

## Grant Information and Assistance

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### Federal Grant Information and Assistance

Every year, the federal government distributes over \$300 billion in grant money. Congresswoman Matsui is pleased to help local individuals and organizations secure some of this funding to provide for Sacramento's most vital needs.

All grant applications must meet certain criteria in order to qualify for consideration by the federal government. The best reference tools for basic grant information the Catalogue of Federal Domestic Assistance (CFDA), and [www.grants.gov](http://www.grants.gov) . The CFDA is a guide to all of the grant programs that the federal government offers. Included in the catalogue are eligibility requirements, deadlines for application, and contact information. First-time applicants are strongly encouraged to familiarize themselves with this document in order to maximize your assistance. The CFDA is available in many local libraries and online at <http://www.cfda.gov> .

In addition, if you would like Congresswoman Matsui to write a letter in support of your grant application, the following information is needed to process your request:

- name of applicant, contact person, and phone number
- name of grant for which you are applying and the corresponding CFDA number, if applicable
- title and description of your project or program
- deadline for the letter of support with agency contact and phone number

Congresswoman Matsui's district office staff are available for guidance and assistance if needed. Please call the office at (916) 498-5600 and ask to speak with the grants coordinator for further information.

Information Web page, prepared by the Congressional Research Service for Members of Congress, gives guidance and Internet resources on Federal grants and nonfinancial assistance, as well as on private foundation funding. The slide show "Grants Information for Constituents" provides overview and tips, reviews key sources, and demonstrates doing a typical grants request.

## How Best to Find Information

Find funding programs and learn how to write grant proposals:

- Search or browse the Catalog of Federal Domestic Assistance (CFDA) by Keyword and other indexes for grants, loans, business and nonfinancial help.
- Contact Federal office given in CFDA program description: if indicated, use CFDA Appendix IV: Federal Regional or Local Office Addresses (by Agency or by State).
- Search Federal websites given in each CFDA program description for more information and for State Administering Agencies responsible for managing these programs.
- Check current Federal grants listings at [Grants.gov](http://Grants.gov) , sign up for e-mail notification, and apply online.
- Search foundations for project funding: use the Foundation Center website or Foundation Center book collections in libraries to identify national, state, and community foundations.
- Learn how to write grant proposals: follow CFDA's Developing and Writing Grant Proposals, or take the free online Foundation Center Proposal Writing Short Course .

## Key Federal Funding Sources

- Grants.gov
- Catalog of Federal Domestic Assistance
- CFDA Indexes and Listings
- Writing Grant Proposals
- Federal Agency Contacts in States
- State Single Points of Contact
- CFDA in Print
- CFDA in Local Libraries

### Grants.gov (via Dept. of Health and Human Services)

Federal grants website that allows organizations to electronically find and apply for current competitive grant opportunities from ALL Federal agencies. Grant seekers can check on notices of funding availability posted in the last 7 days; sign up to receive e-mail notification of future grant opportunities; and apply for Federal grants online through a unified process. For full Federal program descriptions, see CFDA below.

### Catalog of Federal Domestic Assistance (General Services Administration)

The Catalog (CFDA), issued annually and updated continuously on the Web, describes some 1600 Federal grants and non financial assistance programs. Grantseekers can identify programs that might support their projects and can learn the program's objectives, requirements, application procedures and contacts. For current notices of funding availability, see Grants.gov.

### Catalog Indexes and Listings (GSA )

Although keyword searching is often a good place to start, also browse by broad subject (Functional Area), by Federal Department or Agency, or by Beneficiary to identify more Federal funding programs. CFDA program descriptions refer to local and regional Federal office addresses, to related programs, and to Office of Management and Budget circulars, all available full text on the Internet.

### Developing and Writing Grant Proposals (CFDA)

Guidance in formulating Federal grant applications, including initial proposal development, basic components of a

proposal, review recommendations, and referral to Federal guidelines and literature.

#### Federal Regional or Local Office Addresses (CFDA Appendix IV; by Agency or by State)

Much of the Federal grants budget moves to the States through formula and block grants -- State, regional, and local Federal offices often handle grants applications and funds disbursement. If the CFDA program description refers to a State or regional Information Contact as listed in Appendix IV, grantseekers should contact them before applying for funding to obtain the most up-to-date information.

#### State 'Single Points of Contact' (Office of Management and Budget)

Under Executive Order 12372, some States require Federal grants applicants to submit a copy of their application for State government level review and comment. The State offices listed here coordinate government (both Federal and State) grants development and may provide guidance to grantseekers. For help in identifying State-level grants, other State government agencies websites include: State and Local Agencies by Topic; the Library of Congress' State Government Information ; and National Association of State Development Agencies.

#### CFDA in Print (Government Printing Office)

Although the Catalog is available full-text on the Internet, some may prefer a print edition. However, only the Web Catalog is continuously updated-- the published volume is annual with no supplements.

- The Catalog is available in all States in Federal Depository Libraries .
- Order the published Catalog from the Government Printing Office (search "Catalog of Federal Domestic Assistance" or "CFDA" for cost and availability).

#### Related Federal Resources

- A-Z Index Departments & Agencies
- Homeland Security Grants
- Disaster Assistance

- USA.gov Government-to-Government
- USA.gov for Business
- USA.gov for Nonprofits
- Faith-Based Initiatives
- GovBenefits.gov
- FTC Consumer Alert
- Office of Management & Budget (OMB Circulars)

#### A-Z Index of U.S. Government Departments and Agencies (General Services Administration)

To better develop a grant proposal, search a department or agency's Home Page to learn more about its programs and objectives. The site USA.gov also has Government Benefits, Grants and Financial Aid .

#### Homeland Security State Contacts & Grants Award Information (Dept. of Homeland Security)

(Scroll down for state map and programs). Information on federal homeland security and public safety grants. Includes Urban Area Security Initiative Grant Program (UASI), Law Enforcement Terrorism Prevention Program (LETPP), and Assistance to Firefighters.

#### Disaster Assistance (Federal Emergency Management Agency)

FEMA disaster assistance falls into three general categories: Individual and Households; Public Assistance for emergency services and repair or replacement of damaged public facilities; and Hazard Mitigation funding to reduce future losses to public and private property.

#### USA.gov for Nonprofits (GSA)

Links to Federal department and agency information and service for nonprofit organizations, including fundraising and outreach, grants, loans and other assistance, laws and regulations, management and operations, online services, registration and licensing, and tax information.

#### USA.gov Government-to-Government (GSA)

Thousands of grants and loans are made by the Federal government to State and local governments and other public entities. This site provides one-stop access to grants management and Federal assistance programs, in addition to resources about acquisition and procurement, financial management, and taxes.

#### USA.gov for Business (GSA)

Includes contracting with the federal government, international trade and exporting, and small business. See also

Business.gov and the Small Business Administration websites.

#### Faith-Based and Community Initiatives (Office of Faith-Based and Community Initiatives)

The Departments of Education, Health and Human Services, Housing and Urban Development, Justice, and Labor operate a number of programs to serve Americans in need for which faith-based and community organizations may apply. Consult [Guidance to Faith-Based and Community Organizations on Partnering with the Federal Government and Federal Funds for Organizations That Help Those in Need](#) . Many are "formula grants" made available to States and local governments, which in turn award grants to grassroots and local organizations. To learn about them, contact local and State agencies responsible for managing these programs.

#### GovBenefits.gov (via Department of Labor)

Free online screening tool to identify governmental benefits and how to apply. Covers direct payment, loan, insurance, training, or other services. Browse programs by State, by category, or 'Get Results by Questionnaire.'

#### FTC Consumer Alert (Federal Trade Commission)

The FTC, the nation's consumer protection agency, warns consumers to beware of paying "processing fees" for free information. Ads claiming federal grants are available for home repairs, home business, unpaid bills are often a scam. Most sources of grants don't give money to individuals for personal need (except in disaster situations).

#### OMB Grants Management website (Office of Management and Budget)

OMB establishes government-wide grants management policies and guidelines through circulars and common rules. OMB Circulars are cited in Catalog program descriptions and may be printed out fulltext.

#### Private & Corporate Funding Sources

#### The Foundation Center

Gateway to information about private funding sources, the grantseeking process, guidelines on writing a grant proposal,

addresses of State libraries with grants reference collections, and links to other useful Internet websites. The Center maintains a comprehensive database on foundations; produces print, Web, and CD-ROM directories and guides; conducts research and publishes studies in the field; and offers a variety of training and educational seminars.

- Guide to Funding Research An overview of the funding research process for those seeking grants from foundations, corporations, and grantmaking public charities.
- Proposal Writing Short Course (also in Spanish, French and other languages)
- Foundation Finder Search for information about more than 70,000 private and community foundations.
- Requests for Proposals Daily postings of requests for proposals (RFPs) from private funding sources by broad subject category.
- Foundation Center Cooperating Collections Free funding information available in libraries, community foundations, and other nonprofit centers nationwide.

#### Grants Resources by State (Grantsmanship Center)

Click on state map to find links to information about a state's foundations, community foundations, corporate giving programs and the state's home page.

#### Community Foundation Locator (Council on Foundations)

Community foundations have special interest in funding local and community projects.

#### Additional Sources

#### Tracking of Federal Funds

- Federal Aid to States (Census Bureau)

FAS details actual expenditures of Federal grant funds to State and local governments. Figures are presented to the State level by program area and agency.

- Consolidated Federal Funds Report (Census Bureau)

In CFFR, grants generally represent obligations and include payments both to State and local governments and to nongovernmental recipients. Data are provided for State and county levels.

- FedSpending.org (OMB Watch)

A free, searchable database of federal government spending based upon Census and General Services Administration statistics.

Grants and Other Funding Sources (House Information Resources)

Resource page, compiled for congressional offices, covering public and private Web links under funding categories such as:

- Where to Find Federal Grants
- How to Apply for Grants
- Help with Managing the Grant Process
- Foundations
- Nonprofit Charitable Organizations
- Corporate Charitable Giving
- Small Business Resources
- International Trade & Development
- State & Local Govt. Funding Resources
- Disaster Assistance
- Money for College
- Scholarships - Specific Fields of Study
- Internships/Summer Employment
- Computers for Schools and Communities
- Other Educational Resources
- Surplus & Unclaimed Property
- Consumer Protection
- Demographic and Statistical Resources
- Other Helpful Resources