



Department of the Interior
Privacy Impact Assessment

Name of Project: Integrated Records Management System (IRMS)
**Bureau: Deputy Assistant Secretary-Indian Affairs/Management-Chief
Information Officer**

A. CONTACT INFORMATION:

6) Who is the Bureau/Office Privacy Act officer?

(Name, organization, and contact information).

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Office of the Chief Information Officer
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B) SYSTEM APPLICATION/GENERAL INFORMATION:

1) Does this system contain any personal information about individuals?

Yes. (I assume that such ownership information as fractions of interest in valuable properties, dollar amounts of income from those properties, tribal enrollments, tribal voting rights, birth date, residence address, Social Security Number, etc., can reasonably be regarded as personal.)

a. Is this information identifiable to the individual¹?

Yes.

b. Is the information about individual members of the public?

Yes.

c. Is the information about employees?

Yes

2) What is the purpose of the system/application?

Integrated Records Management System (IRMS) is a legacy system consisting of eight applications.

- **People** – The People application maintains information on individuals in tribes. This information is used for reporting and to provide information such as address to other applications.
- **Per Capita** – The Per Capita application provides the means to calculate and generate payments to individuals. The payments may be the result of a judgment or tribal allotment.
- **Lease** – The Lease application manages the leases of Indian land.
- **Lease Distribution** – The Lease Distribution application distributes the income from a lease across the owners of the land.
- **Range** – The Range application provides additional functionality to manage range leases and permits.
- **IIM** – The Individual Indian Monies system provides information on the accounts maintained for individuals.
- **Owner** – The Owner application manages the ownership of Indian land.
- **RDRS** – The Royalty Distribution and Reporting System (sometimes referred to as Oil & Gas) manages, receives and distributes the income derived from Oil & Gas leases.

3) What legal authority authorizes the purchase or development of this system/application?

The Department of Interior, Bureau of Indian Affairs is charged with managing the Indian Trust.

C. DATA in the SYSTEM:

1) What categories of individuals are covered in the system?

Groups covered by this system include Tribes, Indians, non-Indian spouses and Lessee's.

2) What are the sources of the information in the system?

The sources for the data housed in the system are derived from business documents, court documents (in the case of probate documents) and in the case of RDRS records are generated in MMS for the production information gained from Oil Wells.

a. Is the source of the information from the individual or is it taken from another source? If not directly from the individual, then what other source?

The sources for the data housed in the system are derived from business documents, court documents (in the case of probate documents) and in the case of RDRS records are generated in MMS from the production information gained from oil wells.

b. What Federal agencies are providing data for use in the system?

MMS and OST provide input data to the system.

- c. What Tribal, State and local agencies are providing data for use in the system?**
Many tribes also obtain data from the People System component of IRMS. All tribes served by the BIA provide input that is encoded in the system.
- d. From what other third party sources will data be collected?**
Lessee's will provide information that will be encoded into the IRMS.
- e. What information will be collected from the employee and the public?**
All information in the system is relevant to the Indian Land Lease and peoples. There is no employee data maintained in the system.

D. ATTRIBUTES OF THE DATA:

- 1) Is the use of the data both relevant and necessary to the purpose for which the system is being designed?**

IRMS is a legacy application and the data currently being collected is both relevant and necessary for BIA to fulfill its mission.

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- 2) **Will the system derive new data or create previously unavailable data about an individual through aggregation from the information collected, and how will this be maintained and filed?**

No, IRMS is a legacy application.

- 3) **Will the new data be placed in the individual's record?**

No, IRMS is a legacy application.

- 4) **Can the system make determinations about employees/public that would not be possible without the new data?**

No, IRMS is a legacy application.

**9) Under which Privacy Act systems of records notice does the system operate?
Provide number and name.**

BIA-25.