**NIH Electronic Submission of Grant Applications Program
Office of Extramural Research**

Service Provider Questionnaire

Company	**iMedRIS Data Corp**
Product	**Grants Assistant**

1. **Briefly describe your product/service.**

iRIS™ - (integrated Research Information System) is a web-based suite of research applications all communicating through a common database portal. Modules can be purchased/leased separately or integrated into our suite of research modules called iRIS™. The iRIS™ suite includes; Study Assistant, Site Assistant, IACUC Assistant, Compliance Assistant and Review Board Assistant which includes IRB, IBC, COI, Radiation safety, GCRC, CTSA, Pharmacy electronic submissions and review board management.

Grants Assistant™ is one of the modules offered by iMedRIS and can be purchased as a stand-alone, web-based application or integrated into our suite of applications. Grants Assistant™ assists researchers in proposal development, electronically routing for review and approvals and assists with the completion of all required applications and forms.

2. **Concisely list specific benefits of your product or service.**

Grants Assistant™ is a web-based application and supports most web-browsers and platforms. When integrated into our iRIS™ suite information is shared between modules which helps eliminate data redundancy. Funding forms become "Smart Forms" when inserted with branching logic, validators and merge codes to pull existing data out of the database and into other forms saving time and effort when completing your submission package. Other features include:

- **A user-friendly interface to easily guide researcher through the submission process.**
- **Audit tracking of proposal creation, review and submission (within your institute and to grants.gov.**
- **Configurable interface to assign roles and security levels for all staff members**
- **Automated email reminders**
- **Submission History log similar to a FedEx tracking receipt**
- **Multiple budget support**
- **Document management system**
- **Error checking and validation**
- **Configurable workflow to route submission through your internal review and approval process**

3. Describe the type of customers you service (e.g., individuals, small businesses, small institutions, mid-large institutions, foreign institutions).

Our customers would include anyone wanting a simple, easy to use, electronic submissions system to Grants.gov.

4. What types of electronic applications can be submitted through your product/service (e.g., all NIH grant programs that allow electronic submission through Grants.gov, all NIH grant programs except X, all grant programs submitted through Grants.gov and processed by eRA Commons including NIH partners, all grant programs offered through Grants.gov)?

The iMedRIS eGrants Assistant module will submit all applications currently being accepted by Grants.gov

5. Do you offer any special services to assist small businesses/institutions or foreign applicants through the submission process (e.g., staff that can provide assistance traversing the registration and/or submission process, special hours of support or support channels for foreign applicants, support in languages other than English, special process for applicants with limited Internet connectivity)?

iMedRIS includes support for all of our products. Users can call our customer service reps during normal business hours and/or report any issues through our online support system.

6. What is the lead time needed to implement your solution?

eGrants Assistant can be configured within 3 to 6 weeks.

7. Describe your cost strategy (e.g., flat fee per application, negotiated based on volume and/or services selected).

Based on volume and services selected.