopathy for: anesthesia, pain relief.	\$15 per office visit.
Not covered: naturopathic services hypnotherapy biofeedback	All charges.
Educational classes and programs	You pay
Coverage is limited to: • Diabetes self-management	\$15 per office visit.

I M P O R T A N

Here are some important things to keep in mind about these benefits:

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Plan physicians must provide or arrange your care.
- Be sure to read Section 4, Your costs for covered services for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.
- The amounts listed below are for the charges billed by a physician or other health care professional for your surgical care. Look in Section 5(c) for charges associated with the facility (i.e. hospital, surgical center, etc.).
- YOUR PHYSICIAN MUST GET PRECERTIFICATION OF SOME SURGICAL PROCEDURES and PRENOTIFICATION OF ALL SURGERIES PRIOR TO RECEIVING THE SERVICE.. Please refer to the precertification information shown in Section 3 to be sure which services require precertification and identify which surgeries require precertification.

I M P O R T A N

Benefit Description	You pay
Surgical procedures	
 A comprehensive range of services, such as: Operative procedures Treatment of fractures, including casting Normal pre- and post-operative care by the surgeon Correction of amblyopia and strabismus Endoscopy procedures Biopsy procedures Removal of tumors and cysts Correction of congenital anomalies (see reconstructive surgery) Surgical treatment of morbid obesity a condition in which an individual weighs 100 pounds or 100% over his or her normal weight according to current underwriting standards; eligible members must be age 18 or over Insertion of internal prosthetic devices. See 5(a) - Orthopedic braces and prosthetic devices for device coverage information. Norplant (a surgically implanted contraceptive) and intrauterine devices (IUDs). Note: Devices are covered under 5(a). Voluntary sterilization (e.g. tubal ligation, vasectomy) Treatment of burns 	\$15 per office visit.
Note: Generally, we pay for internal prostheses (devices) according to where the procedure is done. For example, we pay hospital benefits for a pacemaker and surgery benefits for insertion of the pacemaker.	

Surgical procedures (Continued)	You pay
Not covered:	All charges.
Reversal of voluntary sterilization	
 Routine treatment of conditions of the foot; see Foot care. 	
Surgical treatment of morbid obesity	
Reconstructive surgery	
 Surgery to correct a functional defect Surgery to correct a condition caused by injury or illness if: —the condition produced a major effect on the member's appearance and —the condition can reasonably be expected to be corrected by such surgery Surgery to correct a condition that existed at or from birth and is a significant deviation from the common form or norm. Examples of congenital anomalies are: protruding ear deformities; cleft lip; cleft palate; birth marks; webbed fingers; and webbed toes. All stages of breast reconstruction surgery following a mastectomy, such as:	\$15 per office visit.
hours after the procedure.	
Not covered: Cosmetic surgery – any surgical procedure (or any portion of a procedure) performed primarily to improve physical appearance through change in bodily form, except repair of accidental injury	All charges
• Surgeries related to sex transformation	
Removal of birth marks	
Oral and maxillofacial surgery	You Pay
Oral surgical procedures, limited to: • Reduction of fractures of the jaws or facial bones; • Surgical correction of cleft lip, cleft palate or severe functional malocclusion; • Removal of stones from salivary ducts; • Excision of leukoplakia or malignancies; • Excision of cysts and incision of abscesses when done as independent procedures; and • Other surgical procedures that do not involve the teeth or their supporting structures. • Dental care necessary to release pain in treatment of temporomandibular joint pain dysfunction.	\$15 per office visit for specialist; Nothing for inpatient hospital
Not covered:	All charges.
Oral implants and transplants	
Procedures that involve the teeth or their supporting structures (such as the periodontal membrane, gingiva, and alveolar bone)	

Organ/tissue transplants	You pay
Limited to: Cornea Heart Heart/lung Kidney Kidney Kidney/Pancreas Liver Lung: Single –Double Pancreas Allogeneic (donor) bone marrow transplants Autologous bone marrow transplants (autologous stem cell and peripheral stem cell support) for the following conditions: acute lymphocytic or non-lymphocytic leukemia; advanced Hodgkin's lymphoma; advanced non-Hodgkin's lymphoma; advanced neuroblastoma; breast cancer; multiple myeloma; epithelial ovarian cancer; and testicular, mediastinal, retroperitoneal and ovarian germ cell tumors Intestinal transplants (small intestine) and the small intestine with the liver or small intestine with multiple organs such as the liver, stomach, and pancreas United Resource Network (URN – network used for organ tissue transplants) Limited Benefits - Treatment for breast cancer, multiple myeloma, and epithelial ovarian cancer may be provided in an NCI- or NIH-approved clinical trial at a Plan-designated center of excellence and if approved by the Plan's medical director in accordance with the Plan's protocols.	Nothing for inpatient
we cover the recipient. Not covered: Donor screening tests and donor search expenses, except those performed for the actual donor Implants of artificial organs Transplants not listed as covered	All charges
Anesthesia	You pay
Professional services provided in – • Hospital (inpatient)	Nothing
Professional services provided in • Hospital • Skilled nursing facility • Ambulatory surgical center • Office	Nothing Nothing Nothing \$15 per office visit

Section 5 (c). Services provided by a hospital or other facility, and ambulance services

require precertification.

Benefit Description	You pay
Inpatient Hospital	
 Room and board, such as ward, semiprivate, or intensive care accommodations; general nursing care; and meals and special diets. 	\$250 per admission for facility
 NOTE: If you want a private room when it is not medically necessary, you pay the additional charge above the semiprivate room rate. Other hospital services and supplies, such as: Operating, recovery, maternity, and other treatment rooms Prescribed drugs and medicines Diagnostic laboratory tests and x-rays Administration of blood and blood products Blood or blood plasma, if not donated or replaced Dressings, splints, casts, and sterile tray services Medical supplies and equipment, including oxygen Anesthetics, including nurse anesthetist services Take-home items Medical supplies, appliances, medical equipment, and any covered items billed by a hospital for use at home 	
 Not covered: Custodial care Non-covered facilities, such as nursing homes Personal comfort items, such as telephone, television, barber services, guest meals and beds Private nursing care 	All charges.

Outpatient hospital or ambulatory surgical center	You pay
 Operating, recovery, and other treatment rooms Prescribed drugs and medicines Diagnostic laboratory tests, X-rays, and pathology services Administration of blood, blood plasma, and other biologicals Blood and blood plasma, if not donated or replaced Pre-surgical testing Dressings, casts, and sterile tray services Medical supplies, including oxygen Anesthetics and anesthesia service NOTE: – We cover hospital services and supplies related to dental procedures when necessitated by a non-dental physical impairment. We do not cover the dental procedures. 	Nothing
Not covered: blood and blood derivatives not replaced by the member	All charges
Extended care benefits/skilled nursing care facility benefits	You pay
 All necessary services are covered, including: bed, board and general nursing drugs, biologicals, supplies and equipment ordinarily provided or arranged by the skilled nursing facility when prescribed by a Plan doctor The Plan provides a comprehensive range of benefits for up to 180 days when full-time skilled nursing care is necessary and confinement in a skilled nursing facility is medically appropriate as determined by a Plan doctor and approved by the Plan 	\$250 co-pay per admission for facility charges.
Not covered: custodial care	All charges
Hospice care	You pay
Inpatient Care	\$250 copay per admission and
Outpatient Care	nothing for outpatient care.
Family Counseling	
• Supportive and palliative care for a terminally ill member is covered in the home or hospice facility.	
Note: These services are provided under the direction of a Plan doctor who certifies that the patient is in the terminal stages of illness, with a life expectancy of approximately six months or less.	
Not covered: Independent nursing, homemaker services	All charges
Ambulance	You pay
Local professional ambulance service when medically appropriate and with a network service.	20% of charges
 Benefits are provided for non-emergency ambulance transportation ordered or authorized by a Plan doctor. 	

Section 5 (d). Emergency services/accidents

Here are some important things to keep in mind about these benefits:

• Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary..

• Be sure to read Section 4, *Your costs for covered services* for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

I MP

O

R

T

T

A

N

What is a medical emergency?

I

M

P

0

R

T

A

N

T

A medical emergency is the sudden and unexpected onset of a condition or an injury that you believe endangers your life or could result in serious injury or disability, and requires immediate medical or surgical care. Some problems are emergencies because, if not treated promptly, they might become more serious; examples include deep cuts and broken bones. Others are emergencies because they are potentially life-threatening, such as heart attacks, strokes, poisonings, gunshot wounds, or sudden inability to breathe. There are many other acute conditions that we may determine are medical emergencies – what they all have in common is the need for quick action.

What to do in case of emergency: Emergencies within our service area:

If you are in an emergency situation, please call your primary care doctor. In extreme emergencies, if you are unable to contact your doctor, contact the local emergency system (e.g., the 911 telephone system) or go to the nearest hospital emergency room. Be sure to tell the emergency room personnel you are a Plan member so they can notify the Plan. You or a family member must notify the Plan within 48 hours. It is your responsibility to ensure the Plan has been timely notified.

If you need to be hospitalized in a non-Plan facility, the Plan must be notified within 48 hours or on the first working day following your admission, unless it was not reasonably possible to notify the Plan within that time. If you are hospitalized in non-Plan facilities and Plan doctors believe care can be better provided in a Plan hospital, you will be transferred when medically feasible with any ambulance charges covered in full.

Benefits are available for care from non-participating providers in a medical emergency only if delay in reaching a contracted provider would result in death, disability or significant jeopardy to your condition. To be covered by this Plan, any follow-up care recommended by non-Plan providers must be approved by the Plan or provided by Plan providers.

Plan pays . . .

Reasonable charges for emergency services to the extent the services would have been covered if received from Plan providers.

T

Emergencies outside our service area:

Benefits are available for any medically necessary health service that is immediately required because of injury or unforeseen illness.

If you need to be hospitalized, the Plan must be notified within 48 hours or on the first working day following your admission, unless it was not reasonably possible to notify the Plan within that time. If a Plan doctor believes care will or can be better provided in a Plan hospital, you will be transferred when medically feasible with any ambulance charges covered in full.

To be covered by this Plan, any follow-up care recommended by non-Plan providers must be approved by the Plan or provided by Plan providers.

Plan pays . . .

Reasonable charges for emergency care services to the extent the services would have been covered if received from Plan providers.

What is covered ...

- emergency care at a doctor's office or an urgent care center
- emergency care as an outpatient or inpatient at a hospital including doctors' services
- ambulance service if approved by the Plan

What is not covered...

- medical and hospital costs resulting from a normal full-term delivery of a baby outside the Service Area
- elective care or non-emergency care
- emergency care provided outside the service area if the need for care could have been foreseen before leaving the service area

Benefit Description	You pay
Emergency within our service area	
Emergency care at a doctor's office	\$15 per office visit
 Emergency care at an urgent care center Emergency care as an outpatient or inpatient at a hospital, 	\$25 per visit.
including doctors' services	\$75 per hospital emergency room visit. If the emergency results in admission to a hospital, emergency care copay is waived.
Not covered: Elective care or non-emergency care	All charges.
Emergency outside our service area	
 Emergency care at a doctor's office Emergency care at an urgent care center Emergency care as an outpatient or inpatient at a hospital, including doctors' services Not covered:	\$15 per office visit \$25 per visit \$75 per emergency room visit. If the emergency results in admission to a hospital, the emergency care copay is waived.
	All charges.
 Elective care or non-emergency care Emergency care provided outside the service area if the need for care could have been foreseen before leaving the service area Medical and hospital costs resulting from a normal full-term delivery of a baby outside the service area. 	
Ambulance	You pay
Professional ambulance service when medically appropriate with a network service.	20% of charges.
NOTE: See 5(c) for non-emergency service.	
Benefits are provided for emergency ambulance transportation ordered or authorized by a Plan doctor.	
Not covered: air ambulance	All charges.

Section 5 (e). Mental health and substance abuse benefits

I M P O R T A N You may choose to get care Out-of-Network or In-Network. When you receive In-Network care, you must get our approval for services and follow a treatment plan we approve. If you do, cost-sharing and limitations for In-Network mental health and substance abuse benefits will be no greater than for similar benefits for other illness and conditions.

Here are some important things to keep in mind about these benefits:

- Please remember that all benefits are subject to the definitions, limitations, and exclusions in this brochure and are payable only when we determine they are medically necessary.
- Be sure to read Section 4, *Your costs for covered services*, for valuable information about how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.
- YOU MUST GET PREAUTHORIZATION OF THESE SERVICES. See the instructions after the benefits description below.

Benefit Description	You pay
Mental health and substance abuse benefits	
All diagnostic and treatment services recommended by a Plan provider and contained in a treatment plan that we approve. The treatment plan may include services, drugs, and supplies described elsewhere in this brochure.	Your cost sharing responsibilities are no greater than for other illness or conditions.
Note: Plan benefits are payable only when we determine the care is clinically appropriate to treat your condition and only when you receive the care as part of a treatment plan that we approve.	
 Professional services, including individual or group therapy by providers such as psychiatrists, psychologists, or clinical social workers 	\$15 per office visit
Medication management	

31

Ι

M

P

0

R

T

A

N

T

Mental health and substance abuse benefits (Continued)	You pay
Diagnostic tests	\$15 per office visit
 Services provided by a hospital or other facility Services in approved alternative care settings such as partial hospitalization, half-way house, residential treatment, full-day hospitalization, facility based intensive outpatient treatment 	\$250 per hospitalization; nothing for outpatient.
Not covered: Services we have not approved. Note: OPM will base its review of disputes about treatment plans on the treatment plan's clinical appropriateness. OPM will generally not order us to pay or provide one clinically appropriate treatment plan in favor of another.	All charges.

Preauthorization

To be eligible to receive these benefits you must obtain your treatment and follow all the following authorization processes:

Call United Behavioral Health at 800-860-1123 before obtaining care and for a list of participating providers.

Limitation

We may limit your benefits if you do not obtain a treatment plan.

Section 5 (f). Prescription drug benefits

Here are some important things to keep in mind about these benefits: We cover prescribed drugs and medications, as described in the chart beginning on the I I next page. M M • Please remember that all benefits are subject to the definitions, limitations, and P P exclusions in this brochure and are payable only when we determine they are O O medically necessary. R R T T Be sure to read Section 4, Your costs for covered services for valuable information about Α A how cost sharing works. Also read Section 9 about coordinating benefits with other N N coverage, including with Medicare. T

There are important features you should be aware of. These include:

- Who can write your prescription. A licensed plan physician must write the prescription.
- Where you can obtain them. You must fill the prescription at a plan pharmacy, or by mail for a
 maintenance medication.
- We use a formulary. The Preferred Drug List (PDL) includes brand-name and generic prescription drugs that have been approved by the Food and Drug Administration (FDA). Generic drugs on the PDL are available to you at the lowest copayment. Brand name drugs are also covered on the PDL at a higher copay. If a drug is not on the PDL, it may be covered at a higher copay. Coverage for some drugs may be limited to specific dosage and/or strengths, quantity limits and/or prior authorization. Please refer to your 2003 PDL for specific drug coverage.
- These are the dispensing limitations. Prescription drugs prescribed by a contracted or referral doctor and obtained at a contracted pharmacy will be dispensed for up to a 31-day supply or 100-unit supply, whichever is less; 240 milliliters of liquid (8 oz.); 60 grams of ointment, creams or topical preparation; or one commercially prepared unit (e.g., one inhaler, one vial ophthalmic medication or 2 vials of insulin).
- Why use generic drugs? Generic drugs are lower-priced drugs that are the therapeutic equivalent to more expensive brand-name drugs. They must contain the same active ingredients and must be equivalent in strength and dosage to the original brand-name product. Generic cost less than the equivalent brand-name product. The U. S. Food and Drug Administration sets quality standards for generic drugs to ensure that the drugs meet the same standards of quality and strength as brand-name drugs.
- When you have to file a claim. Claims will be filed automatically by the plan pharmacy.

Benefit Description	You pay
Covered medications and supplies	
We cover the following medications and supplies prescribed by a Plan physician and obtained from a Plan pharmacy or through mail order program:	\$10 copay per prescription unit or refill for generic drugs on the Plan's Formulary Drug List. \$15 copay per prescription unit or refill for name brand drugs on the Plan's Formulary Drug List. \$30 copay per prescription unit or refill for drugs not on the Plan's Formulary Drug List.
 Drugs and medicines that by Federal law of the United States require a physician's prescription for their purchase, except those listed as not covered. 	Same as above.
• Insulin; copay charge applied every 2 vials	Same as above.
 Disposable needle and syringes for the administration of covered medication 	Same as above.
• Drugs for sexual dysfunction are limited. Contact the plan for prior authorization and dose limits.	Same as above.
 Compound drugs that contain at least one ingredient requiring a Prescription Order or Refill. 	Same as above.
 Contraceptive drugs, devices and supplies that require a prescription. 	Same as above.
Injectible contraceptive drugs	Same as above.
 Prescription drugs prescribed by a plan physician can also be obtained via a mail order program for up to a 90-day supply. To access the mail order program, call 1-800-231-2918 for mail order customer service. 	\$20 copay per prescription unit or refill for generic drugs on the Plan's Formulary Drug List. and a
	\$30 copay per prescription unit or refill for name brand drugs on the Plan's Formulary Drug List.
	\$60 copay per prescription unit or refill for drugs not on the Plan's Formulary Drug List.
• Diabetic supplies, including insulin syringes, needles, glucose test tablets and test tape, Benedict's solution or equivalents and acetone test tablets.	20% Coinsurance
Implanted contraceptive drugs such as Norplant	20% Coinsurance
 Intravenous fluids and medication for home use, implantable drugs, and some injectible drugs are covered under medical and surgical benefits. 	Refer to Home Health Services, Section 5a

Covered medications and supplies (continued)	You pay
Not covered:	All Charges
 Drugs and supplies for cosmetic purposes 	
 Vitamins and nutritional substances that can be purchased without a prescription 	
Nonprescription medicine	
• Drug obtained at a non-Plan pharmacy except for out-of-area emergencies	
Medical supplies such as dressings and anticeptics	
Drugs to enhance athletic performance	
Smoking cessation drugs and medication	
• Fertility Drugs	
Dental prescriptions	
Appetite suppressants	

Section 5 (g). Special Features

Feature	Description			
Flexible benefits	Under the flexible benefits option, we determine the most effective way to provide services.			
option	 We may identify medically appropriate alternatives to traditional care and coordinate other benefits as a less costly alternative benefit. 			
	Alternative benefits are subject to our ongoing review.			
	By approving an alternative benefit, we cannot guarantee you will get it in the future.			
	 The decision to offer an alternative benefit is solely ours, and we may withdraw it at any time and resume regular contract benefits. 			
	 Our decision to offer or withdraw alternative benefits is not subject to OPM review under the disputed claims process. 			
24 hour nurse line	For any of your health concerns, 24 hours a day, 7 days a week, you may call Care 24 at 1-877-365-7950 and talk with a registered nurse who will discuss treatment options and answer your health questions.			
Services for deaf and hearing impaired	For any of your health concerns, 24 hours a day, 7 days a week, you may call Care 24 at 1-800-855-2880 and talk with a registered nurse who will discuss treatment options and answer your health questions			
Centers of excellence	United Resource Network			
Travel benefit/ services overseas	is inflictately required because of injury of unforeseen filliess.			

Section 5 (h). Dental benefits

Here are some important things to keep in mind about these benefits: • Please remember that all benefits are subject to the definitions, limitations, and I I exclusions in this brochure and are payable only when we determine they are M M medically necessary. P P • Plan dentists must provide or arrange your care. $\mathbf{0}$ $\mathbf{0}$ R • We cover hospitalization for dental procedures only when a nondental physical impairment R T exists which makes hospitalization necessary to safeguard the health of the patient. We do T not cover the dental procedure unless it is described below. \mathbf{A} A N N • Be sure to read Section 4, Your costs for covered services for valuable information about T T how cost sharing works. Also read Section 9 about coordinating benefits with other coverage, including with Medicare.

Accidental injury benefit	You pay		
We cover restorative services and supplies necessary to promptly repair (but not replace) sound natural teeth. The need for these services must result from an accidental injury.	Nothing		
Dental Benefits	You pay		
The following dental services are covered when provided by plan dentists. Contact United Healthcare at 877-816-3596, M-TH, 8:30 a.m. – 8:00 p.m Friday, 9:00 a m. – 8:00 p.m.eastern or through the website at myuhc.com .			
Preventive and diagnostic treatment: Oral Exam (one per six month period) Prophylaxis (cleaning – two per year) Fluoride (once per six month period under age 14) Bitewing x-rays (one set per year) Complete dental series or panoramic survey (once every 36 months) Sealants (once per first or second permanent molar every 5 years for covered persons under the age of 16 years) Space maintenance (once per lifetime, under age of 12)	50% of charges; maximum annual benefit is \$500 per person		
Emergency treatment (limited to the relief of pain, bleeding, swelling, or other life threatening conditions, but not the cure of disease).	50% of charges		
Not Covered: all other dental services not shown as covered.	All Charges		

Section 5 (i). Non-FEHB benefits available to Plan members

The benefits on this page are not part of the FEHB contract or premium, and you cannot file an FEHB disputed claim about them. Fees you pay for these services do not count toward FEHB deductibles or out-of-pocket maximums.



BENEFITS AT A SPECTERA PARTICIPATING PROVIDER¹ **VISION INSURANCE**

SERVICE	COVERAGE	DESCRIPTION
<u>EXAM</u>	100% - minus	Comprehensive vision examination
Once every 12 months	\$10 exam co-pay	
SPECTACLE LENSES	100% - minus	When prescribed, a pair of clear single vision or standard lined
Once every 12 months	\$25 materials co-pay	multi-focal lenses.
FRAMES	100% - minus	Spectera's participating providers have a selection of over 100
Once every 24 months	\$25 materials co-pay	frames that are covered in full. In addition, members may select any
	Only one materials co-	frame and receive a generous allowance towards the reduced price of
	pay will apply.	their selection. Members are only responsible for the difference.
		More than 80% of Spectera's members select a covered frame.
CONTACT LENSES	100% - minus	Over 50 varieties covered in full including contact lens evaluation
(in lieu of lenses and frame)	\$25 materials co-pay	and fitting fees. You will receive a \$105 allowance toward all other
Once every 12 months		contact lenses and fitting/evaluation fees.
PATIENT OPTIONS	Generous Discount	All patient options including progressive lenses, tints, etc. are
		available at pre-negotiated reduced fees. Standard Scratch Coating
		is covered.

BENEFITS AT AN OUT-OF-NETWORK PROVIDER²

SERVICE EXAM	REIMBURSEMENT SCHEDULE Up to \$ 40.00
SINGLE VISION	Up to \$ 40.00
BIFOCAL	Up to \$ 60.00
TRIFOCAL	Up to \$ 80.00
LENTICULAR	Up to \$ 80.00
FRAME	Up to \$ 45.00
NECESSARY CONTACT LENSES	Up to \$210.00
ELECTIVE CONTACT LENSES	Up to \$105.00

Enrollment: Please plan to attend the enrollment meetings. For more information regarding Spectera Vision, please visit their web site at www.spectera.com.

Premiums: Premiums are to be paid annually. Payments can either be by check or credit card. The premiums are as follows:

Single - \$81.63 Employee + Spouse - \$141.00 Employee + Child(ren) - \$147.00 Family - \$216.6

Medicare Prepaid Plan Enrollment

This plan offers Medicare recipients the opportunity to enroll in the Plan (referred to as UnitedHealthcare of Ohio Inc.'s Medicare Complete) through Medicare. Annuitants and former spouses with FEHB converge and Medicare Part B may elect to drop their FEHB coverage and enroll in a Medicare prepaid plan when one is available in their area. They may then later re-enroll in the FEHB program. Most federal annuitants have Medicare Part A. Those without Medicare Part A may join this Medicare prepaid plan but will probably have to pay for hospital coverage in addition to the Part B premium. Before you join the plan, ask whether the plan covers hospital benefits and, if so, what you will have to pay. Contact your retirement system for information on dropping your FEHB enrollment and changing to a Medicare prepaid plan. Contact us at 800-504-4848 for information on the Medicare prepaid plan and the cost of that enrollment.

If you are Medicare eligible and are interested in enrolling in a Medicare HMO sponsored by this Plan without dropping your enrollment in this Plan's FEHB plan, call 800-504-4848 for information on the benefits available under the Medicare HMO.

Benefits on this page are not part of the FEHB contract

¹ Participating Provider (In-Network)- co-payments if applicable, and patient options are paid to participating provider by plan participant

² Non-participating Provider (Out-of-Network)- participant pays full fee to provider and Spectera reimburses the member for services rendered up to maximum allowance. Co-payments are not required for out-of-network benefits.

Section 6. General exclusions -- things we don't cover

The exclusions in this section apply to all benefits. Although we may list a specific service as a benefit, we will not cover it unless your Plan doctor determines it is medically necessary to prevent, diagnose, or treat your illness, disease, or condition.

We do not cover the following:

- Care by non-Plan providers except for authorized referrals or emergencies (see Emergency Benefits);
- Services, drugs, or supplies you receive while you are not enrolled in this Plan;
- Services, drugs, or supplies that are not medically necessary;
- Services, drugs, or supplies not required according to accepted standards of medical, dental, or psychiatric practice.
- Experimental or investigational procedures, treatments, drugs or devices;
- Services, drugs, or supplies related to abortions, except when the life of the mother would be
 endangered if the fetus were carried to term or when the pregnancy is the result of an act of rape or
 incest
- Services, drugs, or supplies related to sex transformations;
- Services, drugs, or supplies you receive from a provider or facility barred from the FEHB Program;
 or
- Services, drugs or supplies you receive without charge while in active military service

Section 7. Filing a claim for covered services

When you see Plan physicians, receive services at Plan hospitals and facilities, or obtain your prescription drugs at Plan pharmacies, you will not have to file claims. Just present your identification card and pay your copayment, coinsurance.

You will only need to file a claim when you receive emergency services from non-plan providers. Sometimes these providers bill us directly. Check with the provider. If you need to file the claim, here is the process:

Medical and hospital benefits

In most cases, providers and facilities file claims for you. Physicians must file on the form HCFA-1500, Health Insurance Claim Form. Facilities will file on the UB-92 form. For claims questions and assistance, call us at 1-800-231-2918, M-F, 8am-5pm EST.

When you must file a claim -- such as for services you receive outside of the Plan's service area -- submit it on the HCFA-1500 or a claim form that includes the information shown below. Bills and receipts should be itemized and show:

- Covered member's name and ID number;
- Name and address of the physician or facility that provided the service or supply;
- Dates you received the services or supplies;
- Diagnosis;
- Type of each service or supply;
- The charge for each service or supply;
- A copy of the explanation of benefits, payments, or denial from any primary payer --such as the Medicare Summary Notice (MSN); and
- Receipts, if you paid for your services.

Submit your claims to: UHC of Ohio Claims, Route #2904, P.O. Box 659752, San Antonio, TX 78265-9752

Prescription drugs

Submit your claims to: Paid Prescriptions, LLC, Merck Medco, P.O. Box 2096, Lee's Summit, MO 64063-7096

Other supplies or services

Submit DENTAL claims to: United Healthcare Dental: Claims Division, P.O. Box 30650, Bethesda, MD 20824-0560

Deadline for filing your claim

Send us all of the documents for your claim as soon as possible. You must submit the claim by December 31 of the year after the year you received the service, unless timely filing was prevented by administrative operations of Government or legal incapacity, provided the claim was submitted as soon as reasonably possible.

When we need more information

Please reply promptly when we ask for additional information. We may delay processing or deny your claim if you do not respond.

Section 8. The disputed claims process

Follow this Federal Employees Health Benefits Program disputed claims process if you disagree with our decision on your claim or request for services, drugs, or supplies – including a request for preauthorization:

Step Description

1 Ask us in writing to reconsider our initial decision. You must:

Write to us within 6 months from the date of our decision; and

Send your request to us at: UHC of Ohio, Marketing Dept., P.O. Box 751090, Dayton, OH 45475-1090; and

Include a statement about why you believe our initial decision was wrong, based on specific benefit provisions in this brochure; and

Include copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms.

- 2 We have 30 days from the date we receive your request to:
 - (a) Pay the claim (or, if applicable, arrange for the health care provider to give you the care); or
 - (b) Write to you and maintain our denial -- go to step 4; or
 - (c) Ask you or your provider for more information. If we ask your provider, we will send you a copy of our request—go to step 3.
- You or your provider must send the information so that we receive it within 60 days of our request. We will then decide within 30 more days.

If we do not receive the information within 60 days, we will decide within 30 days of the date the information was due. We will base our decision on the information we already have.

We will write to you with our decision.

4 If you do not agree with our decision, you may ask OPM to review it.

You must write to OPM within:

- 90 days after the date of our letter upholding our initial decision; or
- 120 days after you first wrote to us -- if we did not answer that request in some way within 30 days; or
- 120 days after we asked for additional information.

Write to OPM at: Office of Personnel Management, Office of Insurance Programs, Contracts Division 3, 1900 E. Street, NW, Washington, DC 20415-3630

Send OPM the following information:

- A statement about why you believe our decision was wrong, based on specific benefit provisions in this brochure;
- Copies of documents that support your claim, such as physicians' letters, operative reports, bills, medical records, and explanation of benefits (EOB) forms;
- Copies of all letters you sent to us about the claim;
- Copies of all letters we sent to you about the claim; and
- Your daytime phone number and the best time to call.

Note: If you want OPM to review different claims, you must clearly identify which documents apply to which claim.

Section 8. The disputed claims process (continued)

Note: You are the only person who has a right to file a disputed claim with OPM. Parties acting as your representative, such as medical providers, must include a copy of your specific written consent with the review request.

Note: The above deadlines may be extended if you show that you were unable to meet the deadline because of reasons beyond your control.

- OPM will review your disputed claim request and will use the information it collects from you and us to decide whether our decision is correct. OPM will send you a final decision within 60 days. There are no other administrative appeals.
- If you do not agree with OPM's decision, your only recourse is to sue. If you decide to sue, you must file the suit against OPM in Federal court by December 31 of the third year after the year in which you received the disputed services, drugs, or supplies or from the year in which you were denied precertification or prior approval. This is the only deadline that may not be extended.

OPM may disclose the information it collects during the review process to support their disputed claim decision. This information will become part of the court record.

You may not sue until you have completed the disputed claims process. Further, Federal law governs your lawsuit, benefits, and payment of benefits. The Federal court will base its review on the record that was before OPM when OPM decided to uphold or overturn our decision. You may recover only the amount of benefits in dispute.

NOTE: If you have a serious or life threatening condition (one that may cause permanent loss of bodily functions or death if not treated as soon as possible), and

- (a) We haven't responded yet to your initial request for care or preauthorization /prior approval, then call us at 1-800-231-2918 M-F, 8am-5pm EST. and we will expedite our review; or
- (b) We denied your initial request for care or preauthorization/prior approval, then:
 - •• If we expedite our review and maintain our denial, we will inform OPM so that they can give your claim expedited treatment too, or
 - You may call OPM's Health Benefits Contracts Division 3 at 202/606-0737 between 8 a.m. and 5 p.m. eastern time.

Section 9. Coordinating benefits with other coverage

When you have other health coverage You must tell us if you are covered or a family member is covered under another group health plan or have automobile insurance that pays health care medical expenses without regard to fault. This is called "double coverage."

> When you have double coverage, one plan normally pays its benefits in full as the primary payer and the other plan pays a reduced benefit as the secondary payer. We, like other insurers, determine which coverage is primary according to the National Association of Insurance Commissioners' guidelines.

When we are the primary payer, we will pay the benefits described in this brochure.

When we are the secondary payer, we will determine our allowance. After the primary plan pays, we will pay what is left of our allowance, up to our regular benefit. We will not pay more than our allowance.

What is Medicare?

Medicare is a Health Insurance Program for:

- People 65 years of age and older.
- •• Some people with disabilities, under 65 years of age.
- People with End-State Renal Disease (permanent kidney failure requiring dialysis or a transplant).

Medicare has two parts:

- •• Part A (Hospital Insurance). Most people do not have to pay for Part A. . If you or your spouse worked for at least 10 years in Medicare-covered employment, you should be able to qualify for premium-free Part A insurance. (Someone who was a Federal employee on January 1, 1983 or since automatically qualifies.) Otherwise, if you are age 65 or older, you may be able to buy it. Contact 1-800-MEDICARE for more information
- Part B (Medical Insurance). Most people pay monthly for Part B. Generally, Part B premiums are withheld from your monthly Social Security check or your retirement check.

If you are eligible for Medicare, you may have choices in how you get your health care. Medicare Manage Care Plan is the term used to describe the various health plan choices available to Medicare beneficiaries. The information in the next few pages shows how we coordinate benefits with Medicare, depending on the type of Medicare managed care plan you have.

The Original Medicare Plan (Part A or Part B)

The Original Medicare Plan is available everywhere in the United States. It is the way everyone used to get Medicare benefits and is the way most people get their Medicare Part A and Part B benefits now. You may go to any doctor, specialist, or hospital that accepts Medicare. The Original Medicare Plan pays its share and you pay your share. Some things are not covered under Original Medicare, like prescription drugs.

When you are enrolled in Original Medicare along with this Plan, you still need to follow the rules in this brochure for us to cover your care.

We will not waive any of our copayments or coinsurances.

Tell us if you or a family member is enrolled in Medicare Part A or B. Medicare will determine who is responsible for paying for medical services and we will coordinate the payments. On occasion, you may need to file a Medicare claim form.

Claims process when you have the Original Medicare Plan – You probably will never have to file a claim form when you have both our Plan and the Original Medicare.

- When we are the primary payer, we process the claim first.
- When Original Medicare is the primary payer, Medicare processes your claim first. In most cases, your claims
 will be coordinated automatically and we will pay the balance of covered charges. You will not need to do
 anything. To find out if you need to do something about filing your claims, call us at 800-231-2918 M-F, 8am5pm EST.

We waive some costs when you have the Original Medicare – When medicare is the primary care payer, we will not waive any out-of-pocket costs.

The following chart illustrates whether Original Medicare or this Plan should be the primary payer for you according to your employment status and other factors determined by Medicare. It is critical that you tell us if you or a covered family member has Medicare coverage so we can administer these requirements correctly.

Primary Payer Chart				
A. When either you or your covered spouse are age 65 or over and	Then the primary payer is			
	Original Medicare	This Plan		
Are an active employee with the Federal government (including when you or a family member are eligible for Medicare solely because of a disability),		✓		
2) Are an annuitant,	✓			
Are a reemployed annuitant with the Federal government when a) The position is excluded from FEHB, or	√			
b) The position is not excluded from FEHB		✓		
Ask your employing office which of these applies to you.				
4) Are a Federal judge who retired under title 28, U.S.C., or a Tax Court judge who retired under Section 7447 of title 26, U.S.C. (or if your covered spouse is this type of judge),	✓			
5) Are enrolled in Part B only, regardless of your employment status,	√ (for Part B services)	(for other services)		
 Are a former Federal employee receiving Workers' Compensation and the Office of Workers' Compensation Programs has determined that you are unable to return to duty, 	(except for claims related to Workers' Compensation.)			
B. When you or a covered family member have Medicare based on end stage renal disease (ESRD) and				
1) Are within the first 30 months of eligibility to receive Part A benefits solely because of ESRD,		✓		
 Have completed the 30-month ESRD coordination period and are still eligible for Medicare due to ESRD, 	✓			
Become eligible for Medicare due to ESRD after Medicare became primary for you under another provision,	✓			
C. When you or a covered family member have FEHB and				
Are eligible for Medicare based on disability, and				
a) Are an annuitant, or	✓	✓		
b) Are an active employee, or	✓	_		
c) Are a former spouse of an annuitant, or	,	•		
d) Are a former spouse of an active employee				

• Medicare managed care plan

If you are eligible for Medicare, you may choose to enroll in and get your Medicare benefits from another type of Medicare+Choice plan a Medicare managed care plan. These are health care choices (like HMOs) in some areas of the country. In most Medicare managed care plans, you can only go to doctors, specialists, or hospitals that are part of the plan. Medicare managed care plans provide all the benefits that Original Medicare covers. Some cover extras, like prescription drugs. To learn more about enrolling in a Medicare managed care plan, contact Medicare at 1-800-MEDICARE (1-800-633-4227) or at www.medicare.gov. If you enroll in a Medicare managed care plan, the following options are available to you:

This Plan and our Medicare managed care plan: You may enroll in our Medicare managed care plan and also remain enrolled in our FEHB plan. In this case, we do not waive any of our copayments, coinsurance, or deductibles for your FEHB coverage.

This Plan and another plan's Medicare managed care plan: You may enroll in another plan's Medicare managed care plan and also remain enrolled in our FEHB plan. We will still provide benefits when your Medicare managed care plan is primary, even out of the managed care plan's network and/or service area (if you use our Plan providers), but we will not waive any of our copayments or coinsurance. If you enroll in a Medicare managed care plan, tell us. We will need to know whether you are in the Original Medicare Plan or in a Medicare managed care plan so we can correctly coordinate benefits with Medicare.

Suspended FEHB coverage to enroll in a Medicare managed care plan: If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in a Medicare managed care plan, eliminating your FEHB premium. (OPM does not contribute to your Medicare managed care plan premium.). For information on suspending your FEHB enrollment, contact your retirement office. If you later want to reenroll in the FEHB Program, generally you may do so only at the next open season unless you involuntarily lose coverage or move out of the Medicare Managed Care Plan service area.

• If you do not enroll in Medicare Part A or Part B If you do not have one or both Parts of Medicare, you can still be covered under the FEHB Program. We will not require you to enroll in Medicare Part B and, if you can't get premium free Part A, we will not ask you to enroll in it.

TRICARE and CHAMPVA

TRICARE is the health care program for eligible dependents of military persons, and retirees of the military. TRICARE includes the CHAMPUS program. CHAMPVA provides health coverage to disabled Veterans and their eligible dependents. If TRICARE or CHAMPVA and this Plan cover you, we pay first. See your TRICARE or CHAMPVA Health Benefits Advisor if you have questions about these programs.

Suspended FEHB coverage to enroll in TRICARE or CHAMPVA: If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in a one of these programs, eliminating your FEHB premium. (OPM does not contribute to any applicable plan premiums.) For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next Open Season unless you involuntarily lose coverage under the program.

Workers' Compensation

We do not cover services that:

- you need because of a workplace-related illness or injury that the Office of Workers' Compensation Programs (OWCP) or a similar Federal or State agency determines they must provide; or
- OWCP or a similar agency pays for through a third-party injury settlement or other similar proceeding that is based on a claim you filed under OWCP or similar laws.

Once OWCP or similar agency pays its maximum benefits for your treatment, we will cover your care. You must use our providers.

Medicaid

When you have this Plan and Medicaid, we pay first.

Suspended FEHB coverage to enroll in Medicaid or a similar Statesponsored program of medical assistance: If you are an annuitant or former spouse, you can suspend your FEHB coverage to enroll in a one of these State programs, eliminating your FEHB premium. For information on suspending your FEHB enrollment, contact your retirement office. If you later want to re-enroll in the FEHB Program, generally you may do so only at the next Open Season unless you involuntarily lose coverage under the State program.

When other Government agencies are responsible for your care

We do not cover services and supplies when a local, State, or Federal Government agency directly or indirectly pays for them.

When others are responsible for injuries

When you receive money to compensate you for medical or hospital care for injuries or illness caused by another person, you must reimburse us for any expenses we paid. However, we will cover the cost of treatment that exceeds the amount you received in the settlement.

If you do not seek damages you must agree to let us try. This is called subrogation. If you need more information, contact us for our subrogation procedures.

Section 10. Definitions of terms we use in this brochure

Calendar year January 1 through December 31 of the same year. For new enrollees, the

calendar year begins on the effective date of their enrollment and ends on

December 31 of the same year.

Copayment A copayment is a fixed amount of money you pay when you receive

covered services. See page 11.

Coinsurance Coinsurance is the percentage of our allowance that you must pay for

your care. See page 11.

Covered services Care we provide benefits for, as described in this brochure.

Custodial care Services that are non-health related, such as daily living activities, or

services which are health related but do not seek to cure, or services which do not require a trained medical professional. Custodial care that

lasts 90 days or more is sometimes known as long term care.

Deductible A deductible is a fixed amount of covered expense you must incur for

certain covered services and supplies before we start paying benefits for

those services.

Experimental or

Investigational Services The UnitedHealthcare of Ohio Inc. determines "Medical, surgical,

diagnostic, psychiatric, substance abuse or other health care technologies, supplies, treatments, diagnostic procedures, drug therapies, or devices to be experimental or investigational when one of the following applies (at the time it makes a determination regarding coverage in a particular

case): 1) Not approved by the U.S. Food and Drug

Administration("FDA") to be lawfully marketed for the proposed use and

not identified in the American Hospital Formulary Service as appropriate for the proposed use; 2) Subject to review and approval by any Institutional Review Board for the proposed use; 3) The subject of an ongoing clinical trial that meets the definition of a Phase 1, 2, or 3 Clinical Trial set forth in the FDA regulations, regardless of when the trial is actually subject to FDA oversight; 4) Not demonstrated through prevailing peer-reviewed medical literature to be safe and effective for treating or diagnosing the condition, illness or diagnosis for which its use is proposed. UnitedHealthcare of Ohio Inc. Reserves the right to make final judgement regarding coverage for Experimental , Investigational or

Unproven Services.

Plan allowance Plan allowance is the amount we use to determine our payment and your

coinsurance for covered services. Fee-for-service plans determine their allowances in different ways. We determine our allowance as follows

Us and we refer to United Healthcare of Ohio

You refers to the enrollee and each covered family member.

Section 11. FEHB facts

No pre-existing condition limitation

Where you can get information about enrolling in the FEHB Program

We will not refuse to cover the treatment of a condition that you had before you enrolled in this Plan solely because you had the condition before you enrolled.

See www.opm.gov/insure. Also, your employing or retirement office can answer your questions, and give you a *Guide to Federal Employees Health Benefits Plans*, brochures for other plans, and other materials you need to make an informed decision about:

- When you may change your enrollment;
- How you can cover your family members;
- What happens when you transfer to another Federal agency, go on leave without pay, enter military service, or retire;
- When your enrollment ends; and
- When the next open season for enrollment begins.

We don't determine who is eligible for coverage and, in most cases, cannot change your enrollment status without information from your employing or retirement office.

Types of coverage available for you and your family

Self Only coverage is for you alone. Self and Family coverage is for you, your spouse, and your unmarried dependent children under age 22, including any foster children or stepchildren your employing or retirement office authorizes coverage for. Under certain circumstances, you may also continue coverage for a disabled child 22 years of age or older who is incapable of self-support.

If you have a Self Only enrollment, you may change to a Self and Family enrollment if you marry, give birth, or add a child to your family. You may change your enrollment 31 days before to 60 days after that event. The Self and Family enrollment begins on the first day of the pay period in which the child is born or becomes an eligible family member. When you change to Self and Family because you marry, the change is effective on the first day of the pay period that begins after your employing office receives your enrollment form; benefits will not be available to your spouse until you marry.

Your employing or retirement office will **not** notify you when a family member is no longer eligible to receive health benefits, nor will we. Please tell us immediately when you add or remove family members from your coverage for any reason, including divorce, or when your child under age 22 marries or turns 22.

If you or one of your family members is enrolled in one FEHB plan, that person may not be enrolled in or covered as a family member by another FEHB plan.

Children's Equity Act

OPM has implemented the Federal Employees Health Benefits Children's Equity Act of 2000. This law mandates that you be enrolled for self and family coverage in the Federal Employees Health Benefits (FEHB) Program, if you are an employee subject to a court or administrative order requiring you to provide health benefits for your child(ren).

If this law applies to you, you must enroll for self and family coverage in a health plan that provides full benefits in the area where your children live or provide documentation to your employing office that you have obtained other health benefits coverage for your children. If you do not do so, your employing office will enroll you involuntarily as follows:

- If you have no FEHB coverage, your employing office will enroll you for self and family coverage in the option of the Blue Cross and Blue Shield Service Benefit Plan's Basic Option that provides the lower level of coverage;
- if you have a self only enrollment in a fee-for-service plan or in an HMO that serves the area where your children live, your employing office will change your enrollment to self and family in the same option of the same plan; or
- if you are enrolled in an HMO that does not serve the area where the children live, your employing office will change your enrollment to self and family in the lower option of the Blue Cross and Blue Shield Service Benefit Plan's Basic Option.

As long as the court/administrative order is in effect, and you have at least one child identified in the order who is still eligible under the FEHB Program, you cannot cancel your enrollment, change to self only, or change to a plan that doesn't serve the area in which your children live, unless you provide documentation that you have other coverage for the children. If the court/administrative order is still in effect when you retire, and you have at least one child still eligible for FEHB coverage, you must continue your FEHB coverage into retirement (if eligible) and cannot make any changes after retirement. Contact your employing office for further information.

When benefits and premiums start

The benefits in this brochure are effective on January 1. If you joined this Plan during Open Season, your coverage begins on the first day of your first pay period that starts on or after January 1. Annuitants' coverage and premiums begin on January 1. If you joined at any other time during the year, your employing office will tell you the effective date of coverage.

When you retire

When you retire, you can usually stay in the FEHB Program. Generally, you must have been enrolled in the FEHB Program for the last five years of your Federal service. If you do not meet this requirement, you may be eligible for other forms of coverage, such as temporary continuation of coverage (TCC).

When you lose benefits

•When FEHB coverage ends

You will receive an additional 31 days of coverage, for no additional premium, when:

- Your enrollment ends, unless you cancel your enrollment, or
- •• You are a family member no longer eligible for coverage.

You may be eligible for spouse equity coverage or Temporary Continuation of Coverage.

Spouse equity coverage

If you are divorced from a Federal employee or annuitant, you may not continue to get benefits under your former spouse's enrollment. But, you may be eligible for your own FEHB coverage under the spouse equity law. If you are recently divorced or are anticipating a divorce, contact your ex-spouse's employing or retirement office to get RI 70-5, the *Guide to Federal Employees Health Benefits Plans for Temporary Continuation of Coverage and Former Spouse Enrollees*, or other information about your coverage choices.

• Temporary continuation of coverage (TCC)

If you leave Federal service, or if you lose coverage because you no longer qualify as a family member, you may be eligible for Temporary Continuation of Coverage (TCC). For example, you can receive TCC if you are not able to continue your FEHB enrollment after you retire.

You may not elect TCC if you are fired from your Federal job due to gross misconduct.

Enrolling in TCC. Get the RI 79-27, which describes TCC, and the RI 70-5, the *Guide to Federal Employees Health Benefits Plans for Temporary Continuation of Coverage and Former Spouse Enrollees*, from your employing or retirement office or from www.opm.gov/insure. It explains what you have to do to enroll.

•Converting to individual coverage

You may convert to a non-FEHB individual policy if:

- •• Your coverage under TCC or the spouse equity law ends. If you canceled your coverage or did not pay your premium, you cannot convert:
- You decided not to receive coverage under TCC or the spouse equity law; or
- You are not eligible for coverage under TCC or the spouse equity law.

If you leave Federal service, your employing office will notify you of your right to convert. You must apply in writing to us within 31 days after you receive this notice. However, if you are a family member who is losing coverage, the employing or retirement office will **not** notify you. You must apply in writing to us within 31 days after you are no longer eligible for coverage.

Your benefits and rates will differ from those under the FEHB Program; however, you will not have to answer questions about your health, and we will not impose a waiting period or limit your coverage due to pre-existing conditions.

•Getting a Certificate of Group Health Plan Coverage

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) is a Federal law that offers limited Federal protections for health coverage availability and continuity to people who lose employer group coverage. If you leave the FEHB Program, The Plan will give you a Certificate of Group Health Plan Coverage that indicates how long you have been enrolled with us. You can use this certificate when getting health insurance or other health care coverage. Your new plan must reduce or eliminate waiting periods, limitations, or exclusions for health related conditions based on the information in the certificate, as long as you enroll within 63 days of losing coverage under this Plan. If you have been enrolled with us for less than 12 months, but were previously enrolled in other FEHB plans, you may also request a certificate from those plans.

For more information, get OPM pamphlet RI 79-27, Temporary Continuation of Coverage (TCC) under the FEHB Program. See also the FEHB web site (www.opm.gov/insure/health); refer to the "TCC and HIPAA" frequently asked question. It HIPAA rules, such as a requirement that Federal employees must exhaust any TCC eligibility as one condition for guaranteed access to individual health coverage under HIPAA, and it has information about Federal and State agencies you can contact for more information.

Long Term Care Insurance Is Still Available!

Open Season for Long Term Care Insurance

- You can protect yourself against the high cost of long term care by applying for insurance in the Federal Long Term Care Insurance Program.
- Open Season to apply for long term care insurance through LTC Partners ends on December 31, 2002.
- If you're a Federal employee, you and your spouse need only answer a few questions about your health during Open Season.
- If you apply during the Open Season, your premiums are based on your age as of July 1, 2002. After Open Season, your premiums are based on your age at the time LTC Partners receives your application.

FEHB Doesn't Cover It

• Neither FEHB plans nor Medicare cover the cost of long term care. Also called "custodial care", long term care helps you perform the activities of daily living such as bathing or dressing yourself. It can also provide help you may need due to a severe cognitive impairment such as Alzheimer's disease.

You Can Also Apply Later, But...

- Employees and their spouses can still apply for coverage after the Federal Long Term Care Insurance Program Open Season ends, but they will have to answer more health-related questions.
- For annuitants and other qualified relatives, the number of health-related questions that you need to answer is the same during and after the Open Season.

You Must Act to Receive an Application

- Unlike other benefit programs, YOU have to take action you won't receive an application automatically. You must request one through the toll-free number or website listed below.
- Open Season ends December 31, 2002 act NOW so you won't miss the abbreviated underwriting available to employees and their spouses, and the July 1 "age freeze"!

Find Out More – Contact LTC Partners by calling 800/LTC-FEDS (800/582-3337) (TDD for the hearing impaired: 800/843-3557) or visiting www.ltcfeds.com to get more information and to request an application.

Index

Do not rely on this page; it is for your convenience and may not show all pages where the terms appear.

Allergy tests 18 Alternative treatment 22 Ambulance 27,30 Anesthesia 25 Autologous bone marrow transplant 25 Breast cancer screening 16 Changes for 2003 9 Chemotherapy 18 Childbirth 17 Cholesterol tests 16 Claims 40-42 Coinsurance 13 Colorectal cancer screening 16 Contraceptive devices and drugs 34 Coordination of benefits 42 Covered charges 47 Covered providers 10 Deductible 13 Definitions 46 Dental care 37 Diagnostic services 17 Disputed claims review 40-42 Donor expenses (transplants) 25 Durable medical equipment (DME) 21 Educational classes and programs 22 Effective date of enrollment 49 Emergency 28-30 Experimental or investigational 39 Eyeglasses 36 Family planning 17 Fecal occult blood test 16

General Exclusions 39

Hearing services 19 Home health services 21 Hospice care 27 Home nursing care 21 Immunizations 16 Infertility 18 Inpatient Hospital Benefits 26-28 Insulin 33 Laboratory and pathological services 15 Magnetic Resonance Imagings (MRIs) 15 Mail Order Prescription Drugs 33 Mammograms 16 Maternity Benefits 17 Medicaid 46 Medicare 46 Mental Conditions/Substance Abuse Benefits 31-33 Newborn care 17 Non-FEHB Benefits 38 Nursery charges 17 Obstetrical care 17 Occupational therapy 19 Office visits 15 Oral and maxillofacial surgery 23 Orthopedic devices 20 Out-of-pocket expenses 13 Outpatient facility care 26 Oxygen 21 Pap test 14 Physical examination 16 Physical therapy 21

Physician 10 Preventive care, adult 16 Preventive care, children 16 Prescription drugs 33-35 Preventive services 16 Prior approval 12 Prostate cancer screening 18 Prosthetic devices 19 Psychologist 29-30 Psychotherapy 30-31 Radiation therapy 18 Rehabilitation therapies 19 Room and board 26 Second surgical opinion 15 Skilled nursing facility care 27 Speech therapy 19 Sterilization procedures 17 Substance abuse 31-33 Surgery 23-25 Anesthesia 25 Oral 24 Reconstructive 24 Temporary continuation of coverage 49 Transplants 25 Treatment therapies 18 Vision services 19 Well child care 16 Wheelchairs 21 Workers' compensation 46 X-rays 27

Summary of benefits for the United Healthcare of Ohio, Inc. - 2003

- **Do not rely on this chart alone.** All benefits are provided in full unless indicated and are subject to the definitions, limitations, and exclusions in this brochure. On this page we summarize specific expenses we cover; for more detail, look inside.
- If you want to enroll or change your enrollment in this Plan, be sure to put the correct enrollment code from the cover on your enrollment form.
- We only cover services provided or arranged by Plan physicians, except in emergencies.

Benefits	You Pay	Page
Medical services provided by physicians: • Diagnostic and treatment services provided in the office	Office visit copay: \$15	15
Services provided by a hospital: • Inpatient	\$250 per admission copay	26
Outpatient	Nothing	27
Emergency benefits: • In-area	\$75 per visit	28
Out-of-area	\$75 per visit	29
Mental health and substance abuse treatment	Regular cost sharing	31
Prescription drugs	\$10 (retail) \$20 (mailorder) copay per prescription unit or refill for generic drugs and a \$15 (retail) \$30 (mailorder) copay per prescription unit or refill for name brand drugs on the Plan's Formulary Drug List. \$30 (retail) \$60 (mailorder) copay per prescription unit or refill for drugs not on the Plan's Formulary Drug List.	33
Dental Care	50% of charges to annual maximum \$500 per person	37
Vision Care	\$15 office visit	19
Special features	See text for diversity of features	36
Protection against catastrophic costs (your catastrophic protection out-of-pocket maximum)	Nothing after \$500/Self Only or \$1,000/Family enrollment per year Some costs do not count toward this protection	13

2003 Rate Information for

United Healthcare of Ohio

Non-Postal rates apply to most non-Postal enrollees. If you are in a special enrollment category, refer to the FEHB Guide for that category or contact the agency that maintains your health benefits enrollment.

Postal rates apply to career Postal Service employees. Most employees should refer to the FEHB Guide for United States Postal Service Employees, RI 70-2. Different postal rates apply and a special FEHB guide is published for Postal Service Inspectors and Office of Inspector General (OIG) employees (see RI 70-2IN).

Postal rates do not apply to non-career postal employees, postal retirees, or associate members of any postal employee organization who are not career postal employees. Refer to the applicable FEHB Guide.

TETID Guide.							
		Non-Postal Premium			Postal Premium		
		Biw	Biweekly Monthly		Biweekly		
Type of	Code	Govt	Your	Govt	Your	USPS	Your
Enrollment	Code	Share	Share	Share	Share	Share	Share
High Option						T	
Self Only	3U1	\$109.30	\$68.52	\$236.82	\$148.46	129.03	48.79
High Option Self & Family	3U2	\$249.62	\$159.38	\$540.84	\$345.33	294.70	114.30